



MT. DIABLO UNIFIED SCHOOL DISTRICT

JAMES W. DENT EDUCATION CENTER
1936 Carlotta Drive
Concord, CA 94519-1397
Phone (925) 682-8000 ~ Fax (925) 691-5246

August 16, 2017

Cole Supply Company Inc.
531 Getty Ct. Ste. A
Benicia, CA 94510


Dear Mr. Cole,

Your current contract awarded Bid 1723 on October 26, 2015 to supply the Mt. Diablo Unified School District with Custodial Supplies District Wide extension year two will expire on November 1, 2017. Pursuant to the terms of the solicitation, the term of the contract may be renewed on an annual basis for a maximum of three years, including the original term.

The District hereby desires to extend the contract awarded to Cole Supply for an additional term, commencing on November 1, 2017 ending October 31, 2018.

Please indicate your acceptance or rejection of this additional term by filling out the section below. You may return your signed form accepting these terms back to the Purchasing Department, Attn: Marcia Ryer, Lead Buyer, at 2326 Bisso Lane, Concord, CA 94520.

Sincerely,


Marcia L. Ryer, Lead Buyer
Mt. Diablo Unified School District

The proposed additional contract term is hereby X accepted/ ___ rejected.

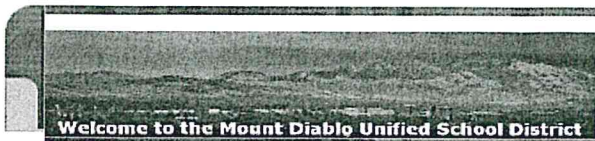
Cole Supply

Signature: 

Date: 8/16/17

Name: Devin Cole

Title: PRESIDENT



Meeting Date: 10/26/2015 - 5:30 PM

Category: Consent Agenda

Type: Action

Subject: 15.32 (Item #32) Award of Bid for Bid 1723-Custodial Supplies

Strategic Plan: Strategic Initiative 5.3 Optimal Operations and Infrastructure
Ensure that our facilities and infrastructure support and enhance student learning and safety.

Policy:

Enclosure:

File Attachment: Summary 1723.pdf
 Cole Supply Bid Proposal.pdf

Summary: Bid 1723 was called to provide Custodial Supplies, District Wide. The lowest responsible, responsive bidder is Cole Supply for the base bid amount of \$273,265.02.

The initial term of the contract is for a period of one (1) year with two (2) one year options to renew.

Funding: 500-5250-56-4300

Fiscal Impact: \$273,265.02

Recommendation Approve the award of Bid 1723 for custodial supplies to Cole Supply.

Recommended By:

Signed By: *Signature*
Jennifer Woodhall - Administrative Secretary II

Approvals: **Signed By:** *Signature*
Jeff McDaniel - Executive Director of Operations

Signed By: *Signature*
Dr. Nellie Meyer - Superintendent

Original Motion

Member Moved, Member seconded to approve the **Original** motion 'Approve all Consent Agenda items.'. Upon a Roll-Call Vote being taken, the vote was: Aye: **4** Nay: **0**.

Vote Results: The motion **CARRIED** 4 - 0

Cheryl Hansen	Yes
Linda Mayo	Yes
Barbara Oaks	Yes
Debra Mason	Yes

Scope of Work

The Mt. Diablo Unified School District (hereinafter “the District”) seeks to retain a qualified firm(s) to provide Janitorial and Custodial Supplies, as specified herein, to Mt. Diablo Unified School District schools and central office departments throughout the District.

The initial term of this contract shall be for a period of one (1) year with two (2) one year options to renew.

Mt. Diablo Unified School District

The Mt. Diablo Unified School District is governed by a Board of Trustees, which is composed of five members elected at-large.

The District provides K-12 public education services to the Cities of Concord, Clayton and Pleasant Hill, and portions of the Cities of Martinez, Pittsburg, Walnut Creek and Lafayette, and the unincorporated communities of Bay Point, Clyde, and Pacheco in Contra Costa County, California.

All products offered must be new, unused and of the most current product lines, design, manufacturer and technology.

The products required to be provided under this Agreement and specified herein are hereby defined/classified as follows:

- District custodial products (i.e., high use and/or high annual dollar expenditure products) currently stocked by the District in its central warehouse, as detailed on the pricing pages herein.

This work shall include, but not be limited to, the following tasks and shall be provided at no additional cost to the District:

- a. Provide delivery of all ordered supplies direct to the District Warehouse within the specified delivery time window.
- b. Provide a process for the pick-up, return and crediting of returned items.

The District shall not be obligated to purchase any quantity of products/supplies specified herein, and reserves the right to award any and all tasks of work. The decision of the District shall be final.