



# Mt. Diablo Unified School District Governing Board

Votes are notated by #yes-#no-  
#abstain. The record of emailed  
public comments is [here](#)

## DRAFT - Board Meeting Minutes

### REGULAR MEETING OF THE BOARD OF EDUCATION MT DIABLO UNIFIED SCHOOL DISTRICT Wednesday, October 12, 2022 (6:00 PM)

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## ROLL CALL

Debra Mason  
Linda Mayo  
Cherise Khaund  
Erin McFerrin  
Keisha Nzewi

### 1.0 Call to Order

President Mason called the meeting to order at 5:00pm

#### 1.1 Call to Order

The Board President will call the meeting to order.

**Recommendation:** Call the meeting to order.

#### 1.2 Conduct Roll Call

### 2.0 Public Comment

There were no public comments

#### **2.1 Public Comments: The public may address the Board concerning items that are scheduled for discussion during Closed Session only.**

The public may address the Board concerning items that are scheduled for discussion during Closed Session only. These presentations are limited to three minutes each, or a total of thirty minutes for all speakers or the three minute limit may be shortened.

Speakers are not allowed to yield their time.

**Recommendation:** Hear public comment(s).

### 3.0 Closed Session Agenda

#### **3.1 Negotiations - The Board may discuss negotiations or provide direction to its representatives regarding represented and unrepresented employees, pursuant to Government Code Section 54957**

Negotiations - The Board may discuss negotiations or provide direction to its representatives regarding represented and unrepresented employees, pursuant to Government Code Section 54957. Agency negotiators: Dr. Adam Clark, Dr. John Rubio,

Dr. Lisa Gonzales, Dr. Wendi Aghily, Jennifer Sachs, Dr. Dan Scudero, and legal counsel; Agencies: MDEA, DMA, MDSPA, CSEA, CST Local 1, Teamsters Local 856 and unrepresented employees.

**Recommendation:** Information

### **3.2 Discipline, Dismissal, Release or Reassignment of Public Employee (Gov. Code Sec. 54957(b)(1))**

**Recommendation:** Information/action.

**ORIGINAL - Motion**

### **3.3 Public Employee Performance Evaluation - Superintendent. Pursuant to Government Code §54957**

**Recommendation:** Information.

### **3.4 Expulsion of Student #02-23 from the Mt. Diablo Unified School District**

Expulsion of student #02-23 from regular schools in the Mt. Diablo Unified School District

**Recommendation:** A move to approve of the expulsion of Student #02-23 from the Mt. Diablo Unified School District

### **3.5 Expulsion of Student #03-23 from the Mt. Diablo Unified School District**

Expulsion of student #03-23 from regular schools in the Mt. Diablo Unified School District

**Recommendation:** A move to approve of the expulsion of Student #03-23 from the Mt. Diablo Unified School District

## **4.0 Adjourn to Closed Session**

The meeting was adjourned to closed session at 5:02pm

### **4.1 Adjourn to Closed Session**

The Board President will adjourn the meeting to closed session.

**Recommendation:** Adjourn to closed session.

## **5.0 Reconvene Open Session**

Open session reconvened at 6:05pm

### **5.1 Reconvene Open Session**

The Board of Education will reconvene Open Session.

**Recommendation:** Reconvene Open Session.

## **6.0 Preliminary Business**

The Board President led the pledge of allegiance

### **6.1 Pledge of Allegiance**

The Board President will lead the Pledge of Allegiance.

**Recommendation:** Lead the Pledge of Allegiance.

### **6.2 Conduct Roll Call**

**Recommendation:** The Board President will conduct roll call.

### **6.3 Review and Potential Approval of Minutes for Regular Board Meeting**

Board Meeting Minutes September 28, 2022

Minutes have been prepared for the board meeting on September 28, 2022 and are presented for review and approval.

**Recommendation:** Move to approve the minutes for the Regular Board Meeting September 28, 2022

#### **ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Cherise Khaund)** Seconded to approve the **ORIGINAL** motion 'Move to approve the minutes for the Regular Board Meeting September 28, 2022'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

### **6.4 Review and Potential Approval of the Agenda**

The Governing Board may reorder or delete items within the agenda.

**Recommendation:** Move to approve the agenda.

#### **ORIGINAL - Motion**

Member **(Linda Mayo)** Moved, Member **(Cherise Khaund)** Seconded to approve the **ORIGINAL** motion 'Move to approve the agenda'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

## **7.0 Report Out Action Taken in Closed Session**

### **7.1 Negotiations - The Board may discuss negotiations or provide direction to its representatives regarding represented and unrepresented employees, pursuant to Government Code Section 54957**

Negotiations - The Board may discuss negotiations or provide direction to its representatives regarding represented and unrepresented employees, pursuant to Government Code Section 54957. Agency negotiators: Dr. Adam Clark, Dr. John Rubio, Dr. Lisa Gonzales, Dr. Wendi Aghily, Jennifer Sachs, Dr. Dan Scudero, and legal counsel; Agencies: MDEA, DMA, MDSPA, CSEA, CST Local 1, Teamsters Local 856 and unrepresented employees.

**Recommendation:** Information

The Governing Board gave direction and received information.

### **7.2 Discipline, Dismissal, Release or Reassignment of Public Employee (Gov. Code Sec. 54957(b)(1))**

**Recommendation:** Information/action.

The Governing Board received information.

### **7.3 Public Employee Performance Evaluation - Superintendent. Pursuant to Government Code §54957**

**Recommendation:** Information.

The Governing Board received information.

