

**INCREASE FTE  
CLASSIFIED POSITIONS  
BOARD OF EDUCATION MEETING  
TUESDAY, AUGUST 9, 2011**

| CATEGORICAL FUNDS: INCREASE POSITIONS |              |                      |                               |                |          |                |  |
|---------------------------------------|--------------|----------------------|-------------------------------|----------------|----------|----------------|--|
| ELEMENTARY                            | SCHOOL/SITE  | POSITION             | PROGRAM                       | FTE            | COST     | EFFECTIVE DATE | NOTES  |
|                                       | Strandwood   | Inst. Asst.          | Reimburse from Outside Agency | 1.0            | \$21,802 | 8/30/11        | Incumbent #26916 will be reinstated from layoff at .125 FTE.   |
|                                       |              |                      |                               |                |          |                | Creating eight (8) total positions at .125 FTE each.   |
|                                       |              | Inst. Asst.          | Reimburse from Outside Agency | .475           | \$11,986 | 8/30/11        | Incumbent #24763 will be reinstated from layoff.   |
|                                       |              | Senior Inst. Asst.   | Reimburse from Outside Agency | .475           | \$14,438 | 8/30/11        | Incumbent \$13988 will be reinstated from layoff.  |
|                                       |              | Inst. Asst.-Computer | Reimburse from Outside Agency | .10            | \$3,497  | 8/30/11        | Strandwood PTA will fund 4 hours/week of an existing 19 hr/wk. position.   |
|                                       |              | Site Tech. I         | Reimburse from Outside Agency | .2375 (10 mos) | \$11,344 | 8/17/11        | Incumbent #13685 will be reinstated from layoff.   |
|                                       | Walnut Acres | Inst. Asst.          | Reimburse from Outside Agency | 4.115          | \$97,057 | 8/30/11        | Reinstating the following positions and incumbents from layoff funded by Walnut Acres Parent Faculty Club:<br>.485 - Vacant<br>.475 - #29068<br>.4825 - #14527<br>.25 - #11717<br>.4875 - #14097<br>.4875 - #25360<br>.4825 - #21688<br>.4825 - #13157<br>.4825 - #10714 |
|                                       |              | Sr. Inst. Asst.      | Reimburse from Outside Agency | .25            | \$7,599  | 8/30/11        | Incumbent #13825 will be reinstated from layoff.   |

|                                | SCHOOL/SITE   | POSITION              | PROGRAM                            | FTE           | COST      | EFFECTIVE DATE | NOTES   |
|--------------------------------|---------------|-----------------------|------------------------------------|---------------|-----------|----------------|---|
|                                |               | Site Support Tech. II | Reimburse from Outside Agency      | .80 (10 mos)  | \$61,055  | 8/17/11        | Incumbent #11510 will be reinstated from layoff.                  |
| MIDDLE                         | Pine Hollow   | Site Tech. II         | Reimburse from Outside Agency      | .325 (10 mos) | \$14,602  | 8/17/11        | Incumbent #23526 will be reinstated from layoff.                  |
| HIGH SCHOOL                    | Mt. Diablo HS | Network Tech. I       | School & Library Improvement Grant | .40 (10 mos)  | \$22,825  | 8/17/11        | Newly created position to support the site technology department. |
| TOTAL CATEGORICAL FUNDS        |               |                       |                                    |               | \$256,461 |                |   |
| GRAND TOTAL UNRESTRICTED FUNDS |               |                       |                                    |               |           |                |   |
| GRAND TOTAL CATEGORICAL FUNDS  |               |                       |                                    |               | \$256,461 |                |   |

**REIMBURSEMENT FROM OUTSIDE AGENCY  
AGREEMENT**


This Agreement is entered into between the Strandwood PTA  
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("the Organization") and the Mt. Diablo Unified School District  
(the "District") on Aug 30, 2011 (date).

WHEREAS, the above-named Organization wishes to provide additional services for students  
at Strandwood Elementary school; and


WHEREAS, the District is required by law to employ individuals who serve in District  
programs as employees of the District;

NOW, THEREFORE, for and in consideration of the mutual promises and covenants herein  
contained, and for other good and valuable consideration, the District and the Organization have  
agreed to and do agree as follows:

1. The District shall create 0.125 FTE in the position of  
INSTRUCTIONAL ASSISTANT (IA) Classroom 2nd
2. The Organization shall reimburse the District for the total costs of the employee,  
specifically salary, health and welfare benefits, and all statutory benefits including  
retirement contributions (STRS, PERS, PARS, FICA), workers' compensation, and  
unemployment insurance. The Organization shall be responsible for salary increases  
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from 8/30/11 through 6/ /12
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Classified positions must be confirmed in advance for at least three months of  
reimbursement.***

