

IFAS

CHANGE ORDER/CANCELLATION FORM

Date Requested: 3-21-14

Contact Name: Cheryl Bromley Phone/Ext: 84101

School/Site: Rio Vista

PO # / PR # 90851 Vendor YMCA CAMP ARROYO
(Circle One)

Please Circle One: Change Order Cancellation
(If the entire order is to be cancelled, please circle "cancellation" above and only fill out top portion of this form)

Reason for cancellation: _____

For Change Order

PLEASE FILL IN AS ITEM SHOULD READ FOR CHANGE ORDER. (Please circle: add, cancel or change)

| Item # | Qty | Description | Unit Price |
|----------|----------|------------------------|---------------|
| <u>1</u> | <u>1</u> | <u>Increase amt by</u> | <u>873.25</u> |

Add/Cancel/Change Reason: MORE students attended

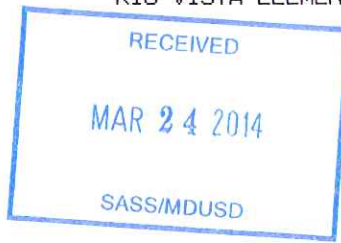
Add/Cancel/Change Reason: _____

Approval: Site Administrator/Principal: [Signature]

Note to School/Site: Please fax this form to Purchasing at (925) 687-5044.

School/Site: Please indicate copy to or for payment only. Payment Only: _____

Accounting: _____ School/Dept: _____ Warehouse: _____ Company: _____



Purchase Order # 90851

Mt. Diablo Unified School District
1936 Carlotta Drive
Concord, CA 94519

Amendment No. _____ to _____

- Independent Service Contract
- Master Contract

This Amendment is entered into between the Mt. Diablo Unified School District (MDUSD) and YMCA CAMP ARROYO (CONTRACTOR). MDUSD entered into an Agreement with CONTRACTOR for professional services on 2/17-21, 2014 and the parties agree to amend that Agreement as follows.

1. Services: (Check and complete ONE of the options below)

- CONTRACTOR agrees to provide the following amended services. (Provide full description of expected final results, such as services, materials, products, and/or reports; attach additional pages as necessary).

- The scope of work is attached as Exhibit A (incorporated by reference to the extent that it is subordinate to and not inconsistent with this Agreement).
- The scope of work is unchanged.

2. Terms: (Check and complete ONE of the options below)

- The contract term is extended by an additional _____ (days/weeks/months), and the amended expiration date is _____, 20____.

- The contract term is unchanged.

3. Compensation: (Check and complete ONE of the options below. This provision may only be changed if there is also a change to the above Services OR Terms of the Contract)

- The rate is amended by an increase of decrease of \$ _____ for _____ type of service
- The contract amount is amended by an increase of decrease of \$ 873.25 to original contract amount.

The amended contract amount rate is now \$ 4161.25

4. Remaining Provisions: All other provisions of the Agreement, and prior Amendment(s) if any, shall remain unchanged and in full force and effect as originally stated.

5. Amendment History: This contract has previously been amended as follows:

| No. | Date | General Description of Reason for Amendment | Amount of Increase/Decrease |
|-----|------|---|-----------------------------|
| | | | \$ |
| | | | \$ |
| | | | \$ |

6. Approval: This Agreement is not effective and no payment shall be made to Contractor until it is approved. Approval requires signature by the Superintendent (or his designee).

Mt. Diablo USD

Mt. Diablo USD

Contractor

Board Approval (if needed)

By: Susan Valdez
Budget Administrator/Principal

By: [Signature]
Superintendent or Designee

By: _____

Docket Number: _____
Agenda Item Number

Date: 3/21/14

Date: 3/25/14

Date: _____

Date: _____

90851

YMCA CAMP ARROYO
5535 Arroyo Road
Livermore, CA 94550
(925) 371-8401 ph. (925) 455-7877 fax

Invoice No. CA2014044

INVOICE

Customer

Name Mt. Diablo Unified School District - Accounts Payable
 Address 1936 Carlotta Drive
 City Concord State CA ZIP 94519
 Phone _____

Misc

Date 2/20/2014
 Order No. _____
 Rep _____
 FOB _____

| Qty | Description | Unit Price | TOTAL |
|--|--|------------------------|--------------------------|
| | Facility Fees for Rio Vista February 18 - 21, 2014 | | |
| 47 | Students @ \$242.00 per student | \$ 242.00 | \$ 11,374.00 |
| 7 | Teachers/Chaperones @ \$205 per person | \$ 205.00 | \$ 1,435.00 |
| | Total Camp Fee | | \$ 12,809.00 |
| -1 | Payment Received Rio Vista 2/11/2014 ck#990114 | \$ 1,096.00 | \$ (1,096.00) |
| -1 | Overpayment of fees to Bel Air applied to Rio Vista | \$ 1,969.25 | \$ (1,969.25) |
| -1 | Parks Foundation Scholarship | \$ 9,151.00 | \$ (9,151.00) |
| <p>Our Check Policy: Your checks are always welcome! If your check is returned NSF, it may be re-presented electronically and you will be assessed a processing fee of \$25.00 or the maximum amount allowed by law. The check writer is also responsible for all other recovery costs, including attorney's fees and taxes.</p> | | | |

This was for Bel Air

2,562.00 MA
2,562.00 MA

Payment Check

Comments _____
 Name _____
 CC # _____
 Expires _____

Tax Rate(s)

| | |
|--------------|------------------|
| SubTotal | \$ 592.75 |
| Shipping | |
| TOTAL | \$ 592.75 |

CAMP ARROYO is submitting this invoice for payment of Rio Vista Elementary Fees for their February 18 - 21, 2014 camp stay.
 **** Please make check payable to: YMCA Camp Arroyo ****
 Send checks to: YMCA Camp Arroyo, 5535 Arroyo Road, Livermore, CA 94550

11688.75
2562.00