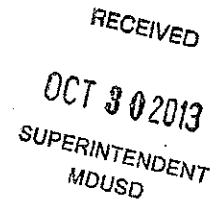
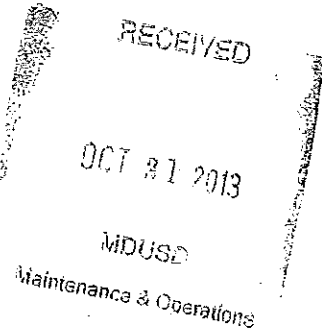




October 22, 2013

Cheryl Hansen, President, and  
Mt. Diablo USD Board of Trustees  
Mt. Diablo Unified School District  
1936 Carlotta Drive  
Concord, CA 94519



Dear Board President Hansen and Board of Trustees:

I would like to thank the Mt. Diablo Unified School District for its cooperation and thoroughness in conducting the required review of instructional materials and facilities for schools identified in the Williams Settlement, for providing the required information within the timelines, and for meeting the compliance requirements of the Williams Settlement Site Visits.

Enclosed is the annual report on the schools identified in the Williams Settlement within your school district for fiscal year 2013-2014. California Education Code section 1240(c)(2)(B) requires that schools identified in the Williams Settlement in our county be visited within the first four weeks of school, that noted areas be reviewed, and that a report be submitted to you and your governing board for inclusion at a regularly scheduled November board meeting. A complete report on all the Williams visitations in Contra Costa County has also been submitted to the County Board of Education as required by law.

This report contains the results of the Contra Costa County Office of Education (CCCOE) visits of the following schools:

- Bel Air Elementary on September 18, 2013
- Cambridge Elementary on September 16, 2013
- Fair Oaks Elementary on September 16, 2013
- Meadow Homes Elementary on September 24, 2013
- Rio Vista Elementary on September 17, 2013
- Shore Acres Elementary on September 17, 2013
- Sun Terrace Elementary on September 18, 2013
- Westwood Elementary on September 24, 2013
- Wren Avenue Elementary on September 24, 2013
- Ygnacio Valley Elementary on September 24, 2013
- El Dorado Middle School on September 23, 2013

- 
- Oak Grove Middle on September 16, 2013
  - Riverview Middle on September 19, 2013
  - Mt. Diablo High on September 19, 2013
  - Ygnacio Valley High on September 20, 2013

I have attached further documentation for your review; however, the following are some highlights from the report:

*Instructional Materials:*

There were sufficient, district adopted, standards-aligned textbooks or instructional materials visible and/or documented in all classrooms visited.

*School Facilities:*

There are no facility conditions that “pose an emergency or urgent threat to the health or safety of pupils or staff.” Attached, however, is a listing of areas the CCCOE Williams Settlement Visitation Team recommended should receive attention in a timely manner.

*School Accountability Report Card (SARC):*

The schools’ SARCs indicated that there were no instructional material insufficiencies, yet a few outstanding facility needs that were slated to be repaired.

*Teacher Misassignments and Teacher Vacancies:*

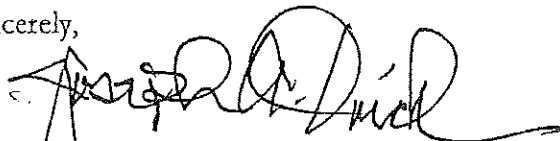
Based on last year’s report to CCTC, all misassignments were cleared in the 2012-13 school year. Subsequent quarterly reports will include any misassignments and vacancies identified in the current year.

*Uniform Complaints:*

None were reported to the CCCOE during this time period.

I very much appreciate the support of the Mt. Diablo Unified School District’s board of trustees, the district administration, and especially the staff of the schools that were visited so that the directives of the Williams Settlement could be implemented. A common goal for all of us is to ensure that each of our students has the necessary materials to learn, a safe place to study, and qualified teachers. Thank you for the work you have done for the students of your district.

