


Mt. Diablo Unified School District Governing Board

Votes are notated by #yes-#no-
#abstain. The record of emailed
public comments is [here](#)

Board Meeting Summary REGULAR MEETING OF THE BOARD OF EDUCATION MT DIABLO UNIFIED SCHOOL DISTRICT Wednesday, February 23, 2022 (6:00 PM)

ROLL CALL

Debra Mason
Linda Mayo
Cherise Khaund
Erin McFerrin

Keisha Nzewi was absent

1.0 Call to Order

President Mason called the meeting to order at 4:45pm

2.0 Public Comment

Public comments were heard.

2.1 Public Comments: The public may address the Board concerning items that are scheduled for discussion during Closed Session only.

The public may address the Board concerning items that are scheduled for discussion during Closed Session only. These presentations are limited to three minutes each, or a total of thirty minutes for all speakers or the three minute limit may be shortened. Speakers are not allowed to yield their time

Recommendation: Hear public comment(s).

3.0 Closed Session Agenda

3.1 Negotiations - The Board may discuss negotiations or provide direction to its representatives regarding represented employees, pursuant to Government Code Section 54957.6.

Negotiations - The Board may discuss negotiations or provide direction to its representatives regarding represented employees, pursuant to Government Code Section 54957.6. Agency negotiators: Dr. Adam Clark, Dr. John Rubio, Dr. Lisa Gonzales, Dr. Wendi Aghily, Jennifer Sachs, Dr. Dan Scudero, and legal counsel; Agencies: MDEA, DMA, MDSPA, CSEA, CST Local 1 and Teamsters Local 856

Recommendation: Information

4.0 Adjourn to Closed Session

The meeting was adjourned to closed session at 5:03pm

4.1 Adjourn to Closed Session

The Board President will adjourn the meeting to closed session.

Recommendation: Adjourn to closed session.

5.0 Reconvene Open Session

Open session reconvened at 6:00pm

5.1 Reconvene Open Session

The Board of Education will reconvene Open Session.

Recommendation: Reconvene Open Session.

6.0 Preliminary Business

The Board President led the pledge of allegiance and conducted roll call.

6.1 Pledge of Allegiance and Roll Call

The Board President will lead the Pledge of Allegiance and conduct Roll Call.

Recommendation: Lead the Pledge of Allegiance and Roll Call.

Board Members Present: Board President Debra Mason, Student Board Member Kaleena Fowler, Board Member Linda Mayo, Board Member Cherise Khaund, Board Member Erin McFerrin. Board Vice President Keisha Nzewi was not in attendance.

6.2 Review and Potential Approval of the Agenda

The Governing Board may reorder or delete items within the agenda.

Recommendation: Move to approve the agenda.

ORIGINAL - Motion

Member **(Linda Mayo)** Moved, Member **(Cherise Khaund)** Seconded to approve the **ORIGINAL** motion 'The Governing Board moved to approve the agenda moving Item 12.0 to be heard at the end of the Agenda. Upon voice vote, the vote was Aye (4), Nay: (0) Abstain (0).

Debra Mason - Yes

Linda Mayo - Yes

Cherise Khaund - Yes

Erin McFerrin - Yes

7.0 Report Out Action Taken in Closed Session

7.1 Negotiations - The Board may discuss negotiations or provide direction to its representatives regarding represented employees, pursuant to Government Code Section 54957.6.

Negotiations - The Board may discuss negotiations or provide direction to its representatives regarding represented employees, pursuant to Government Code Section 54957.6. Agency negotiators: Dr. Adam Clark, Dr. John Rubio, Dr. Lisa Gonzales, Dr. Wendi Aghily, Jennifer Sachs, Dr. Dan Scudero, and legal counsel; Agencies: MDEA, DMA, MDSPA, CSEA, CST Local 1 and Teamsters Local 856

Recommendation: Information

The Governing Board received information.

