



SAVE

RESET

77 Santa Barbara Road, Pleasant Hill, CA 94523

## Quarterly Uniform Complaint Form

[Education Code 35186]

District: Mt. Diablo Unified School District

Person completing this form: Dr. Nellie Meyer

Title: Superintendent

Quarterly Report Submission Date: *(check one)*

- April 30, 2017 (Jan-Mar 2017)
- July 31, 2017 (Apr-Jun 2017)
- October 31, 2017 (Jul-Sep 2017)
- January 31, 2018 (Oct-Dec 2017)

Date for information to be reported publicly at governing board meeting: October 23, 2017

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

Area of Complaint	Total # of Complaints	# Resolved	# Unresolved
<b>Textbooks and Instructional Materials</b>	0		
<b>Teacher Vacancy or Misassignment</b>	0		
<b>Facilities Conditions</b>	1		
<b>TOTALS</b>	1	0	0

Dr. Nellie Meyer

\_\_\_\_\_

Print Name of District Superintendent

\_\_\_\_\_

Signature of District Superintendent

\_\_\_\_\_

Date



**Valenzuela/CAHSEE Lawsuit Settlement**  
**Quarterly Report on Williams Uniform Complaints**  
 [Education Code 35186(d)]

District: Mt. Diablo Unified School District

Person completing this form: Leyla Benson Title: Executive Director, HR

Quarterly Report Submission Date:(check one)

- April 30, 2017 (Jan-Mar 2017)
- July 31, 2017 (Apr-Jun 2017)
- October 31, 2017 (Jul-Sep 2017)
- January 31, 2018 (Oct-Dec 2017)

Date for information to be reported publicly at governing board meeting: OCTOBER 23, 2017

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Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
<b>TOTALS</b>	0		

Leyla E. Benson  
 \_\_\_\_\_  
 Print Name  
[Signature]  
 \_\_\_\_\_  
 Signature  
10.3.17  
 \_\_\_\_\_  
 Date

Please return completed form to Louise Neville



**Valenzuela/CAHSEE Lawsuit Settlement**  
**Quarterly Report on Williams Uniform Complaints**  
 [Education Code 35186(d)]

District: Mt. Diablo Unified School District

Person completing this form: CHRIS HOLLERAN Title: ASSISTANT SUPERINTENDENT

Quarterly Report Submission Date: *(check one)*

- April 30, 2017 (Jan-Mar 2017)
- July 31, 2017 (Apr-Jun 2017)
- October 31, 2017 (Jul-Sep 2017)
- January 31, 2018 (Oct -Dec 2017)

Date for information to be reported publicly at governing board meeting: 10/23/17

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Area of Complaint	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
<b>TOTALS</b>	0		

CHRIS HOLLERAN

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

10/3/17

Date

Please return completed form to Louise Neville



**Valenzuela/CAHSEE Lawsuit Settlement**  
**Quarterly Report on Williams Uniform Complaints**  
 [Education Code 35186(d)]

District: Mt. Diablo Unified School District

Person completing this form: Jonathan Eagan Title: Assist. Superintendent, Middle School

Quarterly Report Submission Date:(check one)

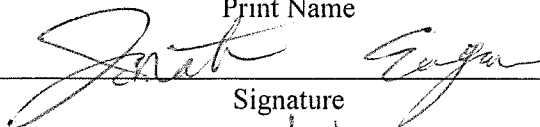
- April 30, 2017 (Jan-Mar 2017)
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- October 31, 2017 (Jul-Sep 2017)
- January 31, 2018 (Oct-Dec 2017)

Date for information to be reported publicly at governing board meeting: 10-23-17

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Area of Complaint	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
<b>TOTALS</b>	0		

Jonathan Eagan  
 \_\_\_\_\_  
 Print Name  
  
 \_\_\_\_\_  
 Signature  
 10/3/17  
 \_\_\_\_\_  
 Date

Please return completed form to Louise Neville



**Valenzuela/CAHSEE Lawsuit Settlement**  
**Quarterly Report on Williams Uniform Complaints**  
 [Education Code 35186(d)]

District: Mt. Diablo Unified School District

Person completing this form: Jose Espinoza Title: Assistant Superintendent  
Elementary Education

Quarterly Report Submission Date: (check one)

- April 30, 2017 (Jan-Mar 2017)
- July 31, 2017 (Apr-Jun 2017)
- October 31, 2017 (Jul-Sep 2017)
- January 31, 2018 (Oct -Dec 2017)