Sincerely,



Joseph A. Ovick, Ed.D.  
Superintendent of Schools  
Contra Costa County

# Williams Visit Report

School: Riverview Middle School

Visit Date: 09/19/2013

## Facility Notes:

1. Interior Surfaces
  - a. Room 405 – Tall cabinet needs anchoring
  - b. Room 409 – Tall cabinets need anchoring
2. Overall Cleanliness
  - a. Gym RR Girls – Bad odor
  - b. Girls Locker – Bad odor
3. Electrical
  - a. Room 415 – Lamps out
4. Restrooms
  - a. Gym RR Girls – Loose toilet seats
5. Structural Damage
  - a. Grounds – Uneven holey, asphalt and concrete walkways throughout entire campus. Serious tripping hazards.
6. Playground/School Grounds
  - a. Grounds – Large dirt areas causing dirty conditions on walkways and constant dirty flooring in school.
7. Overall Rating: GOOD

# Williams Visit Report

School: Oak Grove Middle School

Visit Date: 09/16/2013

## Facility Notes:

1. Interior Surfaces
  - a. D-Wing Boys Restroom – Paint in disrepair. Damaged floor, ceiling and wall tiles.
  - b. D-Wing Girls Restroom – Paint in disrepair. Damaged floor, ceiling and wall tiles.
  - c. Main Gym – Damaged vinyl on wall padding
  - d. C-6 – Overhead Storage issue – earthquake hazard
  - e. F-9 – Exterior Stucco Ceiling damage in front of D-9
2. Overall Cleanliness
  - a. D-Wing Boys Restroom – Dirty floors and fixtures, cleanliness issue. Strong Odor.
  - b. D-Wing Girls Restroom – Dirty floors and fixtures, cleanliness issue. Strong Odor.
  - c. E-3 – Overhead storage issues – earthquake hazard, dirty carpet
  - d. E-4 – Dirty carpets
3. Pest/Vermin Infestation
  - a. A-Wing Exterior Corridor – Gophers in front of A-6/7/8
4. Electrical
  - a. Multiple locations – Cord management issues
5. Restrooms
  - a. D-Wing Boys Restroom – Leak at two Sloan valves
  - b. D-Wing Girls Restroom – Leak at two Sloan valves
6. Fire Safety
  - a. E-3 – General classroom clutter needs cleanup
  - b. E-4 – Counter/Classroom clutter needs cleanup

# Williams Visit Report

School: El Dorado Middle School

Visit Date: 09/23/2013

## Facility Notes:

1. Interior Surfaces
  - a. F-2 – Blinds are damaged; Entry mats are worn
  - b. F-3 – Blinds are damaged; Entry mats are worn
  - c. F-4 – Entry mats are worn
  - d. Pod Building – Cabinet needs to be secured
  - e. Gym – Paint in disrepair
  - f. E-3 – Cabinet needs to be secured
  - g. C-1 – Counter tops and trim are worn
  - h. C-7 – Counter tops and trim are worn
  
2. Overall Cleanliness
  - a. Multi Purpose Boys Restroom – Cleanliness issue
  - b. Boys Restroom Building A – Cleanliness issue related to old sloan valves and toilet fixtures
  - c. Girls Restroom Building A – Cleanliness issue related to old sloan valves and toilet fixtures
  
3. Pest/Vermin Infestation
  - a. A Building – Eastern starlings are nesting in pipes – removal required
  
4. Electrical
  - a. Multi Purpose room – Lights out
  - b. SHOP Building – Exposed conduits/ wires
  - c. F-2 – Cord management needed
  - d. F-3 – Cord management needed
  - e. Pod Building – Exterior light covers are damaged
  - f. Blacktop Restroom Building – Exterior light covers are damaged
  
5. Restrooms
  - a. Multi Purpose Girls Restroom – Soap dispenser needs to be repaired; Toilet is removed to modify space
  - b. Boys Blacktop Restroom – Soap dispenser is missing

# Williams Visit Report

School: Ygnacio Valley High School

Visit Date: 09/20/2013

## Facility Notes:

### 1. Mech/HVAC

- a. 100 Building – Vents in hallways are dirty
- b. Room 307 – HVAC issue identified by staff
- c. Room 511 – Noise in HVAC vent system reported by staff

