

# Mt. Diablo USD

## Board Policy

### Admission

BP 5111

### Students

The Governing Board encourages the enrollment and appropriate placement of all school-aged children in school. The Superintendent or designee shall inform parents/guardians of children seeking admission to a district school at any grade level about admission requirements and shall assist them with enrollment procedures.

The Superintendent or designee shall announce and publicize the timeline and process for registration of students at district schools. Applications for intradistrict or interdistrict enrollment shall be subject to the timelines specified in applicable Board policies and administrative regulations.

The district's enrollment application shall include information about the health care options and enrollment assistance available to families within the district. The district shall not discriminate against any child for not having health care coverage and shall not use any information relating to a child's health care coverage or his/her interest in learning about health care coverage in any manner that would harm the child or his/her family. (Education Code 49452.9)

Before enrolling any child in a district school, the Superintendent or designee shall verify the child's age, residency, immunization, and other applicable eligibility criteria specified in law, the accompanying administrative regulation, or other applicable Board policy or administrative regulation.

The district shall not inquire into or request documentation of a student's social security number or the last four digits of the social security number or the citizenship or immigration status of the student or his/her family members. (Education Code 234.7, 49076.7)

However, such information may be collected when required by state or federal law or to comply with requirements for special state or federal programs. In any such situation, the information shall be collected separately from the school enrollment process and the Superintendent or designee shall explain the limited purpose for which the information is collected. Enrollment in a district school shall not be denied on the basis of any such information of the student or his/her parents/guardians obtained by the district, or the student's or parent/guardian's refusal to provide such information to the district.

School registration information shall list all possible means of documenting a child's age for grades K-1 as authorized by Education Code 48002 or otherwise prescribed by the Board. Any alternative document allowed by the district shall be one that all persons can obtain regardless of immigration status, citizenship status, or national origin and shall not reveal information related to

citizenship or immigrant status.

The Superintendent or designee shall immediately enroll a homeless student, foster youth, student who has had contact with the juvenile justice system, or a child of a military family regardless of outstanding fees or fines owed to the student's last school, lack of clothing normally required by the school, such as school uniforms, or his/her inability to produce previous academic, medical, or other records normally required for enrollment. (Education Code 48645.5, 48850, 48852.7, 48853.5, 49701; 42 USC 11432)

~~The Governing Board believes that all children should have the opportunity to receive educational services.— Staff shall expect parents/guardians to enroll all school-aged children in school.~~

~~The Superintendent or designee shall maintain procedures which provide for the verification of all entrance requirements specified in law and in Board policies and regulations.~~

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 5111.1 - District Residency)

(cf. 5111.11 - Residency of Students with Caregiver)

(cf. 5111.12 - Residency Based on Parent/Guardian Employment)

(cf. 5111.13 - Residency for Homeless Children)

(cf. 5116.1 - Intradistrict Open Enrollment)

(cf. 5117 - Interdistrict Attendance)

(cf. 5118 - Open Enrollment Act Transfers)

(cf. 5119 - Students Expelled from Other Districts)

(cf. 5125 - Student Records)

(cf. 5141.22 - Infectious Diseases)

(cf. 5141.3 - Health Examinations)

(cf. 5141.31 - Immunizations)

(cf. 5141.32 - Child Health And Disability Prevention Program)

(cf. 5145.13 - Response to Immigration Enforcement)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 6173 - Education for Homeless Children)

(cf. 6173.1 - Education for Foster Youth)

Legal Reference:

