


Mt. Diablo Unified School District
Governing Board

Votes are notated by #yes-#no-
#abstain. The record of emailed public
comments is [here](#)

Draft Board Meeting Minutes

REGULAR MEETING OF THE BOARD OF EDUCATION MT DIABLO UNIFIED SCHOOL DISTRICT Wednesday, December 13, 2023 (6:00 PM)

ROLL CALL

Debra Mason
Linda Mayo
Cherise Khaund
Erin McFerrin
Keisha Nzewi

1.0 Call to Order

President Nzewi called the meeting to order at 4:33pm

1.1 Call to Order

The Board President will call the meeting to order.

Recommendation: Call the meeting to order.

1.2 Conduct Roll Call

Recommendation: The Board President will conduct roll call.

2.0 Public Comment

There were no public comments

2.1 Public Comments: The public may address the Board concerning items that are scheduled for discussion during Closed Session only.

The public may address the Board concerning items that are scheduled for discussion during Closed Session only. These presentations are limited to three minutes each, or a total of thirty minutes for all speakers or the three minute limit may be shortened.

Speakers are not allowed to yield their time.

Recommendation: Hear public comment(s).

3.0 Closed Session Agenda

3.1 Negotiations - The Board may discuss negotiations or provide direction to its representatives regarding represented employees, pursuant to Government Code Section 54957.6.

Negotiations - The Board may discuss negotiations or provide direction to its representatives regarding represented employees, pursuant to Government Code Section 54957.6. Agency negotiators: Dr. Adam Clark, Dr. John Rubio, Dr. Wendi

Aghily, Jennifer Sachs, Kimberly Vaiana, Ryan Sheehy and legal counsel; Agencies: MDEA, DMA, MDSPA, CSEA, CST Local 1 and Teamsters Local 856

Recommendation: Information

3.3 Public Employee Performance Evaluation - Superintendent. Pursuant to Government Code §54957

Recommendation: Information.

4.0 Adjourn to Closed Session

The meeting was adjourned to closed session at 4:35pm

4.1 Adjourn to Closed Session

The Board President will adjourn the meeting to closed session.

Recommendation: Adjourn to closed session.

5.0 Reconvene Open Session

Open session reconvened at 6:06pm

5.1 Reconvene Open Session

The Board of Education will reconvene Open Session.

Recommendation: Reconvene Open Session.

5.2 (Original Item 1.1) Land Acknowledgement: We recognize that the Mt Diablo Unified School District sits on the territory of the Confederated Villages of Lisjan, the ancestral and unceded land of the Bay Miwok and Northern Yokut, the successors of the sovereign Verona Band of Contra Costa County. As members of the MDUSD community, it is vitally important that we not only recognize the history of the land on which we learn, but also, we recognize that the land we inhabit and learn on is the ancestral land of these people who are alive and flourishing members of MDUSD and broader Bay Area communities today.

Recommendation: Read Land Acknowledgement

6.0 Preliminary Business

6.1 Pledge of Allegiance

The Board President will lead the Pledge of Allegiance.

Recommendation: Lead the Pledge of Allegiance.

6.2 Review and Potential Approval of Minutes for Regular Board Meeting

Board Meeting Minutes November 8, 2023

Minutes have been prepared for the board meeting on November 8, 2023 and are presented for review and approval.

Recommendation: Move to approve the minutes for the Regular Board Meeting held November 8, 2023.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the minutes for the Regular Board Meeting held November 8, 2023'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes

Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

6.3 Review and Potential Approval of the Agenda

The Governing Board may reorder or delete items within the agenda.

Recommendation: Move to approve the agenda.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the agenda'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

7.0 Report Out Action Taken in Closed Session

7.1 Negotiations - The Board may discuss negotiations or provide direction to its representatives regarding represented employees, pursuant to Government Code Section 54957.6.

Negotiations - The Board may discuss negotiations or provide direction to its representatives regarding represented employees, pursuant to Government Code Section 54957.6. Agency negotiators: Dr. Adam Clark, Dr. John Rubio, Dr. Wendi Aghily, Jennifer Sachs, Kimberly Vaiana, Ryan Sheehy and legal counsel; Agencies: MDEA, DMA, MDSPA, CSEA, CST Local 1 and Teamsters Local 856

Recommendation: Information

The Governing Board received information.

7.2 Discipline, Dismissal, Release or Reassignment of Public Employee (Gov. Code Sec. 54957(b)(1))

Recommendation: Information/action.

The Governing Board received information.

7.3 Public Employee Performance Evaluation - Superintendent. Pursuant to Government Code §54957

Recommendation: Information.

The Governing Board received information.

7.4 Expulsion of Student #03-24 from regular schools in the Mt. Diablo Unified School District

Expulsion of Student #03-24 from regular schools in the Mt. Diablo Unified School District

Recommendation: A move to approve the Expulsion of Student #03-24 from regular schools in the Mt. Diablo Unified School District

AMENDED - Motion

Member **(Cherise Khaund)** Moved, Member **(Linda Mayo)** Seconded to approve the **AMENDED** motion 'A move to approve the Expulsion of Student #03-24 from regular schools in the Mt. Diablo Unified School District. Prior to readmission, Student #03-24 is required to meet the following conditions: Participate in twenty (20) hours of counseling to address anger management and conflict resolution, show evidence of a successful school experience, with no suspendible infractions, earn 60 credits, maintain a 2.0 GPA or better, and have a 90% attendance rate. He must remain away from all MDUSD campuses and school activities along with no violation of school rules and Education Code(s) 48900, 48915, or District Rules and Regulations '. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

- Debra Mason Yes
- Linda Mayo Yes
- Cherise Khaund Yes
- Erin McFerrin Yes
- Keisha Nzewi Yes

7.5 Admission of Student #A-24 to the Mt. Diablo Unified School District

Admission of Student #A-24 to the Mt. Diablo Unified School District

Recommendation: A move to approve the Admission of Student #A-24 to the Mt. Diablo Unified School District

In closed session, the Board approved the Admission of Student #A-24 to the Mt. Diablo Unified School District. School placement will be determined by Student Services. Prior to readmission, Student #A-24 is required to meet the following conditions: Participate in twenty (20) hours of counseling to address anger management and conflict resolution, show evidence of a successful school experience, with no suspendible infractions, earn 30 credits, maintain a 2.0 GPA or better, and have a 90% attendance rate. He must remain away from all MDUSD campuses and school activities along with no violation of school rules and Education Code(s) 48900, 48915, or District Rules and Regulations. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

- Debra Mason Yes
- Linda Mayo Yes
- Cherise Khaund Yes
- Erin McFerrin Yes
- Keisha Nzewi Yes

7.6 Expulsion of Student #04-24 from regular schools in the Mt. Diablo Unified School District

Expulsion of Student #04-24 from regular schools in the Mt. Diablo Unified School District

Recommendation: A move to approve the Expulsion of Student #04-24 from regular schools in the Mt. Diablo Unified School District

AMENDED - Motion

Member **(Cherise Khaund)** Moved, Member **(Erin McFerrin)** Seconded to approve the **AMENDED** motion 'A move to approve the Expulsion of Student #04-24 from regular schools in the Mt. Diablo Unified School District.and move to suspend the enforcement of the Expulsion of Student #04-24, school placement will be determined

by Student Services. Prior to readmission, Student #03-24 is required to meet the following conditions: Participate in twenty (20) hours of counseling to address anger management and conflict resolution, show evidence of a successful school experience, with no suspendible infractions, earn 60 credits, maintain a 2.0 GPA or better, and have a 90% attendance rate. He must remain away from all MDUSD campuses and school activities along with no violation of school rules and Education Code(s) 48900, 48915, or District Rules and Regulations '. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **1**. The motion **Carried. 4 - 1**

Debra Mason Yes
Linda Mayo No
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

Trustee Mayo commented that her "no" vote was entered because while she agreed with the expulsion, she did not agree with the decision to suspend enforcement of the expulsion.

