

MINUTES  
REGULAR MEETING OF THE BOARD OF EDUCATION  
MT. DIABLO UNIFIED SCHOOL DISTRICT  
Monday, March 11, 2013 (5:00 PM)

Board Members: Cheryl Hansen, Barbara Oaks, Linda Mayo, Lynne Dennler, and Brian Lawrence

Administrative Staff: Superintendent Steven Lawrence, Assistant Superintendents Julie Braun Martin, Rose Lock, General Counsel Gregory Rolen, and Chief Financial Officer Bryan Richards

**CALL TO ORDER**

The Meeting of the Board of Education of the Mt. Diablo Unified School District was called to order by Cheryl Hansen at 5:00 p.m. in the Board room at the MDUSD Dent Center.

**BUSINESS/ACTION ITEM**

**2.1 District's Response to the Public Records Act Request of the Contra Costa Times**

President Hansen shared that that this item is not a Closed Session item as some of the documents collected may not be confidential and therefore it would be a violation of the Brown Act.

General Counsel Greg Rolen explained the procedure for complying with Public Records Act requests.

Hansen moved, Lawrence seconded, and the Board voted 4-0-1 (Mayo – no) to direct staff to review policy on public access to district records and come back at a later time with a recommended policy of openness including clear criteria for determining records are confidential and acknowledging that the burden of proof rests with the District to prove records are confidential.

Ms. Mayo asked for a point of order asserting that the vote was out of order because it was not included on the agenda.

Ms. Hansen said the point is not well take as it is related to the policy of public access and the Board is not deciding policy, but asking to review policy.

**Second motion**

Hansen moved, Lawrence, and the Board voted 3-2-0 (Dennler and Mayo – no) to ask that the Board authorize the president and vice president to select and hire outside counsel not on the District's current list to give an objective second opinion on the confidentiality on all district records pertaining to the contract extensions for the five District administrators as they relate to Dan Borenstein's Public Records Act request.

**Amended Motion**

Mayo moved, Dennler seconded, to amend the motion by adding that the Board approve the legal counsel selected by the President and Vice President.

Rolen cautioned the Board that this motion is on for information and is not agendized for the selection of outside counsel and asked the Board to reconsider that action and maybe schedule it for a second time.

Mayo withdrew her amendment.

Ms. Oaks asked if a letter would be sent to Mr. Borenstein requesting an extension. Mr. Borenstein, who was present in the audience, said a 10-day extension to respond would be fine.

A Closed Session on this item will be scheduled for the week of March 17.

**ADJOURN TO CLOSED SESSION**

The Board adjourned to Closed Session at 6:26 p.m.

## **RECONVENE OPEN SESSION**

Open Session reconvened at 7:41 p.m. President Hansen led the Pledge of Allegiance to the Flag and reported action taken in Closed Session. In Closed Session the Board discussed negotiations. The Board voted to readmit two students, #01-13 and #13-12. The Board also admitted Student #D-13. The Board discussed and took action on a response to a uniform complaint.

## **EXPULSION RECOMMENDATIONS**

### **9.1 Expulsion Recommendation - Student #11-13**

Mayo moved, Dennler seconded, and the Board voted 4-1-0 (Dennler – no) that Student #11-13 be expelled from all schools of Mt. Diablo Unified School District and that Student #11-13 may apply for readmission after March 11, 2014. It is required that Student #11-13 participates in twenty (20) hours of individual counseling to address decision making, complete 30 hours of community service, attend COPS Program for Alcohol and Drug Offenders, the District's Drug and Alcohol Workshop (done), submit proof of negative drug test and show evidence of a successful school experience with good attendance, maintain a minimum of 2.0 GPA and earn 60 credits, prior to applying for readmission.

### **9.2 Expulsion Recommendation - Student #12-13**

Dennler moved, Mayo seconded, and the Board voted 5-0-0 that Student #12-13 be expelled from all schools of Mt. Diablo Unified School District and that Student #12-13 may apply for readmission after January 25, 2014. It is required that Student #12-13 participates in twenty (20) hours of individual counseling to address grief and decision making, complete 30 hours of community service, attend COPS Program for Alcohol and Drug Offenders, the District's Drug and Alcohol Workshop, submit proof of negative drug test and show evidence of a successful school experience with good attendance, maintain a minimum of 2.0 GPA and complete graduation requirements.

## **CONSENT AGENDA**

Mayo moved, Dennler seconded, and the Board voted 5-0-0 to approve the Consent Agenda as presented with the exception of Item #2 (pulled by Hansen) and Item #12 (pulled by Lawrence).

