Purchase	Requisition :	# R128848	

MT. DIABLO UNIFIED SCHOOL DISTRICT

1936 Carlotta Drive Concord, CA 94519

AGREEMENT BETWEEN MT. DIABLO UNIFIED SCHOOL DISTRICT AND INDEPENDENT CONTRACTOR

Distric	THIS AGREEMENT is made this 9th day of June, 2022, by and between the Mt. Diablo Unified School (hereinafter "District") and Mindful Life Project nafter "Contractor").
	District hereby engages Contractor to render services under the terms and conditions of this Agreement.
1.	Performance of Services
	(a) Contractor agrees to perform the services described on Exhibit "A" (hereinafter "Services") on page 5 of this Agreement as an independent contractor. Contractor will determine the means, manner, method, and details of performing the Services. Contractor shall be responsible for providing the materials, tools and transportation necessary for the performance of the services. Contractor may, at Contractor's own expense, use non-District employees to perform the Services under this Agreement. Subcontractors may be used only with the written approval of the District.
	(b) Contractor represents that Contractor has the qualifications and ability to perform the Services in a professional manner, without the advice, control, or supervision of the District. Contractor shall be solely responsible for the professional performance of the services, and shall receive no assistance, direction, or control from District. Contractor shall have sole discretion and control of Contractor's services and the manner in which they are performed.
2.	<u>Compensation</u> . District agrees to compensate Contractor for the performance of the services on the following basis:
	Not to exceed \$\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\
	Check One:
	Partial Payments: Contractor shall invoice District on a monthly basis or as agreed to for all hours worked pursuant to this Agreement. Partial Payments: District shall make a payment per schedule detailed in Exhibit A. District Administrator will verify invoice indicating that all required services have been performed by each timeline. Payment in Full: Contractor shall invoice District on completion of services. District Administrator will verify invoice indicating that all required services have been performed.
	Contractor shall be responsible for all expenses incurred in association with the performance of the Services.
3.	Term and Termination. This Agreement will become effective on 8-73-72. This Agreement will terminate upon the completion of the Services or when terminated as set forth below.
	Either party may terminate this Agreement at any time by giving thirty (30) days written notice to the other party. Should either party default in the performance of this Agreement or materially breach any of its provisions, the non-breaching party may terminate this Agreement by giving written notice to the breaching

party. Termination shall be effective immediately on receipt of said notice. Upon termination of this Agreement, District will compensate Contractor only for services satisfactorily rendered to the date of termination.

4. Relationship of the Parties. Contractor enters into this Agreement as, and shall continue to be, an independent contractor. Under no circumstances shall Contractor be considered an employee of District within the meaning of any federal, state, or local law or regulation including, but not limited to, laws or regulations governing unemployment insurance, old age benefits, workers' compensation, industrial illness or accident coverage, taxes, or labor and employment in general. Under no circumstances shall Contractor look to District as his/her employer, or as a partner, agent, or principal. Contractor shall not be entitled to any benefits accorded to District's employees, including, without limitation, workers' compensation, disability insurance, vacation, or sick pay. Contractor shall be responsible for providing, at Contractor's expense, and in the Contractor's name, disability, workers' compensation or other insurance, as well as licenses and permits usual or necessary for conducting the Services hereunder.

Contractor shall pay, when and as due, any and all local, state and federal income or other taxes incurred as a result of Contractor's compensation hereunder, including estimated taxes, and shall provide District with proof of said payments upon demand.

