

# Mt. Diablo Unified School District Governing Board

Votes are notated by #yes-#no-  
#abstain. The record of emailed  
public comments is [here](#)

## Board Meeting Summary REGULAR MEETING OF THE BOARD OF EDUCATION MT DIABLO UNIFIED SCHOOL DISTRICT Wednesday, March 9, 2022 (6:00 PM)

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### ROLL CALL

Debra Mason  
Linda Mayo  
Cherise Khaund  
Erin McFerrin  
Keisha Nzewi

#### 1.0 Call to Order

President Mason called the meeting to order at 4:45pm

#### 2.0 Public Comment

Public Comments were heard

##### **2.1 Public Comments: The public may address the Board concerning items that are scheduled for discussion during Closed Session only.**

The public may address the Board concerning items that are scheduled for discussion during Closed Session only. These presentations are limited to three minutes each, or a total of thirty minutes for all speakers or the three minute limit may be shortened. Speakers are not allowed to yield their time

**Recommendation:** Hear public comment(s).

#### 3.0 Closed Session Agenda

##### **3.1 Negotiations - The Board may discuss negotiations or provide direction to its representatives regarding represented employees, pursuant to Government Code Section 54957.6.**

Negotiations - The Board may discuss negotiations or provide direction to its representatives regarding represented employees, pursuant to Government Code Section 54957.6. Agency negotiators: Dr. Adam Clark, Dr. John Rubio, Dr. Lisa Gonzales, Dr. Wendi Aghily, Jennifer Sachs, Dr. Dan Scudero, and legal counsel; Agencies: MDEA, DMA, MDSPA, CSEA, CST Local 1 and Teamsters Local 856

**Recommendation:** Information

#### 4.0 Adjourn to Closed Session

The meeting was adjourned to closed session at 4:47pm

#### **4.1 Adjourn to Closed Session**

The Board President will adjourn the meeting to closed session.

**Recommendation:** Adjourn to closed session.

#### **5.0 Reconvene Open Session**

Open session reconvened at 6:00pm

#### **5.1 Reconvene Open Session**

The Board of Education will reconvene Open Session.

**Recommendation:** Reconvene Open Session.

#### **6.0 Preliminary Business**

The Board President leads the pledge of allegiance and conducted roll call.

#### **6.1 Pledge of Allegiance and Roll Call**

The Board President will lead the Pledge of Allegiance and conduct Roll Call.

**Recommendation:** Lead the Pledge of Allegiance and Roll Call.

#### **6.2 Review and Potential Approval of the Agenda**

The Governing Board may reorder or delete items within the agenda.

**Recommendation:** Move to approve the agenda.

#### **AMENDED - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Cherise Khaund)** Seconded to approve the **AMENDED** motion 'Move to approve the agenda moving item 17.1 to be heard as item 13'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion

**Carried. 5 - 0**

Debra Mason Yes

Linda Mayo Yes

Cherise Khaund Yes

Erin McFerrin Yes

Keisha Nzewi Yes

#### **7.0 Report Out Action Taken in Closed Session**

#### **7.1 Negotiations - The Board may discuss negotiations or provide direction to its representatives regarding represented employees, pursuant to Government Code Section 54957.6.**

Negotiations - The Board may discuss negotiations or provide direction to its representatives regarding represented employees, pursuant to Government Code Section 54957.6. Agency negotiators: Dr. Adam Clark, Dr. John Rubio, Dr. Lisa Gonzales, Dr. Wendi Aghily, Jennifer Sachs, Dr. Dan Scudero, and legal counsel; Agencies: MDEA, DMA, MDSPA, CSEA, CST Local 1 and Teamsters Local 856

**Recommendation:** Information

The Board received information.

#### **7.2 Discipline, Dismissal, Release or Reassignment of Public Employee (Gov. Code Sec. 54957(b)(1))**

**Recommendation:** Information/action.

There were 4 actions taken.

For the first action was to consider the dismissal of employee 31027, effective immediately.

In Closed Session the vote was 5-0 in favor.

Debra Mason Yes  
Keisha Nzewi Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes

The second action was to consider to accept the resignation of employee 43569.

In Closed Session the vote was 5-0 in favor.

Debra Mason Yes  
Keisha Nzewi Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes

The third action was to consider the non reelected release of certificated employees 44755, 10610, 44576, 43752, 43771, 25728, 38352, 39373, 42926 at the end of the 2021-2022 from their certificated positions and directs the district to send notice. In Closed Session the vote was 5-0 in favor.