### **10.2 (Item #3) Recommended Action for Certificated Personnel**

### **10.3 (Item #4) Request to decrease Full Time Equivalent (FTE) for the 2012-2013 school year**

### **10.4 (Item #5) Recommended Action for Classified Personnel**

### **10.5 (Item #6) Classified Personnel: Request to Decrease Positions**

### **10.6 (Item #7) Fiscal Transactions for the month of February 2013**

### **10.7 (Item #8) Purchase Order Adjustments for Special Education Tutoring Services**

Mt. Diablo Unified School District utilizes tutoring services to provide compensatory education to students through the Alternative Dispute Resolution process. Phoenix Education Specialists and Professional Tutors of America provide intervention in core academic areas to students in the Special Education Program. Services are approved per settlement agreement or through approval by the Special Education Management team.

### **10.8 (Item #9) Procurement of Classroom Technologies and Enhancements for Clayton Valley Charter High School**

On June 28, 2011, the Board of Education approved High School Enhancement Projects for each of the comprehensive high schools and Olympic High School. As part of this greater approval, the Board approved the procurement and installation of classroom technologies at Clayton Valley High School. Staff is recommending to purchase and install these approved enhancements. These agreements will be processed through a valid, existing "piggyback" contract between CDW-G and the Calsave Purchasing Cooperative based on the CDW-G Catalog Bid #523868 by the Monterey County Office of Education. Included items as follows: Calsave : \$282,590.92 (classroom technology)

**10.9 (Item #10) Independent Services Contracts for The Event Group**

Ygnacio Valley High School and College Park High School are requesting approval of independent services contracts for The Event Group, an event planning organization, for Junior Prom and Senior Ball. These contracts will be added to the \$64,000 that was approved for The Event Group at the February 25, 2013 Board meeting. The YVHS Junior Prom will be held on May 18, 2013. The cost for this event will be \$24,500. The CPHS Junior Prom will be held on March 23, 2013. The cost for this event will be \$39,500. The CPHS Senior Ball will be held on May 18, 2013. The cost for this event will be \$50,150. These events plus the contracts which were approved on February 25, 2013 total \$178,150 for this vendor.

**10.10 (Item #11) Award of Independent Services Contract for the Oversight of Hazardous Materials Abatement/Removal for Renovation of Building 1300 and Science Center (Building 100) at Ygnacio Valley High School**

On September 24, 2012 the Board of Education approved a revised Facility Improvement Project List for Ygnacio Valley High School. Included in this greater list was the remodel of the 100 wing to create six (6) general science labs as well as the renovation of the 1300 wing. The services of a certified hazardous materials management firm will be required during the planned construction associated with the renovation of the 100 wing and 1300 wing at Ygnacio Valley High School. The scope of work of included in said services includes, but is not limited to, the management of all abatement activities, surveillance of all abatement work activities and air monitoring, sampling and testing, inspection and certification. Staff received three quotations for these services and is recommending that a contract be awarded to Enviro-S.T.A.R., Inc. for a 'not to exceed' value of \$8,650.00 for the provision of said services.

**10.11 (Item #13) College Park High School Independent Contract/AjA Project**

The goal of this program is to expand the opportunities for meaningful engagements for students via multi-media programing. The outcomes are as follows: 1. To create a customized program including thematic framework, lesson plans and schedules, facilitation techniques and guiding questions and technical lessons. 2. Engage approximately 5 classes of 30 students each during the school day in direct programing utilizing the AjA's photography and media techniques. 3. Provide opportunities for school-wide engagement through 2 interactive/multi-media exhibits and call to action events. 4. Coordinate two student driven "fishbowls" or evaluative discussions to determine student goals, select program themes and program efficacy. 5. Youth will demonstrate and self-report an increase in their positive engagement with relevant issues affecting their school. 6. Youth will experience and learn different aspects of visual media and media literacy.

**10.12 (Item #14) Approval of contracts between MusicTrip.com and Mt. Diablo Unified School District for services provided for Disneyland band trips**

Valley View Middle School Band and Orchestra will go to Southern California, destination Disneyland on March 14-17, 2013 and Diablo View Middle School Band will go to Disneyland on April 11-14, 2013. Total costs exceed \$25,000 therefore Board approval is required.

