

FEE COMPENSATION

The following is LPA’s suggested compensation for the Mt. Diablo USD’s proposed Facilities Master Plan (FMP). This fee is flexible and open to negotiation once a specific scope of work and community engagement process has been definitively defined during the Plan the Plan process (kick-off strategy) with district leadership. At this time, we developed the fee based upon a schedule to complete the plan in May 2019, the scope-of-work outlined in the District’s RFP and the quantity of sites at 29 elementary, nine middle, five high, four continuation high, 17 alternative programs, three charter and two adult education school centers.

Based on a phone conversation on May 29th LPA has revised our proposal to a phased implementation approach. Phase One represents tasks that would be completed prior to November 2018, with Phase Two scope being initiated after Board approval. Should the District not be able to proceed, Phase Two efforts could be dramatically reduced to focus on planning revenue that Mt. Diablo USD will secure from existing funding sources.

FEE SCHEDULES

Task 1 - Information Gathering / Stakeholder Outreach	
Data Collection:	\$ 10,000
FMPC Meetings (5):	\$ 25,000
District Leadership Meetings (8):	\$ 20,000
Sub-Total:	\$ 55,000
Task 2 - Demographics Analysis	
(Cooperative Strategies)	
Demographics Report:	\$ 30,000
Capacity Analysis:	\$ 5,000
Sub-Total:	\$ 35,000
Task 3 - Facilities Needs Assessment	
(EMG)	
Facility Assessment (3M SF x \$0.075/SF):	\$ 225,000
Sub-Total:	\$ 225,000
Tasks 4 – Educational Specifications	
Focus Group Meetings (5):	\$ 7,500
Program Charrettes (2 - ES/Secondary):	\$ 20,000
Educational Specifications:	\$ 35,000
Sub-Total:	\$ 62,500
Phase One Total:	\$ 377,500
Task 5 - Implementation Planning	
School Site Committee 1on1’s (69):	\$ 34,500

Community Town Halls (5):	\$ 25,000
FMP Diagrams:	
(29) Elementary Schools:	\$ 43,500
(9) Middle Schools:	\$ 31,500
(5) High Schools:	\$ 25,000
(4) Continuation High Schools:	\$ 6,000
(17) Alternative Schools/Programs:	\$ 25,500
(3) Charter Schools:	\$ 4,500
(2) Adult Education Centers:	\$ 4,000
Cost Estimating/Prioritization:	\$ 25,000
Phasing/Implementation Schedule:	\$ 15,000
Funding (Cooperative Strategies):	\$ 20,000
Sub-Total:	\$ 259,500
Task 6 - FMP Deliverables / Board Engagement	
Board of Education Meetings (4):	\$ 20,000
FMP Digital Documentation:	\$ 50,000
Sub-Total:	\$ 70,000
Project Expenses	
5% Reimbursable Costs in Base Fee:	\$ 35,500
Sub-Total:	\$ 35,500
Phase Two Total:	\$ 365,000
Total FMP Compensation:	\$ 742,500

OPTIONAL ADDITIONAL SERVICES (EMG)

Data Prep and Migration to SchoolDude:	\$ 0.005/SF
Equipment Inventory Data Collection (for CMMS):	\$ 0.01/SF
SchoolDude Maintenance EssentialsPro (Annual):	\$ 25,580
Set-Up / Service / Support (One-Time):	\$ 9,410
SchoolDude CapitalForecastPro (Annual):	\$ 11,290
Set-Up / Service / Support (One-Time):	\$ 6,240

HOURLY RATE SCHEDULE

Principal	\$ 245.00
Director	\$ 215.00
Discipline Director	\$ 205.00
Project Director	\$ 185.00
Project Leader	\$ 165.00
Manager	\$ 145.00
Design Coordinator II	\$ 140.00
Senior Specialist	\$ 120.00
Design Coordinator I	\$ 115.00
Designer III	\$ 105.00
Designer II	\$ 95.00
Specialist	\$ 90.00
Designer I	\$ 85.00
Intern	\$ 70.00

Note: These rates became effective June 1, 2016 and are subject to change annually.