

MT. DIABLO UNIFIED SCHOOL DISTRICT
1936 Carlotta Drive
Concord, CA 94519

RECEIVED

JUN 03 2010

Budget & Fiscal Services

AGREEMENT BETWEEN
MT. DIABLO UNIFIED SCHOOL DISTRICT
AND INDEPENDENT CONTRACTOR

THIS AGREEMENT is made this 28th day of May, 2010, by and between the Mt. Diablo Unified School District (hereinafter "District") and Alameda County Office of Education (hereinafter "Contractor").

District hereby engages Contractor to render described services under the terms and conditions of this Agreement.

1. Performance of Services

- (a) Contractor agrees to perform the services described on Exhibit "A" (hereinafter "Services") on page 4 of this Agreement as an independent contractor. Contractor will determine the means, manner, method, and details of performing the Services. Contractor shall be responsible for providing the materials, tools, transportation, and workspace necessary for the performance of the services. Contractor may, at Contractor's own expense, use non-District employees to perform the Services under this Agreement. Subcontractors may be used with the written approval of the District only.
(b) Contractor represents that Contractor has the qualifications and ability to perform the Services in a professional manner, without the advice, control, or supervision of the District. Contractor shall be solely responsible for the professional performance of the services, and shall receive no assistance, direction, or control from District. Contractor shall have sole discretion and control of Contractor's services and the manner in which they are performed.

2. Compensation. District agrees to compensate Contractor for the performance of the Services on the following basis:

\$ 50,000.00 total fee for Services

273 - 3081 - 10 - 5800 /
BUDGET CODE

The basis of the fee for Services shall be as follows:

273-3727.10.5800

- a. \$ per hour,
b. \$ per day, or
c. \$ per engagement.

Check one:

- Partial Payments: Contractor shall invoice District on a monthly basis or as agreed to for all hours worked pursuant to this Agreement.
Payment in Full: Contractor shall invoice District on completion of services. District Administrator will verify invoice indicating that all required services have been performed.

Contractor shall be responsible for all expenses incurred in association with the performance of the Services.

3. Term and Termination. This Agreement will become effective on . This Agreement will terminate upon the completion of the Services or when terminated as set forth below.

Either party may terminate this Agreement at any time by giving thirty (30) days written notice to the other party. Should either party default in the performance of this Agreement or materially breach any of its provisions, the non-breaching party may terminate this Agreement by giving written notice to the breaching party. Termination shall be effective immediately on receipt of said notice.

4. Relationship of the Parties. Contractor enters into this Agreement as, and shall continue to be, an independent contractor. Under no circumstances shall Contractor be considered an employee of District within the meaning of any federal, state, or local law or regulation including, but not limited to, laws or regulations governing unemployment insurance, old age benefits, workers' compensation, industrial illness or accident coverage, taxes, or labor and employment in general. Under no circumstances shall Contractor look to District as his/her employer, or as a partner, agent, or principal. Contractor shall not be entitled to any benefits accorded to District's employees, including, without limitation, workers' compensation, disability insurance,

vacation, or sick pay. Contractor shall be responsible for providing, at Contractor's expense, and in the Contractor's name, disability, workers' compensation or other insurance, as well as licenses and permits usual or necessary for conducting the Services hereunder.

Contractor shall pay, when and as due, any and all local, state and federal income or other taxes incurred as a result of Contractor's compensation hereunder, including estimated taxes, and shall provide District with proof of said payments upon demand. Contractor hereby indemnifies District for any claims, losses, costs, fees, liabilities, damages, or injuries suffered by District arising out of Contractor's breach of this Section.