**ORIGINAL - Motion**

### **7.4 Expulsion of Student #02-23 from the Mt. Diablo Unified School District**

Expulsion of Student #02-23 from regular schools in the Mt. Diablo Unified School District

**Recommendation:** A move to approve the expulsion of Student #02-23 from the Mt. Diablo Unified School District

#### **AMENDED - Motion**

Member **(Cherise Khaund)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **AMENDED** motion 'A move to approve the expulsion of Student #02-23 from the Mt. Diablo Unified School District Move to approve the Expulsion for Student #02-23. Prior to readmission, Student #02-23 is required to meet the following conditions: Participate in twenty (20) hours of counseling to address responsibility and decision making, complete a Digital Citizenship course, show evidence of a successful school experience, with no suspendible infractions, earn 30 credits, maintain a 2.0 GPA or better, and have a 90% attendance rate. 2. Move to suspend the enforcement of the Expulsion for Student #02-23, school placement will be determined by Student Services. '. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes

Linda Mayo Yes

Cherise Khaund Yes

Erin McFerrin Yes

Keisha Nzewi Yes

### **7.5 Expulsion of Student #03-23 from the Mt. Diablo Unified School District**

Expulsion of Student #03-23 from regular schools in the Mt. Diablo Unified School District

**Recommendation:** A move to approve the expulsion of Student #03-23 from the Mt. Diablo Unified School District

#### **AMENDED - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Erin McFerrin)** Seconded to approve the **AMENDED** motion ' Move to approve the Expulsion for Student #03-23. Prior to readmission, Student #03-23 is required to meet the following conditions: Participate in twenty (20) hours of counseling to address decision making, complete a Digital Citizenship course, show evidence of a successful school experience, with no suspendible infractions, earn 30 credits, maintain a 2.0 GPA or better, and have a 90% attendance rate. Move to suspend the enforcement of the Expulsion for Student #02-23, school placement will be determined by Student Services. '. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **1**. The motion **Carried. 4 - 1**

Debra Mason Yes

Linda Mayo No

Cherise Khaund Yes

Erin McFerrin Yes

Keisha Nzewi Yes

## 8.0 Public Comment

### **8.1 Public Comment: The Public May Address the Board Regarding any Item Not on the Agenda.**

Public Comment: The public may address the Board regarding any item within the jurisdiction of the Board of Education of the Mt. Diablo Unified School District that is not on this agenda. These presentations are limited to three minutes each, or a total of thirty minutes for all speakers, or the three minute limit may be shortened. If there are multiple speakers on any one subject, the public comment period may be moved to the end of the meeting. Speakers are not allowed to yield their time.

**Recommendation:** Listen to Public Comment.

## 9.0 Communications

### **9.1 District Organizations: At regular Board meetings, a single spokesperson of each recognized District organization may make a brief presentation. Items are limited to those which are informational.**

At regular Board meetings, a single spokesperson of each recognized District organization may make a brief presentation following the Consent Agenda. Items are limited to those which are informational.

**Recommendation:** Listen to Communications.

## 10.0 Recognitions and Resolutions

### **10.1 Review and Potential Approval of Board Resolution 22/23-28 for Personnel with Provisional Internship Permits**

Please see attached.

The California Commission on Teacher Credentialing is no longer issuing emergency permits. However, the Commission replaced the Emergency Permit with the Provisional Internship Permit (PIP) which provides applicants additional time to meet the subject matter competence requirement(s) needed to enter an internship program. A District may request a PIP only after a diligent search has been conducted and a fully credentialed teacher could not be found. The PIP is issued for one (1) year. All requests for a PIP must be presented to the Governing Board of a public school district for approval. Every PIP request that is submitted to the Commission on Teacher Credentialing must also include verification that a notice of intent to employ the named applicant has been made public.

**Recommendation:** Move to approve Resolution 22/23-28 for Provisional Internship Permits.

#### **ORIGINAL - Motion**

Member **(Cherise Khaund)** Moved, Member **(Erin McFerrin)** Seconded to approve the **ORIGINAL** motion 'Move to approve Resolution 22/23-28 for Provisional Internship Permits'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Erin McFerrin	Yes
Keisha Nzewi	Yes

## **10.2 Review and Potential Approval of Resolution No. 22/23-29 Proclaiming October 23 to October 31, 2022 as Red Ribbon Week**

Red Ribbon Week

During Red Ribbon Week, schools and many community agencies through out California will join together to highlight their commitment of a drug and tobacco free society. Through this proclamation, the Mt. Diablo Unified school District Board of Education urges all students, staff, parents, and members of our community to wear a red ribbon during the week of October 23 to October 31, 2022. Red Ribbon week supports our efforts to make Mt. Diablo schools and our community drug and tobacco free.

**Recommendation:** Move to approve Resolution 22/23-29 proclaiming October 23 to October 31, 2022 as Red Ribbon Week.

### **ORIGINAL - Motion**

Member **(Cherise Khaund)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve Resolution 22/23-29 proclaiming October 23 to October 31, 2022 as Red Ribbon Week'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

## **11.0 Public Employee Appointment**

### **11.1 Review and Potential Approval of Personnel Appointment: Program Specialist, Categorical Programs Site Based at Olympic/Alliance**

Interviews were conducted and a candidate has been selected to fill the position of Program Specialist, Categorical Programs Site Based at Olympic/Alliance for the 2022-2023 school year.

**Recommendation:** Move to approve the appointment of Program Specialist, Categorical Programs Site Based at Olympic/Alliance.

### **AMENDED - Motion**

Member **(Erin McFerrin)** Moved, Member **(Linda Mayo)** Seconded to approve the **AMENDED** motion 'Move to approve the appointment of Coleen Martin as Program Specialist, Categorical Programs Site Based at Olympic/Alliance'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

### **11.2 Review and Potential Approval of Personnel Appointment: Social Work Specialist at Oak Grove Middle/Student Services Department**

Interviews were conducted and a candidate has been selected to fill the position of Social Work Specialist at Oak Grove Middle/Student Services Department for the 2022-2023 school year.

**Recommendation:** Move to approve the appointment of Social Work Specialist at Oak Grove Middle/Student Services Department.

**AMENDED - Motion**

Member **(Cherise Khaund)** Moved, Member **(Linda Mayo)** Seconded to approve the **AMENDED** motion 'Move to approve the appointment of Deonne Curtis Wesley as Social Work Specialist at Oak Grove Middle/Student Services Department'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

- Debra Mason Yes
- Linda Mayo Yes
- Cherise Khaund Yes
- Erin McFerrin Yes
- Keisha Nzewi Yes

**11.3 Review and Potential Approval of Classified Personnel Manager: Accounting Supervisor**

Interviews were conducted and a candidate has been selected to fill the position of Accounting Supervisor for the 2022-2023 school year.