7.7 Existing Litigation - Conference with Legal Counsel (Government Code Section 54956) MDUSD v. CVCHS, et al., Contra Costa Superior Court Case No. MSC15-00574

Existing Litigation - Conference with Legal Counsel (Government Code Section 54956) MDUSD v. CVCHS, et al., Contra Costa Superior Court Case No. MSC15-00574

Recommendation: Info/Action

The Governing Board received information.

8.0 Public Comment

8.1 Public Comment: The Public May Address the Board Regarding any Item Not on the Agenda.

Public Comment: The public may address the Board regarding any item within the jurisdiction of the Board of Education of the Mt. Diablo Unified School District that is not on this agenda. These presentations are limited to three minutes each, or a total of thirty minutes for all speakers, or the three minute limit may be shortened. If there are multiple speakers on any one subject, the public comment period may be moved to the end of the meeting. Speakers are not allowed to yield their time.

Recommendation: Listen to Public Comment.

9.0 Communications

9.1 District Organizations: At Regular Board meetings, a Single Spokesperson of Each Recognized District Organization May Make a Brief Presentation. Items Are Limited to Those Which are Informational

At regular Board meetings, a single spokesperson of each recognized District organization may make a brief presentation following the Consent Agenda. Items are limited to those which are informational.

Recommendation: Listen to Communications.

10.0 Recognitions and Resolutions

10.1 Review and Potential Approval of Resolution 23/24-26 in Recognition of Reverend Dr. Martin Luther King, Jr. Day

Resolution 23/24-26 in Recognition of Reverend Dr. Martin Luther King, Jr. Day
The MDUSD Governing Board will adopt a resolution in recognition of January 15, 2024 as Reverend Dr. Martin Luther King, Jr. Day.

Recommendation: Move to approve Resolution 23/24-26 in Recognition of Reverend Dr. Martin Luther King, Jr. Day.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve Resolution 23/24-26 in Recognition of Reverend Dr. Martin Luther King, Jr. Day'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

- Debra Mason Yes
- Linda Mayo Yes
- Cherise Khaund Yes
- Erin McFerrin Yes
- Keisha Nzewi Yes

10.2 Review and Potential Approval of Resolution 23/24-27 in Recognition of January as National Slavery and Human Trafficking Month

Resolution 23/24-27 in Recognition of Human Trafficking Awareness Month
The MDUSD Governing Board will adopt Resolution 23/24-27 in Recognition of National Slavery and Human Trafficking Month

Recommendation: Move to approve Resolution 23/24-27 in Recognition of National Slavery and Human Trafficking Month

ORIGINAL - Motion

Member **(Erin McFerrin)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve Resolution 23/24-27 in Recognition of National Slavery and Human Trafficking Month'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

- Debra Mason Yes
- Linda Mayo Yes
- Cherise Khaund Yes
- Erin McFerrin Yes
- Keisha Nzewi Yes

10.3 Review and Potential Approval of Resolution 23/24-31 for Equity in the Arts

The resolution presented acknowledges that arts learning in Mt. Diablo Unified School District, including dance, music, theater and visual and media arts, is an essential part of the comprehensive education for all students, PreK -12, preparing them for college, career and life. This resolution is aligned to the Visual and Performing Arts Strategic Plan: Arts Equity for All Students 2023-2028, approved November 8, 2023

Recommendation: Move to approve Resolution 23/24-31 for Equity in the Arts

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve Resolution 23/24-31 for Equity in the Arts'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

10.4 Review and Potential Approval of Resolution 23/24-32 Recognizing January 23, 2024 as Ed Roberts Day

Resolution 23/24-32 Ed Roberts Day

January 23, 2024 has been designated as Ed Roberts Day. Mt. Diablo Unified School District wishes to affirm its support of the importance of the World Institute on Disability. The Mt. Diablo Unified School District also recognizes the efforts made by Ed Roberts and encourages schools to participate in activities that enhance awareness of eliminating barriers for individuals with disabilities.

Recommendation: Move to approve Resolution 23/24-32 recognizing January 23, 2024 as Ed Roberts Day.

ORIGINAL - Motion

Member **(Linda Mayo)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve Resolution 23/24-32 recognizing January 23, 2024 as Ed Roberts Day'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

10.5 Review and Potential Approval of Resolution 23/24-34: Authorization to Submit Grant Application for California Schools Healthy Air, Plumbing and Efficiency Program (CalSHAPE)

Resolution 23-24/34 Grant Agreement

Approval of the adoption of Resolution 23/24-34 allows the District to apply and potentially receive grant funds for the assessment, maintenance, and repair of ventilation systems, including the installation of carbon dioxide monitors, and replacement of noncompliant plumbing fixtures and appliances.

Recommendation: Move to approve Resolution 23/24-34: Authorization to submit Grant Application for California Schools Healthy Air, Plumbing and Efficiency Program (CalSHAPE)

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve Resolution 23/24-34: Authorization to submit Grant Application for California Schools Healthy Air, Plumbing and Efficiency Program (CalSHAPE)'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

10.6 Review and Potential Approval of Board Resolution 23/24-35 for Personnel with Provisional Internship Permits

Board Resolution 23/24-35 for Personnel with Provisional Internship Permits
The California Commission on Teacher Credentialing is no longer issuing emergency permits. However, the Commission replaced the Emergency Permit with the Provisional Internship Permit (PIP) which provides applicants additional time to meet the subject matter competence requirement(s) needed to enter an internship program. A District may request a PIP only after a diligent search has been conducted and a fully credentialed teacher could not be found. The PIP is issued for one (1) year. All requests for a PIP must be presented to the Governing Board of a public school district for approval. Every PIP request that is submitted to the Commission on Teacher Credentialing must also include verification that a notice of intent to employ the named applicant has been made public.

Recommendation: Move to approve Provisional Internship Permits

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Erin McFerrin)** Seconded to approve the **ORIGINAL** motion 'Move to approve Provisional Internship Permits'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

10.7 Review and Potential Approval of Board Resolution 23/24-36 for Personnel with Variable Term Waivers

Board Resolution 23/24-36 for Personnel with Variable Term Waivers
Variable Term Waivers provide applicants with additional time to complete certain requirements for the credential that authorizes the service. The waiver request is made when there is not a properly credentialed person for the position. All requests for a Variable Term Waiver must be presented for approval to the governing board of a public school district. Every waiver request submitted to the Commission on Teacher Credentialing must include verification that a notice of intent to employ the named applicant in the identified position has been made public.

