

Mt. Diablo Unified School District
Monte Gardens School Site Council
2012-13



Monday, March 25, 2013
2:45 PM Library

AGENDA

- I Welcome, Establish Quorum

- II Read and Approve Minutes from March 13, 2013

- III Technology Staffing-Update from Parents' Club Meeting- Elimination of
Computer Lab Instructional Assistant Position for 2013-2014/
Creation of Site Support Tech II position for 2013-2014 -Discussion and
Vote

- VI Public Comment/Questions & Answers

- VII Next Meeting: Wednesday, April 24, 2013 at 1:00 PM

- VIII Adjourn

*This Agenda was posted on Friday, March 22, 2013

**Monte Gardens
School Site Council Meeting Minutes
03/13/2013**

The meeting was called to order at 1:05 pm.

- I. Welcome and Introductions. Sign in and form a quorum. Members Present: Susan Peters (Principal), Jennifer Evans (Teacher), Megan Gerdtts (Teacher), Michaela Urias (Teacher), Nichol Gallagher (Classified Employee), Amy Johnson (Parent), Kim Deem (Parent), Richard Rauschmeier (Parent), Angela Stewart (Parent), and Jennifer Talbot (Parent). The agenda was posted on Wednesday, March 6th at the front and back of the school within the 72 hours required.
- II. Read and Approve Minutes from February 13, 2013. The minutes of February 13, 2013 meeting were read and approved. Motion to approve by Deem, and seconded Stewart. All members approved.
- III. School Safety and Emergency Preparedness Plans. Mrs. Peters reported that the Monte Garden's Comprehensive School Site Safety Plan (Plan) for 2013-2014 is presented today for the Site Council Member's (Members) approval. The plan is scheduled for School Board approval in April. Mrs. Peters reviewed the Plan with the Members. The Plan is kept in a binder in the office and copies of critical parts of the Plan will be placed in sheet protectors in the emergency backpacks. Mrs. Peters reported that notice regarding the Plan will be sent to the Mayor of Concord. Yesterday, Mrs. Peters toured the school site with a Concord police officer assigned by the Department who is reviewing and compiling site and safety recommendations for discussion with school principals. Discussion ensued regarding the Plan and the student data summary. The Members also reviewed the California Healthy Kids Survey completed recently by the 5th graders. Mrs. Peters reported that additional updates to the Emergency Preparedness and Crisis Response Plan will be forthcoming along with related supplies and materials. Motion to approve the School Safety and Emergency Preparedness Plans was made by Talbot, and seconded by Rauschmeier. All members approved.
- IV. Update on English Learners Advisory Committee (ELAC). Last month the ELAC met in the computer lab. The meeting was well attended.
- V. Updates on School Events and Activities. Ms. Gerdtts reported that on Wednesday, March 27th there will be a parent night for review of the District's Singapore Math Program. Mrs. Peters reported that a landscaping day was planned on a Wednesday in April to spruce up the school site. Mrs. Peters updated the members with other planned activities.
- VI. Public Comment/Questions & Answers.
- VII. Next Meeting. The next Site Council meeting is re-scheduled for Wednesday, April 24, 2013 at 1:00 pm. The May meeting is scheduled for May 8, 2013.
- VIII. Adjourn. Motion to adjourn the meeting at 2:00 pm by Rauschmeier, and seconded by Deem. All members approved.

03/25/2013 Monte Gardens School Site Council Meeting

I. Present: Megan Gerdts, Michaela Urias, Susan Peters, Nichol Gallagher, Kim Deem, Angela Stewart, Jennifer Evans

II. 2:52pm- Motioned to open meeting (Kim Deem), seconded by Michaela Urias

Minutes from last meeting reviewed. Kim Deem motioned to approve minutes, Michaela Urias seconded.