**Recommendation:** Move to approve the appointment of Accounting Supervisor.

**AMENDED - Motion**

Member **(Linda Mayo)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **AMENDED** motion 'Move to approve the appointment of DeeDee Blankley as Accounting Supervisor'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

- Debra Mason Yes
- Linda Mayo Yes
- Cherise Khaund Yes
- Erin McFerrin Yes
- Keisha Nzewi Yes

**11.4 Review and Potential Approval of Classified Personnel Manager: Food Warehouse & Distribution Operations Manager**

Interviews were conducted and a candidate has been selected to fill the position of Food Warehouse & Distribution Operations Manager for the 2022-2023 school year.

**Recommendation:** Move to approve the appointment of Food Warehouse & Distribution Operations Manager.

**AMENDED - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Cherise Khaund)** Seconded to approve the **AMENDED** motion 'Move to approve the appointment of Chad Voss as Food Warehouse & Distribution Operations Manager'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

- Debra Mason Yes
- Linda Mayo Yes
- Cherise Khaund Yes
- Erin McFerrin Yes
- Keisha Nzewi Yes

**11.5 Review and Potential Approval of Classified Personnel Manager: Network Manager**

Interviews were conducted and a candidate has been selected to fill the position of Network Manager for the 2022-2023 school year.

**Recommendation:** Move to approve the appointment of Network Manager.

**AMENDED - Motion**

Member **(Cherise Khaund)** Moved, Member **(Erin McFerrin)** Seconded to approve the **AMENDED** motion 'Move to approve the appointment of Matthew Rosso as Network Manager'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

## **12.0 Reports/Information**

### **12.1 Dyslexia Update**

Dyslexia is a specific learning disability that is neurobiological in origin. It is characterized by difficulties with accurate and/or fluent word recognition and by poor spelling and decoding abilities. Many students with dyslexia are identified for special education to receive services, comprising of the highest number of students qualifying for special education. This report will inform the board of steps the district is undertaking to address the needs of our dyslexic students.

**Recommendation:** Receive the report as information.

### **12.2 Bridge Program Updates**

The Bridge program is a program for students with disabilities aged 18-22 that offers critical transition services designed to meet their post school needs. This report will provide updates to the Bridge program in response to several recent legislative changes.

**Recommendation:** Receive the report as presented.

## **13.0 Board Member Reports**

### **13.1 Board Member Reports**

Board Members may choose to report out their activities.

**Recommendation:** Information.

## **14.0 Superintendent's Report**

### **14.1 Superintendent's Report**

The Superintendent may choose to report out on activities.

**Recommendation:** Information.

## **15.0 Consent Agenda**

### **15.1 Approval of Items listed under Consent Agenda.**

Items listed under Consent Agenda are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon the request of any member of the Board and acted upon separately.

**Recommendation:** Approve all Consent Agenda items.

**ORIGINAL - Motion**



Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Approve all Consent Agenda items'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

### **15.2 Review and Potential Approval of the Recommended Action for Certificated Personnel**

List of certificated hires, leave of absences, resignations, and retirements.  
See attached for detailed list of certificated hires, leave of absences, resignations, and retirements.

**Recommendation:** Move to approve the recommended action for certificated personnel.

#### **ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the recommended action for certificated personnel'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

### **15.3 Review and Potential Approval of the Recommended Action for Classified Personnel**

List of classified hires, leave of absences, resignations, and retirements.  
Information of classified hires, leave of absences, resignations, and retirements for consideration.

**Recommendation:** Move to approve the recommended action for classified personnel.

#### **ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the recommended action for classified personnel'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

### **15.4 Review and Potential Approval of the K12 Stronger Workforce Program Grant**

MDUSD K12SWP 2022/23 Grant Overview

Staff request approval to apply for the K-12 Strong Workforce Program (K12SWP) 2022-23 grant to expand and enhance supportive services for students. The K12SWP will assist the district in creating, supporting, and expanding high-quality career technical education programs and work-based learning opportunities at the K-12 level aligned with workforce development efforts and collaborative regional approach to

increase the transition to post-secondary and career. Mt. Diablo Unified School District (MDUSD) has been the recipient of this project based grant since 2018. MDUSD proposes to submit three K-12 SWP grant applications; two individually and one in partnership with the Contra Costa County Office of Education (CCCOE) Consortium. The two MDUSD K12SWP grants include development of a career ladder program and expansion of dual enrollment opportunities during the school day. The Career Ladder Project will develop an accelerated program for students who successfully complete MDUSD's health care pathways in collaboration with Mt. Diablo Adult Education and the Career Technical Education (CTE) programs at Diablo Valley College (DVC) and Los Medanos College (LMC). The Dual Enrollment Program will build on the existing partnership between MDUSD & DVC and support expansion of dual enrollment opportunities. The primary goal is to expand dual enrollment into the school day by hiring a certificated teacher to partner with the community college instructor and to expand dual enrollment into the afterschool program, with an emphasis on career pathway courses. The third application is with the Contra Costa County Office of Education (CCCOE) Consortium which includes 3 community colleges and 11 school districts, and will target all pathways continuing the work started under the 2018-19 K-12 SWP grant. The consortium is applying for Equitable Access to CTE Pathways with Student Opportunities. The emphasis will be supporting marketing materials, the California College Guidance Initiative (CCGI) Alignment, and expansion of student opportunities. The total amount received and match required will depend on the award amount. The total MDUSD CCCOE Consortium grant application is for approximately \$116,750. The K12SWP grant is a 30-month grant and requires a 2:1 match from district grants and funds. The total MDUSD grant application is for approximately \$825,894 (\$411,670 for the Career Ladder Project and \$414,225 Dual Enrollment Expansion). Matching funds include district general funds and grants supporting Career Technical Education (CTE) teachers, school counselors, work-based learning coordinators and supplies and materials.