Recommendation: Move to approve Variable Term Waivers

ORIGINAL - Motion

Member **(Linda Mayo)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve Variable Term Waivers'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

11.0 Public Employee Appointment

12.0 Reports/Information

12.1 Review of the School Plans for Student Achievement (SPSA)

The School Plan for Student Achievement (SPSA) identifies and addresses the instructional needs of students and specifies how state and federal categorical funds will be used to accomplish the goals outlined in the plan. In addition, the SPSA template includes additional components for our Title I schools with schoolwide programs, as well as our schools in comprehensive support and improvement (CSI) and additional targeted support and improvement (ATSI). School sites include their allocated Local Control Funding Formula (LCFF) Targeted Supplemental and, optionally, their allocated LCFF Base Funds in their SPSAs. State regulations require that the School Site Council (SSC) be the group responsible for developing and revising the SPSA in collaboration with the site instructional leadership team. Attached are examples of the revised site plans. Copies of all revised School Plans can be found here: https://drive.google.com/drive/folders/1DXw_8UnbPCnP-pHV_gzwazKbKcYnqSsH?usp=sharing

Recommendation: For information only.

13.0 Board Member Reports

13.1 Board Member Reports

Board Members may choose to report out their activities.

Recommendation: Information.

14.0 Superintendent's Report

14.1 Superintendent's Report

The Superintendent may choose to report out on activities.

Recommendation: Information.

15.0 Organizational Meeting Items

15.1 Annual Board of Education Organizational Meeting

Education Code Sections 35143 and 72125 require that the governing board of each school district hold an annual organizational meeting. In a year in which a regular election for governing Board members is held, the meeting shall be held on a day within a 15-day period that commences with the date upon which an elected governing board member takes office. Organizational meetings in years which no such regular election for governing Board members is conducted shall be held during the same 15-day period on the calendar. Current Board Policy 9100 calls for the election of a president and vice president at the annual organizational meeting of the Board.

Recommendation: Information.

15.2 Election of Board President

The Board of Education will elect a Board President.

Recommendation: Move to approve to election of the Board President to serve beginning December 13, 2023.

AMENDED - Motion

Member **(Debra Mason)** Moved, Member **(Cherise Khaund)** Seconded to approve the **AMENDED** motion 'Move to approve to election of the Trustee Erin McFerrin as Board President to serve beginning December 13, 2023'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

15.3 Election of Board Vice President

The Board of Education will elect a Vice President.

Recommendation: Move to approve the election of the Board Vice President to serve beginning December 13, 2023.

AMENDED - Motion

Member **(Keisha Nzewi)** Moved, Member **(Erin McFerrin)** Seconded to approve the **AMENDED** motion 'Move to approve the election of Trustee Linda Mayo as Board Vice President to serve beginning December 13, 2023'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

15.4 Appointment of Board Secretary

The Secretary to the Board will be appointed.

Recommendation: Move to approve the appointment of the Superintendent Dr. Adam Clark to the position of Secretary to the Board beginning December 13, 2023.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the appointment of the Superintendent Dr. Adam Clark to the position of Secretary to the Board beginning December 13, 2023'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

15.5 Review and Potential Adoption of Certificate of Signatures for December 2023 to December 2024

Draft of Certificate of Signatures December 2023 to December 2024

School districts are required to adopt a new Certificate of Signatures at the annual organizational meeting. This draft will be edited to include the name of the newly elected Board President and Board members before it is presented for signature

Recommendation: Move to adopt the Certificate of Signatures for December 2023 to December 2024.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to adopt the Certificate of Signatures for December 2023 to December 2024'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes

Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

15.6 Review and Potential Approval of Resolution 23/24-28 to Establish Regular Board Meeting Dates, Times, and Locations for the 2024 Calendar Year

Resolution 23/24-28 to Establish Regular Board Meetings Dates, Times, and Locations for the 2024 Calendar Year

The Governing Board will adopt a resolution establishing its regular meeting dates, times, and locations for the 2024 calendar year. Board President, Vice President and Trustee names will be added after the meeting.

Recommendation: Move to approve Resolution 23/24-28 to establish regular meetings dates, times and locations for the 2024 calendar year as indicated.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Cherise Khaund)** Seconded to approve the **ORIGINAL** motion 'Move to approve Resolution 23/24-28 to establish regular meetings dates, times and locations for the 2024 calendar year as indicated'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

16.0 Consent Agenda

16.1 Approval of Items listed under Consent Agenda.

Items listed under Consent Agenda are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon the request of any member of the Board and acted upon separately.

Recommendation: Approve all Consent Agenda items.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Approve all Consent Agenda items'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

16.2 Review and Potential Approval of the Recommended Action for Certificated Personnel

List of certificated hires, leave of absences, resignations, and retirements.

See attached for detailed list of certificated hires, leave of absences, resignations, and retirements.

Recommendation: Move to approve the recommended action for certificated personnel.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the recommended action for certificated personnel'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

16.3 Review and Potential Approval of the Recommended Action for Classified Personnel

List of classified hires, leave of absences, resignations, and retirements. Information of classified hires, leave of absences, resignations, and retirements for consideration.

Recommendation: Move to approve the recommended action for classified personnel.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the recommended action for classified personnel'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

16.4 Review and Potential Ratification of Renewal of Legal Services Contract with Leone Alberts & Duus, A Professional Corporation.

Leone, Alberts & Duus Engagement Letter LAD Agreement Between Attorney and Client Case Management and Billing Standards

The District continues to work to keep our legal costs to the lowest possible level, while also ensuring we have experts in different specific legal areas related directly to school districts (e.g. litigation, special education, etc.). Attached is a contract renewal for legal services to be provided by Leone Alberts & Duus, A Professional Corporation. The aforementioned firm serves the District at a competitive billable hourly rate and has provided specialized legal services to the District for many years with valuable assistance with a variety of cases and litigation. The billable hourly rates as to the District remain below billable hourly rates in the Bay Area legal community.

Recommendation: Approve the legal services contract renewal with Leone Alberts & Duus, A Professional Corporation.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Approve the legal services contract renewal with Leone Alberts & Duus, A Professional Corporation'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes

Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

16.5 Review and Potential Approval the Renewal 2023-2024 of the Community Development Block Grants for the CARES After School Program

23-24 Amended CDBG Contract-Bay Point 23-24 Amended CDBG Contract-Concord Staff requests approval to renew two existing Community Development Block Grants (CDBG) to continue to provide increased enrichment services to eleven eligible CARES After School Program sites in Bay Point. The grants includes; one to the Contra Costa Consortium for Bel Air, Rio Vista, and Shore Acres Elementary Schools, and Riverview Middle School in Bay Point; and a grant to the City of Concord for Cambridge, Fair Oaks, Meadow Homes, Wren Avenue, Ygnacio Valley Elementary Schools, and El Dorado and Oak Grove Middle Schools in Concord. These funds would continue to pay for expanded enrichment services and opportunities and STEM through increased specialty instructors and assemblies, field trips and youth development opportunities. MDUSD has received CDBG funds since 2005. If funded, the grant will provide \$60,000 annually (\$50,000 in Concord and \$10,000 in Bay Point) for two remaining years (2023-2025).

Recommendation: Move to approve submission of the Renewal Community Development Block Grants (CDBG) for the CARES After School Program

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve submission of the Renewal Community Development Block Grants (CDBG) for the CARES After School Program'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

16.6 Review and Potential Approval of Walker Creek Ranch Independent Service Contracts for Outdoor Education

Sequoia Elementary School and Valhalla Elementary School are seeking approval to attend Outdoor Education camps at Walker Creek Ranch in Petaluma, California. Sequoia is scheduled to attend February 5-8, 2024 and Valhalla is scheduled for March 18-21, 2024.

