



June 1, 2016

**Mr. Rob Greathouse**

Interim Director, Maintenance & Operations  
Mt. Diablo Unified School District  
Contra Costa County

**Re: Proposal: Concord High School - Interim Housing (3 Buildings)**  
***PHD ref. 16-209***

Dear Mr. Greathouse:

We appreciate the opportunity to present this Proposal for Architectural and Engineering services for the installation of three portable buildings at the Concord High School.

**Scope of services (summary):**

The scope of the services is divided in 2 increments:

Increment-1 Site work

Increment-2 Engineering

The 2 Increments will include the following services:

- a) Coordinating/Directing the Civil Engineer for the preparation of the Civil drawings (Increment-1)
- b) Coordinating with the Contractor for the preparation of the site (Increment-1)
- c) The engineering for the site installation/placement of three modular classroom buildings (960-SF each) at the Concord High school site. The scope includes connecting the modular buildings to the existing electrical & Fire Alarm in addition to site work to meet compliance with the Access Code, Fire Protection District and T-24 regulations. (Increment-2)

**Architectural/Engineering phasing:**

1. Site survey / Code analysis
2. Meetings w District as needed
3. Schematic through Design Development
4. Contract Documents
5. DSA permit process
6. Bid Administration
7. Construction Administration
8. Project closeout and final paperwork

**Compensation:**

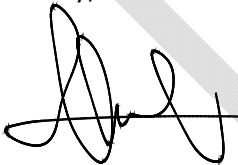
The base compensation shall be \$14,000.00 (fourteen-thousand dollars) for all services contracted for under this Proposal.

The amount of compensation shall be based upon the following percentage for each Phase contemplated under this Proposal:

40%	Schematic Design (DSA submittal)
45%	CD (DSA approval)
5 %	Bid (Start of Construction)
5 %	CA (End of Construction)
5%	DSA Certification

We hope that this proposal correctly summarizes the scope of work that you have requested. Thank you for the opportunity to work with the Mt Diablo Unified School District.

Sincerely,



Nicolo Caldera, Managing Partner  
**PHD ARCHITECTS, Inc.**