

Northgate PFC Board Meeting Minutes
September 20, 2012 9:00 AM
Location: Northgate High School, Room #62

9:00 AM - Meeting called to order by Mary Phalon

Board Members Present: Mary Phalon, Jenny Crosthwaite, John McMorris, Kristin Mortl, Kathy Frattini, Karen Cramer, Lisa Lamm, Monica Fitzgerald, Julie Chesnutt, Vicki Fraser, Shannon Cashman, Linda Locke, Holly Hewes, Nancy Humphrey, Audrey Slaughter and Thea Horii

Members and Guests Present: Beth Coyle, Lisa Whittington, Janet Sheehy, Nicole Reed, Anne Pierce, Betsy Henderson, Dayna Wilson, Usha Vedagiri, Danielle Voorhees, Ruth Carver, Dana Morris, Betsy Ortiz, Ralph Austin, Kim Harris, Courtney Mizutani, Sonia Roscoe, Stacy Lauborough, Nancy Painter and Mary Privitera

Staff Members Present: Stephen Brady, Lynda Hayes, Christie Harrington, Jesika Essapour, and Linda Clark

Approval of Minutes: Kathy Frattini made a motion to approve the May 2012 PFC meeting minutes. Holly Hewes seconded the motion. **The motion passed.**

Staff Report: Lynda Hayes

We are fully staffed and are impressed with the new teachers. Support is in place for new teachers and classes are full (at contract size for all sections). The staff is working in common subject teams to create content equity in all classrooms and clearly defined goals.

Teachers attended the Buck Institute over the summer. The Buck Institute promotes subject based learning. The PFC funded this professional development opportunity.

Posting class schedules on Naviance before Walk Through helped eliminate many schedule problems and was a success.

Crisis Counselor: Jill Sabotka

It's been a great start to the year with no major events. Today is Jill's last day. Shannon Brueckner was hired to work with Marin Dahlgard. Marin will work on Tuesdays and Fridays. Shannon will work on Mondays, Wednesdays, and Thursdays. The new counselors met with the Foothill counselors to help with transitions and to avoid communication gaps. Parent Education nights have been based on trends and not planned in advanced. The new counselors are interested in outreach programs, but nothing is scheduled at this time.

College and Career Center: Linda Clark

Thanks for supporting part-time counselor Dean Paltrow and for clerical help. The PFC's funding has allowed us to do many new things. Yesterday there was a mini college fair with approximately 25 colleges. The Admission Officers from these schools were impressed and plan to return. Last night was Senior Night for students and parents. A junior night will be coming up as well as a night for sophomores and freshman. The PSAT is October 20th. There will be a Financial Aid Night before applications are due, a Career Fair in January or February and a practice ACT for sophomores in January. 80 students attended the recent essay writing workshop.

Principal's Report: John McMorris

It's been a good start to the year. Classes were not overloaded at the beginning of the year and that helped to avoid lots of student movement from class to class. We are fully staffed.

Prop 30 will be on the ballot in November. If it passes it will allow the state to fund schools at current levels. Hopefully if it passes there will not be more financial losses or furlough days. If it does not pass there could be 11-12 furlough days. The district will need to negotiate with the teacher's union to determine how many days. Graduation is currently scheduled for June 12th. Both the Concord Center and the Sleep Train Pavilion are reserved for two dates; one date on the current calendar and another date in case of furlough days. Any furlough days should be scheduled after STAR and AP testing.

The Northgate Administration has two areas of focus: Rigor, meaningful tasks, and equity, making sure all students get the same education from all teachers. Common subject teams are working on these areas of focus. Unofficially, our STAR scores went up. Science scores were up 40%.

Christie Harrington is the new Academic Counselor. The PFC funded her position last year. She meets with students with d's and f's as well as all seniors.

There is a Model UN meeting tonight at 6:30 pm.

Music Boosters: Betsy Henderson and Nancy Painter

Marching Band camp is completed. The March-A-Thon raised more money than budgeted. The Marching Band appeared at the Walnut Festival Parade. A new Jazz Band class has been added. The class is intended for freshman. Mr. Brown is teaching the class. Funding for the new class has come from parents, private donations and grants. \$21,000 has been raised and \$5,000 more is needed. NIMB (Northgate Instrumental Music Boosters) is asking all of us to consider supporting the Jazz Band. They hope to make the new class a permanent section.