Recommendation: Move to approve the Independent Service Contracts with Walker Creek Ranch to provide Outdoor Education Camps to both Sequoia Elementary and Valhalla Elementary.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Independent Service Contracts with Walker Creek Ranch to provide Outdoor Education Camps to both Sequoia Elementary and Valhalla Elementary'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes

Erin McFerrin Yes
Keisha Nzewi Yes

16.7 Review and Potential Approval of the Agreement between Herff Jones and Mt. Diablo Unified School District (MDUSD) on Behalf of College Park High School

College Park is requesting approval of their agreement with Herff Jones/Jostens for the printing of their yearbooks.

Recommendation: Move to approve MDUSD College Park High School's agreement for the printing of their yearbooks.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve MDUSD College Park High School's agreement for the printing of their yearbooks'. Upon a roll call vote being taken, the vote was:

Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

16.8 Review and Potential Approval of an Overnight Field Trip for College Park High School's Wrestling Team

College Park is requesting approval for an overnight field trip for their wrestling team's tournaments. The tournaments will take place in Chico, California on January 4-6, 2024. Students and chaperones will travel by car and will stay at a donated Airbnb.

Recommendation: Move to approve College Park High School's overnight field trip for the wrestling team tournaments.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve College Park High School's overnight field trip for the wrestling team tournaments'. Upon a roll call vote being taken, the vote was:

Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

16.9 Review and Potential Approval of the Extension of the Memorandum of Understanding: Community Engagement Between Saint Mary's College of California and Mt. Diablo Unified School District

Amendment to Memorandum of Understanding: Community Engagement Between Saint Mary's College of California and Mt. Diablo Unified School District

Saint Mary's College of California and Mt. Diablo Unified School District wish to continue their relationship and extend the term of the initial Memorandum of Understanding for an additional two (2) year period commencing November 18, 2023 and terminating on November 17, 2025. The parties initial Memorandum of Understanding was entered into on November 28, 2013 for a period of two (2) years, and extended November 18, 2015, November 18, 2017, and November 18, 2019.

Recommendation: Move to approve the Extension of the Memorandum of Understanding: Community Engagement Between Saint Mary's College of California and Mt. Diablo Unified School District.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Extension of the Memorandum of Understanding: Community Engagement Between Saint Mary's College of California and Mt. Diablo Unified School District'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

16.10 Review and Potential Approval of an Overnight Field Trip for Northgate High School's Choir

Northgate High School is requesting approval for an overnight field trip to Anaheim, CA. Northgate High School's choir will be traveling for their Southern California Spring Choir Tour on April 10, 2024. Their choir group will perform at Disneyland and attend workshops. Students and their chaperones will travel by Charter Bus and will stay at local hotels.

Recommendation: Move to approve Northgate High School's request for their overnight field trip to Anaheim, CA.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve Northgate High School's request for their overnight field trip to Anaheim, CA'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

16.11 Review and Potential Approval of an Out-of-State Conference for Teachers at Fair Oaks Elementary School

Fair Oaks Elementary School is requesting approval for two of their teachers to attend the out-of-state PTLW Launch Conference - Sparking Curiosity and its expenses. The conference is from January 29-31, 2024 in St. Louis Missouri.

Recommendation: Move to Approve the out-of-state PTLW Launch Conference for Fair Oaks Elementary School.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to Approve the out-of-state PTLW Launch Conference for Fair Oaks Elementary School'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes

Erin McFerrin Yes
Keisha Nzewi Yes

16.12 Review and Potential Approval of the Addendum to Facility Use Agreement between Rocketship Education and Mt. Diablo Unified School District defining Routine and Deferred Maintenance

Addendum to Facility Use Agreement for Rocketship and Facilities Use Agreement
Original

Request to approve the Addendum to Facility Use Agreement between Rocketship Education and Mt. Diablo Unified School District defining routine and deferred maintenance.

Recommendation: Move to approve the Addendum to Facility Use Agreement between Rocketship Education and Mt. Diablo Unified School District defining the use of Glenbrook Middle School.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Addendum to Facility Use Agreement between Rocketship Education and Mt. Diablo Unified School District defining the use of Glenbrook Middle School'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

16.13 Review and Potential Approval of an Out-of-State Conference for an Oak Grove Middle School Teacher

Brochure

Oak Grove Middle School is requesting approval for one of their teachers to attend the out-of-state California Association of Directors of Activities Conference, CADA, and its expenses. The conference takes place March 6-9, 2024, in Reno, Nevada.

Recommendation: Move to approve the out-of-state CADA conference for Oak Grove Middle School's teacher.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the out-of-state CADA conference for Oak Grove Middle School's teacher'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

16.14 Review and Potential Approval of an Overnight Field Trip for Northgate High School's Leadership Students

Field trip overview

Northgate High School is requesting approval of the overnight field trip for their Leadership students to attend the Disney Imagination Campus: Leadership & Innovation/Leadership the Disney Way. The event will take place on January 31, 2024,

and will be returning February 3, 2024. Students and chaperones will travel by charter bus and will stay at local hotels.

Recommendation: Move to approve the Northgate High School overnight field trip to Anaheim.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Northgate High School overnight field trip to Anaheim'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

16.15 Review and Potential Approval of an Overnight Field Trip for Concord High School's Leadership Students

Concord High School is requesting approval of their overnight field trip for their Student Leadership to attend the Ontario Convention Center/CASL Conference. The event will take place on April 11-14, 2024, in Ontario, CA. Students and their chaperones will travel by personal cars/vans and will stay at local hotels.

Recommendation: Move to approve Concord High School's Student Leadership overnight field trip to Ontario, CA.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve Concord High School's Student Leadership overnight field trip to Ontario, CA'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

16.16 Review and Potential Approval of Purchase of Additional Licenses for IXL Online Learning Platform Professional Development Contract

The district has purchased additional IXL licenses to be used in all middle and high school Algebra I classes to support student achievement and mastery of the Algebra I standards. Staff is asking the Board to approve additional professional development sessions, as well as site-based and district-paid licenses, in total not to exceed \$200,000.

Recommendation: Move to approve the the purchase of additional sessions for IXL Online Learning Platform Professional Development.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the the purchase of additional sessions for IXL Online Learning Platform Professional Development'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes

Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

16.17 Renewal of Ellevation Data Platform to Store and Manage English Learner Data

Subscription fees: Ellevation (ca) the use of Ellevation software will provide the district with a platform to store all English learner student's data in one place rather than having it in different systems and will streamline the department's work. Individual sites will also have access to the use of this platform. Furthermore, users will be able to produce reports without having to merge multiple spreadsheets to produce one. Additionally, we will be able to streamline state's mandated processes like creating initial and annual parent's letter, reclassification and monitoring of English learners.

Recommendation: Move to approve the renewal of Ellevation software.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the renewal of Ellevation software'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

16.18 Purchase of CO2 Laser Package with Fume Extraction from Paton Group for Concord High School

The CO2 laser is indispensable for the precision cutting and engraving of various materials, it is a versatile tool for transforming digital designs and ideas into physical prototypes. Integrated with design software, the CO2 laser enables the translation of creative ideas into intricate patterns and detailed structures. This technology contributes significantly to the iterative process of exploring concepts and bringing innovative ideas to life within the fabrication lab.