**10.13 (Item #15) Contract Extension for Eagle Software Aeries Student Information System for 2013-2014**

On January 23, 2007 the Board of Education awarded a five year contract to for RFP #1449 to Eagle Software. The First year was \$568,350, and \$181,800 for four years of Maintenance and Software Support. Eagle Software offered to extend the contract for \$52,500 which is an increase of \$1,800 from last years maintenance agreement because of price restructuring.

**10.14 (Item #16) Request board approval to enter into a Memorandum of Understanding (MOU) with San Diego Superintendent of Schools for the purpose of receiving credential services for adult education teachers**

Adult Education teachers must hold an Adult and Career Technical Education Designated Subjects credential. The Contra Costa County Office of Education no longer functions as a Local Educational Agency for the issuance of such credentials. Mt. Diablo Adult Education has been working with the San Diego County Office of Education for processing new and renewal credentials largely because of the quality online option for the required teacher training coursework provided by San Diego County Office of Education. New regulations of the California Commission on Teacher Credentialing include the requirement of entering into an MOU with the LEA, delineating responsibilities of both organizations (MOU attached). Mt. Diablo Adult Education is interested in continuing to collaborate with the San Diego County Office of Education in providing all the new elements for new and renewal of credentials.

**Consent Items Pulled for Discussion**

11.1 (Item #2) Minutes of the meeting of January 28, 2013

Hansen moved, Lawrence seconded, and the Board voted 5-0-0 to approve the minutes with the removal of the word "not" from public comment of Ron Hansen.

**11.2 (Item #12) Adjustments to Position Control for the 2013-14 School Year**

As part of budget development, positions which are funded from programs which are ending, or which have insufficient funds to support the positions, must be eliminated, or have a new funding source identified. Positions which were created for one year only are automatically eliminated unless the continuing funding source is identified and the position is brought to the Board to be recreated.

**Public Comment**

Willie Mims, ECNAACP/BPA, asked who the person on special assignment is that is named on page 7.

Julie Braun Martin, Assistant Superintendent, shared that Mildred Browne, who was on a leave of absence, is the assistant superintendent on special assignment. The interim Assistant Superintendent is Kerri Mills.

Carmen Terrones, Local One-CST, shared concerns from her members regarding paying for an assistant superintendent on leave as well as an interim assistant superintendent.

Lawrence moved, Dennler seconded, and the Board voted 5-0-0 to approve position control adjustments for 2013-14 as presented.

**PUBLIC COMMENT**

Willie Mims ECNAACP/BPA, shared his concern that Board meetings need to be streamlined and agendas should not be so long.

**COMMUNICATIONS**

Ernie DiTrinidad, DELAC, encouraged the Board to approve the Master Plan.

**SUPERINTENDENT'S REPORT**

None

**BUSINESS/ACTION ITEMS**

**15.1 Amended Contract for Assistant Superintendent, Student Achievement and School Support, for Public Input and Board Discussion**

Per the January 18, 2013 Board decision that the five district administrators' contracts should be reviewed and corrected by outside counsel and then brought forward to the public for comment and for Board discussion and action, Roy Combs, Fagen, Friedman, and Fulfroast attorney, prepared the five contract amendments. Attached for public input and Board discussion was the Assistant Superintendent's contract that was posted on the April 23, 2012 agenda and the amended contract.

**15.2 Amended Contract for Assistant Superintendent, Personnel, for Public Input and Board Discussion**

Per the January 18, 2013 Board decision that the five district administrators' contracts should be reviewed and corrected by outside counsel and then brought forward to the public for comment and for Board discussion and action, Roy Combs, Fagen, Friedman, and Fulfroast attorney, prepared the five contract amendments. Attached for public input and Board discussion was the Assistant Superintendent's contract that was posted on the April 23, 2012 agenda and the amended contract.

**15.3 Amended Contract for Chief Financial Officer for Public Input and Board Discussion**

Per the January 18, 2013 Board decision that the five district administrators' contracts should be reviewed and corrected by outside counsel and then brought forward to the public for comment and for Board discussion and action, Roy Combs, Fagen, Friedman, and Fulfroast attorney, prepared the five contract amendments. Attached for public input and Board discussion was the Chief Financial Officer's contract that was posted on the April 23, 2012 agenda and the amended contract.

Public Comment

Willie Mims, ECNAACP/BPA, said the CFO is doing a good job. He hopes that when moving forward the District reflects the diversity of the community with its staff.