Debra Mason Yes  
Keisha Nzewi Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes

The fourth action was consider the release of employee 44787 from their temporary contract effective March 10, 2022. In Closed Session the vote was 5-0 in favor.

Debra Mason Yes  
Keisha Nzewi Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes

### **7.3 Expulsion Recommendation of Student #1-22 from the Mt. Diablo Unified School District**

Expulsion of student #1-22 from regular schools in the Mt. Diablo Unified School District

**Recommendation:** Move to approve the expulsion of Student #1-22 from the Mt. Diablo Unified School District

#### **AMENDED - Motion**

Member **(Cherise Khaund)** Moved, Member **(Linda Mayo)** Seconded to approve the **AMENDED** motion 'Move to approve the expulsion of Student #1-22 from the Mt. Diablo Unified School District. Prior to readmission, Student #1-22 is required to meet the following conditions. Participate in twenty (20) hours of counseling to address conflict management and social emotional learning, attend MDUSD Saturday Workshop for anger management, show evidence of a successful school experience with no suspendible infractions, earn 30 credits, maintain a 2.0 GPA or better, and have a 90% attendance rate'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes

Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

## 8.0 Public Comment

### **8.1 Public Comment: The Public May Address the Board Regarding any Item Not on the Agenda.**

Public Comment: The public may address the Board regarding any item within the jurisdiction of the Board of Education of the Mt. Diablo Unified School District that is not on this agenda. These presentations are limited to three minutes each, or a total of thirty minutes for all speakers, or the three minute limit may be shortened. If there are multiple speakers on any one subject, the public comment period may be moved to the end of the meeting. Speakers are not allowed to yield their time.

**Recommendation:** Listen to Public Comment.

## 9.0 Communications

### **9.1 District Organizations: At regular Board meetings, a single spokesperson of each recognized District organization may make a brief presentation. Items are limited to those which are informational.**

At regular Board meetings, a single spokesperson of each recognized District organization may make a brief presentation following the Consent Agenda. Items are limited to those which are informational.

**Recommendation:** Listen to Communications.

## 10.0 Recognitions and Resolutions

### **10.1 Review and Potential Approval of Resolution 21/22 (57) in Recognition of Arts Education Month**

Mt. Diablo Unified School District proclaims the month of March as Arts Education Month and encourages all students to commemorate this occasion with appropriate instructional materials.

**Recommendation:** Move to approve Resolution 21-22 (57) in Recognition of Arts Education Month.

#### **ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve Resolution 21-22 (57) in Recognition of Arts Education Month'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0** \*Student Board Member Kaleena Fowler seconded the motion.

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

### **10.2 Review and Adoption of Resolution 21/22 (58) in Recognition of March as Prescription Drug Abuse Awareness Month**

The MDUSD Governing Board will review and potentially adopt Resolution 21/22-58 in Recognition of March as Prescription Drug Abuse Awareness Month

**Recommendation:** Move to approve Resolution 21/22-58 in Recognition of March as Prescription Drug Abuse Awareness Month

**ORIGINAL - Motion**

Member **(Cherise Khaund)** Moved, Member **(Erin McFerrin)** Seconded to approve the **ORIGINAL** motion 'Move to approve Resolution 21/22-58 in Recognition of March as Prescription Drug Abuse Awareness Month'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**10.3 Review and Potential Approval of Resolution 21/22 (61) for Personnel With Variable Term Waivers**

Resolution 21-22 (61)

Variable Term Waivers provide applicants with additional time to complete certain requirements for the credential that authorizes the service. The waiver request is made when there is not a properly credentialed person for the position. All requests for a Variable Term Waiver must be presented for approval to the governing board of a public school district. Every waiver request submitted to the Commission on Teacher Credentialing must include verification that a notice of intent to employ the named applicant in the identified position has been made public.

**Recommendation:** Move to approve Resolution 21/22 (61) for Personnel With Variable Term Waivers.

**ORIGINAL - Motion**

Member **(Erin McFerrin)** Moved, Member **(Cherise Khaund)** Seconded to approve the **ORIGINAL** motion 'Move to approve Resolution 21/22 (61) for Personnel With Variable Term Waivers'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**11.0 Reports/Information**

**11.1 Presentation on the Deferred Maintenance Plan and Proposed 2022/2023 Projects**

Deferred Maintenance Plan presentation Deferred Maintenance Plan

The Deferred Maintenance Plan addresses the most recent information available detailing the condition of the District's facilities and presented a preliminary budget based on currently available estimates and revenue sources to be used for executing the needed maintenance and repairs. The funds that will be utilized for the proposed work include Routine Restricted Maintenance, Measure J, and small amounts of qualified expenses that can be covered by Measures C and A. As projects are moved forward, each will come to the Governing Board for approval. However, this plan shows that the funds needed for facilities exceeds the Routine Restricted Maintenance and the General Fund budget will need to begin to absorb major facility needs that cannot be covered by bond funds. Although 3-5% has been a historical annual escalation, staff

will be mindful of the California public works construction market and make adjustments accordingly, as its current state is extremely volatile.