Recommendation: Approve the purchase of Laser Platform with Gas Assist for Concord High School.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Approve the purchase of Laser Platform with Gas Assist for Concord High School'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

16.19 Review and Potential Approval of Amendment to the Independent Service Contract between Dr. Shelley Jones-Holt, Leadership Legacy Consulting, LLC, and Mt. Diablo Unified School District.

Amendment

Requesting the approval of an amendment and increase of \$120,000.00 to the Independent Service Contract with Dr. Shelley Holt, Leadership Legacy Consulting for

additional services, including Principal/Site Leadership Team Coaching, School Leadership Keynote discussions, Student Leadership Coaching and District Support Person Coaching MTSS through June 30, 2023.

Recommendation: Move to approve the amendment to the Independent Service Contract with Dr. Shelley Holt, Leadership Legacy Consulting.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the amendment to the Independent Service Contract with Dr. Shelley Holt, Leadership Legacy Consulting'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

16.20 Review and Potential Approval of an Increase to the United Site Services Purchase Order at Ygnacio Valley High School

Change Order

Requesting approval of an increase to the United Site Services purchase order for additional portable restrooms and cleaning services at Ygnacio Valley High School.

Recommendation: Move to approve the increase to the United Site Services purchase order.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the increase to the United Site Services purchase order'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

16.21 Review and Potential Approval of an Out-of-State Field Trip for Northgate High School's Competition Varsity Cheer.

Northgate High School is requesting approval of their out of state field trip for their Competition Varsity Cheer team to compete at Nationals on January 25-28, 2024, in Las Vegas, Nevada. Students and their chaperones will travel by plane and private vehicles and will stay at local hotels.

Recommendation: Move to approve the out of state field trip for Northgate High School's Competition Varsity Cheer.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the out of state field trip for Northgate High School's Competition Varsity Cheer'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes

Erin McFerrin Yes
Keisha Nzewi Yes

16.22 Review and Potential Approval of the Community Development Block Grant (CDBG) for 2024-2026 for the CARES Expanded Learning Program

Community Development Block Grant (CDBG) 2024-2026

Staff requests approval to submit the 2024-2026 Community Development Block Grant (CDBG) to continue to provide increased enrichment services to eleven eligible CARES Expanded Learning Program sites in Bay Point. This renewal grant includes; one to the Contra Costa Consortium for Bel Air, Rio Vista, and Shore Acres Elementary Schools, and Riverview Middle School in Bay Point; and a grant to the City of Concord for Cambridge, Fair Oaks, Meadow Homes, Wren Avenue, Ygnacio Valley Elementary Schools, and El Dorado and Oak Grove Middle Schools in Concord. These funds would continue to pay for expanded enrichment services and opportunities and STEM through increased specialty instructors and assemblies, field trips and youth development opportunities. MDUSD has received CDBG funds since 2005. If funded, the grant will provide \$60,000 annually (\$50,000 in Concord and \$10,000 in Bay Point) for three additional years (2024-2026).

Recommendation: Move to approve submission of the Community Development Block Grant (CDBG) for 2024-2026 for the CARES Expanded Learning Program

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve submission of the Community Development Block Grant (CDBG) for 2024-2026 for the CARES Expanded Learning Program'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

16.23 Review and Potential Approval of Active Education Independent Service Contract with Mt. Diablo Unified School District for Services at Fair Oaks

The Active Education PE Program is a well-organized physical education that includes enjoyable and health promoting activities aligned with the California Physical Education Standards. The curriculum is crafted based on evidence based research and data, following Casel's core competency framework. Through a blend of activities, the Program aim is to foster character development in students. Active Education will provide 60 sessions, 2-3 times a week for 6 hours a week. Three to four staff members will work with over 120 students per day. The 20 week program will begin in January 2024.

Recommendation: Approval of the Independent Contract between Mt. Diablo Unified School District and Active Education for services at Fair Oaks Elementary School.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Approval of the Independent Contract between Mt. Diablo Unified School District and Active Education for services at Fair Oaks Elementary School'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes

Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

16.24 Review and Potential Approval of an Out of State Conference for Northgate High School's Teacher.

Conference Information

Northgate High School is requesting approval for a teacher to attend a conference in New York. The conference is for the Broadway Teaching Group, a workshop designed to inspire teachers and directors with new teaching methods, enhanced production skills and exchange ideas with peers and professional Broadway artists. The conference will take place in July 12-16, 2024.

Recommendation: Move to approve the out of state conference for Northgate High School's teacher.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the out of state conference for Northgate High School's teacher'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

16.25 Review and Potential Approval of an Out of State Conference for Five Concord High School Teachers.

CADA Brochure

Concord High School is requesting approval for five of their teachers to attend the California Association of Directors of Activities Conference, CADA, in Reno, Nevada. The conference takes place March 6-9, 2023.

Recommendation: Move to approve the out of state conference for five Concord High School teachers.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the out of state conference for five Concord High School teachers'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

16.26 Review and Potential Approval of an Increase to the Contra Costa Athletic Assignors Purchase Order.

Requesting approval of an increase to the Contra Costa Athletic Assignors purchase order to pay soccer game invoices.

Recommendation: Move to approve the increase to the Contra Costa Athletic Assignors purchase order.

ORIGINAL - Motion

Member (**Cherise Khaund**) Moved, Member (**Keisha Nzewi**) Seconded to approve the **ORIGINAL** motion 'Move to approve the increase to the Contra Costa Athletic Assignors purchase order'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

A) Fiscal

16.27 Review and Potential Approval of the Fiscal Transactions for the Month of November 2023

Detail Warrants November 2023 Warrant Cancellations November 2023
Payments have been made to meet District's obligations to improvements and other outgoing expenses.

Recommendation: Move to approve fiscal transactions for the month of November 2023

ORIGINAL - Motion

Member (**Cherise Khaund**) Moved, Member (**Keisha Nzewi**) Seconded to approve the **ORIGINAL** motion 'Move to approve fiscal transactions for the month of November 2023'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

16.28 Review and Potential Approval of Budget Revisions for September 2023

Budget Revisions for September 2023 Balances as follows: General Fund 01: - \$1,622,572.17 Eagle Peak Charter School Fund 09: \$390,884.08 Adult Education Fund 11: -\$219,682.01 Food Services Fund 13: \$0 Deferred Maintenance Fund 14: - \$1,401,954.61 Measure J Fund 21: -\$5,693,564.91

Budget Revisions are a result of prior Board actions, changes in grant awards and changes in funding. Donations have also been received from private individuals and businesses. The appropriate revenue and expenditure budgets have been adjusted accordingly.

Recommendation: Move to approve the budget revisions for September 2023

ORIGINAL - Motion

Member (**Cherise Khaund**) Moved, Member (**Keisha Nzewi**) Seconded to approve the **ORIGINAL** motion 'Move to approve the budget revisions for September 2023'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes

Erin McFerrin Yes
Keisha Nzewi Yes

B) Food and Nutrition Services

16.29 Review and Potential Approval Request for Proposal (RFP) #1936 for 2023 Commodity Meats for Mt. Diablo Unified School District

RFP 1936 Response Summary RFP 1936 Proposals for the following pool of Don Lee Farms, and Tyson

Mt. Diablo Unified School District Request for Proposal (RFP) #1936 for 2023 Commodity Meats for Mt. Diablo Unified School District was Noticed on November 6, 2023. The RFP scope is to provide commodity processed meats for all sites for 2024 calendar year (January 1-December 31), with 2 one-year options to extend through December 31, 2026. District staff received six responses to the RFP on November 30, 2023. The Responses were reviewed by staff and two were found to be the lowest responsive/responsible bids. Staff is recommending a pool of vendors to meet their commodity meat needs, and is bringing forth Goodman Food Products dba Don Lee Farms, and Tyson Prepared Foods, Inc. for the Board's review and possible approval.