  
\_\_\_\_\_  
Authorized Agent

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Site Principal

6-29-11  
\_\_\_\_\_  
Date

|                                       |                                     |
|---------------------------------------|-------------------------------------|
| Office Use Only:                      |                                     |
| Certificated <input type="checkbox"/> | Classified <input type="checkbox"/> |
| EE ID: _____                          | EE Name: _____                      |



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\_\_\_\_\_.
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Authorized Agent

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Date

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Site Principal

6-29-11  
Date

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EE Name: \_\_\_\_\_

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Authorized Agent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Site Principal

10-29-11  
Date

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Site Principal

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INSTRUCTIONAL ASSISTANT (IA) Art
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Authorized Agent [Signature]
Site Principal [Signature]

Date 6-29-11

Office Use Only:
Certificated \_\_\_ Classified \_\_\_
EE ID: \_\_\_ EE Name: \_\_\_

**A. Motions:**

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1. Shanna Holden moves to accept the May General PTA Minutes as written – seconded, approved
2. Rose moves to accept the report from the auditor: that she has examined the financial records of the treasurer of Strandwood PTA for the 7 month CD and find them correct.
3. Rose moves to accept the report from the auditor: that she has examined the financial records of the treasurer of Strandwood PTA for the 9 month CD and find them correct.
4. Rose moves to accept the report from the auditor: that she has examined the financial records of the treasurer of Strandwood PTA for the 12 month CD and find them correct.
5. Rose moves to accept the report from the auditor: that she has examined the financial records of the treasurer of Strandwood PTA for the Scrip Account and find them correct.
6. Rose moves to accept the report from the auditor: that she has examined the financial records of the treasurer of Strandwood PTA for the Checking Account and find them substantially correct with the following recommendations: 1. Continue to update the procedures for the auditor—including the interaction with the treasurer, and make Strandwood specific check-lists for what documents and reports that are necessary for the audit. 2. Work with the treasurer to make sure that the new finance system that we are using since 7/1/2010 (QuickBooks) generates the correct reports necessary for audits.

Rose makes a motion for \$6500 to fund art IA for 2011-2012 school year. Motion carries.

Rose makes a motion for \$7500 to fund 1/2 the computer lab IA for 2011-2012 school year. Motion carries.

Shanna makes a motion for \$8000 for 1<sup>st</sup> grade IAs and \$4000 for 2<sup>nd</sup> grade IAs to fund IA for 2011-2012 school year.

Motion amended: Lea moves to amend the motion for an additional \$2800 for the 7<sup>th</sup> needed IA, to get all 7 classes, for a total of \$14,800. Approved.

- Rose moves to release \$1500 for JSD and Communications.
- Rose moves to release to \$2000 for summer order for JSD.

7. Camilla moves to match up to prior years funding for Millennium Mile. Seconded. Approved

**B. Welcome / Start – Call to order, review of agenda**

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Martha Alexander - Welcomes and thanks for attending the meeting. 6:40p

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NOW, THEREFORE, for and in consideration of the mutual promises and covenants herein contained, and for other good and valuable consideration, the District and the Organization have agreed to and do agree as follows:

- 1. The District shall create 23750 FTE in the position of Site Tech I
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Authorized Agent signature

Date 5-17-11

Site Principal signature

Date 5-17-11

Office Use Only: Certificated \_\_\_ Classified \_\_\_ EE ID: \_\_\_ EE Name: \_\_\_\_\_

Original

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1. The District shall create 0.10 FTE in the position of  
INSTRUCTIONAL ASSISTANT (IA) Computer Lab
2. The Organization shall reimburse the District for the total costs of the employee,  
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[Signature] \_\_\_\_\_ Date \_\_\_\_\_  
Authorized Agent  
[Signature] \_\_\_\_\_ Date 6-29-11  
Site Principal

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SENIOR INSTRUCTIONAL ASSISTANT (SRIA) Science
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[Signature]  
Authorized Agent

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Date

[Signature]  
Site Principal

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Authorized Agent

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Date

  
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Site Principal

6-29-11  
\_\_\_\_\_  
Date

Office Use Only:

Certificated \_\_\_\_\_ Classified \_\_\_\_\_

EE ID: \_\_\_\_\_ EE Name: \_\_\_\_\_

**Motions:**

1. Shanna Holden moves to accept the February Minutes as written – seconded, approved
2. Lea makes a motion to approve funding for 19 hrs Science IA for next year, \$15,000, and for 19 hr Primary IA, for next year, \$11,000, and for 9 hr Site-tech-1, for next year, \$12,000. Approved.

**A. Welcome / Start – Call to order, review of agenda**

Martha Alexander - Welcomes and thanks for attending the meeting, starting at 6:36pm

**B. 4<sup>th</sup> Grade Presentation***Mrs. Baskaukas*

- Writing: multiparagraph writing: reports, responses, summaries. Transitions and topic sentences, clarity! Be more detailed in writing. Practice answering prompts to answer what the prompt asks for. Proof reading, prewriting activities. Prefixes and suffixes and how they change words. Sentence combining; subject, predicate: taking apart sentences so they can understand what they are reading.
- Cursive (5th only accepts cursive)
- Genre of writing: inform, entertain, etc.