**Recommendation:** N/A

## 12.0 Board Member Reports

### 12.1 Board Member Reports

Board Members may choose to report out their activities.

**Recommendation:** Information.

## 13.0 Superintendent's Report

### 13.1 Superintendent's Report

The Superintendent may choose to report out on activities.

**Recommendation:** Information.

### 13.2 Update on Mask Mandate

Masking Announcement

The Superintendent will provide an update on the mask mandate following the guidance from the California Department of Public Health and Contra Costa Health Services.

**Recommendation:** Information.

## 14.0 Consent Agenda

### 14.1 Approval of Items listed under Consent Agenda.

Items listed under Consent Agenda are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon the request of any member of the Board and acted upon separately.

**Recommendation:** Approve all Consent Agenda items.

#### **ORIGINAL - Motion**

Member **(Erin McFerrin)** Moved, Member **(Cherise Khaund)** Seconded to approve the **ORIGINAL** motion 'Approve all Consent Agenda items'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes

Linda Mayo Yes

Cherise Khaund Yes

Erin McFerrin Yes

Keisha Nzewi Yes

### 14.2 Review and Potential Approval of the Recommended Action for Certificated Personnel

List of certificated hires, leave of absences, resignations, and retirements.

See attached for detailed list of certificated hires, leave of absences, resignations, and retirements.

**Recommendation:** Move to approve the recommended action for certificated personnel.

#### **ORIGINAL - Motion**

Member **(Erin McFerrin)** Moved, Member **(Cherise Khaund)** Seconded to approve the **ORIGINAL** motion 'Move to approve the recommended action for certificated

personnel'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

#### **14.3 Review and Potential Approval of the Recommended Action for Classified Personnel**

List of classified hires, leave of absences, resignations, and retirements.

Information of classified hires, leave of absences, resignations, and retirements for consideration.

**Recommendation:** Move to approve the recommended action for classified personnel.

##### **ORIGINAL - Motion**

Member **(Erin McFerrin)** Moved, Member **(Cherise Khaund)** Seconded to approve the **ORIGINAL** motion 'Move to approve the recommended action for classified personnel'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

#### **14.4 Review and Potential Approval for Northgate High School's Vocal Music Students, to Travel to Anaheim, CA on April 13-16, 2022.**

Northgate High School is requesting permission for 49 Vocal Music Program students and 5 chaperones to travel to Anaheim, CA, to participate in industry professional led workshops, perform at Disneyland, and participate in real-world application performances. The group will travel by Charter Bus and stay in a local hotel.

**Recommendation:** Move to approve Northgate High School's trip to Anaheim, CA on April 13-16, 2022.

##### **ORIGINAL - Motion**

Member **(Erin McFerrin)** Moved, Member **(Cherise Khaund)** Seconded to approve the **ORIGINAL** motion 'Move to approve Northgate High School's trip to Anaheim, CA on April 13-16, 2022'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

#### **14.5 Review and Potential Approval of Annual Indian Education-Title VI Consortium Agreement.**

On an annual basis, the Title IV Indian Education Consortium Agreement must be update. Martinez Unified School District is the fiscal agent of the Consortium Agreement. The American Indian Culture and Education Program provides tutoring support from trained para-educators in math and language arts for our Native American students in grades K-8th. The Title VI program also offers Native American cultural activities for the students and parents in the program, which includes the

Winter Gathering, The Ways if Our Ancestors summer camp and cultural presentations and projects. There are currently 59 Mt. Diablo students participating in the program.

**Recommendation:** Move to Approve Annual Indian Education-Title VI Consortium Agreement.

**ORIGINAL - Motion**

Member **(Erin McFerrin)** Moved, Member **(Cherise Khaund)** Seconded to approve the **ORIGINAL** motion 'Move to Approve Annual Indian Education-Title VI Consortium Agreement'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**14.6 Review and Potential Approval of Fiscal Sponsorship Agreement Between Life Lab and Growing Healthy Kids (GHK).**

This agreement details the terms and expectations of Life Lab's fiscal sponsorship relationship with Growing Healthy Kids. This sponsorship relationship will allow Life Lab to act as the non-profit fiscal agent administering grants and donations on behalf of Growing Healthy Kids and Mt. Diablo Unified School District. Growing Healthy Kids has been incubated as a program of MDUSD since 2015 and has flourished with years of organizational partnership and support from Life Lab, including through Real Food in Schools Collaborative launched in 2018. Growing Healthy Kids desires to continue to provide garden-based science and nutrition lessons and field trips to over 5,500 MDUSD students a year.

