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Mt. Diablo Unified School District  
Governing Board

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**Board Meeting Minutes**

**REGULAR MEETING OF THE BOARD OF EDUCATION  
MT. DIABLO UNIFIED SCHOOL DISTRICT  
Wednesday, February 26, 2025 (6:00 PM)**

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**ROLL CALL**

Debra Mason  
Linda Mayo  
Cherise Khaund  
Keisha Nzewi  
Thomas McDougall

**1.0 Call to Order**

President Mayo called the meeting to order at 5:03pm

**1.1 Call to Order**

The Board President will call the meeting to order.

**Recommendation:** Call the meeting to order.

**1.2 Conduct Roll Call**

**Recommendation:** The Board President will conduct roll call.

**2.0 Closed Session Public Comment**

There were no public comments.

**2.1 Public Comments: The Public May Address the Board Concerning Items That are Scheduled for Discussion during Closed Session Only.**

The public may address the Board concerning items that are scheduled for discussion during Closed Session only. Speakers must submit a Speaker's Card to the Board secretary. The Board President will call each speaker to the podium as appropriate. These presentations are limited to three minutes each, or a total of thirty minutes for all speakers or the three minute limit may be shortened. Speakers are not allowed to yield their time.

**Recommendation:** Hear public comment(s).

**3.0 Closed Session Agenda**

**3.1 Negotiations - The Board May Discuss Negotiations or Provide Direction to its Representatives Regarding Represented Employees (Government Code Section 54957.6)**

Negotiations - The Board may discuss negotiations or provide direction to its representatives regarding represented employees, pursuant to Government Code Section 54957.6. Agency negotiators: Dr. Adam Clark, Dr. Wendi Aghily, Samantha Allen, Leanee Medina Estrada, Kimberly Vaiana, Ryan Sheehy and legal counsel; Agencies: MDEA, DMA, MDSPA, CSEA, CST Local 1 and Teamsters Local 856

**Recommendation:** Information

### **3.2 Discipline, Dismissal, Release or Reassignment of Public Employee (Government Code Sec. 54957(b)(1))**

**Recommendation:** Information/action.

### **3.3 Conference with Legal Counsel-Anticipated Litigation**

The Board will meet in closed session to discuss the following matter(s): CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION Significant Exposure to Litigation (Government Code § 54956.9(b)): i. AM v MDUSD and ii. One potential matter.

**Recommendation:** N/A

### **3.4 Liability Claims (Government Code § 54956.95) Name of Claimant: Bay Area Community Resources, Name of Agency Against Which the Claim is Made: Mt. Diablo Unified School District**

**Recommendation:** N/A

**ORIGINAL - Motion**

## **4.0 Adjourn to Closed Session**

The meeting was adjourned to closed session at 5:05pm

### **4.1 Adjourn to Closed Session**

The Board President will adjourn the meeting to closed session.

**Recommendation:** Adjourn to closed session.

## **5.0 Reconvene Open Session**

Open session was reconvened at 6:01pm

### **5.1 Reconvene Open Session**

The Board of Education will reconvene Open Session.

**Recommendation:** Reconvene Open Session.

## **6.0 Preliminary Business**

**6.1 Land Acknowledgement: We recognize that the Mt Diablo Unified School District sits on the territory of the Confederated Villages of Lisjan, the ancestral and unceded land of the Bay Miwok and Northern Yokut, the successors of the sovereign Verona Band of Contra Costa County. As members of the MDUSD community, it is vitally important that we not only recognize the history of the land on which we learn, but also, we recognize that the land we inhabit and learn on is the ancestral land of these people who are alive and flourishing members of MDUSD and broader bay area communities today.**

**Recommendation:** Read Land Acknowledgement

### **6.2 Pledge of Allegiance**

The Board President will lead the Pledge of Allegiance.

**Recommendation:** Lead the Pledge of Allegiance.

### **6.3 Review and Potential Approval of Minutes for Regular Board Meeting Held February 12, 2025**

Board Meeting Minutes for Regular Board Meeting Held February 12, 2025

Minutes have been prepared for the board meeting on February 12, 2025 and are presented for review and approval.

**Recommendation:** Move to approve the minutes for the Regular Board Meeting held February 12, 2025

**ORIGINAL - Motion**

Member (**Keisha Nzewi**) Moved, Member (**Thomas McDougall**) Seconded to approve the **ORIGINAL** motion 'Move to approve the minutes for the Regular Board Meeting held February 12, 2025'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Keisha Nzewi Yes  
Thomas McDougall Yes

**6.4 Review and Potential Approval of the Agenda**

The Governing Board may reorder or delete items within the agenda.

**Recommendation:** Move to approve the agenda.

**ORIGINAL - Motion**

Member (**Debra Mason**) Moved, Member (**Cherise Khaund**) Seconded to approve the **ORIGINAL** motion 'Move to approve the agenda'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Keisha Nzewi Yes  
Thomas McDougall Yes

**7.0 Report Out of Action Taken in Closed Session**

**7.1 Negotiations - The Board May Discuss Negotiations or Provide Direction to its Representatives Regarding Represented Employees (Government Code Section 54957.6)**

Negotiations - The Board may discuss negotiations or provide direction to its representatives regarding represented employees, pursuant to Government Code Section 54957.6. Agency negotiators: Dr. Adam Clark, Dr. Wendi Aghily, Samantha Allen, Leanee Medina Estrada, Kimberly Vaiana, Ryan Sheehy and legal counsel; Agencies: MDEA, DMA, MDSPA, CSEA, CST Local 1 and Teamsters Local 856

**Recommendation:** Information

The board received information.

**7.2 Discipline, Dismissal, Release or Reassignment of Public Employee (Government Code Sec. 54957(b)(1))**

**Recommendation:** Information/action.

In closed session, by a vote of 5-0 the board took action to non reelect the following:

#47116, #10844, #16472, #23665, #48145, #25685, #12234, #48284, #47419, #43962, #45697, #47105 and #47100.

Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Keisha Nzewi Yes  
Thomas McDougall Yes

The board considered the reassignment of two principals and two vice principals under Education Code 44951, and by a vote of 5 in favor and 0 against, to direct the district to send notice that these individuals will be assigned to teaching position, for which they are credentialed, at the end of the 2024-25 school year from their certificated administrative positions.

Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

Further, the board considered the release of two certificated administrative employees, pursuant to Education Code 44951, and the board voted 5 in favor and 0 against to direct the district to issue a notice of release and non reelection, effective at the conclusion of the 2024-25 school year.

Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

### **7.3 Conference with Legal Counsel-Anticipated Litigation**

The Board will meet in closed session to discuss the following matter(s): CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION Significant Exposure to Litigation (Government Code § 54956.9(b)): i. AM v. MDUSD and ii. One potential matter.

**Recommendation:** N/A

The board met in closed session with Legal Counsel to discuss a matter of anticipated litigation - significant exposure to litigation pursuant to Government Code 54956.9(b) as was noticed on the agenda, and by a vote of 5-0 in the matter of AM vs. MDUSD, the board approved the settlement up to the stipulated amount.

Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

### **7.4 Liability Claims (Government Code § 54956.95) Name of Claimant: Bay Area Community Resources, Name of Agency Against Which the Claim is Made: Mt. Diablo Unified School District**

**Recommendation: N/A**

The board met in closed session, by a vote of 5-0, gave direction to General Counsel on a liability claim for damages pursuant to Government Code Section 54959.95 by the Bay Area Community Resources against the Mt. Diablo Unified School District

Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

## 8.0 Public Comment

### **8.1 Public Comment: The Public May Address the Board Regarding any Item Not on the Agenda. Public Comment Will Also be Allowed on Each Specific Agenda Item Prior to Board Action Thereon.**

Public Comment: The public may address the Board regarding any item within the jurisdiction of the Board of Education of the Mt. Diablo Unified School District that is not on this agenda. Speakers must submit a Speaker's Card to the Board secretary. The Board President will call each speaker to the podium as appropriate. These presentations are limited to three minutes each, or a total of thirty minutes for all speakers, or the three minute limit may be shortened. If there are multiple speakers on any one subject, the public comment period may be moved to the end of the meeting. Speakers are not allowed to yield their time. Public Comment will also be allowed on each specific agenda item prior to board action thereon.

**Recommendation:** Listen to Public Comment.

There were five (5) Public Comments

## 9.0 Communications

### **9.1 District Organizations: At Regular Board Meetings, a Single Spokesperson of Each Recognized District Organization May Make a Brief Presentation. Items Are Limited to Those Which are Informational**

At regular Board meetings, a single spokesperson of each recognized District organization may make a brief presentation following the Consent Agenda. Items are limited to those which are informational.

**Recommendation:** Listen to Communications.

There was one (1) Communications Comment.

## 10.0 Recognitions and Resolutions

### **10.1 Review and Potential Approval of Resolution 24-25 (49) in Recognition of Prescription Drug Abuse Awareness Month**

March is recognized as Prescription Drug Abuse Awareness month. Mt. Diablo Unified School District will stand with the nation in support of increasing awareness.

**Recommendation:** Move to approve Resolution 24-25 (49) in Recognition of Prescription Drug Abuse Awareness Month.

**ORIGINAL - Motion**

Member (**Cherise Khaund**) Moved, Member (**Debra Mason**) Seconded to approve the **ORIGINAL** motion 'Move to approve Resolution 24-25 (49) in Recognition of Prescription Drug Abuse Awareness Month'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Keisha Nzewi Yes  
Thomas McDougall Yes

### **10.2 Review and Potential Approval of Resolution 24-25 (50) In Support of National School Social Work Week**

School Social Workers serve a provide a vital service to a schools educational team and are being acknowledged during March.

**Recommendation:** Move to approve Resolution 24-25 (50) in Support of National School Social Work Week.

#### **ORIGINAL - Motion**

Member (**Keisha Nzewi**) Moved, Member (**Thomas McDougall**) Seconded to approve the **ORIGINAL** motion 'Move to approve Resolution 24-25 (50) in Support of National School Social Work Week'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Keisha Nzewi Yes  
Thomas McDougall Yes

### **10.3 Review and Potential Approval of Resolution 24-25 (51) in Recognition of Women's History Month**

Resolution 24-25 (51) in Recognition of Women's History Month

Mt. Diablo Unified School District recognizes the contributions and achievements of women and joins with the national recognition of March as Women's History Month.

**Recommendation:** Move to approve Resolution 24-25 (51) in Recognition of March as Women's History month.

#### **ORIGINAL - Motion**

Member (**Debra Mason**) Moved, Member (**Cherise Khaund**) Seconded to approve the **ORIGINAL** motion 'Move to approve Resolution 24-25 (51) in Recognition of March as Women's History month'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Keisha Nzewi Yes  
Thomas McDougall Yes

### **10.4 Review and Potential Approval of Resolution 24-25 (52) In Support of National School Breakfast Week**

The National School Breakfast Program has been serving the nation for 49 years and is dedicated to the health and well being of children. Mt. Diablo Unified School District supports and celebrates the National School Breakfast Week.

**Recommendation:** Move to approve Resolution 24/25-52 In Support of National School Breakfast Week

#### **ORIGINAL - Motion**

Member (**Keisha Nzewi**) Moved, Member (**Cherise Khaund**) Seconded to approve the **ORIGINAL** motion 'Move to approve Resolution 24/25-52 In Support of National School Breakfast Week'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Keisha Nzewi Yes  
Thomas McDougall Yes

## 11.0 Public Employee Appointment

### 11.1 Review and Potential Approval of Certificated Personnel Appointment: Program Specialist, Special Education

Interviews were conducted and a candidate has been selected to fill the position of Program Specialist, Special Education for the 2024-2025 school year.

**Recommendation:** Move to approve the appointment of Program Specialist, Special Education.

#### **AMENDED - Motion**

Member (**Cherise Khaund**) Moved, Member (**Keisha Nzewi**) Seconded to approve the **AMENDED** motion 'Move to approve the appointment of Lucia Antonio as Program Specialist, Special Education'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Keisha Nzewi Yes  
Thomas McDougall Yes

## 12.0 Reports/Information

### 12.1 Mid-Year Report on the Local Control Accountability Plan (LCAP)

Mid-Year LCAP Update

All charter schools, school districts, and county offices of education are required to present a mid-year report on the Local Control Accountability Plan (LCAP) on or before February 28 each year at a regularly scheduled Board meeting. The mid-year report must include the following: mid-year outcome data related to metrics identified in the current year's LCAP, and all available mid-year expenditure and implementation data on all actions identified in the current year's LCAP.