*Mrs. McCaffrey*

- Stories: 3 extended literature books that tie in
- Geography, native Indians (*Islands of the Blue Dolphins*)
- Missions, Spanish CA, then Westward movement (*Patty Reed's Doll*)
- Goldrush (*By the Great Horn Spoon!*)
- Non fiction reading, writing responses: in social studies and reading and science. Compare and contrast. Research to write. Compare and Contrast book to movie as well.
- Railroads and then modern CA
- Field Trips: Sutter's fort and Indian museum, Sonoma mission, Petaluma Adobe, Gen. Vallejo House, John Muir house, RR museum. Sacramento old school house. Laurence Hall of Science
- Projects vary between classes: Million Dollar Project. Research Projects, lots of research and parts of projects done in class.

*Mr. Brown:*

- Science: Life: ecosystems, habitats, adaptations, Physical: weathering, geology, electricity and magnetism.
- Different approaches to narrative and non-fiction reading
- Science lab is wonderful.
- Computer lab and computer science: accelerated reader, math facts in a flash, type to learn, ed one stop, brain pop.
- Math: continuation from 3<sup>rd</sup>: really ground the 4 math fact areas in beginning of year. Then they expand on that.
- Measurement and geometry. Measurement difficult, have your kids cook! Have your kids use rulers. Algebra manipulatives continued to be used. Fractions:









**REIMBURSEMENT FROM OUTSIDE AGENCY  
AGREEMENT**

This Agreement is entered into between the WAPFC  
\_\_\_\_\_  
\_\_\_\_\_  
("the Organization") and the Mt. Diablo Unified School District  
(the "District") on 6/6/11 (date).

WHEREAS, the above-named Organization wishes to provide additional services for students  
at Walnut Acres Elementary school; and

WHEREAS, the District is required by law to employ individuals who serve in District  
programs as employees of the District;

NOW, THEREFORE, for and in consideration of the mutual promises and covenants herein  
contained, and for other good and valuable consideration, the District and the Organization have  
agreed to and do agree as follows:

1. The District shall create 0.4875 FTE in the position of  
INSTRUCTIONAL ASSISTANT (IA)

2. The Organization shall reimburse the District for the total costs of the employee,  
specifically salary, health and welfare benefits, and all statutory benefits including  
retirement contributions (STRS, PERS, PARS, FICA), workers' compensation, and  
unemployment insurance. The Organization shall be responsible for salary increases  
granted throughout the year. *The District shall invoice the Organization on a  
quarterly basis for actual costs incurred.*

3. The District shall be the employer of the individual hired pursuant to this Agreement and  
shall be solely responsible to direct the work, evaluate, and/or discipline. The  
Organization's sole involvement is reimbursement of the total cost to the District of said  
employee filling the position listed in #1 above.

4. This Agreement shall remain in effect:

from 8/30/11 through 6/14/12

5. The Organization shall only be responsible for reimbursement through the date set for  
termination of the Agreement by the District. *Funding for Certificated positions must  
be confirmed in advance for reimbursement of the entire school year. Funding for  
Classified positions must be confirmed in advance for at least three months of  
reimbursement.*

[Signature]  
Authorized Agent

6/6/11  
Date

[Signature]  
Site Principal

6/20/11  
Date

Office Use Only:  
Certificated  Classified   
EE ID: \_\_\_\_\_ EE Name: \_\_\_\_\_

**REIMBURSEMENT FROM OUTSIDE AGENCY  
AGREEMENT**

This Agreement is entered into between the Walnut Acres PFC  
\_\_\_\_\_ ("the Organization") and the Mt. Diablo Unified School District  
(the "District") on 6/16/11 (date).

WHEREAS, the above-named Organization wishes to provide additional services for students  
at Walnut Acres Elementary school; and

WHEREAS, the District is required by law to employ individuals who serve in District  
programs as employees of the District;

NOW, THEREFORE, for and in consideration of the mutual promises and covenants herein  
contained, and for other good and valuable consideration, the District and the Organization have  
agreed to and do agree as follows:

1. The District shall create 0.4825 FTE in the position of  
INSTRUCTIONAL ASSISTANT (IA)
2. The Organization shall reimburse the District for the total costs of the employee,  
specifically salary, health and welfare benefits, and all statutory benefits including  
retirement contributions (STRS, PERS, PARS, FICA), workers' compensation, and  
unemployment insurance. The Organization shall be responsible for salary increases  
granted throughout the year. ***The District shall invoice the Organization on a  
quarterly basis for actual costs incurred.***
3. The District shall be the employer of the individual hired pursuant to this Agreement and  
shall be solely responsible to direct the work, evaluate, and/or discipline. The  
Organization's sole involvement is reimbursement of the total cost to the District of said  
employee filling the position listed in #1 above.
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from 8/30/11 through 6/14/12
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termination of the Agreement by the District. ***Funding for Certificated positions must  
be confirmed in advance for reimbursement of the entire school year. Funding for  
Classified positions must be confirmed in advance for at least three months of  
reimbursement.***