**Recommendation:** Approve submission and acceptance if awarded of the K12 Stronger Workforce Program Grant

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Approve submission and acceptance if awarded of the K12 Stronger Workforce Program Grant'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**15.5 Review and Potential Approval of Renewal of Lease Agreement with American Tower for KVHS Transmittal Tower**

The Transmitting Tower Site Lease Agreement was originally entered into on 6/20/2005 and is currently on the third renewal period. The monthly payments are \$2,240.06, for an annual cost of \$26,880.72, with an annual increase of 4%. The Lease expires on July 1, 2025. The lease is necessary to maintain the radio station operating. **Recommendation:** Move to approve America Tower, L.P. lease payments for the KVHS Radio Transmitting Tower Site Agreement for a total of \$26,880.72 for Fiscal Year 2022-23.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve America Tower, L.P. lease payments for the KVHS Radio Transmitting Tower Site Agreement for a total of \$26,880.72 for Fiscal Year

2022-23'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

### **15.6 Review and Potential Approval of the Updated 2021-2024 MDEA Salary Schedules Effective July 1, 2021**

MDEA Salary Schedules with Supplemental Schedules for the following school years: 2021-2022 2022-2023 2023-2024 MDEA - AB1200 for Mediated Agreement - April 2022 MDEA - AB1200 - 1.5% increase - August 2022

This salary schedule has already been implemented, per the negotiated agreements in April and August 2022. This includes the multi-year Mediated Agreement with MDEA, approved by the Board on April 13, 2022, and the 1.5% approved by the Board on August 17, 2022. For audit purposes, we are sharing with the board and the public so the agreed upon salary changes over multiple years are transparent. They will also be added to the MDEA Collective Bargaining Agreement and posted on the MDUSD website under Human Resources. AB1200 for both April 13, 2022 and August 17, 2022 are attached for your review.

**Recommendation:** Move to approve the updated 2021-2024 MDEA salary schedules effective July 1, 2021.

#### **ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the updated 2021-2024 MDEA salary schedules effective July 1, 2021'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

### **15.7 Review and Potential Approval of Ygnacio Valley High School's Cross Country Invitational trip to Fresno on October 14 - 15, 2022**

Ygnacio Valley High School is requesting approval to attend the Rough Rider Cross Country Invitational in Fresno, California on October 14-15, 2022. Two parents chaperones will be driving 6 students to the competition and staying overnight in a local hotel .

**Recommendation:** Move to approve Ygnacio Valley High School's Cross Country Invitational trip to Fresno on October 14 - 15, 2022

#### **ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve Ygnacio Valley High School's Cross Country Invitational trip to Fresno on October 14 - 15, 2022'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes

Keisha Nzewi Yes

### **15.8 Review and Potential Approval of the 2022-2023 Contract Amendment between Mt. Diablo Unified School District and TNTP**

TNTP will continue to partner with Mt. Diablo Unified School District to build knowledge and capacity around high quality instructional planning through monthly learning sessions with the goal of accelerated learning. TNTP has added a few additional zoom sessions during the contract term from August 1, 2022 to May 30, 2023 which will increase the contract by \$20,000 making the total contract amount \$397,028.

**Recommendation:** Move to Approve the contract increase of \$20,000 between Mt. Diablo Unified School District and TNTP.

#### **ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to Approve the contract increase of \$20,000 between Mt. Diablo Unified School District and TNTP'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes

Linda Mayo Yes

Cherise Khaund Yes

Erin McFerrin Yes

Keisha Nzewi Yes

### **15.9 Review and Potential Approval of Workforce Development Board of Contra Costa County (WDBCCC) One Stop/American Job Corps Centers (AJCC) Memorandum of Understanding (MOU) with Mt. Diablo Adult Education (MDAE)**

WDBCCC AJCC MOU

The WDBCCC One Stop/AJCC would like to enter into a third three-year MOU with MDAE to formally acknowledge and document the long-time collaboration between the WDBCCC One Stop/AJCC and MDAE in the delivery of workforce development adult education programs and services. As required by the Federal Government as of July 2016, all Workforce Development Boards are required to execute such MOUs with their Workforce Investment and Opportunity Act (WIOA) Grant-recipient mandated community partners including adult education providers. The MOU will be for a third three-year period from July 1, 2022 through June 30, 2025. Programs and services to be rendered by MDAE to clients of the WDBCCC One Stop/AJCC in Concord and its new "Access Points" (established in July 2018 and including MDAE), are outlined in the Addendum attached. Additional workforce development adult education programs and services may be developed by MDAE in collaboration with the WDBCCC One Stop/AJCC in the future.

**Recommendation:** Move to approve MDAE entering into a new three-year (2022-2025) MOU with the WDBCCC One Stop/AJCC as outlined above.

#### **ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve MDAE entering into a new three-year (2022-2025) MOU with the WDBCCC One Stop/AJCC as outlined above'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes

Linda Mayo Yes

Cherise Khaund Yes

Erin McFerrin Yes

Keisha Nzewi Yes

### **15.10 Review and Potential Approval to Purchase the National Inventors Hall of Fame Next Generation Science Standards (NGSS) Modules**

Overview-CARES Expanded Learning Program Partnership with the National Inventors Hall of Fame 2022

Staff is requesting to purchase the National Inventors Hall of Fame (<https://www.invent.org>) modules to support and enrich the 21 CARES Expanded Learning Program TK-8 schools. CARES has been using these research based, hands-on, engaging, and problem based learning modules within the after school, intersession, and summer programs since 2017. The modules will be implemented one to two times a week at the 21 ( CARES 18 elementary and 3 middle school sites) and include; 7, Pod Pals and Zoom (TK-1), Lost Treasure and Robotic Pet Vet (2/3), Innovation Force and Champions (4/5), Fly Gliders and Wear It Out (6/8). All modules are aligned to the Next Generation Science Standards (NGSS) and empower students to collaborate, create, gain confidence and practice divergent thinking with the acclaimed summer enrichment program that has reached children nationwide for more than 30 years. Based on credible research and directly informed by world-changing inventors, Camp Invention® provides a new, tested program each year. Their engaging, hands-on modules are designed to meet the needs of TK-8 students, helping develop the Innovation Mindset — a growth mindset that instills essential skills for any area of life. The total purchase total for all modules for 2,100 students across 21 sites is \$198,208.50 (modules, shipping and tax).

