

REIMBURSEMENT FROM OUTSIDE AGENCY
AGREEMENT

This Agreement is entered into between the Ayers PTA
("the Organization") and the Mt. Diablo Unified School District
(the "District") on 4/12/13 (date).

WHEREAS, the above-named Organization wishes to provide additional services for students
at Ayers Elementary school; and

WHEREAS, the District is required by law to employ individuals who serve in District
programs as employees of the District;

NOW, THEREFORE, for and in consideration of the mutual promises and covenants herein
contained, and for other good and valuable consideration, the District and the Organization have
agreed to and do agree as follows:

1. The District shall create ^{.225} FTE in the position of Instructional
Assistant Computer.
2. The Organization shall reimburse the District for the total costs of the employee,
specifically salary, health and welfare benefits, and all statutory benefits including
retirement contributions (STRS, PERS, PARS, FICA), workers' compensation, and
unemployment insurance. The Organization shall be responsible for salary increases
granted throughout the year. *The District shall invoice the Organization on a
quarterly basis for actual costs incurred.*
3. The District shall be the employer of the individual hired pursuant to this Agreement and
shall be solely responsible to direct the work, evaluate, and/or discipline. The
Organization's sole involvement is reimbursement of the total cost to the District of said
employee filling the position listed in #1 above.
4. This Agreement shall remain in effect:
from 8/28/13 through 6/12/14
5. The Organization shall only be responsible for reimbursement through the date set for
termination of the Agreement by the District. *Funding for Certificated positions must
be confirmed in advance for reimbursement of the entire school year. Funding for
Classified positions must be confirmed in advance for at least three months of
reimbursement.*

[Signature]
Authorized Agent

4.12.13
Date

[Signature]
Site Principal

Apr. 11, 2013
Date

Office Use Only:

Certificated Classified

EE ID: _____ EE Name: _____

Ayers Elementary General Assembly & PTA Meeting
April 9, 2013, 7pm
Ayers Library

Present: Shauna Potts, Clarissa Bergmann, Shannon Collins, Natalie Fassio, Kristi Buchholz, Jen Mucha, Joe Gamez, Tiffany Chinn, Sara Lipary, Juanita Gilmore, Terry Gilmore, Jeri Bluth, Laura Rodriguez, Michelle Eberhart, Shari Thomas, Greg Buchholz, Ana Gamez, Dan Fassio

Meeting called to order at 7:09pm by Shauna Potts

Approval of Minutes - Minutes for March PTA meeting accepted as written

Teacher's Report – Jen Mucha

- Working hard, the quarter report cards are out, preparing for Star Testing for 2nd grade and up

Financial Report and Presentation of bills - Clarissa Bergmann

- Tiffany Chinn makes a motion to release funds for check numbers 2049, 2051 and 2052. Jerri Bluth seconded the motion. **Vote:** All in favor, motion carries.

Presidents Report – Shauna Potts

- Bully Video Discussion - \$29.99, comes with a tool kit, more research needed before decision
- Feeder Pattern Meeting 5/1/ at Diablo View, 7pm
- Box Top Blitz in May, will have a top prize
- Campus Beautification Proposal: Tiffany Chinn makes a motion to release funds up to \$600.00 for Campus Beautification. Clarissa Bergman seconded the motion. **Vote:** All in favor, motion carries.
- Day on the Green will be Monday 6/10
- Tiffany Chinn makes a motion to approve Instructional Assistant's Contracts for next year. Two at 0.30 fte and one at 0.225 fte. Jeri Bluth seconded the motion. **Vote:** All in favor, motion carries.
- Tiffany Chinn makes a motion to approve 2013/2014 PTA Board. Jeri Bluth seconded the motion. **Vote:** All in favor, motion carries.

Hospitality – Kristi Buchholz

- Family Night on the Green: Will be the official Ayers Birthday Party, forming a committee, BBQ

Teacher Appreciation Week – Shauna Potts

- Working on the details, will report back

Dine and Donate – Laura Rodriguez

- Dicky's BBQ, 4/17
- Tentative May 15th, at 5 Guys

Old Business – Jen Mucha

- Headphones: Glitches in ordering, Jeri Bluth will order 24 headphones from Lakeshore

Meeting adjourned: 7:44pm Minutes compiled by Sara Lipary, Recording Secretary

REIMBURSEMENT FROM OUTSIDE AGENCY AGREEMENT

This Agreement is entered into between the Pine Hollow PTSA ("the Organization") and the Mt. Diablo Unified School District (the "District") on 4/10/13 (date).