Kath  
Authorized Agent

6/16/11  
Date

Cellean Dowd  
Site Principal

6/20/11  
Date

Office Use Only:

Certificated  Classified

EE ID: \_\_\_\_\_ EE Name: \_\_\_\_\_



REIMBURSEMENT FROM OUTSIDE AGENCY  
AGREEMENT

This Agreement is entered into between the WAPSU  
\_\_\_\_\_  
\_\_\_\_\_  
("the Organization") and the Mt. Diablo Unified School District  
(the "District") on 6/6/11 (date).

WHEREAS, the above-named Organization wishes to provide additional services for students  
at Walnut Acres Elementary school; and

WHEREAS, the District is required by law to employ individuals who serve in District  
programs as employees of the District;

NOW, THEREFORE, for and in consideration of the mutual promises and covenants herein  
contained, and for other good and valuable consideration, the District and the Organization have  
agreed to and do agree as follows:

1. The District shall create 0.4825 FTE in the position of  
INSTRUCTIONAL ASSISTANT (IA)
2. The Organization shall reimburse the District for the total costs of the employee,  
specifically salary, health and welfare benefits, and all statutory benefits including  
retirement contributions (STRS, PERS, PARS, FICA), workers' compensation, and  
unemployment insurance. The Organization shall be responsible for salary increases  
granted throughout the year. *The District shall invoice the Organization on a  
quarterly basis for actual costs incurred.*
3. The District shall be the employer of the individual hired pursuant to this Agreement and  
shall be solely responsible to direct the work, evaluate, and/or discipline. The  
Organization's sole involvement is reimbursement of the total cost to the District of said  
employee filling the position listed in #1 above.
4. This Agreement shall remain in effect:  
from 8/30/11 through 6/14/12
5. The Organization shall only be responsible for reimbursement through the date set for  
termination of the Agreement by the District. *Funding for Certificated positions must  
be confirmed in advance for reimbursement of the entire school year. Funding for  
Classified positions must be confirmed in advance for at least three months of  
reimbursement.*

[Signature]  
Authorized Agent

6/6/11  
Date

Caldeen Dowd  
Site Principal

6/20/11  
Date

Office Use Only:  
Certificated  Classified   
EE ID: \_\_\_\_\_ EE Name: \_\_\_\_\_

**REIMBURSEMENT FROM OUTSIDE AGENCY  
AGREEMENT**

This Agreement is entered into between the WAPC  
\_\_\_\_\_ ("the Organization") and the Mt. Diablo Unified School District  
(the "District") on 6/6/11 \_\_\_\_\_ (date).

WHEREAS, the above-named Organization wishes to provide additional services for students  
at Walnut Acres Elementary \_\_\_\_\_ school; and

WHEREAS, the District is required by law to employ individuals who serve in District  
programs as employees of the District;

NOW, THEREFORE, for and in consideration of the mutual promises and covenants herein  
contained, and for other good and valuable consideration, the District and the Organization have  
agreed to and do agree as follows:

1. The District shall create 0.4825 FTE in the position of  
INSTRUCTIONAL ASSISTANT (IA) \_\_\_\_\_.
2. The Organization shall reimburse the District for the total costs of the employee,  
specifically salary, health and welfare benefits, and all statutory benefits including  
retirement contributions (STRS, PERS, PARS, FICA), workers' compensation, and  
unemployment insurance. The Organization shall be responsible for salary increases  
granted throughout the year. ***The District shall invoice the Organization on a  
quarterly basis for actual costs incurred.***
3. The District shall be the employer of the individual hired pursuant to this Agreement and  
shall be solely responsible to direct the work, evaluate, and/or discipline. The  
Organization's sole involvement is reimbursement of the total cost to the District of said  
employee filling the position listed in #1 above.
4. This Agreement shall remain in effect:  
from 8/30/11 \_\_\_\_\_ through 6/14/12 \_\_\_\_\_
5. The Organization shall only be responsible for reimbursement through the date set for  
termination of the Agreement by the District. ***Funding for Certificated positions must  
be confirmed in advance for reimbursement of the entire school year. Funding for  
Classified positions must be confirmed in advance for at least three months of  
reimbursement.***

Kathleen  
Authorized Agent

6/6/11  
Date

Colleen Dowd  
Site Principal

6/20/11  
Date

Office Use Only:  
Certificated \_\_\_\_\_ Classified \_\_\_\_\_  
EE ID: \_\_\_\_\_ EE Name: \_\_\_\_\_







REIMBURSEMENT FROM OUTSIDE AGENCY AGREEMENT

This Agreement is entered into between the WCAPFC ("the Organization") and the Mt. Diablo Unified School District (the "District") on 6/16/11 (date).