III. Technology Staffing


Our current computer lab assistant position has been great in setting up the lab. Our needs are shifting with the influx of money, possibly \$150,000 per site next year. We need someone who can work with the software, hardware, and network. Parents could volunteer to help with students and teachers, this position would be needed for the in-depth network work. Julia Murray would still be our site tech person from the district. The position that we are discussing is a .2 FTE Site Tech II position. The Parents' Club will cover 50% of the cost and the other 50% will be covered by SLBG. Motion: Jennifer Evans motioned to eliminate the computer lab instructional assistant position and Angela Stewart seconded. All in favor, no opposed. Nichol Gallagher moved to create a .2 FTE Site Tech II position at Monte Gardens, Jennifer Evans seconded the motion. All in favor, no opposed.

IV. No public comment

VII. Next Meeting- Wednesday, April 24 at 1pm

VIII. Adjourn - Motion to adjourn by Kim Deem, seconded by Angela Stewart. 3:07pm

Valle Verde PTA Meeting Minutes February 5, 2013

PTA Board Members: President: Vice Pres./Historian: Vice Pres./Safety: Recording Secretary: Treasurer: Parliamentarian: Auditor:	Kathy Wallrath Anne Giannini Alfonso Munoz Jennifer St. Louis Amy Sanchez Joanna Sibley Jamie LaPierre	
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Attendees: 13

Betty Huang	Debbie LaDue	
Julie Hicks	Kathy Wallrath	
Anne Giannini	Beverly Tom	
Amy Sanchez	Kristi Soll	
Jennifer St Louis		
Joanna Sibley		
Mary Zodrow		
Jeremy Cowell		
Lindsey Hansen		

7:04

Welcome

Kathy Wallrath

Approval of January minutes

Jennifer St Louis

First Julie Hicks

Second Joanna Sibley

Approved

Election of Nomination Committee

Joanna Sibley

Motion was made by Joanna Sibley to elect the nominating committee for the 2013-2014 school year. The committee will serve until the general meeting in April 2013.

Nominees up for election:

- Jennifer St Louis
- Lindsey Hanson
- Betty Huang
- Alternatives Kristen McNulty

First Joanna Sibley

Second Kristi Soll

Approved

Positions:

President Elect, Secretary, VP Historian

Valle Verde PTA Meeting Minutes

February 5, 2013

PEAK Update

Lindsey Hansen

- Turkey Trot raised 20K-- we will get our part in March

Treasurer's Report

Amy Sanchez

- Box top money came in we are over budget
- Peak donation came in
- Spring Fling is coming in

Committee Reports

Spring Fling

Jennifer St Louis

- Will be selling raffle tickets for \$25 or a book of 5 for \$100
 - Raffle Tickets can be used to play games including
 - Heads or Tails, Putting Green, Wine Wheel
 - VIP Table Raffle
 - Sweet Treats Raffle
- We have some really good live auction items this year
- Classroom art is finished and looks fantastic

Spellathon

Kathy Wallrath

Envelopes are due this Friday

Safety

Kathy Wallrath for Alfonso Munoz

Safety has an update on CPR/AED/First Aid classes. The American Red Cross contract is signed. The online portion of the class will be distributed soon to the thirteen staff members that signed up for the training. The actual class will be January 30th, 2013. The final cost was \$1170.00. This final expense will be covered by the emergency preparedness fund. The \$5,000.00 allotted to the emergency preparedness fund is now spent. With this money we have done the following:

1. Filled and stored 275 gallons of emergency drinking water
2. Stored emergency clothing and food for students
3. Supplied staff with 12 fully stocked fanny packs with basic first aid supplies
4. Replaced 10 fully stocked emergency backpacks with basic first aid supplies
5. Provided an on site, fully functional AED for staff and students
6. With no hiccups, 13 fully trained staff members in CPR, AED operation and First Aid training.

Success, if you ask me.

Things that would be beneficial for future purchases in regards to emergency preparedness would be:

1. A fully functional generator. (In case power is cut off to the school)
2. Continued replacement of emergency backpacks.
3. Donations of old clothing from parents for future students.

Finally, I would like to address the PTA on the events that happened at Sandy Hook Elementary. I want to get suggestions on realistic safety improvements we can make before my safety committee meeting with Mrs. Tom.