**Recommendation:** Move to Approve Agreement Between Life Lab and Growing Healthy Kids.

**ORIGINAL - Motion**

Member **(Erin McFerrin)** Moved, Member **(Cherise Khaund)** Seconded to approve the **ORIGINAL** motion 'Move to Approve Agreement Between Life Lab and Growing Healthy Kids'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**14.7 Review and Potential Approval for College Park High School Instrumental Music students to travel to Anaheim, CA on April 1-5, 2022.**

College Park High School is requesting permission for 79 students enrolled in Instrumental Music and 11 chaperones, travel to Anaheim, CA on April 1-5, 2022. The students will perform and participate in a recording session at Disneyland. The students will also attend a performance of the Los Angeles Philharmonic Orchestra. The group will travel by charter bus and stay at a local hotel.

**Recommendation:** Move to approve College Park High School's request to travel to Anaheim, CA on April 1-5, 2022.

**ORIGINAL - Motion**

Member **(Erin McFerrin)** Moved, Member **(Cherise Khaund)** Seconded to approve the **ORIGINAL** motion 'Move to approve College Park High School's request to travel to Anaheim, CA on April 1-5, 2022'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**



Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

#### **14.8 Review and Potential Approval for College Park High School Instrumental Music students to travel to Aptos, CA on March 18-19, 2022.**

College Park High School is requesting permission for 47 Jazz Band students and 6 chaperones, travel to Aptos, CA on March 18-19, 2022. The students will participate in the "Santa Cruz Jazz Festival". The group will travel by charter bus and stay at a local hotel.

**Recommendation:** Move to approve College Park High School's request to travel to Aptos, CA on March 18-19, 2022.

#### **ORIGINAL - Motion**

Member **(Erin McFerrin)** Moved, Member **(Cherise Khaund)** Seconded to approve the **ORIGINAL** motion 'Move to approve College Park High School's request to travel to Aptos, CA on March 18-19, 2022'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

#### **14.9 Review and Potential Approval for College Park High School's Track and Field Team to travel to Arcadia, CA on April 8-10, 2022.**

College Park High School is requesting permission for 10 Track and Field Team members and 6 chaperones to travel to Arcadia, CA on April 8-10, 2022, to participate in the "Arcadia Invitational". The group will travel by private vehicles and stay at a local hotel.

**Recommendation:** Move to approve College Park High School's Track and Field Team to travel to Arcadia, CA and participate in the "Arcadia Invitation".

#### **ORIGINAL - Motion**

Member **(Erin McFerrin)** Moved, Member **(Cherise Khaund)** Seconded to approve the **ORIGINAL** motion 'Move to approve College Park High School's Track and Field Team to travel to Arcadia, CA and participate in the "Arcadia Invitation"'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

#### **14.10 Review and Potential Approval Purchase Order Summary Report for February, 2022**

Purchase Order Summary Report for February 2022 Technology Purchase Order Summary for February 2022

District staff is bringing forward Purchase Order (PO) Summary Report for the month of February, 2022. This report shows the Purchase Orders for said month, including the amounts, vendors, and budgets used. The PO report is presented in accordance with Education Code Section 17604, and in an effort to be transparent in District orders and smaller contracts under \$25,000. This report will also include larger orders and service

agreements previously submitted to the Board or individual approval. To continue our transparency with technology purchases, staff has also provided a breakout of computer/technology purchases for February, 2022. This total is included in the master Purchase Order Summary list.

**Recommendation:** Move to approve Purchase Order Summary for the month of February, 2022.

**ORIGINAL - Motion**

Member **(Erin McFerrin)** Moved, Member **(Cherise Khaund)** Seconded to approve the **ORIGINAL** motion 'Move to approve Purchase Order Summary for the month of February, 2022'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**14.11 Review and Potential Approval for Concord High's Leadership students to travel to Ontario, CA on April 2-4, 2022.**

Concord High School is requesting permission for 6 Leadership students and 1 chaperone travel to Ontario, CA on April 2-4, 2022. The students will attend the California Association of Student Leaders to network with other leadership students statewide. The group will travel by car and stay at a local hotel.