## 13.0 Board Member Reports

### 13.1 Board Member Reports

Board Members may choose to report out their activities.

**Recommendation:** Information.

## 14.0 Superintendent Report

### 14.1 Superintendent's Report

The Superintendent may choose to report out on activities.

**Recommendation:** Information.

## 15.0 Consent Agenda

### 15.1 Approval of Items listed under Consent Agenda.

Items listed under Consent Agenda are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon the request of any member of the Board and acted upon separately.

**Recommendation:** Approve all Consent Agenda items.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Approve all Consent Agenda items'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Keisha Nzewi Yes  
Thomas McDougall Yes

**15.2 Review and Potential Approval of the Recommended Action for Classified Personnel**

List of classified hires, leave of absences, resignations, and retirements.  
Information of classified hires, leave of absences, resignations, and retirements for consideration.

**Recommendation:** Move to approve the recommended action for classified personnel.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the recommended action for classified personnel'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Keisha Nzewi Yes  
Thomas McDougall Yes

**15.3 Review and Potential Approval of the Recommended Action for Certificated Personnel**

List of certificated hires, leave of absences, resignations and retirements  
See attached for detailed list of certificated hires, leave of absences, resignations, and retirements.

**Recommendation:** Move to approve the recommended action for certificated personnel.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the recommended action for certificated personnel'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Keisha Nzewi Yes  
Thomas McDougall Yes

**15.4 Review and Potential Approval of Proposal for Furniture for Olympic High School per Insidesource HON OMNIA 191804 Maverick TIPS Contract 210305 Kimball OMNIA: 2019.001896**

Insidesource Proposal Olympic High School 61237



The purpose of the purchase is to support building a consumer services pathway at OHS. This is industry aligned furniture designed to create a workspace that would simulate a workspace in the industry.

**Recommendation:** Move to approve the proposal of furniture from Insidesource for Olympic High School HON OMNIA 191804 Maverick TIPS Contract 210305 Kimball  
OMNIA:2019.001896

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the proposal of furniture from Insidesource for Olympic High School HON OMNIA 191804 Maverick TIPS Contract 210305 Kimball  
OMNIA:2019.001896'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

**15.5 Review and Potential Approval of Annual Indian Education-Title VI Consortium Agreement for 2025**

On an annual basis, the Title IV Indian Education Consortium Agreement must be update. Martinez Unified School District (MUSD) is the fiscal agent of the Consortium Agreement. The American Indian Culture and Education Program provides tutoring support from trained para-educators in math and language arts for our Native American students in grades K-8th. The Title VI program also offers Native American cultural activities for the students and parents in the program, which includes the Winter Gathering, The Ways if Our Ancestors summer camp and cultural presentations and projects. There are currently 641 Mt. Diablo students eligible to participate in the program. Email addresses of qualifying students are provided to MUSD annually through completed 506 forms. As part of the grant requirements, a parent committee meets monthly to review the programs and help organize activities as requested. Meeting agendas, dates and events are posted on Martinez Adult Education website under Departments/American Indian Culture & Education Program.

**Recommendation:** Move to approve the Annual Indian Education-Title VI Consortium Agreement for 2025.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Annual Indian Education-Title VI Consortium Agreement for 2025'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

**15.6 Review and Potential Approval of Out of State Travel for One Employee to Attend the Spring 2025 Career Expo at Jackson State University.**

The Human Resources Department is requesting the approval for one staff member to travel to Jackson, Mississippi on February 26-27, 2025 to attend the Spring 2025 Career Expo at Jackson State University. Our Staff member will be recruiting new educators to work for Mt. Diablo Unified School District.

**Recommendation:** Move to approve the out of state travel for one staff member to attend the Spring 2025 Career Expo at Jackson State University in Jackson, Mississippi.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the out of state travel for one staff member to attend the Spring 2025 Career Expo at Jackson State University in Jackson, Mississippi'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Keisha Nzewi Yes  
Thomas McDougall Yes

### **15.7 Review and Potential Approval of an Overnight Field Trip to CAL HOSA State Leadership Conference for Mt. Diablo High School.**

Mt. Diablo High School is requesting approval to attend an overnight field trip to CAL HOSA State Leadership Conference. The event will take place March 27, 2025 - March 29, 2025 in Sacramento, CA. Students and chaperones will travel by train and will stay in local hotels. **Recommendation:** Move to approve the overnight field trip for Mt. Diablo High School, HOSA students and their chaperones.

#### **ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the overnight field trip for Mt. Diablo High School, HOSA students and their chaperones'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Keisha Nzewi Yes  
Thomas McDougall Yes

### **15.8 Review and Potential Approval of Payment for Ygnacio Valley High School's International Baccalaureate Student Exams.**

Student Exam Fees Invoice

Mt. Diablo Unified School District is requesting approval of Ygnacio Valley High School's International Baccalaureate student exam fees. The International Baccalaureate (IB) assesses student work as direct evidence of achievement against the stated goals of the Diploma Program (DP) courses. Subject exams include English Language Arts, Spanish B, Chemistry, History, Math Analysis and Psychology.

**Recommendation:** Move to approve Ygnacio Valley High School's IB exam fees.

#### **ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve Ygnacio Valley High School's IB exam fees'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Keisha Nzewi Yes  
Thomas McDougall Yes

### **15.9 Review and Potential Approval to Apply for the Renewal of the Concord, Pleasant Hill Health Care District (CPHHCD) Grant to Implement and Expand Health, Nutrition and Fitness Education in the CARES Expanded Learning Program.**

The Concord Pleasant Hill Health Care District (CPHHCD) renewal grant is funding to implement and expand health, nutrition and fitness education in expanded learning programs. The total grant is for a one year cycle: up to \$20,000 for 2025-2026 and the

grant will pay for supplies, materials, equipment, and curriculum for health, nutrition and fitness education to be implemented in the CARES Expanded Learning Program. Eligible schools are in the cities of Concord and Pleasant Hill include; Cambridge Elementary, El Monte Elementary, Fair Oaks Elementary, Gregory Garden Elementary, Holbrook Language Academy, Meadow Homes Elementary, Monte Gardens Elementary, Silverwood Elementary, Sun Terrace Elementary, Westwood Elementary, Woodside Elementary, Wren Ave Elementary, Ygnacio Valley Elementary, El Dorado Middle, and Oak Grove Middle. Programs and policies that support healthy choices for children and their families in these environments are critical to address obesity and nutrition problems since home, school, and other community environments have the potential to influence children's eating and physical activity behaviors. CARES's focus on nutrition education, access to healthy foods, and increased physical activity can and has positively impacted this growing epidemic.