- 5. Fingerprinting and Criminal Records Check of Contractor's Employees. Contractor shall comply with the provisions of California Education Code §45125.1 regarding the submission of fingerprints to the California Department of Justice and the completion of criminal background investigations of the contractor and/or its employees. To the extent Education Code §45125.1 is applicable, Contractor shall not permit any employee to have any contact with District pupils until such time as Contractor has verified in writing to the governing board of the District that such employee has not been convicted of a felony, as defined in Education Code §45125.1. Contractor shall provide the certification document attached hereto as Exhibit _____ prior to commencing work under this Agreement.
- 6. <u>Rules and Regulations</u>. All rules, policies, and regulations of the Mt. Diablo Unified School District Board of Education and all federal, state, and local laws, ordinances and regulations are to be observed strictly by Contractor pursuant to this Agreement.
- 7. <u>Indemnification</u>. Contractor shall hold harmless, defend and indemnify District and its officers, elected and appointed officials, employees and volunteers from and against any and all liability, loss, damage, expense, costs (including without limitation costs and fees of litigation) of every nature arising out of or in connection with Contractor's performance of work hereunder or its failure to comply with any of its obligations contained in this agreement, except such loss or damage which was caused by the sole negligence or willful misconduct of the District.
- 8. <u>Insurance</u>. Contractor shall procure and maintain for the duration of the agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder and the results of that work by the Contractor, his agents, representatives, employees or subcontractors. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the District.

Coverage shall be at least as broad as:

- 1. Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than \$2,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit (with aggregate limit no less than \$4,000,000). EXCEPTION: Contracts of less than \$7,500 need only provide general liability insurance of \$1,000,000 per occurrence.
- 2. **Automobile Liability:** ISO Form Number CA 00 01 covering any auto (Code 1), or if Contractor has no owned autos, hired, (Code 8) and non-owned autos (Code 9), with a limit no less than \$1,000,000 per accident for bodily injury and property damage.
- 3. Workers' Compensation: as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease.
- 4. Other Coverages When Applicable:

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- a. Professional Liability/Errors & Omissions Liability: \$1,000,000/occurrence, \$2,000,000/aggregate.
- b. Sexual Abuse and Molestation Coverage:
- c. Cyber Insurance:
- d. Other:

If the contractor maintains higher limits than the minimums shown above, the District requires and shall be entitled to coverage for the higher limits maintained by the contractor.

The insurance policies are to contain, or be endorsed to contain, the following provisions:

Additional Insured Status

The District, its officers, officials, employees, and volunteers are to be named as additional insured by endorsement to the Commercial General Liability policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts or equipment furnished in connection with such work or operations.

Primary Coverage

For any claims related to this contract, the Contractor's insurance coverage shall be primary insurance as respects the District, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the District, its officers, officials, employees, or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.

Notice of Cancellation

Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the District.

No waiver will be granted to eliminate the circumstances, certain insurance requirements in	URANCE REQUIREMENTS insurance requirements outlined in this contract. However, in special may be modified or waived. The following items in Insurance, Section 8, a waiver for one type of insurance does not constitute waiver for all):
Limits:	
Other:	
	signee, and the General Counsel, are <u>required</u> to waive or modify any
Superintendent or his designee	General Counsel

- 9. Ownership of Designs and Plans. Contractor agrees that all designs, plans, reports, specifications, drawings, schematics, prototypes, models, inventions and all other information and items made during the course of this Agreement and arising from the Services shall be owned by and assigned to District as its sole and exclusive property.
- 10. <u>Limitation of District Liability</u>. Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
- 11. <u>Notice</u>. Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served and received if given in writing and either personally delivered or deposited in the United States mail,

registered or certified mail, postage prepaid, return receipt required, or sent by telegram, overnight delivery service, or facsimile transmission, addressed as follows:

DISTRICT

Mt. Diablo Unified School District 1936 Carlotta Drive

Attn: Superintendent

Concord, CA 94519-1397

CONTRACTOR

Bus. Name: Mindful Life Project

Attn: Address:

JG Larochette 1001 Canal Blvd Ste. A-0

Richmond, CA 94804

Phone:

510-571-5290

Fax:

Email

ig@mindfulllifeproject.org

Tax ID #: 47-5066819

Any notice personally given or sent by telegram or facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the next business day following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