**Recommendation:** Move to approve the purchase of the National Inventors Hall of Fame Program Modules for the CARES Expanded Learning Fall Program

#### **ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the purchase of the National Inventors Hall of Fame Program Modules for the CARES Expanded Learning Fall Program'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

### **15.11 Review and Potential Approval to Reapply for the QUEST Foundation Grant for Crossroads**

Staff is requesting to reapply for the QUEST Foundation Grant for additional counseling support for Crossroads Small Continuation High School for pregnant and parenting teens. The grant would continue to pay for a licensed Marriage and Family Therapist (MFT) and an additional Social Work Intern to provide intensive counseling and case management for students and families for the 2022-23 school year. Currently, this counseling support costs \$39,000, and is co-funded by the FACT and Quest Grant. The renewal for the Quest Grant is for \$29,000 (\$15,000 for Social Work Intern, and \$14,000 for partial cost of MFT).

**Recommendation:** Move to approve the reapplication for the QUEST Foundation Grant for Crossroads.

#### **ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the reapplication for the QUEST Foundation Grant for Crossroads'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes

Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

### **15.12 Review and Potential Approval of the Renewal of a Memorandum of Understanding by and between Mt. Diablo Adult Education and Review and Potential Approval of Monument Impact for Adult Education Programs and Services to be Provided at Monument Impact**

Monument Impact MOU

Mt. Diablo Adult Education (MDAE) seeks to renew an annual Memorandum of Understanding (MOU) with Monument Impact for 2022-2023 for the purpose of providing adult education programs and services that build and strengthen pathways for low and moderate income working adults in the "Monument Community". This collaboration between MDAE and Monument Impact reduces barriers to accessing economic opportunities and employment resources, improving the potential for increased earnings and family economic security for the residents of the Community.

**Recommendation:** Move to approve the renewal of a Memorandum of Understanding for 2022-2023 by and between Mt. Diablo Adult Education and Monument Impact for adult education programs and services to be provided at Monument Impact.

#### **ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the renewal of a Memorandum of Understanding for 2022-2023 by and between Mt. Diablo Adult Education and Monument Impact for adult education programs and services to be provided at Monument Impact'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

### **15.13 Review and Potential Approval of the Independent Service Agreement Between Events to the "T", Inc. and Mt. Diablo Unified School District on behalf of Northgate High School for Senior Ball Services on March 31, 2023.**

Events to the T - Agreement and Insurance

Northgate High School is requesting the approval of the Independent Service Agreement between Events to the "T", Inc. for the Senior Ball on March 31, 2023 at The Pearl in San Francisco.

**Recommendation:** Move to approve the Independent Service Agreement between Events to the "T", Inc. and Mt. Diablo Unified School District on behalf of Northgate High School.

#### **ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Independent Service Agreement between Events to the "T", Inc. and Mt. Diablo Unified School District on behalf of Northgate High School'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes



Keisha Nzewi Yes

#### **15.14 Review and Potential Approval of the Williams Quarterly Report for Quarter 1**

The Williams legislation is a package of state laws resulting from the settlement of a class action lawsuit filed in San Francisco County Superior Court in 2000, Eliezer Williams et al, vs. State of California. The basis of the lawsuit was that agencies failed to provide public school students with equal access to instructional materials, safe and decent school facilities, and qualified teachers. The Contra Costa County Office of Education has requested quarterly reports on specific complaints designated in the Williams lawsuit settlement. Quarterly Reports reflect complaints regarding textbooks and instructional materials, teacher vacancies or misassignments, and facilities conditions. This quarter's report includes the months of July through September 2022.

**Recommendation:** Move to approve ratification of the Williams Quarterly Report for Quarter 1.

#### **ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve ratification of the Williams Quarterly Report for Quarter 1'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

#### **15.15 Review and Potential for Out of State Travel for two (2) teachers to attend the American Council on Teaching Foreign Languages (ALTFL) 2022 Annual Convention and World Languages Expo**

Northgate High School is requesting the approval for two (2) teachers to travel to Boston, MA, on November 18-20, 2022 to attend the ALTFL 2022 Annual Convention and World Languages Expo.

**Recommendation:** Move to approve the out of state travel for two (2) teachers to travel to Boston, MA for the ALTFL 2022 Annual Convention and World Languages Expo.

#### **ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the out of state travel for two (2) teachers to travel to Boston, MA for the ALTFL 2022 Annual Convention and World Languages Expo'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

#### **15.16 Review and Potential Approval of the Independent Service Agreement between Bay Area Community Resources (BACR) and Mt. Diablo Unified School District on behalf of Crossroads High School**

Staff seeks approval of the Independent Service Agreement (ISC) between Bay Area Community Resources (BACR) and Mt. Diablo Unified School District on behalf of Crossroads High School. BACR will provide one (1) clinical intern including supervision

to Crossroads High School two (2) days per week. Students will be provided 1:1 counseling, group counseling, family therapy, and consultation, teacher support and consultation and crisis intervention support. On Wednesday, June 8, 2022, the Board of Education approved the ISC between BACR and CARES Expanding Learning Programs for the 2022-23 school year. BACR is currently providing services to all schools with the CARES Expanding Learning Program. This request for Crossroads high school increases the vendor payment by \$15,000.

**Recommendation:** Move to approve the ISC with BACR and Mt. Diablo Unified School District on behalf of Crossroads High School.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the ISC with BACR and Mt. Diablo Unified School District on behalf of Crossroads High School'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes

Linda Mayo Yes

Cherise Khaund Yes

Erin McFerrin Yes

Keisha Nzewi Yes

**15.17 Review and Potential Approval of Contra Costa Athletic Assignors to Provide Referee Services for High School Baseball for the 2022-23 school year**

Contra Costa Athletic Assignors, Inc. provides umpires for all high school Baseball Athletics. On Wednesday, August 17, 2022 the Board of Education approved \$17,654. This is a request for an increase of \$8,646.