Box Tops

Beatty Huang

\$400 since the last \$1200 check

Mrs Reed is leading by 9 box tops

Parents have been putting Campbell's labels in that can be exchanged for equipment

We already have a lot of points in the account

Art Show

Kristi Soll

Valle Verde PTA Meeting Minutes

February 5, 2013

- May 21st
- Joanna S will co-chair
- Kristi needs a co-chair to learn the job for next year
- Mrs. LaDue will put in her newsletter

Teacher's Report

K – donuts with dads, family math, added building geometric shapes with marshmallows. Collecting 100 cans for the food bank in honor of the 100 day of school. Thank you to the parent volunteers.

1st -subtracting numbers up to 12, Abe and George in lit, study symbols

3rd- fractions and square dancing

4th – Heather Farms workshop where parents learned about composting and worms, pep, island of blue dolphins

5th- Most students have completed science fair, play

Principal's Report

- Be Safe 3B's posters in each pod, bathrooms and MUR
- Viking pride competition is going strong – announced at lunch
- Mrs. LaDue's class won the BEE
- Soul shop assembly was last week. About not that kids are bullies but that they can be a bully if their balloon gets too full. Day care and noon supervisors came. How to resolve problems and clean up messes
- If we decide to keep it there will be more by grade level in the future

New Site council member is Jen Phillips

Student Council

Mrs. Tom is working with student council to spend some of their budget. They are being very conservative with their money. They put together and approved a budget.

- Playground equipment
- An iPad for student council so that they can record their meetings
- Intramurals at lunch recess: they will hire someone to supervise at lunch
- They are also going to pay for an assembly

School Site Council Vision

- How we see ourselves in 5 to 7 years?
- Will be done by March

Technology plan

- Technology plan is in place. First step is new laptops for the staff. They needed 23 new laptops. Mrs. Tom found money for 11. Last year we had a 30k surplus and we held 35k for Principal's strategic plan. Total \$8,749 for 12 computers. Executive PTA meeting approved the release of those funds at our last meeting.
- Next Area that they will focus on is the iPads and training

President's Report

Kathy Wallrath

- District needs us to commit to our instructional assistants for next year. Guarantee funding by Feb 21st. If we don't guarantee by the 21st every assistant will get a pink slip
- We have all the money to pay in our account
- It is unfortunate that the district didn't give us time to post this vote

Valle Verde PTA Meeting Minutes

February 5, 2013

- Are we comfortable to vote on this tonight or do we call a special election in 10 days?
- We have no plan to get rid of these positions at this time
- We are only voting to say that we do have the funds to cover it. We do this vote every year.
- We always have an entire year of salary the year before
- This is 70 percent of our budget
- Bylaws say it must be posted if it is over \$500

Motion to allocate funds for instructional assistants and tech coordinators for the 2013/2014 academic year at a cap of \$90,000

First by Kristi Soll

Second by Lindsey Hanson

Approved

Honorary Service Awards

Anne Giannini

The Honorary Service Award Program is a series of awards that PTAs may apply for to recognize the community service of their individual volunteers. The Valle Verde PTA will contribute a small donation towards a state scholarship fund in tribute of each recipient. The program offers four, distinctive types of awards:

- **Very Special Person Award:** This award is given to recognize an individual for their service to the PTA.
- **Honorary Service Award:** Given to an individual in special recognition of outstanding service to children or youth in your community, going above and beyond what is asked of them.
- **Continuing Service Award:** Given to an individual in special recognition of ongoing or longtime service to children and youth, providing support year after year.

Golden Oak Service Award: California's most prestigious PTA award, given to an individual that has made significant contributions to the welfare of children and youth in a school or community.

Anne is leading a nominating committee, which needs 9 members.

- Anyone in school can nominate people
- Submit for award from state
- Give awards at the art fair by Mrs. Tom
- PTA recommends that they are done at the last meeting of the year. Last 2 years the awards were given at the 5th grade graduation.

Close 8:28