- 5. Fingerprinting and Criminal Records Check of Contractor's Employees. Contractor shall comply with the provisions of Education Code §45125.1 regarding the submission of fingerprints to the California Department of Justice and the completion of criminal background investigations of the contractor and/or its employees. Contractor shall not permit any employee to have any contact with District pupils until such time as Contractor has verified in writing to the governing board of the District that such employee has not been convicted of a felony, as defined in Education Code §45125.1.
- 6. Rules and Regulations. All results and regulations of the Board of Education and all federal, state, and local laws, ordinances and regulations are to be observed strictly by Contractor pursuant to this Agreement.
- 7. Indemnification. Contractor shall and does hereby indemnify, defend, and hold harmless District, and District's officers, employees, agents and representatives from and against any and all claims, demands, losses, costs, expenses, obligations, liabilities and damages, including, without limitation, interest, penalties, and reasonable attorneys fees and costs, that District may incur or suffer and that arise, result from, or are related to any breach or failure of Contractor to perform any of the representations, warranties, and agreements contained in this Agreement.
- 8. Insurance. Insurance shall be endorsed to include the District, its officers, officials, agents, employees and volunteers as additional insureds with respect to liability arising out of work or operations performed by or on behalf of the Contractor. Such insurance shall contain a provision that the insurance afforded thereby to the District and its officers, officials, agents, employees and volunteers shall be primary insurance to the full limits of liability of the policy, and that if the District, its officers, officials, agents, employees and volunteers have other insurance against a loss covered by such a policy, such other insurance shall be excess insurance only.
- 9. Ownership of Designs and Plans. Contractor agrees that all designs, plans, reports, specifications, drawings, schematics, prototypes, models, inventions and all other information and items made during the course of this Agreement and arising from the Services shall be owned by and assigned to District as its sole and exclusive property.
- 10. Notice. Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by telegram, overnight delivery service, or facsimile transmission, addressed as follows:

<u>DISTRICT</u>	<u>CONTRACTOR</u>
Mt. Diablo Unified School District	Name: <u>Alameda County Office of Education</u>
1936 Carlotta Drive	Address: <u>313 W. Winton Avenue</u>
Concord, CA 94519-1397	<u>Hayward, CA 94544</u>
Attn: Superintendent	
	Phone: <u>(510) 887-0152</u>
	Fax: <u>(510) 670-4161</u>
	Tax ID #: <u>94-6002421</u>

Any notice personally given or sent by telegram or facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

- 11. Entire Agreement of Parties. This Agreement constitutes the entire agreement between the parties and supersedes all prior discussions, negotiations and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both parties.
- 12. California Law. This Agreement shall be governed by and the rights, duties and obligations of the parties shall be determined and enforced in accordance with the laws of the State of California. The parties further agree

Purchase Requisition # 60214

that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Contra Costa County, California.

13. Attorneys' Fees. If either party files any action or brings any proceedings against the other arising out of this Agreement, the prevailing party shall be entitled to recover, in addition to its costs of suit and damages, reasonable attorneys' fees to be fixed by the court. The "prevailing party" shall be the party who is entitled to recover its costs of suit, whether or not suit proceeds to final judgment. No sum for attorneys' fees shall be counted in calculating the amount of a judgment for purposes of determining whether a party is entitled to its costs or attorneys' fees.

14. Waiver. The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date first above written.

MT. DIABLO UNIFIED SCHOOL DISTRICT

CONTRACTOR:

By: *Dennis Rugani* 6/3/10
Budget Administrator Date
Title: School Principal

By: *Giuzella Hyslop* May 28, 2010
Date
Title: Director SA.I.T.
@ Alameda County of Education

Authorized by: _____
Assistant or Associate Superintendent Date

Approved: _____
Assistant Superintendent of Personnel Date

TO BE COMPLETED BY DISTRICT BUDGET ADMINISTRATOR

It is my determination that this contractor is not required to comply with Ed. Code §45125.1 regarding the submission of fingerprints to the Department of Justice.

OR

This contractor is subject to the requirements of Ed. Code §45125.1 and will not begin services until I have received evidence that the Department of Justice has completed its criminal background investigation.

Administrator's Signature Date

Prior to commencement of service, sign and forward completed original contract to Fiscal Services.

Dennis Rugani
Originator's Signature

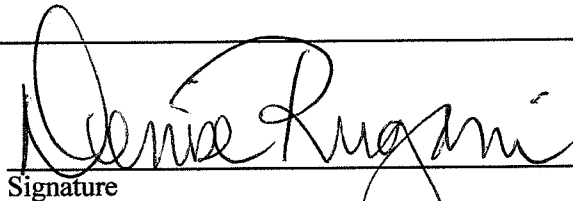
Billing Address if reimbursed by outside agency—i.e. ASB, PTA, PFC

Distribution
original: Fiscal Services for payment
copy: Contractor
copy: Originator/Budget Administrator

LIST OF SERVICES TO BE PERFORMED BY CONTRACTOR

- Pursuant to the Memorandum of Understanding (attached) contractor to provide coaching, technical assistance and on-going support and monitoring to site administrators, teachers, site leadership teams and/or Alternative Governance Team related to use and analysis of data to frame instructional priorities and interventions; and to monitor program program implementation and student achievement during the 2010-2011 school year.
- At no time will contractor(s) be alone with students.
- Independent Service Agreement/Memorandum of Understanding to be paid in full on or before July 31, 2010.