**Recommendation:** Move to approve the submission of the Concord Pleasant Hill Health Care District (CPHHCD) Renewal Grant, and acceptance if awarded.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the submission of the Concord Pleasant Hill Health Care District (CPHHCD) Renewal Grant, and acceptance if awarded'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

**15.10 Review and Potential Approval of an Overnight Field trip for Mt. Diablo High School JROTC**

Mt. Diablo High School's JROTC Raider Team will get a chance to experience team building, first aid and display leadership skills at the US Army Camp Parks located in Dublin, California. The overnight field trip will take place from April 10 -14, 2025. Students and chaperones will travel by school bus and will stay on site at Camp Parks.

**Recommendation:** Move to approve the overnight field trip for Mt. Diablo High School's JROTC Group.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the overnight field trip for Mt. Diablo High School's JROTC Group'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

**15.11 Review and Potential Approval of Out-of-State Travel by Lesley Garcia, Mt. Diablo Adult Education (MDAE) Career Technical Education Center (CTEC) Program Coordinator, Allied Health and Barbara Leal, MDAE Council on Occupational Education (COE) Liaison, April 30-May 1, 2025**

Mt. Diablo Adult Education (MDAE) requests approval for Lesley Garcia, the new MDAE CTEC Program Coordinator, Allied Health and Barbara Leal, the MDAE COE Liaison, to travel to Columbus, Ohio, April 30-May 1, in order to meet COE compliance requirements related to the COE national accreditation of MDAE CTE Programs. COE accreditation requirements specifically require COE-accredited institutions to participate in one of two annual convenings, a minimum of six (6) months prior to a "Reaffirmation" process of the

institution's accreditation. The second six (6) year period of the COE accreditation of MDAE began in 2020 and ends in 2026. Therefore, attendance and participation of MDAE in the 2025 COE Spring Institute is required.

**Recommendation:** Move to approve out-of-state travel by Lesley Garcia, MDAE CTEC Program Coordinator, Allied Health and Barbara Leal, MDAE COE Liaison, April 30-May 1, 2025.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve out-of-state travel by Lesley Garcia, MDAE CTEC Program Coordinator, Allied Health and Barbara Leal, MDAE COE Liaison, April 30-May 1, 2025'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

**A) Food and Nutrition Services**

**15.12 Review and Potential Approval of a Food Recovery Agreement with White Pony Express**

Signed Agreement

Food and Nutrition Services periodically makes donations of surplus food to Concord based nonprofit organization, White Pony Express, for redistribution to community members in need. Senate Bill 1393 (Cal. Pub. Res. Code §§ 42652 et seq.) requires local education agencies with an on-site food facility (like a school cafeteria) to donate all edible food to a food recovery organization that they would otherwise throw away. Accordingly, as part of requirements under SB 1383 and Board Policy 3551, District staff are formalizing the terms of this relationship with the attached agreement, with an effective date of February 1, 2025, to January 31, 2026, with the option to renew up to an additional two years.

**Recommendation:** Move to approve the Food Recovery Agreement between Mt. Diablo USD and White Pony Express.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Food Recovery Agreement between Mt. Diablo USD and White Pony Express'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

**B) Maintenance and Operations**

**15.13 Review and Potential Approval of Amendment #1 for the Custodial Master Plan Development with Core America**

Core America Amendment #1 Core America ISC Insurance

Staff is recommending continuing consulting services with Core America, Custodial and Operations Consultant through June 30, 2026. Along with the contract length extension, the proposed contract amendment will increase the scope to future support strategic planning within the Custodial Operations Division to better serve the health & safety needs of our staff & students.

**Recommendation:** Move to approve Amendment #2 for the Custodial Master Plan Development with Core America

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve Amendment #2 for the Custodial Master Plan Development with Core America'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

**15.14 Review and Potential Approval of Quote for Labor and Materials to install Window Coverings at Walnut Acres Elementary School from ABC School Equipment, Inc.**

Walnut Acres ES Window Coverings Quote

Walnut Acres Elementary School has identified a need for new window coverings in specific classrooms and administrative offices to enhance the student learning conditions, improve energy efficiency and ensure safety and privacy. The existing window coverings have met their life expectancy, are non-functional and do not meet the necessary safety and aesthetic requirements. Staff is recommending approval of Quote# SQ\_051405-1 from ABC School Equipment, Inc., for the completion of this work.

**Recommendation:** Move to approve quote for labor and materials to install window coverings at Walnut Acres Elementary School from ABC School Equipment, Inc.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve quote for labor and materials to install window coverings at Walnut Acres Elementary School from ABC School Equipment, Inc.'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

**15.15 Review & Potential Approval of First Amendment to OMNIA Contract, incorporating Change Order for Additional Installation for the Elementary Modernization Phase II Projects at Meadow Homes, Mt. Diablo and Rio Vista Elementary Schools with Meteor Education**

Meadow Homes Change Order Mt. Diablo Elementary Change Order Rio Vista Change Order

At the December 18, 2024 Board meeting, staff presented the Furniture Purchase & Installation for the Elementary Modernization Phase II Projects at Meadow Homes, Mt. Diablo and Rio Vista Elementary Schools per OMNIA Contract Number: R191810. Staff is now seeking additional approval to slightly modify the original contract in order to align the furniture package with the goals and expectations set forth in the planning processes from the lesson learned during Phase I.