**Recommendation:** Move to approve the increase for Umpires for Baseball Athletics.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the increase for Umpires for Baseball Athletics'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes

Linda Mayo Yes

Cherise Khaund Yes

Erin McFerrin Yes

Keisha Nzewi Yes

**15.18 Review and Potential Approval of the Independent Service Agreement Between Total Event SF and Mt. Diablo Unified School District on behalf of College Park High School for Senior Ball Services on May 6, 2023**

College Park High School is requesting the approval of the Independent Service Agreement between Total Event SF for the Senior Ball on May 6, 2023 at the Asian Art Museum in San Francisco.

**Recommendation:** Move to approve the Independent Service Agreement between Total Event SF and Mt. Diablo Unified School District on behalf of College Park High School.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Independent Service Agreement between Total Event SF and Mt. Diablo Unified School District on behalf of College Park High School'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**



Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**15.19 Review and Potential Approval of the Independent Service Agreement Between Total Event SF and Mt. Diablo Unified School District on behalf of College Park High School for Junior Prom on March 26, 2023.**

College Park High School is requesting the approval of the Independent Service Agreement between Total Event SF for the Junior Prom on March 26, 2022 at Golden Gate Fields in Berkeley.

**Recommendation:** Move to approve the Independent Service Agreement between Total Event SF and Mt. Diablo Unified School District on behalf of College Park High School.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Independent Service Agreement between Total Event SF and Mt. Diablo Unified School District on behalf of College Park High School'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**A) Fiscal**

**15.20 Review and Potential Approval of the Fiscal Transaction for the month of September 2022**

AP Detail Warrant Register, September, 2022 AP Warrant Cancellations for September, 2022

Payments have been made to meet District's obligations to improvements and other outgoing expenses.

**Recommendation:** Move to approve fiscal transactions for the month of September 2022.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve fiscal transactions for the month of September 2022'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**B) Maintenance and Operations**

**15.21 Review and Potential Ratification of Water Line Repair for Ayers Elementary School and Diablo View Middle School per California Public Contract Code § 20113 to Roto-Rooter.**

Roto Rooter Proposal - Ayers Elementary 9.19.22 Roto Rooter Proposal - Diablo View Middle 9.20.22

To support the emergency repair of the main water line at Ayers Elementary School and Diablo View Middle School, the district required the support from an outside vendor. California Public Contract Code § 20113, allows (a) In an emergency when any repairs, alterations, work, or improvement is necessary to any facility of public schools to permit the continuance of existing school classes, or to avoid danger to life or property, the board may, by unanimous vote, with the approval of the county superintendent of schools, do either of the following: (1) Make a contract in writing or otherwise on behalf of the district for the performance of labor and furnishing of materials or supplies for the purpose without advertising for or inviting bids.

**Recommendation:** Move to approve the Ratification of Water Line Repair for Ayers Elementary School and Diablo View Middle School per California Public Contract Code § 20113 to Roto-Rooter.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Ratification of Water Line Repair for Ayers Elementary School and Diablo View Middle School per California Public Contract Code § 20113 to Roto-Rooter'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**15.22 Review and Potential Approval of the Issuance of the Notice of Completion for Bid 1900/C1900 for the College Park High School Pool Remodel Project**

Bid 1900/C1900 - Completion Memo Bid 1900/C1900 - Notice of Completion  
On March 23, 2022, the Board awarded Bid 1900 to Western Water Features, Inc., for College Park High School Pool Remodel. The contractor has complete all work under Bid 1900/C1900 and the District is requesting approval of issuance of Notice of Completion to be filed with the County. Original Contract Value: \$640,700  
Collective savings: \$ 41,140 Final Contract Value: \$599,560

**Recommendation:** Move to approve the Issuance of the Notice of Completion for Bid 1900/C1900 for the College Park High School Pool Remodel Project.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Issuance of the Notice of Completion for Bid 1900/C1900 for the College Park High School Pool Remodel Project'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**15.23 Review and Potential Approval of the Issuance of the Notice of Completion for Bid 1901/C1901 for the Painting Summer 2022 Package 1**

**for Valle Verde Elementary, Pleasant Hill Middle, and Bel Air Elementary Schools**

Bid 1901/C1901 - Completion Memo Bid 1901/C1901 - Notice of Completion  
On April 27, 2022, the Board awarded Bid 1901 to Anchor Singh Painting, Inc., for Painting Summer 2022 Package 1 for Valle Verde Elementary, Pleasant Hill Middle, and Bel Air Elementary Schools. The contractor has complete all work under Bid 1901/C1901 and the District is requesting approval of issuance of Notice of Completion to be filed with the County. Original Contract Value: \$670,000 Final Contract Value: \$670,000

**Recommendation:** Move to approve the Issuance of the Notice of Completion for Bid 1901/C1901 for Painting Summer 2022 Package 1 for Valle Verde Elementary, Pleasant Hill Middle, and Bel Air Elementary Schools

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Issuance of the Notice of Completion for Bid 1901/C1901 for Painting Summer 2022 Package 1 for Valle Verde Elementary, Pleasant Hill Middle, and Bel Air Elementary Schools'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

- Debra Mason Yes
- Linda Mayo Yes
- Cherise Khaund Yes
- Erin McFerrin Yes
- Keisha Nzewi Yes

**15.24 Review and Potential Approval of the Issuance of the Notice of Completion for Bid 1904/C1904 for the 2022 Summer Roofing Package #1 for Ygnacio Valley High School**

Bid 1904/C1904 - Completion Memo Bid 1904/C1904 - Notice of Completion  
On March 23, 2022, the Board awarded Bid 1904 to Waterproofing Associates, Inc., for 2022 Summer Roofing Package #1 for Ygnacio Valley High School. The contractor has completed all work under Bid 1904/C1904 and the District is requesting approval of issuance of Notice of Completion to be filed with the County. Original Contract Value: \$2,628,000 Collective savings: \$ 212,823 Final Contract Value: \$2,415,177