Services of Contractor arranged by


Signature

Principal / Riverview Middle School

Department / School



ALAMEDA COUNTY OFFICE OF EDUCATION
SHEILA JORDAN, Superintendent
313 W. Winton Ave. • Hayward, CA 94544-1136
www.acoe.org

Naomi Williams, Ed.D. Assistant Superintendent, Educational Services

Priscilla Hopkins – Director, School Assistance & Intervention Team

MEMORANDUM OF UNDERSTANDING

Between
Alameda County Office of Education
And
Riverview Middle School

This Memorandum of Understanding (MOU) is entered into by and between the Alameda County Office of Education (ACOE) and Riverview Middle School.

A. Period of Agreement

The term of this agreement shall be the period of July 1, 2010 - June 30, 2011.

B. Scope of Work:

Scope of Work

ACOE will provide coaching, technical assistance, and on-going support and monitoring to site administrators and coaches, teachers, site leadership teams, and/or Alternative Governance Teams (AGT) related to the use and analysis of data to frame instructional priorities and interventions; and to monitor program implementation and student achievement. These services are designed to maintain continuity with Riverview Middle School and to accelerate student performance on state API and Federal AYP measures.

Specific Services Delivered

- Maintain a presence at the school that is adequate to monitor, the ongoing implementation and review of the Restructuring Plan.
- Monitor, modify when appropriate the implementation of the Single Plan for Student Achievement (SPSA), Restructuring Plan with Principal, Leadership Council and Alternative Governance Team (AGT) on a monthly basis.
- Monitor student academic progress on district assessment measures, CST, benchmark assessments, and teacher made SMART Goals, ongoing Curriculum Associates, CELDT/ADEPT, and Academic Program Survey.

- Plan, facilitate and build organizational leadership practices related to AGT; coach for the development of sustainable leadership processes.
- Provide embedded staff development related to school wide program coherence, school restructuring, monitoring and implementation of school wide instructional practices.
- Develop and facilitate school wide “instructional rounds” 7 to 9 cycles per year to build and sustain a professional culture of “continuous improvement.
- Observe and provide specific feedback to AGT, Principal and teachers related to standards based curriculum, rigorous instructional practices and student engagement. Frame corrective actions where necessary.
- Maintain ongoing communication with school district, as necessary, related to progress and process of Program Improvement at Riverview Middle School.
- Attend staff meetings, leadership councils, AGT and parent events ongoing and as needed.
- Coordinate and provide professional development as needed.
- Support and develop strategies to improve academic performance of subgroups, achieve A.Y.P. and maintain state performance targets.
- Provide staff development and coaching related to school/organizational change and transformational leadership.
- Analyze summative data, CST, CELDT movement analysis. School wide, by grade level, determine programmatic strengths and weaknesses.
- Identify high leverage California content standards related to CST performance school wide and at grade level in ELA and Math.
- Develop grade level and classroom level student performance profiles.
- Identify subgroups performance gaps, set achievement targets in ELA, Math and ELD movement.
- Coach, facilitate and monitor the use of short term SMART Goals using formative data such as benchmark assessments, embedded curriculum assessments, Curriculum Associates, and ADEPT to set rigorous and appropriate learning targets.
- Coach grade level teams, Principal, coaches, in use of data analysis, protocols to identify specific student needs and determine appropriate interventions and differentiated support.
- Identify instructional strategies most likely to accelerate growth for strategic and benchmark students in ELA and math.
- Identify instructional strategies that increase the probably of EL learners attaining proficiency level on CST using data.
- Develop and monitor key performance indicators on a school-wide protocol for reporting school-wide progress to Leadership Council, AGT and other stake holders.

D. Compensation

Under the terms of this agreement, Riverview Middle School agrees to pay Alameda County Office of Education \$50,000 for completion of above stated services. To be paid in full on or before July 31, 2010. This is equivalent to 50 days per year for services delivered on site and consultation as needed.

E. Hold Harmless Agreement

ACOE agrees to hold harmless, indemnify and defend Riverview Middle School and its officers, agents and employees from any and all claims and losses accruing or resulting from injury, damage or death of any person, firm or corporation in connection with its performance of this agreement. Riverview Middle School agrees to hold harmless, indemnify and defend ACOE and its officers, agents and employees from any and all claims and losses accruing or resulting from injury, damage or death of any persons, firm or corporation in connection with its performance of this Agreement.

F. Affirmative Action/Non-discrimination

ACOE shall provide services and activities under this contract that do not restrict the participation nor otherwise discriminate among participants and Staff with regard to race, color, religion, age, sex, ancestry, or national origin.