- 12. Entire Agreement of Parties. This Agreement constitutes the entire agreement between the parties and supersedes all prior discussions, negotiations and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both parties.
- 13. <u>California Law.</u> This Agreement shall be governed by and the rights, duties and obligations of the parties shall be determined and enforced in accordance with the laws of the State of California. The parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Contra Costa County, California.
- 14. Attorneys' Fees. If either party files any action or brings any proceedings against the other arising out of this Agreement, the prevailing party shall be entitled to recover, in addition to its costs of suit and damages, reasonable attorneys' fees to be fixed by the court. The "prevailing party" shall be the party who is entitled to recover its costs of suit as awarded by a court of competent jurisdiction, whether or not suit proceeds to final judgment. No sum for attorneys' fees shall be counted in calculating the amount of a judgment for purposes of determining whether a party is entitled to its costs or attorneys' fees.
- 15. Waiver. The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
- Equal Employment Opportunity. It is the policy of the District that, in connection with all work performed under 16. District agreements, there shall be no discrimination against any employee or applicant for employment because of race, color, religious creed, national origin, ancestry, marital status, sex, sexual orientation, age, disability or medical condition and therefore the Contractor agrees to comply with applicable federal and state laws. In addition, the Contractor agrees to require like compliance by all subcontractors employed on the work.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date first above written.

MT. DIABLO UNIFIED SCHOOL DISTRICT

Mindful Life Project

Name of Company/Organization or Independent Contractor/Consultant

By: Signature of Principal/Budget Administrator By:

Signature of Contractor/Consultant

8/11/2022

Catherine Ezidro, Principal Title: Print Name and Title

Title:

JG Larochette, Founder and Director

Print Name and Title

Purchase Requisition #		
Authorized and Approved by:		
Superintendent/Designee	Date	
Prior to commencement of service, sign an	d forward completed o	original contract packet to Purchasing. Meadow Homes Elementary
		model Homo Elementary
Originator's Signature	Date	Site/Department Originating this Contract
Originator's Signature Catherine Ezidro, Principal	Date	Site/Department Originating this Contract
-	Date	Site/Department Originating this Contract

Distribution
original: Purchasing with Purchase Order
copy: Contractor
copy: Accounts Payable/Fiscal
copy: Originator/Budget Administrator

EXHIBIT "A"

LIST OF SERVICES, INCLUDING DATE(S), TO BE PERFORMED BY **CONTRACTOR**

IF PARTIAL PAYMENTS ARE TO BE MADE TO CONTRACTOR ON A SCHEDULE AS INDICATED ON PAGE 1, PLEASE LIST PAYMENT SCHEDULE HERE (NOTE THAT ALL PAYMENTS ARE GENERATED FROM AN INVOICE).

See Page 8 for a description of services

EXHIBIT "B"

Contractor REQUIRED to Complete

FINGERPRINTING AND CRIMINAL BACKGROUND CHECK CERTIFICATION

- 10-			
Name	of Con	tractor:	Mindful Life Project
		e performed under the Agreement:	Mindful Community, Rise Up, family sessions, teacher sessions
		I Specific Location(s) where be performed:	Meadow Homes, various rooms around campus
Term o	of Agre	ement:	8/23/2022-5/26/2022
		Check the applicable b	ox(es) and fill in any blanks.
I	V	requirements of Education Code (E come into contact with District stude Code section 667.5(c) or a serious for the code section 667.5(c) or a section 667.5(c) or	that it has completed the criminal background check (C) section 45125.1 and that none of its employees that may dents have been convicted of a violent felony listed in Penal felony listed in Penal Code section 1192.7(c). The following mpleted fingerprinting and criminal check clearance in additional pages, as needed)
2		The Contractor hereby certifies th with pupils. (No school-site service	at its employees/subcontractors will have NO CONTACT es will be provided.)
3		fingerprint and criminal backgroun employees/subcontractors will have additional page(s) with information area to pupil areas; whether Contra- others, whether Contractor will be	qualifies for a waiver of the Department of Justice (DOJ) d investigation for the following reason: Contractor and its we LIMITED CONTACT with pupils. (Attach and sign about length of time on school grounds, proximity of work actor/its employees will be working by themselves or with the under continued monitoring/surveillance by a District of District employee) and any other factors that substantiate

Certification by Contractor

"I certify under penalty of perjury that the information provided herein is true and accurate. I further acknowledge that during the term of my Agreement with the District, if I learn of additional information which differs from the responses provided above, I promise to forward this additional information to the District immediately."