**Recommendation:** Move to approve First Amendment to OMNIA Contract, incorporating change order for additional installation for the Elementary Modernization Phase II Projects at Meadow Homes, Mt. Diablo and Rio Vista elementary schools with Meteor Education.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve First Amendment to OMNIA Contract, incorporating

change order for additional installation for the Elementary Modernization Phase II Projects at Meadow Homes, Mt. Diablo and Rio Vista elementary schools with Meteor Education'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Keisha Nzewi Yes  
Thomas McDougall Yes

### **15.16 Review and Potential Approval of Proposal for Commercial Heating, Ventilation and Air Conditioning (HVAC) Equipment Replacement for the Dent Center with Bel Air Mechanical**

Dent Center - 4T RTU Proposal

HVAC Equipment Replacement is needed at the Dent Center. The HVAC units have outlived their lifespan and no longer function properly. The District is receiving outside support from several HVAC Maintenance Contractors, including those on the approved HVAC Contractor Pool List per RFP 1924.

**Recommendation:** Move to approve proposal for commercial heating, ventilation and air conditioning (HVAC) equipment replacement for the Dent Center with Bel Air Mechanical  
**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve proposal for commercial heating, ventilation and air conditioning (HVAC) equipment replacement for the Dent Center with Bel Air Mechanical'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Keisha Nzewi Yes  
Thomas McDougall Yes

### **15.17 Review and Potential Approval to Purchase of Materials from the Garland Company, Inc. for 2025 Summer Roofing Program**

2025 Summer Roof Projects 2025 Summer Roofing Garland CMAS Contract

Purchase of materials from The Garland Company, Inc. for 2025 Summer Roof Projects at the following sites: Package #1 for Ayers Elementary School and Delta View Elementary School and Package #2 for Shadelands/Sunrise Elementary School and Valley View Middle School, per CMAS Contract #04-20-56-0006B.

**Recommendation:** Move to approve the purchase of materials from The Garland Company, Inc. for the 2025 Summer Roofing Program

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the purchase of materials from The Garland Company, Inc. for the 2025 Summer Roofing Program'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Keisha Nzewi Yes  
Thomas McDougall Yes

## **C) Purchasing**



**15.18 Review and Potential Ratification of Contracts and Amendments to Contracts Under \$25,000 for February 1-15, 2025**

- Contracts and Amendments from February 1-15, 2025 under \$25,000 - Purchase Order ("PO") Summary Report for all Contracts from February 1-15, 2025

This item seeks Board ratification of the attached contracts. Pursuant to Board Policy 3312, Contracts, the Board has delegated to the Superintendent or their designee the authority to enter into contracts on behalf of the District, not to exceed the amounts specified in Public Contract Code § 20111 except as otherwise provided by law. Contracts entered into by delegated authority must be ratified by the Board of Education at an open session meeting of the Board within 60 days of the date the contract was approved by delegated authority. (Education Code § 17604; Public Contract Code § 20111). The attached contracts comply with Board Policy 3312.

**Recommendation:** Move to Ratify 3 Contracts under \$25,000 from February 1-15, 2025  
**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to Ratify 3 Contracts under \$25,000 from February 1-15, 2025'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

**15.19 Review and Potential Award of the Informal Paper Request for Quote for Purchase Requisition No. R147007: High Speed Copy Paper for the Supply Warehouse and for District-Wide Use**

Summary of Request for Quotes Top 3 Responses to Request for Quotes

Mt. Diablo Unified School District issued an informal Request for Quotation (RFQ) for to purchase 1,680 cases of high speed copy paper for the Purchasing Warehouse supply inventory and for district-wide use. Three quotes were received for the Purchase Requisition, #R147007. The lowest responsive, responsible quote received is from Contract Paper Group, in the amount of \$30.05 per case for a total of \$55,406.19 all taxes included. Staff is bringing our recommendation of Contract Paper Group (CPG) for this RFQ.

**Recommendation:** Move to approve the award for the purchase of copy paper Request for Quotation for PR# R147007: High Speed Copy Paper for the Supply Warehouse and for District-Wide Use to Contract Paper Group

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the award for the purchase of copy paper Request for Quotation for PR# R147007: High Speed Copy Paper for the Supply Warehouse and for District-Wide Use to Contract Paper Group'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

**D) Special Education and Student Services**

**15.20 Review and Potential Approval of Master Contract with Telos Academy for the 2024/25 School Year**

Telos Academy is a certified non-public residential school located in Orem, Utah. Students are placed in the program through the Individual Education Program (IEP) process due to being unable to access less restrictive special education program options. Requested funds are to cover one student placement for the 2024/25 school year.

**Recommendation:** Move to approve amendment to increase master contract with Telos Academy for the 2024/25 school year as presented.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve amendment to increase master contract with Telos Academy for the 2024/25 school year as presented'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

**15.21 Review and Potential Approval of the 2024-2025 Contract Amendment between Mt. Diablo Unified School District and Maxim Healthcare Services Inc**

Master Contract, Insurance and Amendment #1

Maxim Healthcare Services is a certified non-public agency provider of behavioral services for special education students at the request of the district. Services are provided according to the terms of students' individualized educational programs and individual service agreements.

**Recommendation:** Move to approve the contract total of \$95,000 between Mt. Diablo Unified School District and Maxim Healthcare Services

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the contract total of \$95,000 between Mt. Diablo Unified School District and Maxim Healthcare Services'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

**15.22 Review and Potential Approval to Increase the Independent Service Contract with Dr. Sherry Burke for the 2024/2025 School Year.**

Dr. Sherry Burke, Licensed Educational Psychologist, provides independent educational evaluations and district triennial evaluations at the request of the district. Additional funds are being requested to provide continued support for the 2024/2025 school year.

**Recommendation:** Move to approve increase to independent service contract with Dr. Sherry Burke for the 2024/2025 school year as presented.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve increase to independent service contract with Dr. Sherry Burke for the 2024/2025 school year as presented'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes



Thomas McDougall Yes

**15.23 Review and Potential Approval of Third Amendment to the Contract between Mt. Diablo Unified School District and California Translation International (CTI) for the 2024/25 School Year.**

Staff is requesting approval of the third amendment to increase the contract between Mt. Diablo Unified School District and California Translation International (CTI) for the 2024/25 school year. CTI provides written and oral translations in various languages throughout the District for SARB, parent/teacher conferences. Request of written translation of IEPs, Psych Reports, Psych Assessments, in various languages.