G. Assignment of Sub-Contract

ACOE shall not assign or transfer, by operation or law or otherwise, and or all of their rights, burdens, duties, or obligations, with the prior written consent of.

H. Amendment/Termination of Contract

This agreement constitutes the entire understanding of the parties and any changes shall be mutually agreed to in writing. Either party may elect to terminate this agreement. Riverview Middle School shall compensate ACOE for actual costs for services satisfactorily provided through the date of termination.

I. Waiver

No delay or omission by either party exercising any right under this agreement shall operate as a waiver of that or any other right or prevent a similar subsequent act from constituting a violation of the agreement.

J. Attorney's Fees

If any litigation is initiated to enforce or interpret this agreement, the prevailing party shall be entitled to reasonable attorney's fees.

K. Governing Law

This agreement shall be governed by the laws of the State of California.

L. Severability

In the event that any portion of this agreement is finally determined by a Court of competent jurisdiction to be invalid or unenforceable, such provision shall be deemed void and the remainder of this agreement shall continue in full force and effect.

In witness where of, the parties hereto have caused this agreement to be executed by their duly authorized representative as of the day and year first above written.

Designated Signatory
ACOE

Designated Signatory
Riverview Middle School

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke, positioned to the right of the Riverview Middle School signature line.

Date _____

Date _____



MT. DIABLO UNIFIED SCHOOL DISTRICT
RIVERVIEW MIDDLE SCHOOL
205 Pacific Avenue
Bay Point, California 94565-2995
(925) 458-3216

OFFICE OF THE
PRINCIPAL

June 3, 2010

Memo To: Fiscal Services

From: Denise Rugani, Principal
Riverview Middle School

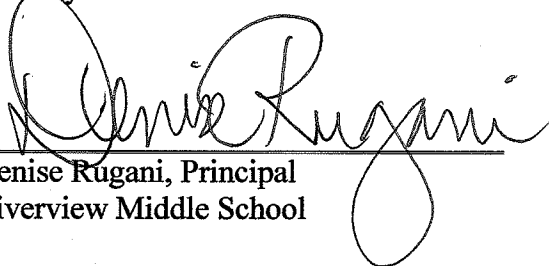
Subject: **Independent Service Agreement – Alameda County Office of Education**

Pursuant to the Independent Service Agreement/Memorandum of Understanding with Alameda County Office of Education, please charge the contract amount of \$50,000.00 as follows:

- For services provided during the months of August and September, 2010:
\$11,110.00 charged to program code 273.3081.10.5800 (QEIA SIG grant)
- For services provided during the months of October and November, 2010, and January, February, March, April and May, 2011:
\$38,890.00 charged to program code 273.3727.10.5800 (QEIA)

If you have any questions, please do not hesitate to call me on extension #5204.

Thank you.


Denise Rugani, Principal
Riverview Middle School

/dm

Request for Taxpayer Identification Number and Certification

Give form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

Name Alameda County Office of Education	
Business name, if different from above	
Check appropriate box: <input type="checkbox"/> Individual/Sole proprietor <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Other ▶ Gov. Agency <input type="checkbox"/> Exempt from backup withholding	
Address (number, street, and apt. or suite no.) 313 West Winton Ave.	Requester's name and address (optional)
City, state, and ZIP code Hayward, CA 94544	
List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I Instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN on page 3.

Social security number								

or

Employer identification number								
9	4	6	0	0	2	4	2	1

Note: If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Part II Certification

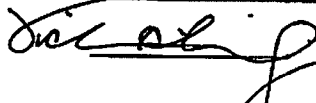
Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. person (including a U.S. resident alien).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

Sign Here

Signature of U.S. person ▶



Date ▶

5-27-2010

Purpose of Form

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

U.S. person. Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee.

Note: If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Foreign person. If you are a foreign person, use the appropriate Form W-8 (see Pub. 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the recipient has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

DISCLAIMER

The Certificate of Coverage on the reverse side of this form does not constitute a contract between the issuing entity(ies), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the coverage documents listed thereon.

ADMINISTRATOR: LICENSE # **0451271**
Keenan & Associates
 1111 Broadway, Suite 2000
 Oakland, CA 94607
 510-986-6750
 www.keenan.com

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE COVERAGE DOCUMENTS BELOW.

