

# PURCHASE ORDER CHANGE FORM

Purchasing Department

\*\*\*\*\*THIS FORM TO BE SENT TO THE FISCAL SERVICES DEPARTMENT\*\*\*\*\*

(Fiscal will forward to Purchasing after they approve the changes)

DATE: 6/15/2023

REQUESTOR NAME: Frank Monaghan EXT. # 4194 EMAIL: monaghanf@MDUSD.ORG

SITE: Special Education PO#: 230653 VENDOR NAME: California Therapy Connection

CIRCLE SELECTION APPROPRIATELY: Cancel PO  **Change PO**  (fill out applicable areas below)

**REQUIRED FIELD-Reason for Change:** Increase to accommodate final 2022-2023 invoices  
per board docket 15.54 6/14/2023

         **Add or Delete Line Item(s)**

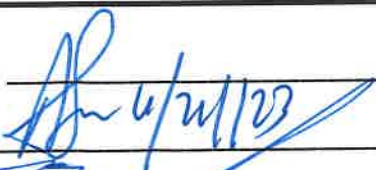


Line Item	Add or Delete	Quantity if Adding	Description	Price	Budget Code to be Charged
				\$	

         **Change of Budget Code ONLY**

Line Item	Change From:	Change To:	Amount

  X   **Change Line Item (list reason for change above)**

Line Item	Quantity	New Quantity (if applies)	Description of change	Price	Budget Code to be Charged:
2		N/A	Increase	<b>\$25,000.00</b>	01.6500.5760.1180.12190.000.702.005.5100

SITE/Department Head Approval <u></u> Date: _____ Budget Administrator Approval <u></u> Date: _____ Fiscal Approval <u></u> Date: <u>6-15-23</u>	ADJUSTED PO Grand Total <b>\$345,000.00</b>
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*WJF 6/22/23*

Purchase Order # 230653



Mt. Diablo Unified School District  
1936 Carlotta Drive  
Concord, CA 94519

Amendment No. 02 to

- Independent Service Contract
- Master Contract

This Amendment is entered into between the Mt. Diablo Unified School District (MDUSD) and California Therapy Connection (CONTRACTOR). MDUSD entered into an Agreement with CONTRACTOR for professional services on June 23, 2022 and the parties agree to amend that Agreement as follows.

1. **Services:** (Check and complete ONE of the options below.)  
 CONTRACTOR agrees to provide the following amended services. (Provide full description of expected final results, such as service, materials, products and/or reports, attach additional pages as necessary.)

The scope of work is attached as Exhibit A (incorporated by reference to the extent that it is subordinate to and not inconsistent with this Agreement)

The scope of work is unchanged.

2. **Terms:** (Check and complete ONE of the options below)

The contract term is extended by an additional \_\_\_\_\_ (days/weeks/months), and the amended expiration date is \_\_\_\_\_, 20\_\_\_\_.

The contract term is unchanged.

3. **Compensation:** (Check and complete ONE of the options below. This provision may only be changed if there is also a change to the above Services OR Terms of this contract).

The rate is amended by an  increase of  decrease of \$ \_\_\_\_\_ for \_\_\_\_\_ type of service.

The contract amount is amended by an  increase of  decrease of \$ 25,000.00 to original contract amount.

The amended contract  amount  rate is now \$ 345,000.00

4. **Remaining Provisions:** All other provisions of the Agreement, and prior Amendment(s) if any, shall remain unchanged and in full force and effect as originally stated.

5. **Amendment History:** This contract has once been amended as follows

No.	Date	General Description of Reason for Amendment	Amount of Increase/Decrease
01	4/24/23	Increase required for continued service. Docket 13-24-412/23	\$ 20,000.00
			\$
			\$

6. **Approval:** This Agreement is not effective and no payment shall be made to Contractor until it is approved. Approval requires signature by the Superintendent (or his designee)

Mt. Diablo USD  
By: [Signature]  
Business Administrator/Principal

Mt. Diablo USD  
By: [Signature]  
Superintendent or Designee

Contractor  
By: [Signature]

Board Approval (if needed)  
Docket Number: 15.54  
Agenda Item Number

Date: \_\_\_\_\_

Date: 6/22/23

Date: 6-5-23

Date: 6-14-23

# Mt. Diablo Unified School District Governing Board

## AGENDA ITEM

**Meeting Date:** 6/14/2023 - 6:00 PM

**Category:** Special Education and Student Services

**Type:** Action

**Subject:** 15.54 Review and Potential Approval of the 2022-2023 Contract Amendment between Mt. Diablo Unified School District and California Therapy Connection





**LCAP (Local Control  
Accountability Plan)  
Goal:**

Goal 1:  
All students will receive a high quality education in a safe and welcoming environment with equitable and high expectations, access to technology, and instruction in the California State Standards that prepare them for college and/or career.

**Policy:**

**Enclosure:** Master Contract, Insurance and Amendments 1 and 2.

**File Attachment:**

-  CA Therapy Connection - 2022-23 Master Contract - Final (1).pdf
-  CA Therapy Connection - Insurance 2023.pdf
-  CA Therapy Connection Amendment 1 - Final.pdf
-  CA Therapy Connection Amendment 2 vendor signature (2).pdf

**Summary:**

California Therapy Connection is a non-public agency (NPA) that provides speech and language pathologists for school-based services that are identified on Individual Education Plans (IEP's). When Mt. Diablo Unified School District is not able to fill all open positions with district employees, the use of contract agencies is necessary to ensure that we are in compliance with state and federal law that governs special education. California Therapy Connection is a company that is utilized to provide these services to ensure that all of our needed services are covered for the 2022-2023 school year. Mt. Diablo Unified School District Human Resources, Student Services and Special Education continues to recruit and hire district employees.

**Funding:** 12190 Speech/Audiology

**Fiscal Impact:** Increase of \$25,000.00, making the total contract \$345,000.00.

**Recommendation** Move to approve the contract increase of \$25,000.00 between Mt. Diablo Unified School District California Therapy Connection for speech and lanague services.

**Approvals:**

**Recommended By:**

**Signed By:** *Signature*  
Amy Sudrla - Special Education Administrator

**Signed By:** *Signature*  
Wendi Aghily - Chief, Pupil Services and Special Education

**Signed By:** *Signature*  
Elizabeth McClanahan - Director of Purchasing and Warehouse

**Signed By:** *Signature*

Nancy Chen - Chief Accountant

**Signed By:** *Signature*

Cesar Alvarado - General Counsel

**Signed By:** *Signature*

Dr. Adam Clark - Superintendent

**Vote Results:**

**Original Motion**

Member **Cherise Khaund** Moved, Member **Debra Mason** seconded to approve the **Original** motion 'Move to approve the contract increase of \$25,000.00 between Mt. Diablo Unified School District California Therapy Connectione for speech and lanague services.'. Upon a Roll-Call Vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried 5 - 0**

Linda Mayo	Yes
Debra Mason	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Erin McFerrin	Yes