Recommendation: Move to approve Award of RFP #1936 2023 Commodity Meat for MDUSD Contract to a pool of the following vendors Goodman Food Products dba Don Lee Farms, and Tyson Prepared Foods, Inc. for the District's fresh processed meat needs; with possible annual extensions through December 31, 2026.

ORIGINAL - Motion

Member (**Cherise Khaund**) Moved, Member (**Keisha Nzewi**) Seconded to approve the **ORIGINAL** motion 'Move to approve Award of RFP #1936 2023 Commodity Meat for MDUSD Contract to a pool of the following vendors Goodman Food Products dba Don Lee Farms, and Tyson Prepared Foods, Inc. for the District's fresh processed meat needs; with possible annual extensions through December 31, 2026'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

16.30 Review and Potential Approval of a Contract with NuWest for Linen Service for the Duration of the 2023-24 School Year

MDUSD conducted an informal RFP for Linen Services in June 2023 and awarded the contract to Aramark on July 1, 2023, which was approved by the Board of Education on June 28, 2023 (Item #15.26). Since this time, we have had numerous product and service issues, which Aramark has been unable to remedy. Therefore, we issued a Notice of Breach/Termination letter to Aramark on November 28, 2023, which is effective December 31, 2023. We are seeking the Board's approval to award the duration of the contract to NuWest, which was the runner up in the informal RFP issued in June 2023. Attached please find the NuWest Proposal.

Recommendation: Move to approve a contract with NuWest for Food and Nutrition Service linen services for the duration of the 2023-24 school year with an option to renew for an additional two years.

ORIGINAL - Motion

Member (**Cherise Khaund**) Moved, Member (**Keisha Nzewi**) Seconded to approve the **ORIGINAL** motion 'Move to approve a contract with NuWest for Food and Nutrition Service linen services for the duration of the 2023-24 school year with an option to renew for an additional two years'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

16.31 Review and Potential Approval of a Purchase of a Twenty Four Foot Refrigerated Box Truck for Food and Nutrition Services

Quote

Food and Nutrition Services is seeking approval to purchase a fourth twenty-four foot refrigerated box truck for the Food and Nutrition Services Warehouse to transport food and supplies to schools across the District. Pricing is quoted under the the Sourcwell (formerly known as NJPA) Contract 060920-NAF. The truck is needed in order to add capacity and efficiency to the current delivery routes and serve as a back-up when the other trucks are being serviced.

Recommendation: Move to approve the purchase of a twenty-four food refrigerated box truck for the Food and Nutrition Services Warehouse.

ORIGINAL - Motion

Member (**Cherise Khaund**) Moved, Member (**Keisha Nzewi**) Seconded to approve the **ORIGINAL** motion 'Move to approve the purchase of a twenty-four food refrigerated box truck for the Food and Nutrition Services Warehouse'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

C) Maintenance and Operations

16.32 Review and Potential Approval of Concrete Cutting Services for Sidewalks and Pathways at Mt. Diablo High School, Ygnacio Valley High School, and Loma Vista Adult Education per TIPS Contract with Precision Concrete Cutting

Precision Concrete Cutting - Mount Diablo High School Precision Concrete Cutting - Ygnacio Valley High School Precision Concrete Cutting - Loma Vista Adult Education During school site safety assessments it was identified that we have potential slip, trip and fall safety issues at several of our campuses. It was determined that Mt. Diablo High School, Ygnacio Valley High School, and Loma Vista Adult Education School sites have the greatest needs therefor requiring immediate action to correct these hazards and avoid future liability. The Interlocal Purchasing System (TIPS) National Cooperative Purchasing Program - 10.6 Resolution 21/22 (78) was adopted at the May 11, 2022 Board Meeting and is the purchasing solution for this service.

Recommendation: Move to approve the concrete cutting services for sidewalks and pathways at Mt. Diablo High School, Ygnacio Valley High School, and Loma Vista

Adult Education per TIPS Contract with Precision Concrete Cutting to address slip, trip & fall safety concerns.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the concrete cutting services for sidewalks and pathways at Mt. Diablo High School, Ygnacio Valley High School, and Loma Vista Adult Education per TIPS Contract with Precision Concrete Cutting to address slip, trip & fall safety concerns'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

16.33 Review and Potential Approval to Increase the Purchase Order with Anixter, Inc., for Door Hardware and Security Products

PO 240012

Anixter Inc., has an open purchase order (PO) for the procurement of Door Hardware & Security materials in the amount of \$109,300.00 for the 2023/2024 Fiscal Year to support necessary safety and security maintenance work. This existing open purchase order will be depleted soon due to the amount of work involving door, gate and security maintenance being completed by maintenance technicians around the district. The priority of work, responding to the FIT Assessments, as well as the increased cost for parts & materials have caused the need for increased budget for this fiscal year. An increase of \$75,000.00 is requested, to cover the needs for the remainder of the 2023/2024 fiscal year. The request of \$75,000.00 will increase the PO for Anixter, Inc. From \$109,300.00 to \$184,300.00. Funding:

Recommendation: Move to approve to increase the purchase order 240012 with Anixter, Inc., for door hardware and security products.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve to increase the purchase order 240012 with Anixter, Inc., for door hardware and security products'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

16.34 Review and Potential Approve Gate Modifications at Hidden Valley Elementary School with Bailey Fence Company

Bailey Fence - Hidden Valley Elementary

To support the gate modifications work at Hidden Valley Elementary School, the district requires the support from an outside vendor. Work includes replacing (4) existing perimeter gates with new access gates with panic hardware to better secure the campus, allow proper egress and to create a single point of entry at the main office during regular school hours.

Recommendation: Move to approve gate modifications at Hidden Valley Elementary School with Bailey Fence Company.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve gate modifications at Hidden Valley Elementary School with Bailey Fence Company'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

16.35 Review and Potential Approval of Sewer Line Repair for Monte Gardens Elementary School.

Roto-Rooter - Monte Gardens Elementary

To support the repair of the Sewer Line at Monte Gardens Elementary School, the district required the support from an outside vendor.

Recommendation: Move to Approved the Sewer Line Repair for Monte Gardens Elementary School.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to Approved the Sewer Line Repair for Monte Gardens Elementary School'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

16.36 Review and Potential Approval of Asphalt Repair at Clayton Valley Charter High School

ATC - Clayton Valley

During school site safety assessments it was identified that we have potential slip, trip and fall safety issues at Clayton Valley Charter High School. In order to correct these hazards and avoid future liability the district requires the support from an outside vendor. The scope includes removal and replacement of 3,500+ square feet of existing asphalt on the south side of B-wing.

Recommendation: Move to Approve Review Asphalt Repair at Clayton Valley Charter High School

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to Approve Review Asphalt Repair at Clayton Valley Charter High School'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

16.37 Review and Potential Approval to Enter into a Contract with All County Flooring through the California Multiple Award Schedule ("CMAS") Contract 4-22-03-1019 - Interface Americas, Inc. Base Schedule 080819-IFA for the Fair Oaks Elementary School Multi-Use Room Flooring Improvement Project.

