

**MEMORANDUM OF UNDERSTANDING**  
FOR A CONSORTIUM ESTABLISHED TO PARTICIPATE IN THE  
STRENGTHENING CAREER AND TECHNICAL EDUCATION FOR THE  
21<sup>ST</sup> CENTURY ACT

LEAD Local Education Agency (LEA) Name: **Martinez Adult Education**


Names of ALL Consortium's Participating LEAs:

1. **Mt. Diablo Adult Education**
2. **Liberty Adult Education**
3. **Pittsburg Adult Education**
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_

1. This consortium was established for the purpose of meeting the minimum grant (\$50,000) eligibility requirement of the Strengthening Career and Technical Education for the 21<sup>st</sup> Century Act (Perkins) **Section 132 (postsecondary)** funds. The consortium is comprised of the LEAs listed above.
2. This agreement will become effective upon receipt of wet-signatures of the Superintendent or Authorized Designee from **all** of the consortium's participating LEAs and will extend through the duration of the Act funding, unless participating members are revised or the consortium is disbanded by the participating LEAs. In the event that any changes are made to the consortium it is the responsibility of **Martinez Adult Education** to inform the CDE immediately and submit a Perkins LEA Addition/Change form.
3. As the administrative agency (lead) for the consortium, **Martinez Adult Education** will receive and administer the consortium's allocated funds, and submit the necessary plans, applications, and all fiscal claims to the California Department of Education (CDE). Each of the LEAs participating in the consortium will cooperate in the development of these documents and will provide timely responses to the consortium fiscal agent's request for information and data.
4. Each member of the consortium will submit the two annual online end-of-program-year accountability reports required of all LEAs participating in Perkins: (a) the E-1 report which provides enrollment, academic and skill attainment (program completion), and school completion data on all career technical education programs conducted by the LEA; and (b) the E-2 report which provides employment and/or postsecondary education placement data on the program completers reported on the E-1 report.

5. In accordance with Section 132(a)(3)(b) of the Perkins Act, the consortium's annual allocated funds will be used only for purposes and programs that are: (a) mutually beneficial to all members of the consortium; and (b) can only be used for programs authorized under this title, which are included in the consortium's annual application approved by the CDE. No funds will be redistributed to individual members of the consortium for purposes or programs that are not available to all members of the consortium.
6. **Martinez Adult Education** \_\_\_\_\_ may utilize up to 5 percent of the consortium's annual Section 132 allocation for costs incurred in administering the annual grant award.

As evidenced by the accompanying Superintendent or Authorized Designee wet-signatures, each of the consortium's participating LEAs agrees to the conditions set forth in this Memorandum of Understanding:

<b>Martinez Adult Education</b>		<i>Nov 12, 2019</i>
LEA Name – LEAD	Authorized Signature	Date
<b>Mt. Diablo Adult Education</b>	_____	_____
LEA Name	Authorized Signature	Date
<b>Liberty Adult Education</b>	_____	_____
LEA Name	Authorized Signature	Date
<b>Pittsburg Adult Education</b>	_____	_____
LEA Name	Authorized Signature	Date
_____	_____	_____
LEA Name	Authorized Signature	Date
_____	_____	_____
LEA Name	Authorized Signature	Date
_____	_____	_____
LEA Name	Authorized Signature	Date
_____	_____	_____
LEA Name	Authorized Signature	Date