8.0 Public Comment

8.1 Public Comment: The Public May Address the Board Regarding any Item Not on the Agenda.

Public Comment: The public may address the Board regarding any item within the jurisdiction of the Board of Education of the Mt. Diablo Unified School District that is not on this agenda. These presentations are limited to three minutes each, or a total of thirty minutes for all speakers, or the three minute limit may be shortened. If there are multiple speakers on any one subject, the public comment period may be moved to the end of the meeting. Speakers are not allowed to yield their time.

Recommendation: Listen to Public Comment.

9.0 Communications

9.1 District Organizations: At regular Board meetings, a single spokesperson of each recognized District organization may make a brief presentation. Items are limited to those which are informational.

At regular Board meetings, a single spokesperson of each recognized District organization may make a brief presentation following the Consent Agenda. Items are limited to those which are informational.

Recommendation: Listen to Communications.

10.0 Recognitions and Resolutions

10.1 Review and Potential Approval of Resolution 21/22-53 in Recognition of Women's History Month

Recommendation: Move to approve Resolution 21/22-53 in Recognition of Women's History Month March 2022

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve Resolution 21/22-53 in Recognition of Women's History Month March 2022 *The motion was seconded by Student Board Member Fowler '. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes

Linda Mayo Yes

Cherise Khaund Yes

Erin McFerrin Yes

10.2 Review and Potential Approval of Resolution 21/22-54 In Recognition of National School Breakfast Week during the week of March 7-11, 2022.

Recommendation: Move to Approve Resolution 21/22-54 in Recognition of National School Breakfast Week during the week of March 7-11, 2022.

ORIGINAL - Motion

Member **(Linda Mayo)** Moved, Member **(Cherise Khaund)** Seconded to approve the **ORIGINAL** motion 'Move to Approve Resolution 21/22-54 in Recognition of National School Breakfast Week during the week of March 7-11, 2022'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes

Linda Mayo Yes

Cherise Khaund Yes

Erin McFerrin Yes

11.0 Reports/Information

11.1 Review Administrator-Teacher Ratio Calculation Report

Administrator-Teacher Ratio Calculation Report - 2021/22

Although the state no longer requires the Form R-2 to be completed for the State, California Education Code states we must submit to the County Office of Education on an annual basis. The Form R-2 represents the administrator to teacher ratio and shows data back to the 2014/2015 school year. Unified school districts can have up to 8 administrators for each 100 teachers. Our ratio for the 2021/2022 school year is 5.12, down from an average of 6.12 administrators per teacher in the 2019/2020 school year. The reduction of administrators coincides with the positions eliminated by the Governing Board in the last few years through department reorganizations, closing of programs, and reductions needed to address budget challenges in MDUSD.

Recommendation: Item presented for information only

11.2 Review of Enrollment and Demographic Report from Davis Demographics

Demographic Study Forecast Summary Packet Presentation

Davis Demographics was contracted to support enrollment and data-based decision-making in Mt Diablo Unified. Their analysis includes student population through attendance matrices, careful consideration of birth rates, student yield factors, mobility, residential developments, and student forecasts. Both the Davis Demographics and the MDUSD team carefully review historical data and enrollment trends, leaning heavily on the historical data as recommended by FCMAT in its Fiscal Health Risk Analysis. Staff uses the information from this report, along with current enrollment and typical trends observed to triangulate the data and arrive at enrollment projections. Tonight's presentation is an updated ten year focus on the enrollment study and forecasts, updated to take into account continued impacts of the pandemic on student mobility. We have a three-year contract with Davis Demographics and will receive similar reports over the following years of the contract.

Recommendation: Information only.

11.3 Review of Mid-year Report on Local Control Accountability Plan (LCAP) Metrics, Program Actions and Expenditures

Under Assembly Bill 130, school districts are being required by the California Department of Education to provide a mid-year update to the community on student achievement metrics, Local Control Accountability Plan (LCAP) program implementation, and expenditures.