WHEREAS, the above-named Organization wishes to provide additional services for students at Walnut Acres Elementary school; and

WHEREAS, the District is required by law to employ individuals who serve in District programs as employees of the District;

NOW, THEREFORE, for and in consideration of the mutual promises and covenants herein contained, and for other good and valuable consideration, the District and the Organization have agreed to and do agree as follows:

- 1. The District shall create 0.80 FTE in the position of SITE SUPPORT TECH II (SITETECH2)
2. The Organization shall reimburse the District for the total costs of the employee, specifically salary, health and welfare benefits, and all statutory benefits including retirement contributions (STRS, PERS, PARS, FICA), workers' compensation, and unemployment insurance. The Organization shall be responsible for salary increases granted throughout the year. The District shall invoice the Organization on a quarterly basis for actual costs incurred.
3. The District shall be the employer of the individual hired pursuant to this Agreement and shall be solely responsible to direct the work, evaluate, and/or discipline. The Organization's sole involvement is reimbursement of the total cost to the District of said employee filling the position listed in #1 above.
4. This Agreement shall remain in effect: from 8/30/11 through 6/14/12
5. The Organization shall only be responsible for reimbursement through the date set for termination of the Agreement by the District. Funding for Certificated positions must be confirmed in advance for reimbursement of the entire school year. Funding for Classified positions must be confirmed in advance for at least three months of reimbursement.

Authorized Agent signature and name

Date 6/16/11

Site Principal Colleen Dowd

Date 6/20/11

Office Use Only: Certificated, Classified, EE ID, EE Name

**Walnut Acres Elementary  
Parent Faculty Club  
May 17, 2011**

PFC General Meeting called to order at 7:06 PM.

**Board Members Present:**

Katherine Stahl, Nicole Padoan, Anna Saunders, Erin Jordahl, Leigh Silva, Colleen Dowd, Jill Roy, Gee Amundson, Han Mi Yoon-Wu, Terri Lindeman, Paulinne Bowen, Jane Steven (Moler), Naomi Hughes (Stanley), Lori Woodworth, Alison Brassinga, Julie Stokol, Susi Farmer, Barb Stevenson

**Non Board Members Present:**

Heather Michels, Stefanie Tomlinson, Michelle Yoshinaka, Nora Zwiengbaum, Kelly McCargar, Stephanie Dark, Meghan Pariso

**Northgate Pride: Ralph Austin and Jane Erdiakoff**

Northgate Pride is the Booster Club at Northgate. Our goal is to raise money to improve the campus. Just received approval and finalized for bleachers, which will be in by September. We are encouraging people to get involved, especially people with swimmers to get our pool project going.

Jane Erdiakoff shared that her husband started working on the field project when their kids were at Walnut Acres and were able to enjoy it while they were at Northgate. Know that many projects are here at WA too, but it's something to think about to start helping at Northgate.

It was mentioned that NG Pride can also help with site specific projects due to its good relationship with the District. The website address is [www.northgatepride.org](http://www.northgatepride.org).

**Approval of April Minutes: Nicole Padoan**

Motion by Barb Stevenson. Seconded by Jill Roy. Minutes approved.

**State of Our School:**

**State of Our School/Principal Update: Dr. Dowd**

**Assessments**

- STAR testing is complete. Similar ranking scores just came out and we are at a comparative ranking of 5 rather than 2. The similar school ranking puts schools together with similar API scores and the 5 is better than the 2 from last year.

**Climate Updates**

- The counselor survey was overwhelmingly positive. Requesting \$3,000 from PFC next year to continue this great work.
- All goals were met (except cyber-bullying workshop for parents, which will be set for the fall) for the Climate Committee.
- One more sing-out set for 6/7 at 9:45 AM with a diversity theme to support Diversity Week.
- Leadership students from Foothill visited to support the 5<sup>th</sup> graders transition to Foothill. They talked to the 5<sup>th</sup> graders about resolving conflict and had lunch with them.

- Open House Festival is approaching on 5/26 from 5:30-8:00. You can visit special rooms from 7:00-8:00 including the 21<sup>st</sup> Century room in A-1.

#### Teacher Shifts

- Ms. Ireland is moving to Kindergarten
- Ms. Hubauer is moving to 3<sup>rd</sup> grade
- Mrs. Scudero will start the year with us and then we'll have a substitute that she works with from home.

#### Innovation Updates

- Taking pieces of money from various pots and ordering laptops so we can try some 1:1 computing in classrooms. Hope to have a COW for next year.
- Now developing goals for the next school year.
- Visit A-1 to learn about how the 21<sup>st</sup> Century Learning shift is important, what that means for learners and how we are going about it here at WA.

