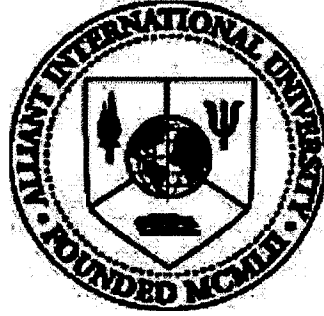


# *Alliant International University*



## **MEMORANDUM OF UNDERSTANDING Between ALLIANT INTERNATIONAL UNIVERSITY And MT. DIABLO UNIFIED SCHOOL DISTRICT**

Alliant International University (“University”) and Mt. Diablo Unified School District (“District”) agree to the following conditions that apply to Practicum Students, Student Teachers, and Interns who are, or will be enrolled in the Teacher Credential Program or the MA/PPS: School Psychology Program through the Hufstedler School of Education at Alliant International University and will be serving their Practicum or Internship in the District. Interns nominated by either Alliant International University or the District shall be mutually acceptable by both Alliant International University and the District, and shall be subject to a mutually acceptable placement within the District. This Memorandum of Understanding shall become effective January 1, 2010 for a period of five (5) calendar years. This Memorandum of Understanding may be terminated by either party with sixty (60) days written notice, unless both parties agree to an earlier termination date. Any termination of the Memorandum of Understanding by either party shall not affect the status of any intern who has been placed with the district prior to the effective date of termination.

### **Alliant International University agrees and certifies that:**

1. Each Candidate shall have passed the California Educational Basic Skill Test (CBEST) and, for Student Teachers and Teacher Interns, required subject matter competency prior to assuming Intern services or responsibilities.
2. Each Candidate shall possess a B.A. Degree, documented by official transcripts with a minimum overall GPA of 3.0. Teacher Credential Interns shall have passed the subject matter requirement.
3. Each Teacher Intern shall have a minimum of 120 hours of verified pre-service experience with students in educational settings. Each School Psychology Intern shall have a minimum of 400 hours of verified Practicum experience.
4. Each Teacher Intern shall have passed U.S. Constitution coursework or examination.
5. Each Candidate shall be provided adequate supervision, advice, encouragement and support, as appropriate, by Alliant International University personnel, including but not limited to the University faculty and the University field supervisor as directed by California Commission on Teacher Credentialing Standards.

**Mt. Diablo Unified School District agrees and certifies that:**

1. The purpose of the Internship Program is to add to the pool of qualified teachers or school psychologists that the District has continually sought to maintain.
2. The Intern's services shall meet the instructional or service needs of the District.
3. Each Intern shall be assigned as an Intern under a contract with an appointment of at least .60 FTE of her/his workday, and placed in a job that shall allow for substantial experience in instructional or service duties.
4. No appointment shall be made unless the prospective employee provides proof of fingerprint clearance or photocopy of California teaching permit, and verification that he or she is free from tuberculosis.
5. No Intern shall displace any fully credentialed employee in the District.
6. Each Intern shall be provided adequate supervision, advice, encouragement and support, as appropriate, by District personnel, including but not limited to both an immediate field supervisor and an in-district mentor as directed by California Commission on Teacher Credentialing Standards.
7. The Intern's salary shall not be reduced to pay for the supervision of that Intern.
8. The Intern will apply to the Hufstedler School of Education at Alliant International University for the Intern Credential within the first semester of coursework.

**Alliant International University:**

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**Dr. Geoffrey Cox**  
**President, System Administration Office, Alliant International University**

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**Date**

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**Dr. Karen Schuster-Webb**  
**Dean, Hufstedler School of Education, Alliant International University**

\_\_\_\_\_  
**Date**

**Mt. Diablo Unified School District:**

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**Steven Lawrence**  
**Superintendent, Mt. Diablo Unified School District**

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**Date**

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**Julie Braun Martin**  
**Assistant Superintendent, Mt. Diablo Unified School District**

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**Date**