Northgate Pride: Ralph Austin

The "Let's Pool Together" campaign was presented and discussed. The project includes a new pool, Sports Medicine wing, and bathrooms. A new gym for wrestling and cheer is part of phase II of the project. The project is scheduled to begin in June 2013 and be completed in June 2014. \$750,000 still needs to be raised. There will be a Movie Under the Stars fundraiser on October 20th.

Athletic Boosters: Janet Sheehy

The District has drastically cut back funding for athletics. UMDAF, United Mt. Diablo Athletic Foundation, raises \$100,000 each year to cover communal fees. Their only fundraiser is a 5K run on October 7th. The Boosters fundraiser is a Crab Feed on January 19th. Alumni Booster memberships are now available.

Steve Chappell is having a general meeting for all winter sports on October 2nd. Sports physicals are offered 3 times a year. Oct 16th is the next date for a physical. Online registration is now required. Contact Danielle Voorhees for Northgate Sports or Bronco decals.

Education Fund: Karen Cramer and Lisa Lamm

450 families contributed to the Ed Fund. There are 1600 students at Northgate with approximately 1100 families. \$133,999.74 is the actual amount deposited in the Ed Fund. The budget is \$185,000. The \$51,000.26 difference is due to monthly installments and matching funds not yet received. The goal of \$185,000 is very achievable.

Treasurer Report: Kathy Frattini

A current budget was distributed and discussed. \$252,600 is the carryover income from 2011-12. It is an unusually large amount. \$180,000 of the carryover money is allocated; many bills not yet received. Some money is set-aside for class periods. The Administration works hard to stretch our section budget by using PFC money for the least expensive classes. Funds for approximately 10 sections are in the PFC budget. It is not known how much of this money will be used. \$78,000 of the carryover money is unbudgeted.

Costs for the Buck Institute were part of the Professional Development budget. Last year we discussed purchasing/updating computers at a cost of \$40,000. A new technology committee has been formed and is meeting with Mr. Brady on Monday. Any funds used for new computers/technology would come out of unbudgeted funds.

Walk Through: Audrey Slaughter and Thea Horii

Thank you to all the volunteers for making Walk Through a successful event. It is not easy to collaborate with so many parent and student groups. Only 80 students did not pick up their schedules before school started. Communication was good and the event was well attended.

Campus Beautification: Julie Chesnutt

The new co-chair is Patti Turetzky. There is also a new leadership teacher working with Campus Beautification. October 6th is Clean-Up Day. Mostly general maintenance will be done. Please volunteer.

PEAK: Dayna Wilson and Kim Harris

Last night was the wine walk in downtown Walnut Creek. It was poorly attended by Northgate families. November 22nd is the Turkey Trot. Online registration is coming. It is the biggest fundraiser for PEAK. They hope to raise more than the \$30,000 that was raised last year. We're responsible for bringing 100 volunteers.

Challenge Days: Anne Pierce

Challenge Days will be Nov 7th. All funding has been met; the Rotary Club donated \$3,000 and Challenge Days did not need to ask the PFC for any funds. Volunteers and food donations are needed. This year will only be for freshman. More information is available at challengedays.com.

President's Report: Mary Phalon

The President's Report was not given due to time restraints.

Motion: Mary Phalon made a motion to approve funds for 2.0 FTE for a secondary teacher 2012-13. Holly Hewes seconded the motion. The funds, \$150,000, was voted on in May and approved. The administration asked that we clarify the description of the funds in our minutes. The motion passed.

Motion: Mary Phalon made a motion to nominate Julie Lawrence and Michele Lewandowski as the new Grad Night chairs. Mary Privitera seconded the motion. The motion passed.

Motion: Mary Phalon made a motion to allocate \$25,000 from the PFC undesignated funds for staff development grants to be overseen by Mr. McMorris. Kathy Frattini seconded the motion. The Strategic Plan would like to create a grant program to help implement new programs. Grants would be allocated to a specific teacher with strict guidelines and standards for use. It would also be a way to help compensate teachers for extra time commitments. The teacher would be an independent contractor. A report would be given to the PFC at the end of the year. This could become a PFC budget item next year if approved. The motion passed.

No new business. Monica Fitzgerald announced a 150 year "Galebration" at St. Mary's College on October 6th.

Meeting adjourned at 10:58 am.
Respectfully submitted,
Kristin Mortl
PFC Secretary