**Recommendation:** Move to approve Concord High School's request to travel to Ontario, CA on April 2-4, 2022.

**ORIGINAL - Motion**

Member **(Erin McFerrin)** Moved, Member **(Cherise Khaund)** Seconded to approve the **ORIGINAL** motion 'Move to approve Concord High School's request to travel to Ontario, CA on April 2-4, 2022'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**14.12 Review and Potential Approval of Independent Service Contract between the Claremont Club & Spa, A Fairmont Hotel and Mt. Diablo Unified School District on behalf of Mt. Diablo High School for the "Senior & Junior High School Prom" on April 23, 2022.**

Independent Service Contract and Insurance

Mt. Diablo High School is requesting the approval of the Independent Service Contract between the Claremont Club & Spa, A Fairmont Hotel for the "Senior & Junior Prom on April 23, 2022 at the Claremont Club & Spa, A Fairmont Hotel in Berkeley.

**Recommendation:** Move to approve the Independent Service Contract between the Claremont Club & Spa, A Fairmont Hotel and Mt. Diablo Unified School District on behalf of Mt. Diablo High School.

**ORIGINAL - Motion**

Member **(Erin McFerrin)** Moved, Member **(Cherise Khaund)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Independent Service Contract between the Claremont Club & Spa, A Fairmont Hotel and Mt. Diablo Unified School District on behalf of Mt. Diablo High School'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**14.13 Review and Potential Approval of Independent Service Contract between Total Event SF and Mt. Diablo Unified School District on behalf of College Park High School for the "Junior Prom" on March 26, 2022.**

Independent Service Contract and Insurance

College Park High School is requesting the approval of the Independent Service Contract between Total Event SF for the "Junior Prom" on March 26, 2022 at Golden Gate Fields in San Francisco.

**Recommendation:** Move to approve the Independent Service Contract between Total Event SF and Mt. Diablo Unified School District on behalf of College Park High School.

**ORIGINAL - Motion**

Member **(Erin McFerrin)** Moved, Member **(Cherise Khaund)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Independent Service Contract between Total Event SF and Mt. Diablo Unified School District on behalf of College Park High School'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**14.14 Review and Potential Approval of Independent Service Contract between Total Event SF and Mt. Diablo Unified School District on behalf of College Park High School for the "Senior Ball" on May 14, 2022.**

Independent Service Contract and Insurance

College Park High School is requesting the approval the Independent Service Contract between Total Event SF for the "Senior Ball" on May 14, 2022 at the Exploratorium in San Francisco.

**Recommendation:** Move to approve the Independent Service Contract between Total Event SF and Mt. Diablo Unified School District on behalf of College Park High School.

**ORIGINAL - Motion**

Member **(Erin McFerrin)** Moved, Member **(Cherise Khaund)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Independent Service Contract between Total Event SF and Mt. Diablo Unified School District on behalf of College Park High School'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**14.15 Review and Potential Approval of the Independent Services Contract between Mt. Diablo Unified School District Wren Avenue Elementary and Young Audiences of Northern California**

Independent Services Contract (ISC)

Staff at Wren Avenue Elementary are seeking approval of an ISC with Young Audiences of Northern California to provide a seven week arts residency for all classrooms at the school. The program will provide instruction for the students in a variety of art disciplines including creative movement, percussion, textile arts and spoken word, poetry and story telling. This contract brings the cumulative total for this vendor to over \$25,000 for the 2021-22 school year and therefore Board approval is needed.

**Recommendation:** Move to approve the Independent Services Contract between Mt. Diablo Unified School District Wren Avenue Elementary and Young Audiences of Northern California.

**ORIGINAL - Motion**

Member **(Erin McFerrin)** Moved, Member **(Cherise Khaund)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Independent Services Contract between Mt. Diablo Unified School District Wren Avenue Elementary and Young Audiences of Northern California'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**14.16 Review and Potential Approval of the use of the State of California, Department of General Services Statewide Travel Management Program for Mt. Diablo Unified School District's Travel Needs**

Summary of the DGS Statewide Travel Program DGS Standard Agreement  
District Staff presents the State of California's Department of General Services (DGS) Statewide Travel Management Program using CALTravelStore website and program to locate, reserve, and manage bookings and payments available to California Government Agencies. The current DGS Agreement is valid through October 31, 2023. District staff is presenting this program to help streamline staff time in booking airfare and hotels for conferences and other district business. This program allows attendees to make their own reservations through a program that offers government discounts, and contracted rates with airlines and hotels across the United States. It also allows district staff to review and approve these requests before they are finalized. This process will save the district time and money on our travel needs.