**15.4 Amended Contract for General Counsel for Public Input and Board Discussion**

Per the January 18, 2013 Board decision that the five district administrators' contracts should be reviewed and corrected by outside counsel and then brought forward to the public for comment and for Board discussion and action, Roy Combs, Fagen, Friedman, and Fulfroost attorney, prepared the five contract amendments. Attached for public input and Board discussion was the General Counsel's contract that was posted on the April 23, 2012 agenda and the amended contract.

**15.5 Amended Contract for Superintendent for Public Input and Board Discussion**

Per the January 18, 2013 Board decision that the five district administrators' contracts should be reviewed and corrected by outside counsel and then brought forward to the public for comment and for Board discussion and action, Roy Combs, Fagen, Friedman, and Fulfroost attorney, prepared the five contract amendments. Attached for public input and Board discussion was the Superintendent's contract that was posted on the April 23, 2012 agenda and the amended contract.

Public Comment

Debbie Hickey asked that the Board make a decision on the contracts.

**15.6 Fiscal Crisis and Management Assistance Team (FCMAT) Report on Special Education**

Public Comment

Lorrie Davis spoke on behalf of the Community Advisory Committee (CAC) and shared the CAC's report to the Board regarding the FCMAT report. Dorothy Weisenberger thanked Lorrie Davis and said that more program specialists are needed. Denise Lambert thanked the team for putting the questions together. Willie Mims questioned why the report was ordered.

Bill Gillespie and Joanne Murphy, FCMAT, presented the FCMAT report to the Board

**15.7 Public Access to and Release of FCMAT Reports**

Public Access to and Release of FCMAT Reports Summary: As a carryover from the February 25, 2013 meeting, the Superintendent will address the following questions along with other questions from the Board regarding the district's handling and use of FCMAT reports. Questions still to be answered: 1. What is the district's procedure and rationale for seeking, releasing, and acting upon FCMAT reports? 2. Regarding the Special Education FCMAT report given to the Board on February 25, 2013: a. What was the reason for the delay in the release of this report? b. What does the district intend to do with this report? How will it be used?

Carmen Terrones, Local 1-CST said she hopes the District will take a close look and proceed fairly.

Willie Mims, asked when the report was released and what the district intends to do with the information.

President Hansen called a break at 9:36 allowing Brian Lawrence to depart the meeting.

*Please note change in order*

**15.12 Master Plan for Services for English Learners**

During the 2011/2012 school year, the Master Plan for Services for English Learners was created by a Task Force of 40+ school and community members. On April 23, 2012, the DRAFT Master Plan was presented and was accepted by the School Board. Chapter 2 of the plan was in need of additional work in program design. Three additional meetings of the Task Force took place from October-December, 2012 to complete the design of the programs recommended for Mt Diablo USD at the Elementary, Middle and High School levels.

Public Comment

The following spoke in support of approval of the Master Plan for Services for English Learners: David Volkan, Elaine San Juan, Maria Panmeño-Bailey, and Willie Mims.

Dennler moved, Mayo seconded, and the Board voted 4-0-1 (Lawrence – absent) to approve the Final version of Chapter 2 of the Master Plan for Services for English Learners.

**15.14 Eagle Peak seeks Board support to increase its enrollment for the 2013-14 school year by approximately 20-35 students in order to add a 6th grade. Doing so allows the school to accommodate its existing 5th grade students. That Board's support would come in the form of the District, as the owner of the property on which Eagle Peak is situated, applying to the City of Walnut Creek to increase the site's current student capacity. Eagle Peak also seeks permission to add a portable building on the site as a classroom for the additional students. The cost of the building will be at Eagle Peak's expense**

Eagle Peak's current charter authorizes K-6 Grades. If the school adds 20-35 students, its total enrollment will be between 213-223. In order for an increase to be effective, however, the District must notify the City of Walnut Creek in writing of its intent to increase student capacity and must comply with applicable laws. The notification is required pursuant to an agreement dated May 20, 2003 between the District and the City of Walnut Creek that any increase in enrollment must, among other things, comply with applicable requirements. These requirements include, but are not limited to, writing a letter of intended increase in enrollment to the city; determining the need for a CEQA/NEGDEC/EIR; meeting with the neighboring residents; and filing an application with the Planning Division. An increase in students requires additional physical space in the form of another classroom.

Dennler moved, Mayo seconded, and the Board voted 4-0-1 (Lawrence – absent) to support increase to its enrollment for the 2013-14 school year by approximately 20-35 students in order to add a 6th grade.

**15.8 Questions Regarding Legal Services Contracts**

Questions: 1. When was the last time the district went to bid for attorneys' services? 2. When was the last time the district asked attorneys to make presentations to the Board for their services?