**Recommendation:** Move to approve the third amendment to increase contract between Mt. Diablo Unified School District and California Translation International for the 2024/25 School Year.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the third amendment to increase contract between Mt. Diablo Unified School District and California Translation International for the 2024/25 School Year'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Keisha Nzewi Yes  
Thomas McDougall Yes

**15.24 Review and Potential Approval of Revised Job Description Social Work Specialist.**

Revised Job Description Social Work Specialist.

This updated job description is designed to support the California Youth and Behavioral Health Initiative (CYBHI) Fee Schedule and the District's contract with County Behavioral Health. This administrator will provide clinical supervision to Social Work Specialist Interns and mental health supports to students, enabling us to more effectively address the mental health needs of our students.

**Recommendation:** Move to approve the revised job description for the Social Work Specialist.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the revised job description for the Social Work Specialist'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Keisha Nzewi Yes  
Thomas McDougall Yes

**15.25 Review and Potential Approval of Revised Job Description for Social Work Specialist Intern.**

Job Description for Social Work Specialist Intern.

This updated job description is designed to support the California Youth and Behavioral Health Initiative (CYBHI) Fee Schedule and the District's contract with County Behavioral Health. Social Work Interns will provide counseling and resources to students, learn new skills under the guidance of Social Work Specialists and bill for services under Fee Schedule and County Behavioral Health guidelines.

**Recommendation:** Move to Approve Revised Job Description for Social Work Specialist Intern.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to Approve Revised Job Description for Social Work Specialist Intern'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

**E) Technology**

**15.26 Review and Potential Approval For four (4) I.T. Staff Members to attend the 2025 Hewlett Packard Enterprise (HPE) Discover Conference And Training June 23-26, 2025 In Las Vegas, Nevada.**

I.T. Department is requesting the approval for four (4) staff members to travel to Las Vegas, Nevada, to attend the HPE Discover Conference and Training June 23-26, 2025 . I.T.'s Network Manager and three Senior Network System Administrators will be trained on the new systems involved with the current and future network infrastructure upgrade for all MDUSD schools.

**Recommendation:** Move to approve out of state travel to Las Vegas, Nevada for four (4) I.T. staff members to attend the HPE Discover Conference and Training June 23-26, 2025 for training on MDUSD's network infrastructure upgrade in all MDUSD schools.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve out of state travel to Las Vegas, Nevada for four (4) I.T. staff members to attend the HPE Discover Conference and Training June 23-26, 2025 for training on MDUSD's network infrastructure upgrade in all MDUSD schools'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

**F) Transportation**

**15.27 Review And Potential Approval of East Bay Regional Parks Services Agreement For Free or Subsidized Student Transportation to East Bay Regional Parklands.**

This agreement states that East Bay Region Parks District (EBRPD) will provide reimbursement, not exceeding the maximum of \$25,000 per year, for the transportation of students in Mt. Diablo Unified School District buses. The trips will be prearranged educational trips to parklands within the EBRPD. The agreement is for January 1, 2025 through December 31, 2026.

**Recommendation:** Move to Approve the East Bay Regional Parks District services agreement for payment of student transportation to the East Bay Regional Parklands.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to Approve the East Bay Regional Parks District services

agreement for payment of student transportation to the East Bay Regional Parklands'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Keisha Nzewi Yes  
Thomas McDougall Yes

## 16.0 Consent Item Pulled for Discussion

## 17.0 Consent Item Pulled by Staff

## 18.0 Business/Action Items

### **18.1 Review and Potential Approval of the Mt Diablo Unified School District's (MDUSD) and Mt. Diablo School Psychologists Association (MDSPA) Sunshine Proposals for the 2025-2028 Successor Contract.**

MDUSD Sunshine Proposal to MDSPA MDSPA Sunshine Proposal to MDUSD  
By law and Board Policy, school districts are required to Sunshine collective bargaining proposals in an open session of the Board. The attached proposals from Mt. Diablo School Psychologists Association (MDSPA) and Mt. Diablo Unified School District are being presented to enable the public to become informed and for the Board to adopt them.

**Recommendation:** Move to approve the MDUSD and MDSPA Sunshine Proposals for the 2025-2028 Successor Contract to the Mt. Diablo School Psychologists Association (MDSPA).

#### **ORIGINAL - Motion**

Member (**Cherise Khaund**) Moved, Member (**Thomas McDougall**) Seconded to approve the **ORIGINAL** motion 'Move to approve the MDUSD and MDSPA Sunshine Proposals for the 2025-2028 Successor Contract to the Mt. Diablo School Psychologists Association (MDSPA)'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Keisha Nzewi Yes  
Thomas McDougall Yes

### **18.2 Review and Potential Approval of Revisions to the Mt. Diablo Unified School District (MDUSD) Board Governance Handbook**

Draft MDUSD Board Governance Handbook 2024-25

Revisions have been made to the MDUSD Board Governance Handbook and are being presented for approval. This guide outlines the roles, responsibilities and protocols for school board members as stated within the approved board by-laws.

**Recommendation:** Move to approve the MDUSD Board Governance Handbook as presented.

#### **ORIGINAL - Motion**

Member (**Cherise Khaund**) Moved, Member (**Debra Mason**) Seconded to approve the **ORIGINAL** motion 'Move to approve the MDUSD Board Governance Handbook as presented'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Keisha Nzewi Yes

### **18.3 Review and Potential Approval of Changes to Board Policies and Administrative Regulations per California School Board Association (CSBA) Recommendations - March 2024 Quarterly Update**