EDUCATION CODE

234.7 Student protections relating to immigration and citizenship status

46300 Computation of average daily attendance, inclusion of kindergarten and transitional kindergarten

46600 Agreements for admission of students desiring interdistrict attendance

48000 Minimum age of admission (kindergarten)

48002 Evidence of minimum age required to enter kindergarten or first grade

48010 Minimum age of admission (first grade)

48011 Admission from kindergarten or other school; minimum age

48050-48053 Nonresidents

48200 Children between ages of 6 and 18 years (compulsory full-time education)

[48350-48361 Open Enrollment Act](#)  
[48645.5 Enrollment of former juvenile court school students](#)  
[48850-48859 Educational placement of homeless and foster youth](#)  
[49076 Access to records by persons without written consent or under judicial order](#)  
[49076.7 Student records; data privacy; social security numbers](#)  
[49408 Information of use in emergencies](#)  
[49452.9 Health care coverage options and enrollment assistance](#)  
[49700-49703 Education of children of military families](#)  
[HEALTH AND SAFETY CODE](#)  
[120325-120380 Education and child care facility immunization requirements](#)  
[121475-121520 Tuberculosis tests for students](#)  
[CODE OF REGULATIONS, TITLE 5](#)  
[200 Promotion from kindergarten to first grade](#)  
[201 Admission to high school](#)  
[CODE OF REGULATIONS, TITLE 17](#)  
[6000-6075 School attendance immunization requirements](#)  
[UNITED STATES CODE, TITLE 5](#)  
[552a Note Refusal to disclose social security number](#)  
[UNITED STATES CODE, TITLE 42](#)  
[11431-11435 McKinney-Vento Homeless Assistance Act](#)  
[COURT DECISIONS](#)  
[Plyler v. Doe, 457 U.S. 202 \(1982\)](#)

[Management Resources:](#)

[CSBA PUBLICATIONS](#)

[Legal Guidance on Providing All Children Equal Access to Education, Regardless of Immigration Status, February 2017](#)

[CALIFORNIA OFFICE OF THE ATTORNEY GENERAL PUBLICATIONS](#)

[Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's K-12 Schools in Responding to Immigration Issues, April 2018](#)

[U.S. DEPARTMENT OF JUSTICE CIVIL RIGHTS DIVISION AND U.S. DEPARTMENT OF EDUCATION OFFICE FOR CIVIL RIGHTS JOINT PUBLICATIONS](#)

[Dear Colleague Letter: School Enrollment Procedures, May 8, 2014](#)

[Fact Sheet: Information on the Rights of All Children to Enroll in School, May 8, 2014](#)

[Information on the Rights of All Children to Enroll in School: Questions and Answers for States, School Districts and Parents, May 8, 2014](#)

[WEB SITES](#)

[CSBA: <http://www.csba.org>](#)

[California Department of Education, Health Care Coverage and Enrollment Assistance: <http://www.cde.ca.gov/ls/he/hc>](#)

[California Office of the Attorney General: <http://oag.ca.gov>](#)

[U.S. Department of Education, Office for Civil Rights: <http://www2.ed.gov/about/offices/list/ocr>](#)

[U.S. Department of Justice: <http://www.justice.gov>](#)

~~[46600—Agreements for admission of pupils desiring interdistrict attendance](#)~~

~~48000—Minimum age of admission (kindergarten)  
48002—Evidence of minimum age required to enter kindergarten or first grade  
48010—Minimum age of admission (first grade)  
48011—Admission from kindergarten or other school;—minimum age  
48050-48053—Nonresidents  
48200—Children between ages of 6 and 18 years (compulsory full-time education)  
49076—Access to records by persons without written consent or under judicial order  
49408—Information of use in emergencies  
HEALTH AND SAFETY CODE  
120325-120380—Education and child care facility immunization requirements  
121475-121520—Tuberculosis tests for pupils  
CODE OF REGULATIONS, TITLE 5  
200—Promotion from kindergarten to first grade  
201—Admission to high school  
CODE OF REGULATIONS, TITLE 17  
6000-6075—School attendance immunization requirements  
UNITED STATES CODE, TITLE 42  
11431-11435—McKinney Homeless Assistance Act~~

Management Resources:  
~~CDE MANAGEMENT ADVISORIES  
0900.90—Changes in law concerning eligibility for admission to kindergarten~~

Policy MT. DIABLO UNIFIED SCHOOL DISTRICT  
~~adopted~~Adopted: May 11, 2004 Concord, California  
Amended: \_\_\_\_\_. 2018