**Recommendation:** Move to approve the Issuance of the Notice of Completion for Bid 1904/C1904 for the 2022 Summer Roofing Package #1 for Ygnacio Valley High School

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Issuance of the Notice of Completion for Bid 1904/C1904 for the 2022 Summer Roofing Package #1 for Ygnacio Valley High School'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

- Debra Mason Yes
- Linda Mayo Yes
- Cherise Khaund Yes
- Erin McFerrin Yes
- Keisha Nzewi Yes

**15.25 Review and Potential Approval of the Issuance of the Notice of Completion for Bid 1907/C1907 for the Painting Summer 2022 Package #2 for Ygnacio Valley High School**

Bid 1907/C1907 - Completion Memo Bid 1907/C1907 - Notice of Completion

On April 27, 2022, the Board awarded Bid 1907 to D&D Painting Co., for Painting Summer 2022 Package #2 for Ygnacio Valley High School. The contractor has completed all work under Bid 1907/C1907 and the District is requesting approval of issuance of Notice of Completion to be filed with the County. Original Contract Value: \$255,000 Final Contract Value: \$255,000

**Recommendation:** Move to approve the Issuance of the Notice of Completion for Bid 1907/C1907 for the Painting Summer 2022 Package #2 for Ygnacio Valley High School

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Issuance of the Notice of Completion for Bid 1907/C1907 for the Painting Summer 2022 Package #2 for Ygnacio Valley High School'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes

Linda Mayo Yes

Cherise Khaund Yes

Erin McFerrin Yes

Keisha Nzewi Yes

## C) Purchasing

### **15.26 Review and Potential Approval Purchase Order Summary Report for September 2022**

Purchase Order Summary Report for September 2022 Technology Purchase Order Summary Report for September 2022

District staff is bringing forward Purchase Order (PO) Summary Report for the month of September 2022. This report shows the Purchase Orders for said month, including the amounts, vendors, and budgets used. The PO report is presented in accordance with Education Code Section 17604, and in an effort to be transparent in District orders and smaller contracts under \$25,000. This report will also include larger orders and service agreements previously submitted to the Board or individual approval. To continue our transparency with technology purchases, staff has also provided a breakout of computer/technology purchases for September 2022. This total is included in the master Purchase Order Summary list.

**Recommendation:** Move to approve Purchase Orders for the month of September 2022.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve Purchase Orders for the month of September 2022'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes

Linda Mayo Yes

Cherise Khaund Yes

Erin McFerrin Yes

Keisha Nzewi Yes

## D) Special Education

### **15.27 Review and Potential Approval of Master Contract with Seneca Family of Agencies for the 2022/23 School Year**

Seneca Family of Agencies is a California certified non-public agency/non-public school provider of specialized mental health programs and services. Services are provided according to the terms of a student's individual educational program. Requested funds are to cover anticipated costs for the 2022/23 school year.

**Recommendation:** Move to approve master contract with Seneca Family of Agencies for the 2022/23 school year as presented.

#### **ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve master contract with Seneca Family of Agencies for the 2022/23 school year as presented'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

### **15.28 Review and Potential Approval of Increase to Master Contract with Anova Education & Behavior Consultation for the 2022/23 School Year**

Anova Education & Behavior Consultation is a California certified non-public school located in Concord, CA that serves students who are eligible for special education with an autism spectrum disorder and have not been successful in traditional school models. Requested funds are to cover anticipated student placements for the 2022/23 school year.

**Recommendation:** Move to approve increase to master contract with Anova Education & Behavior Consultation for the 2022/23 school year as presented.

#### **ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve increase to master contract with Anova Education & Behavior Consultation for the 2022/23 school year as presented'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

### **15.29 Review and Potential Approval of Increase to Master Contract with A Better Chance School for the 2022/23 School Year**

A Better Chance School is a California certified non-public school that serves children and young adults from ages 6 to 22 that have autism and other developmental disabilities. Students have been placed in a non-public school due to challenges in receiving a free appropriate public education in less restrictive settings. Requested funds are to cover anticipated student placements for the 2022/23 school year.

**Recommendation:** Move to approve increase to master contract with A Better Chance School for the 2022/23 school year as presented.

#### **ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve increase to master contract with A Better

Chance School for the 2022/23 school year as presented'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

### **15.30 Review and Potential Approval of Master Contract with Wellspring Educational Services for the 2022/23 School Year**

Wellspring Educational Services is a California certified non-public school located in Walnut Creek, CA. Requested funds are to cover anticipated student placements for the 2022/23 school year. Services are provided according to each student's individualized educational program and an individual service agreement.

**Recommendation:** Move to approve master contract with Wellspring Educational Services for the 2022/23 school year as presented.

#### **ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve master contract with Wellspring Educational Services for the 2022/23 school year as presented'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

## **E) Technology**

### **15.31 Review and Potential Approval of the Piggyback Contract Approval and Proposal for Copier Lease and Services for Mt. Diablo Unified School District Sites and Departments**

SUHSD and RMC Agreement for RFP R6-2019 SUHSD Board Minutes Approving the Award of RFP to RMC MDUSD-RMC Preliminary Proposal List of Currently Leased Copy Machines

District staff wish to piggyback on Shasta Unified High School District's (SUHSD) Request for Proposal (RFP) R6-2019 for Office Equipment and Related Technology and Services, as allowed by California Public Contract Code, Section 20118. Due to the continued supply market uncertainty, and the need to transition out of our current lease, ending December 31, 2022, staff propose the use of a piggyback agreement that best fits the District's needs for modernizing copiers. We reviewed several existing bids and the services they provided. We also solicited the reviews and opinions of other districts and the services they were using. Through this process we discovered Ray Morgan Company (RMC), a UBEO Company, and their RFP award with SUHSD. Staff believes this is the best fit for our copier and service needs, as well as an option for other technology services included in their proposal. We will be able to replace our current copiers with new Canon machines at the same or lower cost as we are currently paying. These machines have a higher output than existing machines. Included are cloud-based faxing services, which will also save the District the costs of our fax machines, phone lines, and their service costs. Upon approval of use of this Piggyback Contract, we will finalize the proposal with RMC.