BP 0450 Comprehensive Safety Plan - Approved 10/16/2024 AR 0450 Comprehensive Safety Plan BP 0470 COVID-19 Mitigation Plan - Approved/deleted 6/12/2024 BP 3516 Emergencies and Disaster Preparedness Plan - Approved 10/16/2024 AR 3516 Emergencies and Disaster Preparedness Plan BP 3550 Food Service/Child Nutrition Program - Approved 8/14/2024 AR 3550 Food Service/Child Nutrition Program - Approved 8/14/2024 BP 3551 Food Service/Child Nutrition Program - Approved 8/14/2024 AR 3551 Food Service/Child Nutrition Program - Approved 8/14/2024 BP 3553 Free and Reduced Price Meals - Approved 8/14/2024 AR 3553 Free and Reduced Price Meals - Approved 8/14/2024 BP 4111 Recruitment and Selection - Approved 10/16/2024 BP 4211 Recruitment and Selection - Approved 10/16/2024 BP 4311 Recruitment and Selection - Approved 10/16/2024 AR 4112.5 Criminal Record Check - Approved 10/16/2024 AR 4212.5 Criminal Record Check - Approved 10/16/2024 AR 4312.5 Criminal Record Check - Approved 10/16/2024 E(1) 4112.5 Criminal Record Check - Approved 10/16/2024 E(1) 4212.5 Criminal Record Check - Approved 10/16/2024 E(1) 4312.5 Criminal Record Check - Approved 10/16/2024 BP 4118 Dismissal/Suspension/Disciplinary Action - Review 2/12/2025 AR 4118 Dismissal/Suspension/Disciplinary Action - Approved 10/16/2024 BP 4140 Bargaining Units - Review 2/12/2025 BP 4240 Bargaining Units - Review 2/12/2025 BP 4320 Bargaining Units - n/a per collective bargaining unit agreements BP 4157 Employee Safety - Review 2/12/2025 BP 4257 Employee Safety - n/a per collective bargaining unit agreements BP 4357 Employee Safety - n/a per collective bargaining unit agreements AR 4157 Employee Safety - Review 2/12/2025 AR 4257 Employee Safety - n/a per collective bargaining unit agreements AR 4357 Employee Safety - n/a per collective bargaining unit agreements AR 4157.1 Work-Related Injuries - n/a per collective bargaining unit agreements AR 4257.1 Work-Related Injuries - n/a per collective bargaining unit agreements AR 4357.1 Work-Related Injuries n/a per collective bargaining unit agreements BP 4218 Dismissal/Suspension/Disciplinary Action - Approved 10/16/2024 AR 4218 Dismissal/Suspension/Disciplinary Action - Approved 10/16/2024 BP 5126 Awards for Achievement - Approved 8/28/2024 AR 5126 Awards for Achievement - Approved 8/28/2024 BP 5141.21 Administering Medication and Monitoring Health Conditions- Approved 6/12/2024 BP 5144 Discipline - Approved 6/12/2024 AR 5144 Discipline - Approved 6/12/2024 BP 6115 Ceremonies and Observances- Approved 6/12/2024 AR 6115 Ceremonies and Observances- Approved 6/12/2024 BP 6141.2 Recognition of Religious Beliefs and Customs - Approved 6/12/2024 AR 6141.2 Recognition of Religious Beliefs and Customs - Approved 6/12/2024 BP 6175 Migrant Education Program- Approved 6/12/2024 AR 6175 Migrant Education Program- Approved 6/12/2024 BB 9320 Meetings and Notices - Approved 6/12/2024 BB 9323.2 Actions by the Board - Approved 6/12/2024 E(1) 9323.2 Actions by the Board - Approved 6/12/2024 E(2) 9323.2 Actions by the Board - Deletion Recommended-no such adopted exhibit - Approved 6/12/2024 CSBA provides school districts with a quarterly list of potential updates to review Board Policies (BP), Administrative Regulations (AR), Board Bylaws (BB) and Exhibits (E) for revision in order to adapt to state or federal code changes. Revisions were made to BP 4118, BP 4140, BP 4157 and BP 4240 as well as to AR 4157. These are presented for review.

**Recommendation:** Informational first read of changes.

### **18.4 Review and Potential Approval of Changes to Board Policies and Administrative Regulations per California School Board Association (CSBA) Recommendations - June 2024 Quarterly Update**

BP 0420.41 Charter School Oversight - Approved 9/25/2024 E(1) 0420.41 Charter School Oversight - Approved 9/25/2024 BP 1113 District and School Websites - Approved 9/25/2024 AR 1113 District and School Websites - Approved 9/25/2024 E(1) 1113 District and School Websites BP 1260 Educational Foundation - Approved 9/25/2024 BP 2121 Superintendent's Contract - Approved 9/25/2024 BP 4112.9 Employee Notifications - no changes BP 4212.9 Employee Notifications - no changes BP 4312.9 Employee Notifications - no changes E(1)

4112.9 Employee Notifications - Review 2/26/2025 BP 4121 Temporary/Substitute Personnel - Review 2/26/2025 AR 4121 Temporary/Substitute Personnel - Review 2/26/2025 BP 4127 Temporary Athletic Team Coaches - Review 2/26/2025 BP 4227 Temporary Athletic Team Coaches - Review 2/26/2025 AR 4227 Temporary Athletic Team Coaches - Review 2/26/2025 BP 4327 Temporary Athletic Team Coaches - Review 2/26/2025 BP 4161 Leaves-Review 2/26/2025 AR 4161 Leaves - Review 2/26/2025 BP 4261 Leaves - Review 2/26/2025 AR 4261 Leaves - Review 2/26/2025 BP 4361 Leaves- Review 2/26/2025 AR 4361 Leaves - Review 2/26/2025 AR 4161.1 Personal Illness/Injury Leave - Review 2/26/2025 AR 4261.1 Personal Illness/Injury Leave - Review 2/26/2025 AR 4361.1 Personal Illness/Injury Leave - Review 2/26/2025 AR 4161.2 Personal Illness/Injury Leave - Review 2/26/2025 AR 4261.2 Personal Illness/Injury Leave - Review 2/26/2025 AR 4361.2 Personal Illness/Injury Leave - Review 2/26/2025 BP 4218.1 Dismissal/Suspension/Disciplinary Action (Merit System) BP 5113 Absences and Excuses - Approved 10/16/2024 AR 5113 Absences and Excuses - Approved 10/16/2024 BP 5145.6 Parent/Guardian Notifications - Approved 10/16/2024 E (1) 5145.6 Parent/Guardian Notifications - Approved 10/16/2024 BP 6000 Concepts and Rolls - Approved 10/16/2024 BP 6164.2 Guidance/Counseling Services - Approved 10/16/2024 BP 6177 Summer Learning Programs - Approved 10/16/2024 BP 7214 General Obligation Bonds - Review 2/12/2025 AR 7214 General Obligation Bonds -Review 2/12/2025 BB 9220 Governing Board Elections - Approved 10/16/2024 E(1) 9220 Governing Board Elections - Approved 10/16/2024 BB 9223 Filing Vacancies - Approved 10/16/2024 CSBA provides school districts with a quarterly list of potential updates to review Board Policies (BP), Administrative Regulations (AR), Board Bylaws (BB) and Exhibits (E) for revision in order to adapt to state or federal code changes. Revisions for BP 7214 and AR 7214 have been made were brought for review at the February 12, 2025 meeting. These are now being brought back for approval. Revisions for BP 4121, 4127, 4227, 4327, 4161 4261 and 4361, and AR 4121, 4127, 4227, 4161, 4261, 4361, 4161.1, 4261.1, 4361.1, 4161.2, 4261.2, and 4361.2 and E 4112.9 have been made and are being brought forward for a first review. Work continues on the remaining policies.