#### Strategic Planning Update

- Attend a meeting to provide your input on the Districts draft plan (dates on website)
- 2 ideas on draft plan that could heavily impact us – autonomy for high-performing schools and 21<sup>st</sup> Century learning focus
- The meetings are a simple process....listen and put post-it ideas on each posted standard.
  - Both Strategic Plan and Budget meetings have given everyone a chance to give input, share concerns and offer solutions. Every site team is to rank recommendations from these meetings.

#### Teacher Reports: Jill Roy

Kindergarten – Have the Heather Farms fieldtrip this week. Had the play last week. A lot of fun. Everyone is getting ready for Open House.

1<sup>st</sup> Grade – Had Clayton Pumpkin farm last week.

Thanks to everyone for a great Teacher Appreciation week!

#### Teacher Reports: Doug Grebe

3<sup>rd</sup> Grade – Headed to Rock City and getting ready for Open House.

4<sup>th</sup> Grade – Off to mission fieldtrips and doing California projects

5<sup>th</sup> Grade – Getting ready for Open House and two 5<sup>th</sup> grade teachers are on the report card committee.

#### Committee Reports:

Katherine shared information about the state of schools:

- Article from PTA about School Finance 101 written by the Contra Costa County Office of Education. This article can be found on the WA website under "news in education" tab.
  - The Gov. Brown May revised budget: if taxes don't get extended, this will cut \$800 per student. Best case scenario is that only \$350 per student will get cut.
  - In 1978, CA was in the top 5 states in per student spending. We are now 49<sup>th</sup>.
  - Huger portion of school funding comes from the state.
  - Cut \$20 billion in education over the last 3 years

- Predict it will be 2015 until any semblance of a recovery
- K-12 Deferrals – state says giving Districts money but doesn't give it to them on time. Won't get until the following year.
- PAC meetings give a lot of information and anyone can attend. Meeting dates are on the WA website.
- We all need to be aware of what's happening.

### **Kick Off: Nicole Padoan, Katherine Stahl**

Working hard on new All in One Form. A big change will be that the PFC will start publicly thanking our donors. Acknowledgment will be to anyone that gives any amount. The goal is 100% participation at any level. The recommended amount is still \$350 per child. Payment methods are still the same. We have an amazing school, but we always want better for our kids. Getting there is sometimes uncomfortable but we do it for the kids.

Katherine reviewed that the PFC spends \$455 per child. Further details about how the PFC spends it's money can be found at <http://www.walnutacrespfc.org/news/pfc-president-s-message> .

Kick-Off will be similar to past years. Small changes will be made to set-up. The goal is to have Kick-Off information live on the WA website the last day of school. Went over what went worked and what didn't work last year. As a result, we're going to take an hour off of the total time. Forms have been sent to committees about what they want on the website.

### **Auction: Fran Doggett**

The date for next year's Auction is Friday, March 17<sup>th</sup> at Boundary Oaks. The theme will be "Prom". The core team is going to be back, but we are still looking for helpers. Would love to have a group shadowing this year so next year will be easier.

### **Action Items**

#### **1. Proposed 2011-12 Budget**

- Went over details last month. A few highlights to note:
  - Raised Auction and WAEF to better reflect actuals.
  - Brought back some Technology because we were able to take out money from Instructional Supplies because of Fund-a-Need.
- Changed from last month:
  - Reduced Teacher Allotment because there will be one less class next year
  - Raised PEP expense because the cost of training was raised
- 1<sup>st</sup> priority needs made budget, the rest of the expenses are coming from Strategic Funding (savings)
- There is \$77,644 in unallocated funds on the Balance Sheet. Proposing to spend \$72,890 of it, which will leave a balance of \$4,754.
- At the end of this year, will have made money and all net income will become unallocated. The current forecast for this net income is \$70,000.
  - Golf maybe didn't make budget, so may change forecast a bit.
- May have to change budget in August based on the District budget, if it's anything the PFC can help with.

**Motion to approve 2011-12 Budget as presented, which includes all or partial funding of all current K-5 Aide positions, the Literacy Aide position, the Site Tech II position, the Vocal Music position, and the Reading/ELD teacher position– Gee Amundson. Seconded by Jill Roy.**

Floor open for discussion.

Motion passed. 2011-12 Budget approved by majority.

Motion to approve Unallocated Strategic planning funds as presented, which includes funding of all or the balance of K-5 Aide positions, the Literacy Aide position, the Site Tech II position, the Vocal Music position, the Reading/ELD teacher position, and student support services specialist. – Fran Doggett. Seconded by Jane Stevens (Moler).

Floor open for discussion.

Motion passed. Allocation of Strategic Planning funds approved by majority.

## **2. Proposed 2011-12 PFC Slate**

Motion to approve 2011-12 PFC Slate as presented – Barb Stevenson. Seconded by Lori Woodworth.

Floor open for discussion.

Motion passed. 2011-12 PFC Slate is approved by majority.

