

RECAP OF BIDS RECEIVED

RFQ #R111708: High Speed Copy Paper for the Supply Warehouse and for District-Wide Use

DATE: March 7, 2019

School/Site: Mt. Diablo Purchasing/Warehouse Department

Vendor Recommendation: Contract Paper Group (CPG)

Board Date: March 25, 2019

Bids were received: In Writing (by E-mail)

| BIDDER | BRAND QUOTED | CASE PRICE | TOTAL BID AMOUNT INCLUDING TAX |
|-------------------------|-----------------|------------|--------------------------------|
| Contract Paper Group | White Box | \$28.84 | \$52,690.68 |
| Office Depot | Boise | \$28.99 | \$52,964.73 |
| Spicers Paper | Boise Essential | \$30.70 | \$56,088.90 |
| 123 Office Solutions | Boise Polaris | \$33.95 | \$62,026.65 |
| Veritiv | | | No Bid |
| Liberty Paper | | | No Bid |
| Southwest School Supply | | | No Bid |
| Costco | | | No Bid |
| Domtar | | | No Bid |

JOANIE PETERSON, BUYER

925-825-7440, ext. 3744

petersonj@mdusd.org

**MT. DIABLO UNIFIED SCHOOL DISTRICT
PURCHASING/WAREHOUSE DEPARTMENT**
2326 Bisso Lane, Concord, CA 94520
Ph: (925) 825-7440; Fax (925) 687-5044

REQUEST FOR QUOTATION – RFQ #R111708
HIGH SPEED COPY PAPER FOR MDUSD SUPPLY WAREHOUSE

MT. DIABLO UNIFIED SCHOOL DISTRICT
REQUESTING DEPARTMENT:
PURCHASING DEPARTMENT/SUPPLY WAREHOUSE
2326 BISSO LANE
CONCORD, CA 94520

CONTACT PERSON: JOANIE PETERSON PHONE: 925-825-7440, EXT. 3744
EMAIL: PETERSONJ@MDUSD.ORG FAX: 925-687-5044

RFQ #R111708
DATE ISSUE: MARCH 4, 2019
QUOTE DUE: MARCH 6, 2019, BY 10:30 A.M.
DELIVERY: APRIL 2, 2019

DELIVERY MUST BE ON TUESDAY, APRIL 2, 2019 ONLY. 1ST TRUCKLOAD TO BE DELIVERED AT 7:30 A.M. AND 2ND TRUCKLOAD TO BE DELIVERED AT 8:30 A.M. MDUSD SUPPLY WAREHOUSE DELIVERY HOURS ARE 7:30 A.M. TO 3:00 P.M.

PLEASE CONTACT APRIL HARLO, WAREHOUSE SUPERVISOR, TO CONFIRM DELIVERY DATE AND TIME(S). PHONE: 925-825-7440, EXT. 3750. EMAIL: HARLOA@MDUSD.ORG

QTY AND DESCRIPTION:
(2) TRUCK LOADS, 1680 CASES, #00587802 HIGH SPEED COPY PAPER, 20#, 8.5" X 11", WHITE, **DOMESTIC BRANDS ONLY**, 500 SHEETS PER REAM, 10 REAMS TO CASE, 92% BRIGHTNESS. PLEASE SPECIFY BRAND NAME WHEN QUOTING. WE DO NOT ACCEPT FASCOPY, NATURAL CHOICE OR COMET BRANDS.

PRICE PER CASE: \$ 28.84 X 1680 CASES = \$ 48,451.20

DISCOUNTS: \$ N/A Brand Paper Quoted: White Box

SALES TAX: 8.75% \$ 4,239.48

TOTAL: \$ 52,690.68

PRICING IN EFFECT FOR thirty DAYS

NOTE TO VENDOR: PRICING MUST BE HELD THROUGH MARCH 27, 2019. ANTICIPATED BOARD AWARD DATE IS MARCH 25, 2019. PO WILL BE ISSUED WITHIN 2 DAYS AFTER BOARD APPROVAL.

COMPANY NAME: Contract Paper Group
AUTHORIZED AGENTS NAME (PRINT) Pina Serpico
SIGNATURE OF AUTHORIZED AGENT Pina Serpico
DATED: 3/6/19 PHONE/CELL 800-563-5739 ex 4235
EMAIL: PSerpico@cpghid.com

Note: Only one (1) quote per vendor. Only one (1) brand of paper to be quoted.

Price includes dock delivery to one location,
Quantities in excess of those listed are
Subject to availability and vendor approval.

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PRICE PER CASE: \$ 28.99 _____ X 1680 CASES = \$ 48,703 _____

DISCOUNTS: \$ 3% End of Year: -\$1461 Brand Paper Quoted: Boise 28.12

SALES TAX: 8.25%
 \$ 4,018 4,261.53 (8.75% sales tax)

TOTAL: \$ \$52,721 52,964.73

AFTER 3% Rebate: \$51,261

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COMPANY NAME: Office Depot
AUTHORIZED AGENTS NAME (PRINT) Alona Galletti
SIGNATURE OF AUTHORIZED AGENT *Alona Galletti*
DATED: 03/06/2019 PHONE/CELL 925-464-6170
EMAIL: alona.galletti@officedepot.com

Note: Only one (1) quote per vendor. Only one (1) brand of paper to be quoted.

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PRICE PER CASE: \$ 30.70 X 1680 CASES = \$ 51,576.00

DISCOUNTS: \$ 0 Brand Paper Quoted: Boise-Essential

SALES TAX: \$ 4512.90

TOTAL: \$ 56,088.90

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COMPANY NAME: SPICERS PAPER
AUTHORIZED AGENTS NAME (PRINT) NORM BURROUGHS
SIGNATURE OF AUTHORIZED AGENT *Norm Burroughs*
DATED: 3/5/19 PHONE/CELL 510-407-1099
EMAIL: norm.burroughs@spicers.com

Note: Only one (1) quote per vendor. Only one (1) brand of paper to be quoted.