Authorized Contractor Signature

JG Larochette

Print Name

Pate Date



Mindful Life Project

Healing Communities One Breath at a Time 1001 Canal Boulevard, Suite A-0, Richmond, CA 94804

www.mindfullifeproject.org

(510) 374-6167

Meadow Homes Elementary School Breakdown of Services 2022-2023

Services:

Mindful Community: (August 2022-May 2023)

Whole class mindfulness programming is facilitated once a week for 25 minutes for each class within a partner school. Using age appropriate curriculum, the lessons are taught by an MLP Coach that is designated to the school. Each lesson is designed with a lens of cultural competency and incorporates relevant experiences our students are having.

Rise Up: (August 2022-May 2023)

The MLP Coach will work with students grades 6-8 in small groups of 8 twice a week for 45 minutes to weave mindfulness into expressive arts, yoga, and performing arts. Five students are considered high-need and three students are considered leaders. The purpose is to create cohesive non judgemental teams that can work together to learn and achieve together.

Teacher Sessions: (August 2022-May 2023)

The MLP Coach will provide weekly mindfulness for teachers that supports their personal wellbeing. Supporting educators throughout the year is critical to ensure that they are able to sustain showing up for not only their students but for the community as a whole. The MLP Coach will support whole staff meetings on a monthly basis as well as weekly offerings of mindfulness for personal wellbeing, focusing on tools and resources that they can integrate into their lives and into the classroom.

Family Sessions: (August 2022-May 2023)

The MLP Coach will provide family sessions once a week to support the building of mindfulness practices for parents and guardians. As our families continue to grapple with the challenges of the pandemic, many caregivers experience high levels of stress and anxiety. MLP will provide tools and resources to support them with their day to day experiences and find ways to integrate mindfulness into their regular schedule.

Hours worked weekly:

MLP Coaches work 8-4:00 Monday-Friday, for a total of 40 hours a week during the school year.

Trainings:

MLP Coaches receive 3 weeks of mandatory onboarding training and become certified to teach MLP curriculum. These trainings include the following:

- MLP Mindful Community curriculum for grades TK-2, 3-5, 6-8
- MLP Rise Up curriculum for Expressive Arts, Movement, and Performing Art
- Classroom Management

- Trauma informed best practices
- Mandated reporter training

Meetings:

MLP Coaches meet virtually every week with their Impact Specialist and team of 8 and for 1 hour on Tuesdays. MLP also has a quarterly in person whole team meeting for the opportunity to connect and communicate org wide information.

Direct Service Programming Cost:

5 days a week of an MLP coach for the whole school year.

- Full Mindful Community, Full Rise Up, and teacher and family mindfulness for Riverview Middle School
- \$37,500

Payment and Invoicing

The amount paid to Mindful Life Project by June 30, 2023 will be **37,500** for the 2022-2023 school year.

Meadow Homes Elementary School will be invoiced in installments and must be paid by the deadlines detailed below.

	Payment Schedule (2022-2023 Sch	ool Year)
Installment #	Date Due (service dates covered)	Amount Due
1	October 5	\$3,125
2	November 5th	\$3,125
3	December 4	\$3,125
4	January 5	\$3,125
5	February 5	\$3,125
6	March 4	\$3,125
7	April 5	\$3,125

^{*}Additional trainings and coaching happens throughout the year for all MLP Coaches.