Motion to approve holding more than one job or holding a job more than two years for the following people: Melanie Kracht, Traci Olson, Leigh Silva, Kerrie Barry, Alison Brassinga, Julie Chesnutt, Amy Golan, Amy Hiatt, Lori Woodworth.

Stephanie Dark. Seconded by Han Mi Yoon-Wu.

Floor open for discussion.

Motion passed. The above listed people are approved to hold more than one job or hold the same job for more than two years by the majority.

## **3. Amend Bylaws**

- Having a Co-Treasurer position. The wording is being changed so we could have 1 or 2 treasurers as needed. Complete wording is attached separately.

Motion to vote to amend as shown in meeting, "Articles of Association" (Bylaws) Article IV, Sections 1, 2, 7 and 7A to reflect Co-Treasurer positions as listed on 2011-12 Board – Jill Roy. Seconded by Stephanie Dark.

Floor open for discussion.

Motion passed. The amended by-laws are approved by the majority.

## **4. Calendar**

- STAR test is a window and will reflect our chosen 2 weeks when picked
- Furlough days are negotiations between unions and talks will most likely not happen during the summer, so cannot reflect any furlough days at this time.
- The calendar will get put up on the WA site.
- The calendar is not an item that needs a vote.

## **Executive Committee Reports:**

### **President: Katherine Stahl**

Thank you to everyone! Especially to the Nominating committee for a great group for next year. Thanks to the Golf chairs. A huge thank you to Teacher Appreciation for a great year and

especially this week. Thanks to Community Service. The books will be dropped off this week. A pre-thank you to Open House and thanks for Yearbook – it will be fabulous.

**Treasurer: Erin Jordahl**

Review of current financials:

**P&L –**

**Income -**

- Golf – Paid most expenses, but have not made deposits. Estimating to earn about \$5,000.

**Expenses –**

- Campus Support – no changes since April
- Curriculum Support – no changes
- Staff – not billed since December
- Teacher Allotments – Only \$1,090 out of \$9,900 budgeted has been spent.

**Balance Sheet -**

Allocated Strategic Funds will go towards salaries. Have \$77,644 unallocated that we voted on for the 2011-12 budget

**Introduction of 2011-12 Executive Committee: Katherine Stahl**

Good bye to Erin! She has revolutionized so many things and always wants to do things the right way. We will miss you!

Welcome to Terri and Susi!

Terri Lindeman began taking notes as the new Secretary.

**Input Session: Nicole Padoan**

One 2011-2012 PFC Objective is to continue to strengthen partnership between parents, staff, and students. All present at tonight's meeting participated in a brainstorm session. Everyone read an excerpt from "Involvement or Engagement" from Educational Leadership, May 2011. After the content was discussed in pairs, each person walked around the room and placed post-it notes on posters with their thoughts. Then everyone got the chance to read all the responses. Nicole ended by revealing that we had just participated in some 21st century learning objectives: creativity/choice, collaboration, critical thinking, communication, content mastery, global citizenship.

**Old Business:** none

**New Business:** none

Meeting adjourned by Katherine Stahl at 9:15 PM. Happy Summer!

**Next Meeting:**

**Wednesday, August 24<sup>th</sup>, 2011 at 7:00 PM**  
**Ygnacio Valley Library**

***Respectfully Submitted,***

***Anna Saunders, PFC Secretary 2010-2011***  
***Terri Lindeman, PFC Secretary 2011-2012***



PERSONNEL SERVICES  
JUL 20 2011  
MDUSD

REIMBURSEMENT FROM OUTSIDE AGENCY  
AGREEMENT

This Agreement is entered into between the Pine Hollow PTSA  
(the "Organization") and the Mt. Diablo Unified School District  
(the "District") on 8/29/11 (date).

WHEREAS, the above-named Organization wishes to provide additional services for students  
at Pine Hollow school; and

WHEREAS, the District is required by law to employ individuals who serve in District  
programs as employees of the District;

NOW, THEREFORE, for and in consideration of the mutual promises and covenants herein  
contained, and for other good and valuable consideration, the District and the Organization have  
agreed to and do agree as follows:

1. The District shall create 0.325 FTE in the position of Site Tech II
2. The Organization shall reimburse the District for the total costs of the employee,  
specifically salary, health and welfare benefits, and all statutory benefits including  
retirement contributions (STRS, PERS, PARS, FICA), workers' compensation, and  
unemployment insurance. The Organization shall be responsible for salary increases  
granted throughout the year. *The District shall invoice the Organization on a  
quarterly basis for actual costs incurred.*
3. The District shall be the employer of the individual hired pursuant to this Agreement and  
shall be solely responsible to direct the work, evaluate, and/or discipline. The  
Organization's sole involvement is reimbursement of the total cost to the District of said  
employee filling the position listed in #1 above.
4. This Agreement shall remain in effect:  
from 8/29/11 through 6/15/12
5. The Organization shall only be responsible for reimbursement through the date set for  
termination of the Agreement by the District. *Funding for Certificated positions must  
be confirmed in advance for reimbursement of the entire school year. Funding for  
Classified positions must be confirmed in advance for at least three months of  
reimbursement.*