**Recommendation:** Move to approve the revisions to Board Policy 7214 and Administrative Regulation 7214 as presented.

**ORIGINAL - Motion**

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the revisions to Board Policy 7214 and Administrative Regulation 7214 as presented'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay:

**0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

**18.5 Review and Potential Approval of Revisions to Resolution 24-25 (53) Adopting a Conflict of Interest Code, Board Bylaw 9270: Conflict of Interest, and Exhibit 9270: Conflict of Interest**

Resolution 24-25 (53) Adopting a Conflict of Interest Code Draft BB 9270: Conflict of Interest Draft Exhibit 9270: Conflict of Interest

The Political Reform Act, Government Code §§ 87300-87313, requires each public agency in California, including each school district, to adopt a conflict of interest code by means of a resolution. This Resolution is being presented for review and approval. Pursuant to the Resolution, District staff have revised Board Bylaw 9270: Conflict of Interest, and Exhibit 9270: Conflict of Interest and area presenting these for review and approval.

**Recommendation:** Move to approve Resolution 24-25 (53), Adopting a Conflict of Interest Code, Board Bylaw 9270 and Exhibit 9270 as presented.

**ORIGINAL - Motion**



Member (**Cherise Khaund**) Moved, Member (**Keisha Nzewi**) Seconded to approve the **ORIGINAL** motion 'Move to approve Resolution 24-25 (53), Adopting a Conflict of Interest Code, Board Bylaw 9270 and Exhibit 9270 as presented'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Keisha Nzewi Yes  
Thomas McDougall Yes

### **18.6 Review and Potential Approval of Changes to Board Policies and Administrative Regulations per California School Board Association (CSBA) Recommendations - December 2024 Quarterly Update**

BP 0460 Local Control and Accountability Plan AR 0460 Local Control and Accountability Plan BP 1250 Visitors/Outsiders - Review 2/12/2025 AR 1250 Visitors/Outsiders - Review 2/12/2025 BP 3100 Budget AR 3100 Budget BP 3280 Sale or Lease of District-Owned Real Property AR 3280 Sale or Lease of District-Owned Real Property BP 3320 Claims and Actions Against the District AR 3320 Claims and Actions Against the District BP 3515.5 Sex Offender Notification AR 3515.5 Sex Offender Notification BP 3540 Transportation BP 5113.1 Chronic Absence and Truancy AR 5113.1 Chronic Absence and Truancy BP 5148 Child Care and Development AR 5148 Child Care and Development BP 5148.2 Before/After School Programs AR 5148.2 Before/After School Programs BP 5148.3 Preschool/Early Childhood Education AR 5148.3 Preschool/Early Childhood Education BP 6158 Independent Study AR 6158 Independent Study BP 6170.1 Transitional Kindergarten BP 6174 Education for English Learners AR 6174 Education for English Learners BB 9240 Board Training - Review 2/12/2025 BB 9270 Conflict of Interest - Review 2/26/2025 E(1) 9270 Conflict of Interest - Review 2/26/2025

CSBA provides school districts with a quarterly list of potential updates to review Board Policies (BP), Administrative Regulations (AR), Board Bylaws (BB) and Exhibits (E) for revision in order to adapt to state or federal code changes. Revisions were made to BP 1250, AR 1250, and BB 9240 were presented for review at the February 12, 2025 board meeting and are now presented for approval. Work continues on the remaining policies.

**Recommendation:** Move to approve revisions to BP 1250, AR 1250, and BB 9240 as presented.

#### **ORIGINAL - Motion**

Member (**Keisha Nzewi**) Moved, Member (**Cherise Khaund**) Seconded to approve the **ORIGINAL** motion 'Move to approve revisions to BP 1250, AR 1250, and BB 9240 as presented'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Keisha Nzewi Yes  
Thomas McDougall Yes

### **19.0 Meeting Extension**

### **20.0 Closed Session (Carry Over)**

#### **20.1 Items Not Completed During the First Closed Session will be Carried Over to this Closed Session**

Items not completed during the first closed session will be carried over to this closed session as needed.

**Recommendation:** Reconvene a second closed session as needed.

## 21.0 Reconvene Open Session

### 21.1 Report Out Action Taken During Closed Session

Report out action taken during closed session.

**Recommendation:** Information.

## 22.0 Future Agenda Items

### 22.1 Requests May Be Presented for Consideration at a Future Board Meeting

**Recommendation:** Information

Trustee Nzewi would like an update on the project for the strategic plan for the Art funding.

Trustee Khaund requested an update on literacy things before the end of the year

Trustee Khaund requested more understanding of where we are with the HVAC controls systems. Can we speak to the controls expert to ask questions? Can we see the controls panel and see the data of where things are going wrong? Can we talk to a district or hear from a district where Schneider has already done this control system successfully so that we know what it is that we are striving to reach

Trustee Khaund is considering holding listening sessions to hear from parents or students or teachers on what they are experiencing across the district on reading - what's working really well, what are some challenges? Thinking about how to do this, whether on Zoom or at a coffee shop and asked for ideas.

## 23.0 Adjournment

President Mayo adjourned the meeting at 8:30pm

### 23.1 Adjourn Meeting

The meeting of the Board of Education of the Mt. Diablo Unified School District will adjourn.

**Recommendation:** Adjourn the meeting.