**Recommendation:** Move to approve DGS Statewide Travel Management Program for district-wide travel needs.

**ORIGINAL - Motion**

Member **(Erin McFerrin)** Moved, Member **(Cherise Khaund)** Seconded to approve the **ORIGINAL** motion 'Move to approve DGS Statewide Travel Management Program for district-wide travel needs'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**14.17 Review and Potential Approval of Independent Service Contract with Knowing Technologies.**

Knowing Technologies will provide an Instructional Innovation Coach to develop and implement a professional development program and the services provided in

connection with the program in partnership with the school's academic leadership team during the 2021-2022 academic year.

**Recommendation:** Move to approve Independent Service Contract between Mt. Diablo Unified School District and Knowing Technologies on behalf of De La Salle High School for professional development services.

**ORIGINAL - Motion**

Member **(Erin McFerrin)** Moved, Member **(Cherise Khaund)** Seconded to approve the **ORIGINAL** motion 'Move to approve Independent Service Contract between Mt. Diablo Unified School District and Knowing Technologies on behalf of De La Salle High School for professional development services'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**14.18 Review and Potential Approval of Independent Service Contract between Events to the "T" and Mt. Diablo Unified School District on behalf of Concord High School for the "Senior & Junior High School Prom" on April 29, 2022.**

Independent Service Contract and Insurance  
Concord High School is requesting the approval of Independent Service Contract between Events to the "T" for the "Senior & Junior High School Prom" on April 29, 2022 at San Francisco City Hall.

**Recommendation:** Move to approve the Independent Service Contract between Events to the "T" and Mt. Diablo Unified School District on behalf of Concord High School for the "Senior & Junior High School Prom" on April 29, 2022.

**ORIGINAL - Motion**

Member **(Erin McFerrin)** Moved, Member **(Cherise Khaund)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Independent Service Contract between Events to the "T" and Mt. Diablo Unified School District on behalf of Concord High School for the "Senior & Junior High School Prom" on April 29, 2022'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**A) Maintenance and Operations**

**14.19 Review and Potential Approval of a Contract with UniFirst Corporation for Security Uniforms**

UniFirst Corporation Independent Service Contract UniFirst Corporation Product Overview UniFirst Corporation Insurance Cert

Mt. Diablo Unified School District utilizes security uniforms to ensure that individuals employed as security guards exhibit uniformity in appearance so that enrolled students, employed staff, and the general public are able to identify and recognize the status and authority of the security guard. Maintenance and Operations request authorization to enter into a contract for the Remaining Fiscal Year (2021/22) and a

Three-Year Contract for 2022/23, 2023/24, and 2024/25, with the right for two One-Year Renewals with UniFirst Corporation.

**Recommendation:** Move to approve the contract with UniFirst Corporation for security uniforms.

**ORIGINAL - Motion**

Member **(Erin McFerrin)** Moved, Member **(Cherise Khaund)** Seconded to approve the **ORIGINAL** motion 'Move to approve the contract with UniFirst Corporation for security uniforms'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

## B) Technology

### **14.20 Review and Potential Approval of CALNET 3 Contract with AT&T to Provide Telecommunication Services for Mt. Diablo Unified School District**

CALNET Agreements CALNET 3 Extension

District Staff is looking to contract and continue our use of AT&T Corporation's CALNET contracts awarded to multiple vendors for telecommunications services in 2008 through a State Request for Proposals (RFP). Since 2008, MDUSD has utilized the voice and Data provisions of the contract which was awarded to AT&T. This contract allows the school district to enjoy reduced pricing, and was recognized by the Schools and Libraries Program for additional E-rate discounts. The State has finalized and awarded the RFP contract for CALNET 3 to AT&T. District staff is requesting entering into an agreement with AT&T for CALNET 3 contract until December 31, 2023.

**Recommendation:** Move to Approve the contract with AT&T for CALNET 3 to provide telecommunication services until December 31, 2023.

**ORIGINAL - Motion**

Member **(Erin McFerrin)** Moved, Member **(Cherise Khaund)** Seconded to approve the **ORIGINAL** motion 'Move to Approve the contract with AT&T for CALNET 3 to provide telecommunication services until December 31, 2023'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

## C) Food and Nutrition Services

### **14.21 Review and Potential Approval for the Increase to Purchase Order #220401, with vendor, Danielsen Company, in the 2021-2022 school year.**

Purchase Order #220401 for vendor, Danielsen Company is for Food and Paper Supplies for the 2021-2022 school year and was originally for \$24,000. Food & Nutrition Services staff requested an increase of \$225,000 on September 29, 2021 and was board approved. Food & Nutrition Services Staff is requesting a final increase for \$296,850.16. The Food Account Line for Purchase Order #220401 will

be closed after final payment for the 2021-2022 school year. This is for Food Products only.