Deanne Carlson Date 6/29/11  
Authorized Agent  
Shelley D. Bair Date 6/29/11  
Site Principal

Office Use Only:  
Certificated  Classified   
EE ID: \_\_\_\_\_ EE Name: \_\_\_\_\_

PINE HOLLOW MIDDLE SCHOOL  
PTSA GENERAL MEETING MINUTES  
March 16, 2011

- I. Call to order 7:04
  - a. President welcome
  - b. Pledge of Allegiance was led by Deanne Carlson
  - c. Introductions were made of the board
  
- II. Meeting Minutes
  - a. Review and approve minutes from Jan 19<sup>th</sup> meeting. Deanne made a motion to approve minutes as is, Jamie seconded the vote. Motion passes.
  
- III. Committee Reports
  - a. **Treasurer:** Jamie Vincent  
Reviewed balance sheet \$36,310.72  
Ratify checks written 1168-1178  
Jamie made a motion to ratify the checks 1168-1178, Jim Leist seconded the vote, motion passes.  
Profit and loss was covered. Need to add Holiday boutique money into Income.
  - b. **Fundraising:** Gina Carbone and Dee Coghlan  
Made \$1079 net from catalog sales. Fundraising was not happy with vendor.
  - c. **Communications:** Jim Leist  
Eblast went out. We received 2 new email addresses. Jessica Sprague will send additional emails to Jim.  
Shelley Bain was emailed past eblast to go up on website.  
Can we have a home-link as a link on our website? Shelley will look into.
  - d. **Box Tops, eScrip, Campbell Soup Labels:** Kelley King  
Box tops accepted all for \$108.20, we will receive check in April. E-labels for education and Safeway club card will help. \$3920  
Escrip Jan-Dec net \$1885.75, this is minus the service charge. Earlier minutes were overstated because it included the charges.  
Kelley asked Jamie to get total deposits of Escrip this year.  
*Can we bring a computer out during open house? Have people sign up during the Open House.*
  - e. **Parent Advisory Council:** Moira Anwar  
PAC meeting went over budget scenario. Trying to get tax increase passed. She is asking for parents' participation.
  - f. **Wranglers:** Jessica Sprague- talent show going on now.
  
- IV. Old Business
  - a. **Nominations Committee** - Moira reported that Vixen was a 'no', and have not received any interest for executive VP. Fliers are going out to 5th grade parents.
  - b. **IRS Taxes Status** - taxes are done. The last 2 years are complete.  
Need to approve the audit for July 2010-Dec 2010

V. New business

- a. **School Request for lunch-time activities** – need ping pong balls, sidewalk chalk, bouncy balls, bigger balls, board games. Put in eblast.

Noted: ping pong balls cheap at Sports Authority.

Send home fliers to 6th grade parents asking for donations for chalk and games.

- b. **Pine Hollows Got Talent Show** – practice has been going well. Wish more were involved. Have 15 acts. Looking at a banner that can be kept for ongoing use. Rehearsals are on Mondays. They would like an adult to MC.

If diagram is done on how to set up chairs they can give to Shelley and she will have them set up. They already have \$200 budgeted. Email will be sent to Shelley and she will have signs made for school.

- c. **Spring Book Fair during open house** – need volunteers, Moira will send out request. Deanne will do school work request. Italian theme Open House, May 18<sup>th</sup>.
- d. **Site technician for 2011-2012 school year** – need to have in minutes that we the have money & are budgeting for the District to continue paperwork to keep Harry as our Site Technician. Deanne Carlson made a motion to have \$15,000 in budget for 2011-2012 school year for site technician. Jessica Sprague seconded, motion passes.
- e. **Date Change for May General Election Meeting** – due to Open House being on May 18<sup>th</sup>, we need to change the date for the General Election meeting. Deanne Carlson made a motion to change next General meeting to May 11th. Tawnya Martinez, seconded the vote, motion passes.

VI. Principals Report: Shelley Bain

6th grade dance this week. March 18. 2:45-4:30 in multipurpose room. Leadership class arranges the chaperones. Tickets were sold through today. CST testing is the first week of May.

VII. Open Discussion: A 7<sup>th</sup> grade student raised concerns about the **decrease in time that the library is open**. Librarian is only here on Tuesdays and Thursdays at lunch.

**Parents are asking for more electives in school.** Mrs. Bain said the change from a 6 to a 7 period day needs to be changed by teachers. They would have to vote by May 1 and approve. More time in class per period benefits the children's learning. This is done by having fewer classes. Wednesday start time change last year was based off pros and cons of the district schedule. It is a teacher group process.

~~Not enough sections to offer an A period - to be available before school.~~

VIII. Adjournment at 8:12 pm.

Upcoming meetings:

General meeting May 11th at 7pm in library