

RECEIVED

AUG 27 2018

# REQUEST FOR FIELD TRIP—Please check below:



- ☐ Under 30 miles—Principal approval and copy to Assistant Superintendent
- ☒ Over 30 miles—Principal & Assistant Superintendent approval required
- ☒ Overnight/Out-of-State—Require 45 day notice & Principal, Assistant Superintendent & Board approval required
- ☐ International Trips — Require 180 day notice & Principal, Assistant Superintendent & Board approval required

DATE: 8/20/18

TO: Jonathan Eagan  
Assistant Superintendent (Elementary / Middle / High School)

FROM: Jane Baulch-Enloe 5653  
Teacher's Name extension

Sequoia Middle  
School Name

Date of Trip: 10/19-21/18 Approximate Time Departing: 10/19/18 3:30 pm Approximate Time Returning: 10/21/18 4 pm

Destination: Camp May Mac (rented by uCamps)

Physical Address: 9115 E Zayante Rd. Felton CA 95018

Transportation: Charter Bus by uCamps (How are you traveling?)  
Charter bus must be requested through Transportation

Total Cost of Trip: \$300/student/weekend

How Trip is funded: (ie; grant, parent donations, fundraising)

Parent Donations

Funds held in this account: \*\*

Purpose of Trip: (Detail how the trip is tied to the curriculum.)

Drama classes bond with our school and other schools (CWCI & Benicia Middle)

Group or Class Participating: Theatre I and II classes (Drama) (please spell out)

# of Students Attending: 30 # of Adults Attending: 1

Names of Certificated Staff & Chaperones Attending:

Jane Baulch-Enloe

☒ Please check here to indicate you have collected Permission Slips and that a copy will be kept in your school office along with your approved/signed Request for Field Trip.

☐ If parents are driving, check here that you have collected chaperone agreements and car insurance.

☐ Please check here to indicate all students interested are allowed to participate; even if they cannot pay.\*\*

140 8/27/18  
Principal's Approval Date

Assistant Superintendent's Approval Date

Board Approved on: \_\_\_\_\_

Please return form to: Carie Wade