General Counsel, Greg Rolen answered that in 2010 the District went out for an RFP. That information was used to try and increase competition. The District now uses six firms and that dynamic tension has kept the billable rates very low. Specifically with regard to the second question, he didn't recall the last time any attorneys or vendors were asked to make presentations to the Board for their services. The contracts are regularly brought before the Board for approval, but there has not been a process where architects, lawyers or any of the many vendors come before the Board and make presentations.

**15.9 Legal Services Contracts**

Contracts for legal services to be provided by Tomislav Peraic, Attorney at Law, Orbach, Huff & Suarez LLP, and Olson, Hagel & Fishburn LLP. Orbach, Huff & Suarez LLP is currently under contract with the District and they have been dedicated to Measure C. Orbach, Huff & Suarez LLP will also be expanding the scope of their legal work for the District thus the reason for bringing them back to the Board with the previously approved contract. By adding these three (3) firms, there will now be nine (9) law firms that will serve the District.

**Public Comment**

Willie Mims said that speakers are at a disadvantage when staff reports are not allowed first.

Mayo moved, Dennler seconded, and the Board voted 3-1-0 (Hansen – no, Lawrence - absent)

**Meeting Extension**

At 10:58 p.m. Mayo moved, Oaks seconded and the Board voted 4-0-1 to extend the meeting until 11:20 p.m.

**15.10 Second Interim Report**

The second interim report presents revenue and expenditures as of January 31st and projections to the end of the fiscal year and compares these projections to the budget. The projections are made by gathering the best information available at the time from a variety of sources, such as district administrators, county officials, state officials and School Services of California. The year-end projections are then compared to the budget to display the differences and to give the most up-to-date picture of how the district will end the year financially, as well as the two subsequent years.

Mayo moved, Dennler seconded, and the Board vote 4-0-1 (Lawrence – absent) to approve the District's Second Interim Report Certification as presented.

**15.11 Resolution No. 12/13-35 to decrease the number of certificated employees due to a reduction or elimination of particular kinds of services**

Resolution No. 12/13-35 directs the Superintendent or his/her designee to send appropriate notices to all employees whose positions may be lost by virtue of the reduction or elimination of the particular kinds of services listed in the Resolution. Per Education Codes 44949, 44951 and 44955, a district prepares for the possibility it may find it necessary to decrease the number of full time employees due to changes in enrollment or a lack of funds. Sites and departments must reduce positions due to the following factors: 1. The School Improvement Grant (SIG) ends in 2013 at Rio Vista, Shore Acres, and Bel Air eliminating 30.63 FTE. This number represents the fact that teachers were working a longer day by 0.1446 FTE at those sites and Intervention staff support had been hired. 2. Anticipated reduction in the percentage of Federal categorical programs such as Title 1 and EIA. 3. Positions funded by parent clubs or PTA which are not approved for renewal for 2013-14. 4. Declining student enrollment at some sites. 5. Other categorical fund reductions. Teachers must be notified by March 15th of a possible layoff. To meet that deadline, this resolution is submitted for approval to the Board to indicate the areas of possible reduction of service.

Mayo moved, Dennler seconded, and the Board voted 4-0-1 (Lawrence – absent) to approve Resolution No. 12/13-35 to decrease the number of certificated employees due to a reduction or elimination of particular kinds of service.

**15.13 Review and approve updated Board Policy 1312.3 Uniform Complaints and corresponding Administrative Regulation 1312.3 in order to address the requirements of AB 1575 regarding the prohibition against student fees**

On October, 2012, the California Legislature passed AB 1575, a law that seeks to: (1) eliminate stigmatizing students and families who are unable to pay for certain school outings; and (2) establish a procedure for families to complain about the imposition of mandatory student fees. Pursuant to AB 1575, which went into effect on January 1, 2013, the District must revise its uniform complaint procedure to allow families to demand the investigation of claims that the District is imposing mandatory educational fees. CSBA issued its updated model policy on this item on approximately February 12, 2013. The District's proposed policy is based on CSBA's model. Staff respectfully requests that the Board waive its normal procedure of two readings of proposed board policies as set forth in Administrative Regulation 9311 because AB 1575 mandates that the new complaint procedure be adopted by March 1, 2013. In order to give the public additional time to review the policy in advance of this meeting, the proposed changes to the BP 1312.3 and AR 1312.3 have been posted on the District's website since February 14, 2013.

