

*Kam Jones*



**TEMPORARY ONE TO ONE ASSISTANT AGREEMENT**

Date: 11/07/2011 Teacher: \_\_\_\_\_  
Student's Name \_\_\_\_\_ D.O.B. \_\_\_\_\_  
School Site: Green Valley Elem. District of Residence: Mt. Diablo Unified

District of Service: Contra Costa County Office of Education,

The enrollment of the above-referenced student in the Contra Costa County Office of Education Special Day Class will necessitate the additional classroom support of a temporary one-to-one instructional assistant.

**Check Option 1 or 2:**

1. \_\_\_\_\_ The Instructional Assistant is needed for the full school day. The District of Residence, \_\_\_\_\_ agrees to pay a flat rate of \$2,000 per month for the one to one services.

If the student exits the program mid-month, the following will apply:  
District will not be charged for the month if the student attended less than ten (10) school days. District will be charged the monthly rate if the student attends 10 days or more.  
The charge will be pro rata for Extended School Year when the work day is reduced. ESY is currently \_\_\_\_\_ hours, \_\_\_\_\_%. The monthly charge for ESY will be \_\_\_\_\_ per month.

2.  The Instructional Assistant is needed for less than 5.5 hours per day. Service is needed for 4.5 hours per day For the following service: 1-1 support for student  
The District of Residence, Mt. Diablo Unified agrees to pay an hourly rate of \$15.00

The total maximum fee for the duration of this contract will not exceed \$ 8,370.00.  
Position is effective beginning, 11/14/11 and ending on 08/14/12.  
The continuing need for this position will be reviewed by the CCCOE administrator and/or the IEP team on or about (date) 11/01/2012

Attach the following documents:

Page 1 of the IEP \_\_\_\_\_ Initial if attached If not attached explain why  
and comments page \_\_\_\_\_

Page 1 of 2

|  | Initial if attached | If not attached explain why |
|--|---------------------|-----------------------------|
| Initial Request for Individual Service | _____               | _____                       |
| * Instructional Aide Request           | <u>MAA</u>          | _____                       |
| Observation Report                     | _____               | _____                       |

\* Claudia Romblon, Ed.D  
 Principal, Student Programs  
 Contra Costa County Office of Education

11/8/11  
 Date

\* Cheryl Ann Tucker  
 Director, Special Education ~~SDC Administrator~~  
 District of Residence

11/9/11  
 Date

Antie Gaines  
 Director, Student Programs  
 Contra Costa County Office of Education

11-21-11  
 Date

Bob Carr  
 Associate Superintendent, Educational Services  
 Contra Costa County Office of Education

12/2/11  
 Date

Bob Carr  
 Superintendent/Designee  
 Contra Costa County Office of Education

12/2/11  
 Date

08-10-'11 12:06 FROM-CUWE/ECSSEP/LIBERTY 1-925-634-9725

T-510 P002/003 F-399

*Kam S.*



### TEMPORARY ONE TO ONE ASSISTANT AGREEMENT

Date: August 10, 2011 Teacher: \_\_\_\_\_  
Student's Name: \_\_\_\_\_ D.O.B.: \_\_\_\_\_  
School Site: Krey Elementary District of Residence: Mt. Diablo Unified  
District of Service: Contra Costa County Office of Education.

The enrollment of the above-referenced student in the Contra Costa County Office of Education Special Day Class will necessitate the additional classroom support of a temporary one-to-one instructional assistant.

**Check One:**

The Instructional Assistant is needed for the full school day. The District of Residence, Mt. Diablo Unified, agrees to pay a flat rate of \$2,000 per month for the one to one services. If the student exits the program mid-month, the following will apply:  
District will not be charged for the month if the student attended less than ten (10) school days.  
District will be charged the monthly rate if the student attends 10 days or more.  
The charge will be pro rata for Extended School Year when the work day is reduced. ESY is currently 4.5 hours. The monthly charge for ESY will be \$1380.00 per month.

The Instructional Assistant is needed for less than 5.5 hours per day. Service is needed for \_\_\_\_\_ hours per day for the following: \_\_\_\_\_  
The District of Residence, ADUSD agrees to pay an hourly rate of \$15.00

The total maximum fee for the duration of this contract will not exceed \$22000.00. Position is effective beginning August 10, 2011 and ending on June 30, 2012. The continuing need for this position will be reviewed by the CCCOE administrator and/or the IEP team on or about (date) approx. September 2011.

Attach the following documents:

|  | Initial if attached | If not attached explain why      |
|--|---------------------|----------------------------------|
| Page 1 of the IEP and comments page (if comments are relevant to this request) | _____               | <u>Service Continued per IEP</u> |
| Initial Request for Individual Service   | _____               | _____                            |
| Instructional Aide Request Observation Report                                  | _____               | _____                            |

The IEP team meeting to review the necessity of additional paraprofessional support is planned for: September 2011  
(date)

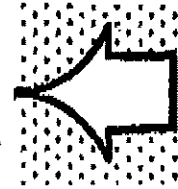
REC.  
AUG 30 REC'D  
BY: *Kam*

Deane Misasi  
Principal, Student Programs  
Contra Costa County Office of Education

August 10, 2011  
Date

Mildred A. Brown EdD  
Margaret Ann Tudor  
Director, Special Education  
District of Residence

8/10/2011  
8/10/11  
Date



**SIGN  
HERE**

Kate Guiney  
Director, Student Programs  
Contra Costa County Office of Education

8-22-11  
Date

Kevin Quate  
Associate Superintendent, Educational Programs  
Contra Costa County Office of Education

8/22/11  
Date

Bill Lee  
Associate Superintendent, Business Services  
Contra Costa County Office of Education

8/23/11  
Date