ACF Proposal - Fair Oaks MPR 4-22-03-1019 080819-IFA - Price Information
During assessment, it was identified that the concrete substrate at the Multi-Use Building at Fair Oaks Elementary is failing, therefore creating large cracks in the flooring causing potential slip, trip and fall risk. In order to repair the concrete and subsequent flooring, staff is recommending contracting with All County Flooring. Their scope will include removal of the existing VCT flooring, profiled the concrete substrate, performed resin crack repair, add a bonding moisture primer system, a 1/8" cementitious cement topping and installed the new Nora Grano Rubber Tile.

Recommendation: Move to approve to enter into a contract with All County Flooring through the California Multiple Award Schedule ("CMAS") contract 4-22-03-1019 - Interface Americas, Inc. Base Schedule 080819-IFA for the Fair Oaks Elementary School Multi-Use Room Flooring Improvement Project.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve to enter into a contract with All County Flooring through the California Multiple Award Schedule ("CMAS") contract 4-22-03-1019 - Interface Americas, Inc. Base Schedule 080819-IFA for the Fair Oaks Elementary School Multi-Use Room Flooring Improvement Project'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

16.38 Review and Potential Approval of the Contract to Quality Sound for Fire Alarm Underground Wire Replacement at Diablo View Middle School.

Quality Sound QUOTE_10807 - Diablo View MS

During assessment of our current Fire Alarm System testing and deficiencies, it was identified that we need to replace the underground wire for the Fire Alarm system at Diablo View Middle School. This work will also lay the groundwork for the Single Line Circuit (SLC) backbone and the buildings can be moved over to addressable devices, in the future.

Recommendation: Move to Approve Review Contract to Quality Sound for Fire Alarm Underground Wire Replacement at Diablo View Middle School.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to Approve Review Contract to Quality Sound for Fire Alarm Underground Wire Replacement at Diablo View Middle School'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

D) Purchasing

16.39 Review and Potential Approval Purchase Order Summary Report for November 2023

Purchase Order Summary Report for November 2023 Technology Purchase Order Summary Report for November 2023

District staff is bringing forward Purchase Order (PO) Summary Report for the month of November 2023. This report shows the Purchase Orders for said month, including the amounts, vendors, and budgets used. The PO report is presented in accordance with Education Code Section 17604, and in an effort to be transparent in District orders and smaller contracts under \$25,000. This report will also include larger orders and service agreements previously submitted to the Board or individual approval. To continue our transparency with technology purchases, staff has also provided a breakout of computer/technology, and software purchases for November 2023. This total is included in the master Purchase Order Summary list.

Recommendation: Move to approve Purchase Orders for the month of November 2023

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve Purchase Orders for the month of November 2023'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

E) Special Education and Student Services

16.40 Review and Potential Approval of the Agreement Between Mt. Diablo Unified School District and John Muir Health to receive Health Care Services at Cambridge Elementary School and Meadow Homes Elementary School.

Staff requests approval of an agreement with John Muir Health to provide, at no cost to District, a Community Nurse and First Year Primary Care Resident Physician to perform services that support District School Nurses at Cambridge Elementary School and Meadow Homes Elementary School.

Recommendation: Move to approve the agreement between Mt. Diablo Unified School District and John Muir Health to receive health care services at Cambridge Elementary School and Meadow Homes Elementary School.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the agreement between Mt. Diablo Unified School District and John Muir Health to receive health care services at Cambridge Elementary School and Meadow Homes Elementary School'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes

Erin McFerrin Yes
Keisha Nzewi Yes

16.41 Review and Potential Approval of the 2023-2024 Contract Amendment between Mt. Diablo Unified School District and New Directions Solutions dba ProCare Therapy

Master Contract, Insurance, Amendment #1

New Directions Solutions dba ProCare Therapy is a non-public agency (NPA) that provides classroom paraprofessionals, 1:1 paraprofessionals, behavior therapist and registered behavior technicians to support our students with Individual Education Plans (IEP's). When Mt. Diablo Unified School District is not able to fill all open positions with district employees, the use of contract agencies is necessary to ensure that we are in compliance with state and federal law that governs special education. New Directions Solutions dba ProCare Therapys a company that is utilized to provide these services to ensure that all of our needed services are covered for the 2023-2024 school year. Mt. Diablo Unified School District Human Resources, Student Services and Special Education continues to recruit and hire district employees.

Recommendation: Move to approve the contract increase of \$340,000.00 between Mt. Diablo Unified School District New Directions Solutions dba ProCare Therapy.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the contract increase of \$340,000.00 between Mt. Diablo Unified School District New Directions Solutions dba ProCare Therapy'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

F) Technology

16.42 Review and Potential Approval of the Contract Renewal for Maintenance of District's Phone Systems and Voice Mail with Professional Convergence Solutions

The contract with Professional Convergence Solutions for the district phone and voicemail maintenance will expire on December 31, 2023. Staff recommends renewing the contract with Professional Convergence Solutions for the 2024 calendar year. The cost of the renewal is the same as the 2023 contract cost: Maintenance on phone systems: \$38,760.00 Maintenance on voicemail: \$10,688.00 Total Cost: \$49,448.00

Recommendation: Move to approve contract renewal with Professional Convergence Solutions for the maintenance of the District's phone systems and voicemail for the 2024 calendar year.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve contract renewal with Professional Convergence Solutions for the maintenance of the District's phone systems and voicemail for the 2024 calendar year'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

17.0 Consent Items Pulled for Discussion

18.0 Consent Items Pulled by Staff

19.0 Business/Action Items

19.1 Review and Potential Approval of the Mt. Diablo Unified School District First Interim Report 2023-24

2023-24 First Interim Report 2023-24 First Interim Presentation

The interim report presents revenue and expenditure projections to the end of the fiscal year and compares these projections to the budget. The projections are made by gathering the best information available at the time from a variety of sources, such as district administrators, county officials, state officials and School Services of California. The year-end projections give the most up-to-date financial status of the district for the current year and the two subsequent years.

Recommendation: Move to approve of the District's Positive Certification

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve of the District's Positive Certification'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

19.2 Review and Potential Approval of Resolution 23/24-33 Designating Certain General Funds as Committed Fund Balance

Resolution 23/24-33

Board policy 3100 provides for the classification of fund balances in the general fund in compliance with Governmental Accounting Standards Board (GASB).

Recommendation: Move to Approve Resolution 23/24-33 Designating Certain General Funds as Committed Fund Balance.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to Approve Resolution 23/24-33 Designating Certain General Funds as Committed Fund Balance'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes

Erin McFerrin Yes
Keisha Nzewi Yes

19.3 Review and Potential Approval of the Mediated Agreement Between the Mt. Diablo Education Association (MDEA) and Mt. Diablo Unified School District

Tentative Agreement Between MDUSD and MDEA AB 1200

The attached negotiated agreement was reached on October 27, 2023. MDUSD agrees to incorporate the changes made pursuant to the attached Tentative Agreement to reflect the changes made to each of the articles. This Agreement will conclude the successor contract negotiations for the 2024-25 school year. Upon ratification by MDEA and approval of the District Governing Board, the Agreement shall take effect. Unless otherwise noted in the Tentative Agreement, provisions of the Tentative Agreement take effect on and after the date of the final ratification and approval of this Agreement. This was submitted to the Contra Costa County Office of Education for AB 1200 Review.