Recommendation: For information only.

11.4 Review Fiscal Crisis & Management Assistance Team (FCMAT) - Fiscal Health Risk Analysis report next steps and progress monitoring

FCMAT Progress Monitoring

FCMAT engaged in a review of the MDUSD fiscal health and issued a report during its presentation at the August 11, 2021 board meeting. Staff will provide a quarterly updates to the Governing Board. This reporting document includes a status check as to where staff is in addressing recommendations from FCMAT and the responsible individuals.

Recommendation: Information.

11.5 Review Fiscal Crisis & Management Assistance Team (FCMAT) - Fiscal Health Risk Analysis Report Next Steps and Progress Monitoring - Maintenance, Operations and Facilities

FCMAT-MOF Update Feb 2022

MDUSD engaged FCMAT, the Fiscal Crisis Management & Assistance Team, in a MDUSD Maintenance, Operations & Facilities Review in April 2021. After an extended period of time and research, the FCMAT team provided its findings in a report presentation at the January 12th, 2022 board meeting. Staff will provide a monthly update to the Governing Board and community thru March 2022 and will then move to at least quarterly updates. This reporting document includes a status check as to where staff in

its work to address the recommendations from FCMAT, as well as the individuals responsible for overseeing the completion of tasks.

Recommendation: Information

12.0 Board Member Reports

12.1 Board Member Reports

Board Members may choose to report out their activities.

Recommendation: Information.

This item was heard at the end of the agenda.

13.0 Superintendent's Report

13.1 Superintendent's Report

The Superintendent may choose to report out on activities.

Recommendation: Information.

14.0 Consent Agenda

14.1 Approval of Items listed under Consent Agenda.

Items listed under Consent Agenda are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon the request of any member of the Board and acted upon separately.

Recommendation: Approve all Consent Agenda items.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Approve all Consent Agenda items'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes

Linda Mayo Yes

Cherise Khaund Yes

Erin McFerrin Yes

14.2 Review and Potential Approval of the Recommended Action for Certificated Personnel

List of certificated hires, leave of absences, resignations, and retirements.

See attached for detailed list of certificated hires, leave of absences, resignations, and retirements.

Recommendation: Move to approve the recommended action for certificated personnel.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the recommended action for certificated personnel'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes

Linda Mayo Yes

Cherise Khaund Yes

Erin McFerrin Yes

14.3 Review and Potential Approval of the Recommended Action for Classified Personnel

List of classified hires, leave of absences, resignations, and retirements.
Information of classified hires, leave of absences, resignations, and retirements for consideration.

Recommendation: Move to approve the recommended action for classified personnel.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the recommended action for classified personnel'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes

14.4 Review and Potential Approval of Independent Service Contract between Events to the "T" and Mt. Diablo Unified School District on behalf of Ygnacio Valley High School for the "Senior & Junior High School Prom" on May 21, 2022.

Independent Service Contract and Insurance

Ygnacio Valley High School is requesting the approval of Independent Service Contract between Events to the "T" for the " High School Prom" on May 21, 2022. The event will be held at Cabernet Sauvignon Commodore in Alameda, CA.

Recommendation: Move to approve the Independent Service Contract between Events to the "T" and Mt. Diablo Unified School District on behalf of Ygnacio Valley High School for the "Senior & Junior High School Prom" on May 21, 2022.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Independent Service Contract between Events to the "T" and Mt. Diablo Unified School District on behalf of Ygnacio Valley High School for the "Senior & Junior High School Prom" on May 21, 2022'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes

14.5 Review and Potential Approval of a Purchase of Copy Paper Request for Quote for Purchase Requisition No. R126752: High Speed Copy Paper for the Supply Warehouse and for District-Wide Use

Summary of Request for Quotes Request for Quotation Responses-2

Request for Quotation (RFQ) for Purchase Requisition (PR) No. R126752 was solicited to purchase 1,680 cases of high speed copy paper for the Purchasing Warehouse supply inventory and for district-wide use. Two (2) quotes were received. The lowest responsive, responsible quote received is from Office Depot, in the amount of \$34.49 per case for a total of \$57,943.20, all taxes included.

