




MT. DIABLO UNIFIED SCHOOL DISTRICT
MAINTENANCE DEPARTMENT
1480 Gasoline Alley
Concord, California 94520
(925) 825-7440

OFFICE OF
MAINTENANCE/OPERATIONS

MEMORANDUM

March 22, 2012

TO: Rose Lock, Assistant Superintendent Mt Diablo Unified School District

FROM: Jeff McDaniel, Director of Facilities, Operations & Resource Conservation 

RE: Response to Uniform Complaint

As requested I submit the following information on the Uniform Complaints for the past quarter:

Mt Diablo High: All restrooms that were closed on the site for security reasons have been inspected and are open. This was due to the site administrator locking the restrooms due to excessive vandalism.

College Park High: Dirty restrooms. Upon researching the complaint it was found that the incident occurred in the afternoon during excessive usage. We altered the schedule to accommodate the use in the afternoon. All restrooms are checked daily in the afternoon for supplies and cleanliness.

I hope this helps and if you need any more information please let me know.

Thank you.

JM/pk

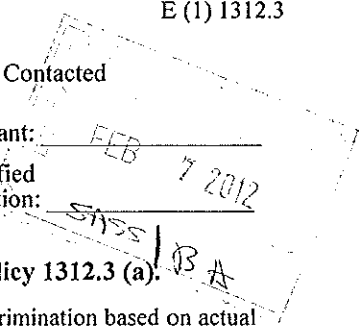
Community Relations

E (1) 1312.3

UNIFORM COMPLAINT PROCEDURES Date Received: _____ Date of Contacted _____

Direct to appropriate Uniform Complaint Officer:
Assistant Superintendent Elementary Education OR
Associate Superintendent Educational Services/Secondary Education
1936 Carlotta Drive, Concord CA 94519

Complainant: _____
Date Notified of Resolution: _____



Check one of the two options below as the basis for your complaint according to Board Policy 1312.3 (a).

- The district shall follow complaint procedures when addressing complaints alleging unlawful discrimination based on actual or perceived age, sexual orientation, gender, ethnic group identification, race ancestry, national origin, religion, color, mental or physical ability, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics, in any program or activity that receives or benefits from state financial assistance.
- Uniform complaint procedures shall also be used when addressing complaints alleging failure to comply with state and/or federal laws in adult education, consolidated categorical aid programs, migrant education, vocational education, child care and development programs, child nutrition programs, special education programs, and federal school safety planning requirements.

**MT. DIABLO UNIFIED SCHOOL
DISTRICT UNIFORM COMPLAINT**

NAME: Kandi Gravenmier **FORM** PHONE: 925-957-9796

ADDRESS: 2219 Southwest Cout, Martinez, CA 94553

SCHOOL/PROGRAM: College Park High School DATE: 02/7/2012

In the space provided below, please indicate the nature of the problem. Please be as specific as possible.

Boys' bathrooms are not adequate for use. Urinals and toilets clogged and overflowed on floor. Paper towels are not filled on most days.

Have you discussed the problem with a staff member or administrator? Is so, what was the outcome of your discussion?

No

Indicate below your recommendations for resolving the problem.

Ensure that there is janitorial services to make sure clogs and supplies are refreshed daily.



Community Relations

E(2) 1312.4(a)

WILLIAMS UNIFORM COMPLAINT PROCEDURES

COMPLAINT FORM: WILLIAMS UNIFORM COMPLAINT PROCEDURES

Education Code 35186 creates a procedure for the filing of complaints concerning deficiencies related to instructional materials, conditions of facilities that are not maintained in a clean or safe manner or in good repair, teacher vacancy or misassignment, or the lack of opportunity to receive intensive instruction and services to pupils who did not pass one or both parts of the high school exit examination by the end of grade 12. The complaint and response are public documents as provided by law. Complaints may be filed anonymously. However, if you wish to receive a response to your complaint, you must provide the contact information below.

Response requested? Yes No
PLEASE ADDRESS MDHS STAFF

Contact Information:

Name: ANONYMOUS
Address: 2450 GRANT STREET, CONCORD, CA 94520
Phone Number: Day: (925) 682-4030 Evening: N/A
E-mail address, if any: N/A

Location of the problem that is the subject of this complaint:

School: MOUNT DIABLO HIGH SCHOOL
Course title/grade level and teacher name: ANONYMOUS
Room number/name of room/location of facility: RESTROOMS: ENGLISH, SCIENCE
Date problem was observed: 2011 - PRESENT (2/12/12)

*and
COMMERCIAL
BUILDINGS*

Only the following issues may be the subject of this complaint process. If you wish to complain about an issue not specified below, please use the appropriate district complaint procedure.