We are still confirming the count of copiers still needed. The proposal will incorporate all the machines currently being leased by the District (Information Technology (IT) Department master lease, as well as sub-leases by sites and departments), and their proposed buyouts. IT will continue to pay for the new leases designated in the prior agreement, and the sites will maintain their extra machine costs at the site level. Staff is requesting Board approval of for the use of the piggyback agreement with SUHSD, for no more than the identified amount, so that we may finalize the proposal, order machines, and prepare for their installation.

**Recommendation:** Move to approve the use of the piggyback Request for Proposal R6-2019 from Shasta Unified High School District with Ray Morgan Company, a UBEO Company, for office equipment and related technology and services

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the use of the piggyback Request for Proposal R6-2019 from Shasta Unified High School District with Ray Morgan Company, a UBEO Company, for office equipment and related technology and services'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**15.32 Review and Potential Approval of Annual Renewal Contract with PowerSchool Group LLC, of Support and Subscription for Business Plus.**

PowerSchool Renewal Quote

This is the annual support agreement renewal with PowerSchool for Mt. Diablo Unified School District's finance system, Business Plus The agreement provides for customer support and software updates. The contract covers services from 10/1/22 through 9/30/23.

**Recommendation:** Move to approve annual renewal contract with PowerSchool Group LLC, of support and subscription for Business Plus.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve annual renewal contract with PowerSchool Group LLC, of support and subscription for Business Plus'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**F) Transportation**

**15.33 Review and Potential Approval the 2022-2023 Annual Maintenance and Support Agreement between MDUSD and Tyler Technologies, Inc.**

Annual Maintenance and Support for all school bus GPS and radio communication: VersaTrans Onscreen software combined with the MyGeoTab software included with the Tyler Technology GPS units installed in every district bus. Fiscal year cost \$35,355.73 Effective July 1, 2022 - June 30, 2023



**Recommendation:** Move to approve the 2022-2023 annual maintenance and support agreement between MDUSD and Tyler Technologies, Inc.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the 2022-2023 annual maintenance and support agreement between MDUSD and Tyler Technologies, Inc'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

## 16.0 Consent Items Pulled for Discussion

## 17.0 Consent Items Pulled by Staff

## 18.0 Business/Action Items

### 18.1 Review and Potential Approval of the Budget Advisory Committee (BAC) Bylaws

Budget Advisory Committee Proposed Bylaws

After extensive searches, staff and Budget Advisory Committee (BAC) members were unable to locate a copy of any bylaws. New bylaws were drafted and discussed at the August 31, 2022, feedback was provided, and the bylaws were brought back to the October 5, 2022 meeting and approved by the voting members. The bylaws come to the Governing Board for review and potential approval.

**Recommendation:** Approval of the Budget Advisory Committee (BAC) Bylaws

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Approval of the Budget Advisory Committee (BAC) Bylaws'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

### 18.2 Nomination of New Member to the Budget Advisory Committee (BAC) for the 2022-2023 School Year

Approve the Nomination of Julia Jameyson, representative for Mt.Diablo Education Association (MDEA) for the 2022-2023 school year.

**Recommendation:** Approve the Nomination of Julia Jameyson as new BAC member representative for MDEA for the 2022-2023 school year.

**ORIGINAL - Motion**

Member **(Cherise Khaund)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Approve the Nomination of Julia Jameyson as new BAC member representative for MDEA for the 2022-2023 school year'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**



Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

### **18.3 Review and Potential Approval of Purchasing & Warehouse Reorganization, Staffing Increase, and Job Description Update (Warehouse Supervisor)**

Revised Job Description - Warehouse Supervisor Proposed Purchasing & Warehouse Organizational Chart

The Purchasing & Warehouse Department services over 60 sites and locations within MDUSD. With an increase in both COVID related services, new funds that have resulted in more purchases across the district, and new purchases of textbooks districtwide, the increased services to the department have been very difficult to manage. In the budget reductions from March 2020, the department lost two positions: Warehouse Supervisor (DMA) and one Warehouse Attendant Driver (Teamster). It has become apparent that the department cannot fully function and stay on top of the increased workload without the return of these two positions. The reestablishment of these two roles will reduce delivery times, increase efficiency, more effectively manage the increased purchasing loads, and reduce overtime. The positions will both be funded from the Unrestricted General Fund after ESSER II and ESSER III funds have been depleted.

**Recommendation:** Move to approve the Purchasing & Warehouse Reorganization, Staffing Increase, and Job Description Update

#### **ORIGINAL - Motion**

Member **(Cherise Khaund)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Purchasing & Warehouse Reorganization, Staffing Increase, and Job Description Update'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

### **18.4 Review and Potential Approval of the Employment Agreement between Mt. Diablo Unified School District and the Chief Business Officer**

**Recommendation:** Review and Potential Approval of the Employment Agreement between Mt. Diablo Unified School District and the Chief Business Officer

#### **ORIGINAL - Motion**

Member **(Linda Mayo)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Review and Potential Approval of the Employment Agreement between Mt. Diablo Unified School District and the Chief Business Officer'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **1**. The motion **Carried. 4 - 1**

Debra Mason No  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

### **19.0 Closed Session (Carry Over)**

### **19.1 Items Not Completed During the First Closed Session will be Carried Over to this Closed Session**

Items not completed during the first closed session will be carried over to this closed session as needed.

**Recommendation:** Reconvene a second closed session as needed.

## **20.0 Reconvene Open Session**

### **20.1 Report Out Action Taken During Closed Session**

Report out action taken during closed session.

**Recommendation:** Information.

## **21.0 Future Agenda Items**

### **21.1 Future Agenda Items**

Future agenda items may be discussed at this time.

**Recommendation:** Information.

The Superintendent mentioned that two items initially intended for this agenda, were not complete in time and will appear on the next board agenda.

## **22.0 Adjournment**

The president adjourned the meeting at 8:31 pm

### **22.1 Adjourn Meeting**

The meeting of the Board of Education of the Mt. Diablo Unified School District will adjourn.

**Recommendation:** Adjourn the meeting.