8	May 5	\$3,125
9	June 5	\$3,125

w/ ·



CERTIFICATE OF LIABILITY INSURANCE

8/5/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

certificate noider in fieu	or such er	idorsement(s).			
PRODUCER			CONTACT Joel Rubinstein		
M A Hays Insurance			PHONE (A/C, No. Ext): (510) 235-0353	FAX (A/C, No): (510) 235	-5058
CA License #0094750			E-MAIL ADDRESS: joel@mahays.com	1.00	
232 Broadway			INSURER(S) AFFORDING CO	OVERAGE	NAIC #
Richmond	CA	94804	INSURER A: Non-profits Insurance	Alliance	
INSURED			INSURERB: California State Fund		
Mindful Life Project			INSURER C :		
1001 Canal Blvd., Su	ite A-O		INSURER D :		
			INSURER E :		***
Richmond	CA	94805	INSURER F:		
COVERAGES		CERTIFICATE NUMBER: CL17870448	5 REVIS	ION NUMBER:	
INDICATED NOTWITHSTAN	IDING ANY	ES OF INSURANCE LISTED BELOW HAVE BEE REQUIREMENT, TERM OR CONDITION OF AN	Y CONTRACT OR OTHER DOCUMENT WITH	RESPECT TO WHICH THIS)

INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

SK TYPE OF INSURANCE

ADDL SUBR INSD WYD POLICY NUMBER

(MM/DD/YYYY) (MM/DD/YYYY) LIMITS

TO COMMERCIAL GENERAL LIABILITY

LTR	-	TYPE OF INSURANCE	INSD	WVD	POLICY NUMBER	(MM/DD/YYYY)	(MM/DD/YYYY)	LIMIT	'S	
A	x	CLAIMS-MADE X OCCUR						EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence)	\$	1,000,000
			x	Y	202252479	8/2/2022	8/2/2023	MED EXP (Any one person)	\$	20,000
	_							PERSONAL & ADV INJURY	\$	1,000,000
	GEN	PLAGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$	3,000,000
		POLICY PRO- JECT LOC						PRODUCTS - COMP/OP AGG	\$	3,000,000
_		OTHER							\$	
A	AUT	OMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$	1,000,000
		ANY AUTO			202252479	8/2/2022	8/2/2023	BODILY INJURY (Per person)	\$	
		ALL OWNED SCHEDULED AUTOS						BODILY INJURY (Per accident)	\$	
	х	HIRED AUTOS X NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	\$	
_									\$	
A	х	UMBRELLA LIAB X OCCUR			202252479	08/02/2022	8/2/2023	EACH OCCURRENCE	\$	1,000,000
	\square	EXCESS LIAB CLAIMS-MADE						AGGREGATE	\$	1,000,000
		DED X RETENTION \$ 0							\$	
В		KERS COMPENSATION EMPLOYERS' LIABILITY Y / N						PER OTH-		
	ANY F	PROPRIETOR/PARTNER/EXECUTIVE	N/A		921568122	8/8/2022	8/8/2023	E L EACH ACCIDENT	\$	1,000,000
	(Mano	datory in NH) describe under		Y				E L DISEASE - EA EMPLOYEE	\$	1,000,000
		RIPTION OF OPERATIONS below						E L. DISEASE - POLICY LIMIT	\$	1,000,000
A	Sex	ual Misconduct			202252479	8/2/2022	8/2/2023	Each Claim		\$1,000,000
								Aggregate Limit		\$3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Certificate Holder is named as Additional Transpared

Mt. Diablo Unified School District 1936 Carlotta Dr. Concord, CA 94519 SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

6 1988-2014 ACORD CORPORATION. All rights reserved.

POLICY NUMBER: 202252479

COMMERCIAL GENERAL LIABILITY CG 20 10 10 93

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS (FORM B)

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name of Person or Organization:

Mt. Diablo Unified School District

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

WHO IS AN INSURED (Section II) is amended to include as an insured the person or organization shown in the Schedule, but only with respect to liability arising out of your ongoing operations performed for that insured.