



FROM: Lisa Pippin, L.E.P., Behaviorist Program Manager, Special Education, Mt. Diablo Unified School District

TO: Mildred Browne, Ed.D., Assistant Superintendent, Special Education and Pupil Services, Mt. Diablo Unified School District

RE: Non Public Agency Behavior Assistants

DATE: March 23, 2011

BACKGROUND:

Since the beginning of the 2009 school year, emergency situations warranted MDUSD contracted with an outside agency to provide “highly trained behavior specialists” in order to remediate dangerous student behaviors.

The District has contracted with Resilience School of Health (NPA) to provide “behavior assistants” to assist with cases in mediation, litigation and students with behavior challenges.

Sampling of experience offered by Resilience:

-Staff trained in Applied Behavioral Analysis, specific training to implement Behavior Support Plans, competency in running behavior procedures, taking data, and all staff are ProAct trained.

NPA Behavior Assistants:

JOB DESCRIPTION:

Basic Function - Under the guidance and direction of the Behaviorist Program Manager and the Department’s Board Certified Behavior Analysts (Education Consultants & Behavior Management Specialists) the NPA Staff will assist in meeting the special behavioral needs of students, by implementing behavior plans, advising, and modeling researched based behavioral techniques. Currently, using this approach will help to stabilize children in crisis and prevent Special Education placement by maintaining children in the Least Restrictive Environment.

REPRESENTATIVE DUTIES:

Incumbents may perform any combination of the essential functions shown below. Duties may vary from site to site. The position description is not intended to be an exhaustive list of all duties, knowledge or abilities associated with this classification, but are intended to accurately reflect the principal job elements. **(E=essential function)**

- Observe student behavior and assist in Development, implementation, and fading of positive behavior plans for identified children. E
- **Collect data** and complete integrity checks of Behavior Support Plans. E
- **Assist in providing training** for school site staff on behavior management techniques and procedures. E
- **Model behavior techniques** including positive behavior intervention, reinforcement strategies. E
- **Advise staff** of transition or schedule difficulties that lead to undesired student behaviors. E
- Participate in team meetings. E

- Provide one-to-one assistance as needed with children exhibiting aggressive behaviors. E
- **Intervene in emergency situations involving aggressive or uncontrolled behavior of identified students.** (all ProACT trained)E
- **Participate with training, monitoring and scheduling of other paraprofessional** assigned to the Ed. Consultant & Behavior Management specialist caseload. E
- **Implement positive behavior intervention** strategies and emergency behavior interventions. E
- **Facilitate social skill playgroups** with identified children. E
- Maintain records, follow lessons plans and prepare instructional materials as directed. E
- Assist teacher in maintaining a variety of records and files related to students progress. E
- **Assist in assessment** of students' curriculum performance with the exception of any assessment for Eligibility for Special Education and related services. E
- **Attend required in-service and special training related to behavior management,** instructional program, social skills and other needs. E
- May attend IEP or other meetings as needed and may provide input in the drafting of IEP goals. E
- Assist with meeting the IEP goals of students. E
- May assist with feeding, lifting, carrying, personal hygiene, mobility and structural adaptations as required. E
- Supervise students for temporary periods of time (under 15 minutes) inside and outside the classroom and in the community during teacher absence; assist the teacher or other non-academic staff members in supervision of students as required. E
- Establish and maintain positive relationships with staff, students and parents. E
- Encourage each student served to personally participate to his/her full potential and independence level.
- Perform other related duties as assigned by the Behaviorist Program Manager or Supervising District BCBA.