WHEREAS, the above-named Organization wishes to provide additional services for students at Pine Hollow school; and

WHEREAS, the District is required by law to employ individuals who serve in District programs as employees of the District;

NOW, THEREFORE, for and in consideration of the mutual promises and covenants herein contained, and for other good and valuable consideration, the District and the Organization have agreed to and do agree as follows:

- 1. The District shall create 0.325 FTE in the position of SITE SUPPORT TECH II (SITE T2317)
2. The Organization shall reimburse the District for the total costs of the employee, specifically salary, health and welfare benefits, and all statutory benefits including retirement contributions (STRS, PERS, PARS, FICA), workers' compensation, and unemployment insurance. The Organization shall be responsible for salary increases granted throughout the year. The District shall invoice the Organization on a quarterly basis for actual costs incurred.
3. The District shall be the employer of the individual hired pursuant to this Agreement and shall be solely responsible to direct the work, evaluate, and/or discipline. The Organization's sole involvement is reimbursement of the total cost to the District of said employee filling the position listed in #1 above.
4. This Agreement shall remain in effect: from 7/1/13 through 6/30/14
5. The Organization shall only be responsible for reimbursement through the date set for termination of the Agreement by the District. Funding for Certificated positions must be confirmed in advance for reimbursement of the entire school year. Funding for Classified positions must be confirmed in advance for at least three months of reimbursement.

Pine Hollow PTSA PRES

Authorized Agent: [Signature] Ex. Pres.
Site Principal: [Signature]

Date: 4-10-13
Date: 4-10-13

Office Use Only:
Certificated ___ Classified ___
EE ID: ___ EE Name: ___

**Pine Hollow Middle School
PTSA Meeting Minutes
March 20, 2013**

1. Treasurer's Report: Kevin King

\$286.86 was deposited into the eScrip account this month. 6th & 7th grade See's Fundraiser will be passing \$8240.25 through PTSA. We need to discuss goals for next year with the staff regarding what assistance they need from PTSA other than the site tech.

2. Fundraising: Davetta Shelton

A few ideas were discussed as to possible spring time fundraisers. The first was a movie & dinner fundraising discount card that allows you to print coupons off the internet. There are 369 local participants with this card in concord, Pleasant Hill and Walnut Creek. Cost is \$10 per card and we would receive \$6 from each card sold. There is a 75 card minimum per order, and they must be purchased up front. We can survey who might be interested in purchasing a card by having information available at open house on May 1st.

Another idea was selling coupon books at back to school walk-thru.

Davetta is still in talks with Yogurt Shack and Panda trying to pin down dates for when we can do dine & donates there- Wednesdays are preferable. Davetta will get back to the board on this.

3. Communications: Moira Anwar

Moira suggested that the board try utilizing Square credit card readers at the next walk-thru in order to encourage more donations. Cost is \$9.95 per unit, which is refunded upon activating the account. There is a flat rate of 2.75% per transaction.

Kristi noted that we would need to open a separate bank account for these funds to go into. Kristi also noted that the we could do this using a PayPal account which charges a 3% fee per transaction.

Motion was made by Christi to utilize the Square card readers and to open a secondary account to deposit on-line charges. Motion seconded. Motion passed.

4. Hospitality: Arlene Bean & Nia Jusuf (not present)

Lunch for next month's teacher appreciation week should cost about \$350.00. Motion was made by Moira to release the \$350.00 from hospitality to cover costs. Motion seconded. Motion passed.

5. Money Back Programs: Kelley King

Submitted 372 in BoxTops points this month. So far this year eScrip has earned \$2182.00, \$1742.70 of which is on deposit.

6. New Business

Check request procedures- turn around time between depositing funds and writing a check needs to be at least 10 business days.

See's Candy Fundraiser: Moira paid for the items for the fundraiser with her credit card so that the teachers could pick up the order on March 20th in the amount of \$7582.19. Motion was made by Kevin to release funds to reimburse Moira for the candy payment. Motion seconded. Motion passed.

7. Old Business

8th Grade Activities: For the picnic, Kelley will need parent to donate food and volunteer for the event. Payment by students for the trip is handled solely by Shelley and the front office. For the bowling night/pizza party, students will need to pay \$20 each to attend. Kelley is working on details for this event.

Site Tech: Wording revision is needed in the minutes for approval by district.

Motion was made to fund the cost of the site tech at .325 FTE for the 2013-2014. Motion was seconded. In discussion, Kevin voiced concerns regarding paying for the Site Tech's vacation and furlough days as we were billed for them this past year unexpectedly. Motion was passed.

8. Principal's Report: Shelley Bain

- Khalid Mahmoud, 8th grade student at PH was honored by the city of Concord for good character. There was one student selected from each site.
- Emmanuel, art student of Mr. Grose has been busy finishing up his mural in A-Hall.
- Mr. Grose submitted around 44 pieces of art from his students for the CVCHS art show that recently took place.
- Mr. Valles will be out for three weeks on leave after the birth of his daughter.
- Mrs. Lucia will be out a of 3/21 as she is due to deliver her son.
- Mrs. Martin has finished meeting with all of the 5th grade classes from our feeder pattern and distributed elective choice cards.
- Shelley will be attending the Highlands PTA meeting on 3/21
- Location of the new science lab building still TBD. Out on the blacktop is a strong possibility. Construction is slated to start in December of this year and be completed by April of 2014.
- 6th grade is scheduled to take a field trip to the Asian Art Museum in San Francisco on March 29. Admission was free, but students were asked to bring in a \$4.30 "donation" to cover transportation costs. Collection of donations seemed to go off without a hitch.

9. Open Discussion

- Check approval for #1316-1320, with the exception of #1317 which was voided. Moira motioned to approve the checks as written. Motion seconded. Motion passed

Meeting adjourned at 8:54pm