



MT. DIABLO UNIFIED SCHOOL DISTRICT
MAINTENANCE DEPARTMENT
1480 Gasoline Alley
Concord, California 94520
(925) 825-7440

OFFICE OF
MAINTENANCE/OPERATIONS

MEMORANDUM

January 15, 2013

TO: Rose Lock, Assistant Superintendent Mt Diablo Unified School District
FROM: Jeff McDaniel, Director of Facilities, Operations & Resource Conservation *JM*
RE: Response to Uniform Complaint

As requested I submit the following information on the Uniform Complaints for the past quarter:

College Park High: Dirty restrooms. Upon researching the complaint it was found that the incident occurred in the afternoon during excessive usage. We altered the schedule to accommodate the use in the afternoon. All restrooms are checked daily in the afternoon for supplies and cleanliness. Letter to complainant attached.

If you need any more information please let me know.

Thank you.

JM/pk



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January 14, 2013

Ms. Kandi Gravenmier
2219 Southwest Court
Martinez, CA 94553

RE: Uniform Complaint Form

Dear Ms. Gravenmier,

Thank you for speaking with me the other day regarding the Uniform Complaint that you filed with our district.

You mentioned the women's restroom at College Park High School was not cleaned prior to the evening athletic event at the site on November 27, 2012. In addition there was a sink that was not working in the restroom.

In response to your concerns I have instructed the site custodial staff to check and clean the restrooms by the gym prior to an evening event so that the visitors to the site will have a clean and stocked restroom available for use.

I appreciate your input and if I can be of additional assistance please contact me at (915) 825-7440 ext#3821. Thank you for your time.

Regards,

A handwritten signature in black ink, appearing to read "Jeffery McDaniel".

Jeffery McDaniel,
Director of Facilities, Operations and Resource Conservation

Cc: Greg Rolan
Rose Lock
Paul Gengler
John Clark
Mike Huff

FILE

Community Relations

SASS /GBH
DEC 10 2012

E (1) 1312.3

UNIFORM COMPLAINT PROCEDURES

Direct to Uniform Complaint Officer:
Assistant Superintendent
1936 Carlotta Drive, Concord, CA 94519

Date Received: _____
Date Contacted Complainant: _____
Date Notified of Resolution: _____

- The district shall follow complaint procedures when addressing complaints alleging unlawful discrimination based on actual or perceived or perceived age, sexual orientation, gender, ethnic group identification, race ancestry, national origin, religion, color, mental or physical ability, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics, in any program or activity that receives or benefits from state financial assistance.
- Uniform complaint procedures shall also be used when addressing complaints alleging failure to comply with state and/or federal laws in adult education, consolidated categorical aid programs, migrant education, vocational education, child care and development programs, special education programs, and federal school safety planning requirements.

MT. DIABLO UNIFIED SCHOOL DISTRICT
UNIFORM COMPLAINT FORM

NAME: Kandi Gravenmier PHONE: 925-942-3302

ADDRESS: 2219 Southwest Ct, Martinez, CA 94553

SCHOOL/PROGRAM: College Park High School DATE: 12/7/12

In the space provided below, please indicate the nature of the problem. Please be as specific as possible.

Boys and girls bathroom not sanitary. No toilet paper or paper towels, graffiti, thick dirt around basin, and no ventilation. Girls handicapped stall in bathroom next to gym not working.

Have you discussed the problem with a staff member or administrator? If so, what was the outcome of your discussion? messages left with Peter Aloo.

Indicate below your recommendations for resolving the problem.

Have custodian clean bathroom. Request to have bathrooms clean at least on days when school is hosting events.