### 2. Interior Surfaces

- a. 200 Building – Excessive staples in walls – protruding creating injury potential
- b. Boys Locker room – Tile at rear exit is damaged
- c. Girls Locker room – Storage issues
- d. 400 Building – Paint in disrepair
- e. Special Needs Restroom – Storage Issues
- f. Room 402 – Cabinets need to be secured
- g. Room 405 – Overhead storage – Earthquake hazard; Cabinets need to be secured; Staples in wood; cabinets blocking HVAC access
- h. Room 4-6 – Overhead storage – Earthquake hazard; Cabinets need to be secured
- i. Room 407 - Overhead storage – Earthquake hazard
- j. Room 408 – Overhead storage – Earthquake hazard
- k. Room 410 – Overhead storage – Earthquake hazard
- l. Room 411 – Overhead storage – Earthquake hazard; Cabinets need to be secured
- m. Library – Clutter/ shelving, boxes creating access and egress issues.
- n. Room 305 – Curtains are damaged; Cabinets need to be secured
- o. Room 307 – Overhead storage – Earthquake hazard
- p. Room 309 – Overhead storage – Earthquake hazard
- q. Room 507 – Damaged wallpaper needs repair
- r. Room 509 – Cabinet needs to be secured
- s. Room 512 – Curtain and wallpaper need repair; Cabinet needs to be secured
- t. 600 Building – Paint in disrepair
- u. Room 601 – Baseboard in back of classroom needs repair

## Williams Visit Report

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8. Playground/School Grounds
  - a. Baseball/Football fields – Weeds, debris in passive areas; irrigated areas need better maintenance
  - b. Basketball courts – Damaged nets are missing; Backboards paint in disrepair
  
9. Windows/Doors/Gates/Fences
  - a. Multi purpose room – Leaking hydraulic door closure
  - b. Gym Boys Restroom – Door closer is missing
  
10. Overall Rating: FAIR

# Williams Visit Report

School: Mount Diablo High School

Visit Date: 09/19/2013

## Facility Notes:

1. Mech/HVAC
  - a. Commercial room 12 – HVAC is inoperable
  
2. Sewer
  - a. Art/ Career Building – Waste line break in front of main entry
  
3. Interior Surfaces
  - a. Art/ Career Building – Paint in disrepair in hallways
  - b. A-9 – Overhead Storage – Earthquake hazard; Damaged blinds; Paint in disrepair; Loose ceiling tiles need repair, Clutter
  - c. A-12 – Unsecured cabinet needs repair
  - d. A-14 – Loose and missing ceiling tiles need repair
  - e. A-15 – Unsecured cabinet and unsecured white boards needs to be repaired
  - f. Academic Building – Paint in disrepair
  - g. Academic room 53 – Ceiling tiles need repair
  - h. Academic room 61 – Pencil sharpener cover is missing
  - i. Commercial Building – Interior paint surfaces worn
  - j. Commercial Room 5 – Damaged blinds need repair
  - k. Commercial room 12 – Damaged blinds need repair
  - l. English room 1 – Pencil sharpener cover is missing; Damaged blinds need repair
  - m. English room 2 – Ceiling tile needs repair; Overhead storage – earthquake hazard; Cabinets need to be secured
  - n. English room 3 – Cabinets need to be secured to wall
  - o. English room 4 – Cabinets need to be secured to wall
  - p. English room 5 – Paint in disrepair
  - q. Science Building – Paint surfaces worn
  - r. Kramer Gym – Holes in the wall
  - s. Science Lab 3 – Overhead storage – Earthquake hazard
  
4. Overall Cleanliness
  - X a. Academic Building – Stairwells are dusty and dirty
  - X b. English Building Boys Restroom – Cleanliness around fixtures – cleanliness issue