Dennler moved, Mayo seconded, and the Board voted 3-1-1 (Oaks – no, Lawrence - absent) to approve updated Board Policy 1312.3 Uniform Complaints and corresponding Administrative Regulation 1312.3 in order to address the requirements of AB 1575.

**15.15 2013-14 School Calendar**

The draft of the 2013-2014 school calendar has been approved by the Mt. Diablo Education Association (MDEA) and shared with all bargaining units and department heads.

Dennler moved, Oaks seconded, and the Board vote 4-0-1(Lawrence – absent) to approve the 2013-2014 school calendar as presented.

**15.16 Broadcasting Board Meetings using Livestream**

Livestream offers three pricing plans to broadcast and archive board meetings, Free, basic and premium. Free: No charge, commercials, 10GB total storage Basic: No commercials, 10 GB total storage. \$49 per month with a monthly term. \$42 per month with a yearly term. Premium: No commercials, 1000 GB total storage. \$399 per month with a monthly term. \$333 per month with a yearly term.

Oaks moved, Hansen seconded, and the Board voted 3-1-1 (Dennler – no) to stream our meetings on Livestream going with \$49 per month monthly.

**15.17 Procurement and Installation of Surveillance License Upgrades with Three Year Maintenance Agreement for 950 Cameras**

On September 22, 2009 the Board of Education approved the procurement and installation of surveillance servers and cameras. The software currently used has reached its end of life for support and requires an upgrade in order to maintain support. Staff is now requesting permission to purchase and install these approved upgrades through Decotech Systems through State of California Multiple Award Schedule ("CMAS") contracts, the 2013 California PEPPM (Pensylvania Education Purchasing Program for Microcomputers) as follows: CMAS #3-10-70-1602M: \$22,050 (installation) California PEPPM: \$78,600 (upgrade license for 950 cameras) The total cost of the procurements is \$100,650.

This item will be brought to the March 25 Board meeting.

**15.18 Increase purchase order with Non-Public Agency Ed. Support Services**

Ed Support Services currently provides intensive behavioral services for the Mt. Diablo Unified School District including eight behavioral aides (6.5hrs/day) with clinical supervision, and a specialized Applied Behavior Analysis (ABA) in home program for one homebound student. These are direct IEP driven services that are provided according to the terms of a Master Contract and Individual Service Agreement. Services are agreed upon through a settlement agreement or approved by the District's Special Education Management Team to maintain a student in the least restrictive environment. On October 8th 2012, the Board of Education approved a contract increase with Ed Support Services of \$167,330 bringing the total amount of the purchase order to \$196,230. Due to an increase in the number of students being served from four to nine, a new master contract for \$237,081 is proposed to cover costs for the remainder of the 2012-13 School Year. Services are terminated, faded, or transitioned to a District SEA2 position through the IEP process. A cost comparison for a District SEA2 versus Ed Support Behavioral Aide is listed below for review. 1) 6.5 hour NPA Behavioral Aide (180 days)= \$44,460 2) The estimated cost for a vacant 0.75 FTE (6 hours/day) SEA2 is \$43,622 3) The estimated cost for a vacant 0.8125 FTE (6.5 hours/day) SEA2 is \$45,659 4)The estimated cost for a vacant 0.875 FTE (7 hours/day) SEA2 is \$47,916

Mayo moved, Dennler seconded, and the Board voted 4-0-1 (Lawrence – absent) to approve contract as presented.

**15.19 Update on Mandated Reporting Policy and Protocol**

District staff will report on the following: 1. What is the district's current practice and protocol regarding mandated reporting? 2. Who gets mandated training, what is the training, and how often does this occur? 3. Are there any changes to the district's mandated reporting process and training that are being discussed, and what changes will be implemented in the future?

This item will be brought to the March 25 Board meeting.

**15.20 Adoption of the German Honors course of study**

A committee of high school and middle school World Language teachers and the World Language Coordinator from the SASS department went through a district process to revise and rename the German V Honors course of study and the German IV Honors course, combining both into German Honors. The German Honors course aligns with the Common Core State Standards and preparation for the new focus on the AP level course.

Presented as information and will be returned for action.

**FUTURE AGENDA ITEMS**

**16.1 Update on the Academy Model at Mt. Diablo High School for the 2013-14 School Year**

Some questions: 1. How is this model structured? 2. What process is being used to transition to a school-wide Academy program? 3. How is this being supported at both the district and site level? 4. What is the staff involvement in this transition? 5. What is the timeline for implementation? 6. What communication is occurring with parents?

Meeting adjourned at 11:20 p.m.