Recommendation: Move to approve the purchase of copy paper Request for Quotation for PR# R126752: High Speed Copy Paper for the Supply Warehouse and for District-Wide Use to Office Depot.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the purchase of copy paper Request for Quotation for PR# R126752: High Speed Copy Paper for the Supply Warehouse and for District-

Wide Use to Office Depot'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes

14.6 Review and Potential Approval for Northgate High School's Students Enrolled in Dance-Arts Trip to Millennium Dance Complex OC in Anaheim, CA on April 13-16, 2022.

Northgate High School is requesting permission for 17 students enrolled in Dance Arts and 4 chaperones to travel to Anaheim, CA to participate in the "Dance Production 2021-2022" . The group will travel by Rental Vehicles and stay in a local hotel.

Recommendation: Approve Northgate High School's Dance-Arts students trip to Anaheim, CA on April 13-16, 2022 to participate in the "Dance Production 2021-2022".

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Approve Northgate High School's Dance-Arts students trip to Anaheim, CA on April 13-16, 2022 to participate in the "Dance Production 2021-2022"'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes

14.7 Review and Potential Approval for College Park High School's Varsity Boys Volleyball Team to travel to Sanger, CA on February 25-26, 2022.

College Park High School is requesting permission for 13-14 Varsity Boys Volleyball Team members and 3 coaches to travel to Sanger, CA, to participate in the "12th Annual Sanger Slam Varsity Boys Volleyball Tournament ". The group will travel by private vehicles and stay at a local hotel.

Recommendation: Move to approve College Park High School's Varsity Boys Volleyball Team to travel to Sanger, CA on February 25-26, 2022 to participate in the 12th Annual Sanger Slam Varsity Boys Volleyball Tournament.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve College Park High School's Varsity Boys Volleyball Team to travel to Sanger, CA on February 25-26, 2022 to participate in the 12th Annual Sanger Slam Varsity Boys Volleyball Tournament'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes

A) Special Education

14.8 Review and Potential Approval of Master Contract with Stockton Educational Center for the 2021/22 School Year

Stockton Education Center is a California certified non-public school that serves students who have severe disabilities that significantly impact academics and behavior. Students have been unsuccessful in more traditional comprehensive programs. The requested funds are to cover one student placement for the 2021/22 school year.

Recommendation: Move to approve master contract with Stockton Educational Center for the 2021/22 school year as presented.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve master contract with Stockton Educational Center for the 2021/22 school year as presented'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes

14.9 Review and Potential Increase to the 2021-2022 School Year Contract between Mt. Diablo Unified School District and Beyond the Words for Educational Interpreter Services

ISC, Insurance and Amendment #2

Beyond the Words is a non-public agency (NPA) that provides American Sign Language (ASL) Educational Interpreters for school based services that are identified on Individual Education Plans (IEP's). When Mt. Diablo Unified School District is not able to fill all open positions with district employees, the use of contract agencies is necessary to ensure that we are in compliance with state and federal law that govern special education. Beyond the Words is a company that is utilized to provide Educational Interpreters to ensure that all of our needed ASL Services are covered for the 2021-2022 school year. Mt. Diablo Unified School District Human Resources and Special Education continues to recruit and hire district employees.

Recommendation: Approve the increase request of \$265,000 and the total new contract amount of \$665,000 between Mt. Diablo Unified School District and Beyond the Words for the 2021.2022 School Year.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Approve the increase request of \$265,000 and the total new contract amount of \$665,000 between Mt. Diablo Unified School District and Beyond the Words for the 2021.2022 School Year'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes

14.10 Review and Potential Approval of Increase to Individual Service Contract with Right Direction Crisis Intervention for the 2021/22 School Year

Right Direction Crisis Intervention is the district's primary provider of adolescent transport services for MDUSD students who attend certified residential non-public schools. Requested funds are to cover anticipated expenses for the remainder of the 2021/22 school year.

