

ASSETs PROGRAM ASSURANCES

Below are annotated 21st CCLC Certified Assurances for ASSETs to be used as a reference of the program requirements. As a part of the application process, applicants will download, print, and sign the ASSIST-generated “Certified Assurances” forms to be submitted with the application package (see Application Checklist on page **Error! Bookmark not defined.**).

All grantees are required to retain a copy of the General Assurances for their records and audit purposes, which can be obtained at the CDE Funding Forms Web page at <http://www.cde.ca.gov/fg/fo/fm/ff.asp>.

Program Elements

- The program will primarily target students who attend schools eligible for Title I schoolwide programs. If the program will serve a private school, some of the students are from low-income families.
- The program will include an academic assistance element to include at least one of the following: preparation for the CAHSEE, tutoring, homework assistance, or college preparation, including information about the Cal Grant Program.
- The program will provide academic assistance that is aligned with the regular academic programs of the pupils.
- The program will include an educational enrichment element that may include, but is not limited to community service, career and technical education, job readiness, opportunities for mentoring and tutoring younger pupils, service learning, arts, computer and technology training, physical fitness, and recreation activities.
- The program will provide access to, and availability of, computers and technology.
- The program will provide a snack that conforms to the nutrition standards in the *EC*, Part 27, Chapter 9, Article 2.5, commencing with Section 49430.
- The program will provide opportunities for physical activity.
- The program will include a family literacy component.
- Students were involved in the design of the program.
- Students’ preferences for program activities were assessed.

- The program was planned through a collaborative process that included parents, students, representatives of participating school, governmental agencies, including city and county parks and recreation departments, community organizations, law enforcement, and if appropriate, the private sector.
- Partners associated with this application assume responsibility for the quality of the program.
- The community was given notice of the intent to submit this application, and the application and any waiver request will be available for public review after submission of the application.
- The program will target students and their families who attend schools eligible for schoolwide programs in which not less than 40 percent of the students are from low-income families.
- The program was developed, and will be carried out in active collaboration with the schools the students attend.

Program Operations

- The program will take place in a safe and easily accessible facility.
- A program operated off school grounds must provide safe transportation to participating students and be at least as available and accessible as similar programs conducted on school sites.
- The program will provide all notices, reports, statements, and records to parents or guardians in English and the students' primary language when 15 percent of the students enrolled at the school site speak a single primary language other than English, as determined by language census data from the preceding year.
- The program will operate for a minimum of 15 hours per week.

Attendance and Evaluation Measures

- The program will meet all evaluation requirements, including participation in a statewide evaluation process as determined by the CDE, and provide all required information on a timely basis.
- The program will provide annually participating students' regular school-day attendance.

- The program will provide semiannually participating students' program attendance.
- The program will provide STAR test results or any subsequent assessment and reporting requirement established by the legislature.
- The program will provide student achievement on the CAHSEE for participating students.
- The program will use standardized procedures and tools to collect indicators from outcome measures per *EC* Section 8484.
- The program will annually submit Accountability Progress Report (APR) data using the Profile and Performance Information Collection System.

Fiscal Issues

- All fiscal reporting and auditing standards required by the CDE will be followed.
- Any agency receiving 21st CCLC funds will use the funds to supplement, and not supplant, other federal, state, and local public funds to provide similar programs and activities.

Private School Consultation

- The applicant must conduct timely and meaningful consultation with appropriate private school officials in the service area of the schools to be served during the design and development of the programs described in this application.