**Recommendation:** Move to approve the \$296,850.16 increase to Purchase Order #220401 with vendor, Danielsen Company, for food and paper supplies in the 2021-2022 school year.

**ORIGINAL - Motion**

Member **(Erin McFerrin)** Moved, Member **(Cherise Khaund)** Seconded to approve the **ORIGINAL** motion 'Move to approve the \$296,850.16 increase to Purchase Order #220401 with vendor, Danielsen Company, for food and paper supplies in the 2021-2022 school year'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

## 15.0 Consent Items Pulled for Discussion

## 16.0 Consent Items Pulled by Staff

## 17.0 Business/Action Items

### 17.1 Review and Potential Approval of the Mt. Diablo Unified School District Second Interim Report 2021-22

2021-22 Second Interim Report 2021-22 Second Interim Presentation

The interim report presents revenue and expenditure projections to the end of the fiscal year and compares these projections to the budget. The projections are made by gathering the best information available at the time from a variety of sources, such as district administrators, county officials, state officials and School Services of California. The year-end projections give the most up-to-date financial status of the district for the current year and the two subsequent years.

**Recommendation:** Move to approve of the District's Positive Certification.

**ORIGINAL - Motion**

Member **(Linda Mayo)** Moved, Member **(Cherise Khaund)** Seconded to approve the **ORIGINAL** motion 'Move to approve of the District's Positive Certification'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

### 17.2 Review and Potential Approval of the Mediated Agreement Between the Mt. Diablo School Psychologist Association (MDSPA) and Mt. Diablo Unified School District.

The attached mediated agreement was reached between the bargaining teams. This agreement shall have a three (3) year term of July 1, 2019 to June 30, 2022. This will be submitted to the Contra Costa County Office of Education for AB 1200 Review. The

Board's ratification is the first step in the settlement of this matter that will be subject to MDSPA's ratification of the necessary agreements.

**Recommendation:** Review and Approve The Mediated Agreement Between the Mt. Diablo School Psychologist Association (MDSPA) and Mt. Diablo Unified School District.

**ORIGINAL - Motion**

Member **(Cherise Khaund)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Review and Approve The Mediated Agreement Between the Mt. Diablo School Psychologist Association (MDSPA) and Mt. Diablo Unified School District'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes

Linda Mayo Yes

Cherise Khaund Yes

Erin McFerrin Yes

Keisha Nzewi Yes

**17.3 Review and Potential Approval of Resolution 21/22-59: Reducing or Discontinuing the Number of Classified Employees based on a Reduction or Discontinuance of a Particular Kind of Service (PKS) for the 2022-23 School year.**

Mt. Diablo Board of Education, with all appropriate considerations formalizes its determination to discontinue particular kinds of services for the 2022-2023 school year and to reduce the number of classified positions accordingly.

**Recommendation:** Move to approve Resolution 21/22-59 to Reduce the Number of Classified Employees Based on a Reduction of a Particular Kind of Service (PKS).

**ORIGINAL - Motion**

Member **(Cherise Khaund)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve Resolution 21/22-59 to Reduce the Number of Classified Employees Based on a Reduction of a Particular Kind of Service (PKS)'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes

Linda Mayo Yes

Cherise Khaund Yes

Erin McFerrin Yes

Keisha Nzewi Yes

**17.4 Review the Potential Approval of Resolution 21/22-60 to Reduce the Number of Certificated Employees Based on a Reduction of a Particular Kind of Service (PKS)**

Resolution 21-22 (#47) - Tie Breaker Resolution Resolution 21-22 (#60) - Reduction or Discontinuance of Particular Kinds of Service

Resolution 21/22-60 directs the Superintendent or his/her designee to send appropriate notices to all employees whose positions may be lost by virtue of the reduction or elimination of the particular kinds of services listed in the Resolution. Per Education Codes 44949, 44951, and 44955, a district prepares for the possibility it may find it necessary to decrease the number of full time employees due to changes in enrollment or lack of funds. Sites and departments must reduce positions due to the following factors: 1. Declining student enrollment at some sites. 2. Positions funded by parent clubs or PTA which are not approved for renewal for the 2022-2023 school year. 3. Other categorical fund reductions. Teachers must be notified by March 15th of a possible layoff. To meet that deadline, this resolution is submitted for approval to the Board to indicate the areas of possible reductions of service.



**Recommendation:** Review and approve Resolution 21/22-60 to Reduce the Number of Certificated Employees Based on a Reduction of a Particular Kind of Service (PKS).