Specific issue(s) of the complaint: (Please check all that apply. A complaint may contain more than one allegation.)

1. Textbooks and instructional materials: (Education Code 35186; 5 CCR 4681)

- A pupil, including an English learner, does not have standards-aligned textbooks or instructional materials or state- or district-adopted textbooks or other required instructional materials to use in class.
- A pupil does not have access to textbooks or instructional materials to use at home or after school. This does not require two sets of textbooks or instructional materials for each pupil.
- Textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.

- A pupil was provided photocopied sheets from only a portion of a textbook or instructional materials to address a shortage of textbooks or instructional materials.
2. Teacher vacancy or misassignment: (Education Code 35186; 5 CCR 4681)
- A semester begins and a teacher vacancy exists. A teacher vacancy is a position to which a single designated certificated employee has not been assigned at the beginning of the school year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.
 - A teacher lacking credentials or training to teach English learners is assigned to teach a class with more than 20 percent English learners in the class.
 - A teacher is assigned to teach a class for which the teacher lacks subject matter competency.
3. Facility conditions: (Education Code 35186, 35292.5; 5 CCR 4683)
- A condition exists that poses an emergency or urgent threat to the health or safety of pupils or staff including gas leaks; nonfunctioning heating, ventilation, fire sprinklers, or air-conditioning systems; electrical power failure; major sewer stoppage; major pest or vermin infestation; broken windows or exterior doors or gates that will not lock and that pose a security risk; abatement of hazardous materials previously undiscovered that pose an immediate threat to pupils or staff; or structural damage creating a hazardous or uninhabitable condition.
 - A school restroom has not been cleaned or maintained regularly, is not fully operational, or has not been stocked at all times with toilet paper, soap, and paper towels or functional hand dryers.
 - The school has not kept all restrooms open during school hours when pupils are not in classes and has not kept a sufficient number of restrooms open during school hours when pupils are in classes. This does not apply when closing of the restroom is necessary for pupil safety or to make repairs.
4. High school exit exam intensive instruction and services: (Education Code 35186)
- Pupils who have not passed the high school exit exam by the end of grade 12 were not provided the opportunity to receive intensive instruction and services pursuant to Education Code 37254(d)(4) and (5) after the completion of grade 12.

Please describe the issue of your complaint in detail. You may attach additional pages and include as much text as necessary to fully describe the situation. For complaints regarding facilities conditions, please describe the emergency or urgent facilities condition and how that condition poses a threat to the health or safety of pupils or staff.

THERE IS AN ATROCIOUS VIOLATION GOING ON AT MT. DIABLO HS.
RESTROOMS ARE CONSISTENTLY LOCKED AND STUDENTS DO NOT HAVE ADEQUATE ACCESS TO RESTROOM FACILITIES. THE ONE OR TWO RESTROOMS OPEN TO STUDENTS/ ON THE 40 ACRE CAMPUS) OFTEN LACK SOAP OR TOILET PAPER OR TOWELS.
ACCORDING TO CDE, WE SHOULD HAVE APPROXIMATELY 40+ TOILETS OPEN TO STUDENTS THROUGHOUT THE SCHOOL DAY. STUDENTS BEG TEACHERS TO OPEN LOCKED RESTROOMS AND TEACHERS MUST SAY "NO," THIS IS A DIRECTIVE FROM PRINCIPAL KATE McCLATCHY. THIS IS ALSO A PUBLIC HEALTH ISSUE STUDENTS URINATE IN STAIRWELLS, etc

Please file this complaint at the following location:

Elementary Education
Rose Lock,
Assistant Superintendent
1936 Carlotta Drive
Concord, CA 94519
925-682-8000 ext. 4015
Fax: 925-689-1466
E-mail: lockr@mdusd.k12.ca.us

Secondary Education
Dr. Alan Young,
Associate Superintendent
1936 Carlotta Drive
Concord, CA 94519
925-682-8000 ext. 4011
Fax: 925-691-1649
E-mail: younga@mdusd.k12.ca.us

Please provide a signature below. If you wish to remain anonymous, a signature is not required. However, all complaints, even anonymous ones, should be dated.

Anonymous
(signature)

2/12/12
(date)