## Williams Visit Report

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7. Sinks/Fountains
  - a. Economics Girls Restroom – Loose sink
8. Fire Safety
  - a. Kramer Gym – Four fire extinguishers are missing
9. Structural Damage
  - a. Commercial room 6 – Hole in ceiling
10. Playground/School Grounds
  - a. Main Quad Area/Stage – Tree is missing; Ornamental cast iron covers offset – Trip/fall hazard
  - b. English Building – Debris in exterior basement stairwell
  - x c. Football field – Weeds and litter
  - d. Basketball Courts – Nets are missing; Backboards in disrepair – paint issue.
11. Windows/Doors/Gates/Fences
  - a. Art/ Career Building – Broken window
  - b. Kramer Gym – Two doors egress sticks
12. Overall Rating: FAIR

## Williams Visit Report

School: Ygnacio Valley Elementary School

Visit Date: 09/24/2013

### Facility Notes:

1. Restrooms
  - a. Boys Bathroom Playground – Metal piece is hanging under water fountain
  - b. Girls Bathroom Playground – Toilet seat cover holders on stall 1, stall 2 and stall 3 are broken
2. Overall Rating: GOOD

## Williams Visit Report

School: Wren Avenue Elementary School

Visit Date: 09/24/2013

### Facility Notes:

1. Interior Surfaces
  - a. Walkway – Paint in walkway in front of rooms 9 and 10 is peeling
  - b. Boys Bathroom Center – Paint above urinals is peeling
  - c. Girls Bathroom Center – Paint is peeling
2. Electrical
  - a. Girls Bathroom Center – Light cover is missing
3. Restrooms
  - a. Multi use room Bathroom – Faucet in front of girls' bathroom is dripping
4. Playground/School Grounds
  - a. Field – Gopher holes along fencing
5. Overall Rating: GOOD

# Williams Visit Report

School: Westwood Elementary School

Visit Date: 09/24/2013

## Facility Notes:

1. Electrical
  - a. Room A-6 – Light covers in boys and girls bathrooms are missing
  - b. Room C-6 – One light out
  - c. Room E-4 – Electric cord needs a cover
  - d. Boys Bathroom next to D-5 – Light covers in boys bathroom are missing
  - e. Girls Bathroom next to D-5 – One light cover in girls bathroom is missing
  - f. Boys Bathroom next to Special Ed – One light out
2. Restrooms
  - a. Boys Bathroom next to Special Ed – One faucet is loose
3. Sinks/Fountains
  - a. Room E-2 – Water fountain on sink has no water pressure
4. Playground/School Grounds
  - a. Field – Water draining
5. Overall Rating: GOOD

# Williams Visit Report

School: Sun Terrace Elementary School

Visit Date: 09/18/2013

## Facility Notes:

1. Electrical
  - a. Room D-3 – Light covers are loose
  - b. Library – Light out
2. Hazardous Materials
  - a. Room K-2 – Chemicals under sink
3. Roofs
  - a. Room B-2 – Falling ceiling tiles
  - b. Storage Room K-2 – Ceiling tiles coming down in Storage room
4. Playground/School Grounds
  - a. K Playground – Fire engine play structure has broken plastic. Play structure has been comprised and safety should be a concern.
5. Overall Rating: GOOD.

# Williams Visit Report

School: Shore Acres Elementary School

Visit Date: 09/17/2013

## Facility Notes:

1. Interior Surfaces
  - a. Computer Lab – Loose floor board by door and back of room.  
Computer wires trip/fall hazard.
2. Electrical
  - a. Library – Light out
  - b. Cafeteria – Light out
3. Restrooms
  - a. Girls Restroom – Toilet seat missing in second stall.
4. Sinks/Fountains
  - a. Water fountain – Low flow
5. Overall Rating: GOOD