Recommendation: Move to approve the mediated agreement between the Mt. Diablo Education Association (MDEA) and Mt. Diablo Unified School District.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the mediated agreement between the Mt. Diablo Education Association (MDEA) and Mt. Diablo Unified School District'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

19.4 Review and Potential Approval of the Initial Successor Agreement Proposal for the Clerical, Secretarial, Technical (CST) Unit and Mt. Diablo Unified School District's Initial Successor Agreement Proposal to the Clerical, Secretarial, Technical (CST) Unit

MDUSD Proposal to CST CST Proposal to MDUSD

By law, school districts are required to "sunshine" collective bargaining proposals in an open session of the Board. The attached proposals from Clerical, Secretarial, Technical (CST) and Mt. Diablo Unified School District are being brought to the Board for review and approval.

Recommendation: Move to approve the Successor Agreement Proposals for Mt. Diablo Unified School District (MDUSD) and the the Clerical, Secretarial, Technical (CST) Unit.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Successor Agreement Proposals for Mt. Diablo Unified School District (MDUSD) and the the Clerical, Secretarial, Technical (CST) Unit'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes

19.5 Review of Changes to Board Policies and Administrative Regulations per California School Board Association (CSBA) Recommendations - September 2023 Quarterly Update

BP 1160 Political Processes BP 1330 Use of School Facilities AR 1330 Use of School Facilities E(1) 1330 Use of School Facilities AR 3311 Bids - 12/13/23 AR 3311.3 Design-Build Contracts - 12/13/23 BP 3312 Contracts BP 3460 Financial Reports and Accountability BP 3551 Food Service Operations/Cafeteria Fund - 12/13/23 AR 3551 Food Service Operations/Cafeteria Fund -12/13/23 BP 4151 Employee Compensation BP 4251 Employee Compensation BP 4351 Employee Compensation AR 4217.3 Layoff/Rehire BP 5131.9 Academic Honesty - Board Approved 11/8/23 BP 6154 Homework/Makeup Work - Board Approved 11/8/23 BP 6162.5 Student Assessment - Board Approved 11/8/23 AR 7140 Architectural and Engineering Services BB 9124 Attorney

CSBA provides school districts with a quarterly list of potential updates to review Board Policies (BP) and Administrative Regulations (AR) for revision in order to adapt to state or federal code changes. Revisions for BP 3311 Bids, AR 3311.3 Design Build Contracts, BP and AR 3551 Food Service Operations are being presented for Board review and will be brought back for approval at a future date. Work continues on the remaining policies.

Recommendation: Informational review of BP 3311 Bids, AR 3311.3 Design Build Contracts, BP and AR 3551 Food Service Operations.

19.6 Review of Changes to Board Policies and Administrative Regulations per California School Board Association (CSBA) Recommendations - October 2023 Special Update

BP 0410 Nondiscrimination in District Programs/Activities BP 1312.2 Complaints Concerning Instructional Materials AR 1312.2 Complaints Concerning Instructional Materials E (1) 1312.2 Complaints Concerning Instructional Materials BP 1312.3 Uniform Complaint Procedure AR 1312.3 Uniform Complaint Procedure AR 1312.4 Williams Uniform Complaint Procedures E(1) 1312.4 Williams Uniform Complaint Procedures E(2) 1312.4 Williams Uniform Complaint Procedures BP 5145.3 Nondiscrimination in District Programs/Activities BP 6143 Courses of Study AR 6143 Courses of Study BP 6161.1 Selection and Evaluation of Instructional Materials AR 6161.1 Selection and Evaluation of Instructional Materials E(1) 6161.1 Selection and Evaluation of Instructional Materials BP 6161.11 Supplementary Instructional Materials BP 6163.1 Library Media Centers

CSBA provides school districts with a quarterly list of potential updates to review Board Policies (BP) and Administrative Regulations (AR) for revision in order to adapt to state or federal code changes. These revisions are being presented for information and will be brought back for approval at a future date.

Recommendation: Informational review.

19.7 Review and Potential Approval of Update to Administrative Regulation 5141.21 Administering Medication and Monitoring Health Conditions

The District has recently acquired Naloxone to be available on our campuses to be used in the event of an opioid overdose. This administrative regulation clarifies that it may be administered by a qualified, trained volunteer and the process by which those volunteers will be selected, it also clarifies that while we encourage students to seek a staff member for assistance, those who carry naloxone on campus will not face disciplinary actions. This policy was brought for information on November 8, 2023 and is now brought back for approval.

Recommendation: Move to approve update to Administrative Regulation 5141.21 Administering Medication and Monitoring Health Conditions.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve update to Administrative Regulation 5141.21 Administering Medication and Monitoring Health Conditions'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

19.8 Review and Potential Approval of Minor Edit to E 4219.21-E(1) Classified Professional Standards Exhibit

Draft with Markups Exhibit 4219.21-E(1)_Professional Standards CSBA Board Policy templates for classified employees has relied on the California School Employee's Association (CSEA) Code of Ethics for their board policy template. Staff is recommending a minor edit for clarity that the Classified Code of Ethics applies to all classified units not only to CSEA.

Recommendation: Move to approve the minor edit to E 4219.21-E(1) Classified Professional Standards Exhibit.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the minor edit to E 4219.21-E(1) Classified Professional Standards Exhibit'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

19.9 Review and Potential Approval of the Nomination of New Member to the Budget Advisory Committee (BAC) for the 2023-2024 School Year

Approve the Nomination of Deberal Hickey, representative for Clerical, Secretarial & Technical (CST) for the 2023-2024 school year.

Recommendation: Move to approve the nomination of Deberal Hickey as new BAC member representative for CST for the 2023-2024 school year.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the nomination of Deberal Hickey as new BAC member representative for CST for the 2023-2024 school year'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

19.10 Notice of Public Hearing and Review of Extended School Year (ESY) Waiver for 2024

The waiver will reduce the number of Extended School Year (ESY) days from 20 to 18 to align with the district calendar, staffing needs and to reduce time spent on transportation. Additional hours will be added daily to compensate for the 18 day schedule. Proposed dates for Extended School Year are June 10, 2024 July 3, 2024 for a total of 18 days including one holiday observed on June 19, 2024. The Public hearing will be held at the first MDUSD Board meeting in January 2024

Recommendation: Receive information on the upcoming Public Hearing regarding submission of a General Waiver Request for Extended School Year (ESY) 2024.

20.0 Meeting Extension

21.0 Closed Session (Carry Over)

21.1 Items Not Completed During the First Closed Session will be Carried Over to this Closed Session

Items not completed during the first closed session will be carried over to this closed session as needed.

Recommendation: Reconvene a second closed session as needed.

22.0 Reconvene Open Session

22.1 Report Out Action Taken During Closed Session

Report out action taken during closed session.

Recommendation: Information.

23.0 Future Agenda Items

23.1 Future Agenda Items

Future agenda items may be discussed at this time.

Recommendation: Information.

24.0 Adjournment

The president adjourned the meeting at 8:30 pm

24.1 Adjourn Meeting

The meeting of the Board of Education of the Mt. Diablo Unified School District will adjourn.

Recommendation: Adjourn the meeting.