

MEMORANDUM OF UNDERSTANDING

Between
Resource Development Associates, Inc.
And
Mt. Diablo Unified School District
May 2010 – June 2010

This Agreement is made on the 1st day of the month of May 2010 by and between Mt. Diablo Unified School District (hereinafter referred to as MDUSD) and Resource Development Associates, Inc. (hereinafter referred to as RDA).

RECITALS

- A. Whereas, RDA provides evaluation, grant writing and planning, MIS design, and, organizational development and other consulting services in the United States to non-profit, city and county governments and other public or private entities; and;
- B. Whereas, RDA has agreed to undertake specific projects for Mt. Diablo Unified School District as specified for the evaluation of Tobacco Use Prevention Education (TUPE) grant activities.

The purpose of this MOU is to outline the terms and conditions between Resource Development Associates, Inc. (RDA) and Mt. Diablo Unified School District (MDUSD) regarding the evaluation effort of the TUPE grant.

I. SCOPE OF WORK

The following activities represent the Scope of Work for the activities through June 2010:

- Conduct interviews with TUPE Coordinator, CHD Administrator, and 21 TUPE Site Coordinators.
- Create and administer an online survey
- Analyze survey results
- Collect and analyze referral and disciplinary referral data, and data from CHD Administration regarding TEG and TEP.
- Other evaluation activities

II. COSTS AND PAYMENT FOR SERVICES

RDA will invoice Mt. Diablo USD on a **monthly** basis for actual hours worked according to the following hourly rates:

Senior Associate	\$125
Associate	\$100
Research Assistant	\$50

Payment is due upon receipt of the invoice.

Total costs for all items under scope of work will not exceed **\$10,000**.

III. VI. AMENDMENTS:

No amendments or additions to this Agreement shall be valid unless made in writing and signed by both Provider and a RDA officer including any attached Exhibits.

IV. TERM:

This Agreement shall be made from May 1, 2010 through June 30, 2010.

V. SIGNATURES:

Patricia Marrone Bennett, CEO, RDA _____

Margot Tobias, Mt. Diablo Unified School District _____

Steven Lawrence, Superintendent _____