COVERED PARTY:
Alameda County Office of Education
Alameda County Schools Insurance Group
 313 West Winton Avenue
 Hayward CA 94544

ENTITIES AFFORDING COVERAGE:
 ENTITY A: **Northern California ReLiEF**
 ENTITY B: **Protected Insurance Program for Schools**
 ENTITY C:
 ENTITY D:
 ENTITY E:

THIS IS TO CERTIFY THAT THE COVERAGES LISTED BELOW HAVE BEEN ISSUED TO THE COVERED PARTY NAMED ABOVE FOR THE PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE COVERAGE AFFORDED HEREIN IS SUBJECT TO ALL THE TERMS AND CONDITIONS OF SUCH COVERAGE DOCUMENTS.

ENT LTR	TYPE OF COVERAGE	COVERAGE DOCUMENTS	EFFECTIVE/ EXPIRATION DATE	MEMBER RETAINED LIMIT / DEDUCTIBLE	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCURRENCE <input checked="" type="checkbox"/> GOVERNMENT CODES <input type="checkbox"/> ERRORS & OMISSIONS <input type="checkbox"/>	NCR 01710-02	7/1/2010 7/1/2011	\$ 25,000	COMBINED SINGLE LIMIT EACH OCCURRENCE \$ 2,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> HIRED AUTO <input checked="" type="checkbox"/> NON-OWNED AUTO <input checked="" type="checkbox"/> GARAGE LIABILITY <input checked="" type="checkbox"/> AUTO PHYSICAL DAMAGE	NCR 01710-02	7/1/2010 7/1/2011	\$ 25,000	COMBINED SINGLE LIMIT EACH OCCURRENCE \$ 1,000,000
A	PROPERTY <input checked="" type="checkbox"/> ALL RISK <input checked="" type="checkbox"/> EXCLUDES EARTHQUAKE & FLOOD <input type="checkbox"/> BUILDER'S RISK	NCR 01710-02	7/1/2010 7/1/2011	\$ 25,000	\$ 250,000,000 EACH OCCURRENCE
A	STUDENT PROFESSIONAL LIABILITY	NCR 01710-02	7/1/2010 7/1/2011	\$ 25,000	Included EACH OCCURRENCE
B	WORKERS COMPENSATION <input checked="" type="checkbox"/> EMPLOYERS' LIABILITY	PIPS 00217-06	7/1/2010 7/1/2011	\$	<input type="checkbox"/> WC STATUTORY LIMITS <input checked="" type="checkbox"/> OTHER \$ 1,000,000 E.L. EACH ACCIDENT
	EXCESS WORKERS COMPENSATION <input type="checkbox"/> EMPLOYERS' LIABILITY			\$	\$ 1,000,000 E.L. DISEASE - EACH EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMITS
	OTHER			\$	\$

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/RESTRICTIONS/SPECIAL PROVISIONS:
 For use of Mt. Diablo Unified School District's facilities, including Riverview Middle School, by Alameda County Office of Education for school site visitations for purposes of providing coaching support services from 7/1/2010 through 6/30/2011.
 Annual Aggregate of \$24,000,000 applies in total for all members in the layer \$4,000,000 occurrence excess of \$1,000,000

CERTIFICATE HOLDER:
Mt. Diablo Unified School District
 Attn: Marie Hill
 196 Carlotta Dr.
 Concord CA 94519

CANCELLATION.....SHOULD ANY OF THE ABOVE DESCRIBED COVERAGES BE CANCELED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING ENTITY/JPA WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE ENTITY/JPA, ITS AGENTS OR REPRESENTATIVES.


Graham Grice
 AUTHORIZED REPRESENTATIVE

ENDORSEMENT

ADDITIONAL COVERED PARTY

COVERED PARTY	COVERAGE DOCUMENT	ADMINISTRATOR
Alameda County Office of Education Alameda County Schools Insurance Group	NCR 01710-02	Keenan & Associates

Subject to all its terms, conditions, exclusions, and endorsements, such additional covered party as is afforded by the coverage document shall also apply to the following entity but only as respects to liability arising directly from the actions and activities of the covered party described under "as respects" below.

Additional Covered Party:

Mt. Diablo Unified School District
Attn: Marie Hill

196 Carlotta Dr.
Concord

CA 94519

As Respects:

For use of Mt. Diablo Unified School District's facilities, including Riverview Middle School, by Alameda County Office of Education for school site visitations for purposes of providing coaching support services from 7/1/2010 through 6/30/2011.

The Certificate Holder is included as an Additional Covered Party but only as respects to the sole negligence of Alameda County Office of Education.



Authorized Representative

Issue Date: 6/2/2010