Date for information to be reported publicly at governing board meeting: \_\_\_\_\_

Please check the box that applies:

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- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

Area of Complaint	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials			
Teacher Vacancy or Misassignment			
Facilities Conditions			
<b>TOTALS</b>			

Jose Espinoza  
 \_\_\_\_\_  
 Print Name

[Signature]  
 \_\_\_\_\_  
 Signature

10/10/17  
 \_\_\_\_\_  
 Date

Please return completed form to Louise Neville



**Valenzuela/CAHSEE Lawsuit Settlement**  
**Quarterly Report on Williams Uniform Complaints**  
 [Education Code 35186(d)]

District: Mt. Diablo Unified School District

Person completing this form: David Hart Title: Building and Grounds Manager

Quarterly Report Submission Date: *(check one)*

- April 30, 2017 (Jan-Mar 2017)
- July 31, 2017 (Apr-Jun 2017)
- October 31, 2017 (Jul-Sep 2017)
- January 31, 2018 (Oct-Dec 2017)

Date for information to be reported publicly at governing board meeting: Oct. 23, 2017

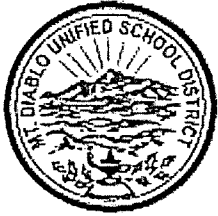
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Area of Complaint	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	2		
Teacher Vacancy or Misassignment	2		
Facilities Conditions	1		
<b>TOTALS</b>	5		

David Hart  
 Print Name  
*David Hart* 10/9/17  
 Signature  
October 09, 2017  
 Date

Please return completed form to Louise Neville



MT. DIABLO UNIFIED SCHOOL DISTRICT  
JAMES W. DENT EDUCATION CENTER  
1936 Carlotta Drive  
Concord, California 94519-1358  
(925) 682-8000

OFFICE OF  
EXECUTIVE DIRECTOR  
INSTRUCTIONAL SUPPORT

Ceri Bartone  
21 Heritage Oaks Road  
Pleasant Hill, CA

September 14, 2017

Dear Ms. Bartone,

This letter constitutes the Mt. Diablo Unified School District's ("District") formal response to your Williams Complaint submitted the Office of Instructional Support on August 29, 2017. The complaint reported that there were conditions in Room S-1 at Mt. Diablo High School that posed an urgent threat or emergency threat to the health or safety of students or staff (See attached.)

### I. Summary Of Complaint

You included two specific issues in the Williams Complaint under Facility Conditions:

1. The curtains in the classroom are not wide enough to cover the wall of windows
2. A ceiling tile had been dislodged and was falling down

### II. Investigation of Complaint

In investigating this matter, Mt. Diablo High School Principal, Lorne Barbosa, and I visited your classroom at two different occasions to look at the tiles and the curtains. Principal Barbosa worked with Mt. Diablo lead custodial regarding the issues included in the complaint and visited several other science classrooms to determine the condition of their curtains.

### III. Summary of Findings

#1: The curtains in the classroom are not wide enough to cover the wall of windows.

Finding #1: The curtains in the S-1 classroom do not fully cover the windows. The condition of the curtains in S-1 is very similar to what was found in the other classrooms at Mt. Diablo High. Currently, the Maintenance Department is working with an outside vendor and site leadership to replace curtains in several classrooms. Jeff Lozano, MDUSD Planner, has been notified that your classroom should be included in the estimate.

#2 A ceiling tile had been dislodged and was falling down

Finding #2: The ceiling tile was dislodged and has now been replaced. Please contact your site custodian if you have questions regarding other tiles in your classroom.

#### IV. Conclusion & Right to Appeal

If you are not satisfied with the resolution, please note that you have the right to present your complaint to the Board of Education at a regularly scheduled meeting pursuant to BP and AR 1312.3. If you are still not satisfied with the resolution involving a condition of a facility that poses an emergency or urgent threat, as defined in paragraph (1) of subdivision (C) of EC 17592.72, you have the right to file an appeal to the Superintendent of Public Instruction (SPI) within 15 days of receiving the report. A copy of the BP and AR are attached for your reference.

Sincerely,



Jennifer Sachs  
Executive Director, Instructional Support

cc. Lorne Barbosa, Principal, Mt. Diablo High  
Chris Holleran, Assistant Superintendent  
Rose Ramos, Chief Business Officer  
Jeff Lozano, Maintenance Dept.