# Williams Visit Report

School: Rio Vista Elementary School

Visit Date: 09/17/2013

## Facility Notes:

1. Interior Surfaces
  - a. Room B-7 – Loose ceiling tile
  - b. Student bathroom office – Loose ceiling tile
2. Electrical
  - a. Room A-6 – 2 lights out
  - b. Kinder room – Light out
  - c. Cafeteria – 2 lights out
3. Restrooms
  - a. Computer room bathroom – Hot water does not turn on
  - b. Boys bathroom – Trip Hazard in stall
  - c. Boys bathroom by garden – Broken light cover
  - d. Girls bathroom by garden – Missing faucet top
4. Hazardous Materials
  - a. Room A-6 – Cleaning products under sink
  - b. Room B-7 – Cleaning products under sink
5. Windows/Doors/Gates/Fences
  - a. Kinder Playground – Gate leading to street is not secure
6. Overall Rating: GOOD

# Williams Visit Report

School: Meadow Homes Elementary School

Visit Date: 09/24/2013

## Facility Notes:

1. Interior Surfaces
  - a. Room 14 – Four boxes are stacked high on top of back cabinets - Earthquake hazard
2. Electrical
  - a. Cafeteria – One light out
3. Restrooms
  - a. Room 14 – Lower drain is missing a cover
  - b. 5<sup>th</sup> grade Bathroom – Two toilet seats are loose; one soap dispenser does not work
  - c. 3<sup>rd</sup> grade Bathrooms – Middle toilet seat is loose; soap dispensers do not work
4. Playground/School Grounds
  - a. Playgrounds – There is a stump in play area – Tripping hazard
5. Overall Rating: GOOD



# Williams Visit Report

School: Fair Oaks Elementary School

Visit Date: 09/16/2013

Facility Notes:

1. Overall Rating: EXEMPLARY

# Williams Visit Report

School: Cambridge Elementary School

Visit Date: 09/16/13

## Facility Notes:

1. Interior Surfaces
  - a. Room 13 – Loose ceiling tiles
  - b. Room 26 – Cabinets lock
  - c. Cafeteria – Kitchen area needs dish drainage area, water is draining onto floor
2. Overall Cleanliness
  - a. Play Structure – Trash and overgrown weeds around play structure
3. Pest/Vermin Infestation
  - a. Back of school – Bee hive in tree in back of school, yellow caution tape is surrounding tree near walk way. Removal required.
4. Electrical
  - a. K1 – Need to secure light cover
  - b. Room 1 – Light out
  - c. Room 17 – Wires need to be covered
  - d. Library – Exposed wires missing cover
5. Restrooms
  - a. Boys Bathroom – 1 – Middle sink faucet is broken, lid to soap missing
  - b. Girls Bathroom – 1 – Soap lid missing
  - c. Boys Bathroom – 2 – Urinal not fully attached to wall, soap lid missing
  - d. Girls Bathroom – 2 – Soap lid missing
  - e. Kinder – Loose light diffuser, damaged flooring
6. Sinks/Fountains
  - a. Room 1 – Faucet leak
7. Hazardous Materials
  - a. K1 – Cleaning supplies under sink
  - b. Room 1 – Cleaning supplies under sink
8. Overall Rating: GOOD

# Williams Visit Report

School: Bel Air Elementary School

Visit Date: 09/18/2013

## Facility Notes:

1. Electrical
  - a. Music room – Lights out
  - b. Computer Lab – Light out
2. Playground/School Grounds
  - a. K Playground – Play structure - Graffiti
3. Windows/Doors/Gates/Fences
  - a. Fence by Mobile homes – Hole in fence
4. Overall Rating: GOOD