Recommendation: Move to approve increase to independent service contract with Right Direction Crisis Intervention for the 2021/22 school year as presented.

ORIGINAL - Motion

Member (**Cherise Khaund**) Moved, Member (**Linda Mayo**) Seconded to approve the **ORIGINAL** motion 'Move to approve increase to independent service contract with Right Direction Crisis Intervention for the 2021/22 school year as presented'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes

14.11 Review and Potential Approval of Increase to Independent Service Contract with School Psychology Group Inc. for the 2021/22 School Year

School Psychology Group Inc. provides independent educational evaluations at the request of the district per state and federal mandates. Requested funds are to cover anticipated costs for the remainder of the 2021/22 school year.

Recommendation: Move to approve increase to independent service contract with School Psychology Group Inc. for the 2021/22 school year as presented.

ORIGINAL - Motion

Member (**Cherise Khaund**) Moved, Member (**Linda Mayo**) Seconded to approve the **ORIGINAL** motion 'Move to approve increase to independent service contract with School Psychology Group Inc. for the 2021/22 school year as presented'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes

14.12 Review and Potential Approval of Increase to Independent Service Contract with Futures Academy for the 2021/22 School Year

Futures Academy is a Western Association of Schools and Colleges (W.A.S.C.) accredited, highly integrated program that specializes in serving students that have struggled to access the curriculum within traditional public/non-public school models. The requested funds are to cover two additional students that have been placed in the program for the 2021/22 school year.

Recommendation: Move to approve increase to independent service contract with Futures Academy for the 2021/22 school year as presented.

ORIGINAL - Motion

Member (**Cherise Khaund**) Moved, Member (**Linda Mayo**) Seconded to approve the **ORIGINAL** motion 'Move to approve increase to independent service contract with Futures Academy for the 2021/22 school year as presented'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes

15.0 Consent Items Pulled for Discussion

16.0 Consent Items Pulled by Staff

17.0 Business/Action Items

17.1 Review and Potential Approval of Courses of Study for High School History.

A committee of high school history teachers, department chairs, Teachers of Special Assignment, and Curriculum Specialists met to revise several high school history courses to better align them with the California Content Standards. These courses of study are aligned to the District's scope and sequence and identified priority standards.

Recommendation: Presented for information only.

17.2 Review and Potential Approval of Anticipated Reductions to Maintain a Positive Budget Certification

As a result of declining enrollment, structural deficit, and future salary increases, the District anticipates a budget shortfall in maintaining its positive budget certification. This was brought to the Board February 9, 2022 and a revised version is being brought back for approval. Dr. Adam Clark, Superintendent, through observation and analysis of programs, systems and structures across the district, has identified a number of personnel and program revisions/reductions, primarily as a result of reorganization and staffing ratio alignments, to meet both the fiscal and program objectives. The proposed reduction recommendations, totaling \$10,331,320 are a result of reductions and reorganization within the Mt. Diablo Unified School District.

Recommendation: Move to approve the anticipated reductions to maintain a positive budget certification as presented.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the anticipated reductions to maintain a positive budget certification as presented'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes

17.3 Review and Potential Approval of Resolution 21/22-55: Reducing or Discontinuing the Number of Classified Employees based on a Reduction of Discontinuance of a Particular Kind of Service (PKS) for the 2022-23 School Year.

Mt. Diablo Board of Education, with all appropriate considerations formalizes its determination to discontinue particular kinds of services for the 2022-2023 school year and to reduce the number of classified positions accordingly.