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Erin McFerrin)** Seconded to approve the **ORIGINAL** motion 'Review and approve Resolution 21/22-60 to Reduce the Number of Certificated Employees Based on a Reduction of a Particular Kind of Service (PKS)'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**17.5 Review and Potential Approval of Additional Compensation for Substitute Teachers**

This item is coming back to the board as an adjustment due to the success of the prior board action, and as the board had previously approved the item up to \$50,000, staff is now recommending the board reapprove this item for it to now not exceed \$106,000 (which includes statutory benefit costs). Former Language: "In order to respond urgently to the current COVID pandemic, and to ensure the District is fully prepared for students each day and doing everything we can to attract additional substitutes for our students, staff is recommending any substitute working in a "teacher" position as a substitute and completing 20 or more full days (consecutive or not consecutive) between January 13, 2022 and February 28, 2022 receive an additional \$1000 of compensation"

**Recommendation:** Move to approve the additional compensation for substitute teachers.

**ORIGINAL - Motion**

Member **(Cherise Khaund)** Moved, Member **(Erin McFerrin)** Seconded to approve the **ORIGINAL** motion 'Move to approve the additional compensation for substitute teachers'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**17.6 Review of Courses of Study for Secondary AVID Courses.**

A committee of secondary AVID teachers, department chairs, Teachers of Special Assignment, and Curriculum Specialists met to revise secondary AVID courses to better align them with the California Content Standards and updated AVID Schoolwide Domains.

**Recommendation:** Presented for Information Only.

**17.7 Review and Potential Approval of the Revision to Job Description for Student Records Technician.**

At the board meeting on February 23, 2022, a revised job description for the Student Records Technician was presented and approved by the board. This job description is now further revised to clarify that the position does not supervise other employees but instead provides guidance and updates to others on current policies and procedures related to maintaining student records.

**Recommendation:** Move to approve the revision to the job description for Student Records Technician.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Erin McFerrin)** Seconded to approve the **ORIGINAL** motion 'Move to approve the revision to the job description for Student Records Technician'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**17.8 Review and Approval of revisions to High School History Courses of Study (COS)**

A committee of high school history teachers, department chairs, Teachers of Special Assignment, and Curriculum Specialists met to revise several high school history courses to better align them with the California Content Standards. These courses of study are aligned to the District's scope and sequence and identified priority standards.

**Recommendation:** Approval of revisions to High School History Courses of Study (COS)

**ORIGINAL - Motion**

Member **(Linda Mayo)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Approval of revisions to High School History Courses of Study (COS)'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0** \*Student Board Member Kaleena Fowler seconded the motion.

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**17.9 Review and Potential Approval of the Nomination of One New Member to the Budget Advisory Committee (BAC)**

BAC Nomination Form

The Budget Advisory Committee (BAC) composed of 15 members was approved by the Mt. Diablo Unified School District Board on 12/12/06 for the following purpose: The BAC has one role: 1. Advise the Superintendent on budget issues by: -Understanding the budget development process; -Discover how the budget is the reflection of the district's educational programs; -Articulate the components of the budget to constituents, and; -Provide input on budget enhancements and reductions. The Budget Advisory Committee, a board approved committee is comprised of: -5 District parents/community members appointed by the Board; -6 reps from employee bargaining groups/associations and -1 rep from each of the following District committees: Community Advisory (CAC), English Language Learner Advisory (DELAC), Measure J CBOC, Measure C CBOC. This is a Measure C CBOC nomination for John Ferrante for a three year term.

**Recommendation:** Move to approve the nomination of John Ferrante as a representative to the Budget Advisory Committee (BAC)

**ORIGINAL - Motion**

Member **(Cherise Khaund)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the nomination of John Ferrante as a

representative to the Budget Advisory Committee (BAC)'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

## **18.0 Closed Session (Carry Over)**

### **18.1 Items Not Completed During the First Closed Session will be Carried Over to this Closed Session**

Items not completed during the first closed session will be carried over to this closed session as needed.

**Recommendation:** Reconvene a second closed session as needed.

## **19.0 Reconvene Open Session**

### **19.1 Report Out Action Taken During Closed Session**

Report out action taken during closed session.

**Recommendation:** Information.

## **20.0 Future Agenda Items**

### **20.1 Future Agenda Items**

Future agenda items may be discussed at this time.

**Recommendation:** Information.

## **21.0 Adjournment**

The president adjourned the meeting at XX:XX pm

### **21.1 Adjourn Meeting**

The meeting of the Board of Education of the Mt. Diablo Unified School District will adjourn.

**Recommendation:** Adjourn the meeting.