# Williams Visit Report

REVISED  
11-6-2013

School: Mount Diablo High School

Visit Date: 09/19/2013

## Facility Notes:

1. Mech/HVAC
  - a. Commercial room 12 – HVAC is inoperable - **Corrected**
2. Sewer
  - a. Art/ Career Building – Waste line break in front of main entry - **Repaired**
3. Interior Surfaces
  - a. Art/ Career Building – Paint in disrepair in hallways
  - b. A-9 – Overhead Storage – Earthquake hazard; Damaged blinds; Paint in disrepair; Loose ceiling tiles need repair, Clutter - **Repaired**
  - c. A-12 – Unsecured cabinet needs repair - **Repaired**
  - d. A-14 – Loose and missing ceiling tiles need repair - **Repaired**
  - e. A-15 – Unsecured cabinet and unsecured white boards needs to be repaired - **Repaired**
  - f. Academic Building – Paint in disrepair
  - g. Academic room 53 – Ceiling tiles need repair
  - h. Academic room 61 – Pencil sharpener cover is missing - **Repaired**
  - i. Commercial Building – Interior paint surfaces worn
  - j. Commercial Room 5 – Damaged blinds need repair
  - k. Commercial room 12 – Damaged blinds need repair
  - l. English room 1 – Pencil sharpener cover is missing; Damaged blinds need repair - **Repaired**
  - m. English room 2 – Ceiling tile needs repair; Overhead storage – earthquake hazard; Cabinets need to be secured
  - n. English room 3 – Cabinets need to be secured to wall - **Repaired**
  - o. English room 4 – Cabinets need to be secured to wall - **Repaired**
  - p. English room 5 – Paint in disrepair
  - q. Science Building – Paint surfaces worn
  - r. Kramer Gym – Holes in the wall - **Repaired**
  - s. Science Lab 3 – Overhead storage – Earthquake hazard - **Repaired**
4. Overall Cleanliness
  - a. Academic Building – Stairwells are dusty and dirty - **Repaired**

## Williams Visit Report

- b. English Building Boys Restroom – Cleanliness around fixtures – cleanliness issue - **Repaired**
  
  - c. English Building Girls Restroom – Cleanliness around fixtures – cleanliness issue
  - d. Commercial Building Boys Restroom – Cleanliness around fixtures – cleanliness issue
  - e. Commercial Buildings Girls Restroom – Cleanliness around fixtures – cleanliness issue
  - f. English Building – Cleanliness issue
5. Electrical
- a. A-9 – Cord management needed
  - b. A-14 – Two electrical conduit plates are missing
  - c. Main Quad Area/Stage – Two electrical covers at stage are missing
  - d. Academic room 53 – Cord management needed
  - e. Academic room 59 – Phone cord to junction box at front door area. Good example of cord management
  - f. Academic room 63 – Cord management needed
  - g. Commercial Building – Light covers are missing or damaged
  - h. Commercial room 8 – Cord management needed
  - i. English Building – Lights out
  - j. English room 1 – Several lights out
  - k. Science Building – Several lights out
  - l. Kramer Gym – Electrical outlet near holes in wall is damaged
  - m. A-8 – Cord management needed
  - n. Commercial room 10 – Cord management needed
  - o. Kramer Gym Girls locker – 3 electric dryers are inoperable
6. Restrooms
- a. Art Building Boys Restroom – unable to inspect due to locked door – automatic deficiency
  - b. Art Building Girls Restroom – Paper dispensers in disrepair; Closed due to Marijuana smoke. Reviewing cameras
  - c. English Building Girls Restroom – Paper dispensers are broken, seat cover dispenser needs repair.
  - d. Economics Boys Restroom – Paper dispenser in disrepair; Graffiti
  - e. Economics Girls Restroom – Sanitary dispense
  - f. Science Building Boys Restroom – Graffiti; Paper dispenser needs repair
  - g. Science Building Girls Restroom – Two paper dispensers in disrepair; Garbage can is missing

# Williams Visit Report

7. Sinks/Fountains
  - a. Economics Girls Restroom – Loose sink
8. Fire Safety
  - a. Kramer Gym – Four fire extinguishers are missing
9. Structural Damage
  - a. Commercial room 6 – Hole in ceiling - **Repaired**
10. Playground/School Grounds
  - a. Main Quad Area/Stage – Tree is missing; Ornamental cast iron covers offset – Trip/fall hazard - **Repaired**
  - b. English Building – Debris in exterior basement stairwell - **Repaired**
  - c. Football field – Weeds and litter - **Repaired**
  - d. Basketball Courts – Nets are missing; Backboards in disrepair – paint issue.
11. Windows/Doors/Gates/Fences
  - a. Art/ Career Building – Broken window - **Repaired**
  - b. Kramer Gym – Two doors egress sticks - **Repaired**
12. Overall Rating: GOOD