Recommendation: Move to approve Resolution 21/22-55 to Reduce the Number of Classified Employees Based on a Reduction of a Particular Kind of Service (PKS).

ORIGINAL - Motion

Member **(Linda Mayo)** Moved, Member **(Erin McFerrin)** Seconded to approve the **ORIGINAL** motion 'Move to approve Resolution 21/22-55 to Reduce the Number of Classified Employees Based on a Reduction of a Particular Kind of Service (PKS)'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes

17.4 Review and Potential Approval of an Amendment to Program Tenets for Monte Gardens Elementary and Sequoia Elementary Schools

In alignment with the current MDUSD Board Policy 0415 on Equity, staff recommends that the board rescinds antiquated policies or practices regarding the previous Academics Plus, Diablo Basics, and the Fundamental Education Programs where these outdated program descriptions, and any associated tenets, would no longer be formally recognized. In summary, Crawford Elementary and Sequoia Elementary, both were recognized as Academics Plus or alternative choice programs adopted by the MDUSD school board in 1976-1979. In 1981 the Crawford Elementary School was closed and the complete program of staff and students moved to Monte Gardens in 1981 as a school within a school. Monte Gardens converted to follow Diablo Basic tenets school wide with Board approval in 1983. Over time, the Board has updated policies and administrative regulations impacting or replacing previously approved tenets including but not limited to transfer policies, grading policies, grade spans, and curricular focus. Board Policy and Education Code currently exists to support the existence of the Alternative Choice School status of Monte Gardens Elementary and Sequoia Elementary. Staff is recommending the schools continue to be recognized as schools of choice. Board Policy and Administrative Regulation 5116 contain language detailing the transfer rights of students to the Choice schools. Students afforded the same spring transfer window as other district sites. Per the policy once transfers are granted, they are effective through the student's fifth grade year. Siblings are guaranteed first priority to transfer and new families to the cited sites are afforded that ability under transfer priority number 4. Transfer priority number 5 contains provisions for cohorts of students transferring, thereby continuing the protection for students from the cited elementary sites to transfer to Sequoia Middle School as a cohort. Staff is not recommending changes to this policy. Staff recommends that all schools in Mt. Diablo Unified School District (MDUSD) adhere to the same standards and practices for the assignment of students specifically in regards to class size levels and combination classes. Staff is recommending that Choice School stakeholders, including students, parents, guardians, staff and community members work collaboratively to align their procedures with district policies and practices.

Recommendation: Move to approve rescinding program descriptions and tenets for Monte Gardens Elementary and Sequoia Elementary schools while continuing to recognize both schools as schools of choice. Additionally approving the recommendation that Choice School stakeholders, including students, parents, guardians, staff and community members work collaboratively to align their procedures with district policies and practices.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Erin McFerrin)** Seconded to approve the **ORIGINAL** motion 'Move to approve rescinding program descriptions and tenets for Monte Gardens Elementary and Sequoia Elementary schools while continuing to recognize both schools as schools of choice. Additionally approving the recommendation that Choice School stakeholders, including students, parents, guardians, staff and community members work collaboratively to align their procedures with district policies and practices'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes

17.5 Public Hearing and Review and Potential Approval of Resolution 21/22 (56) on Adopting Revised Trustee Area Boundary Map Based upon 2020 Federal Census Data

Presentation Detailed Scenario 1 Detailed Scenario 2 Existing Detailed Map Resolution 21/22 (56)

Mt. Diablo Unified School District (MDUSD) completed the process to transition from at-large to by-trustee area elections effective 2020. Every ten years, after the U.S. Census data is released, school districts are required to evaluate whether their current trustee areas have approximately equal populations using the new census data. Due to the Covid pandemic, the Census Bureau released its data over six months behind schedule. However, upon the recent 2020 Census data release, MDUSD began the process of evaluating each of its trustee areas for population balance. The variation in total population among trustee areas cannot exceed 10%. If the total peak variation is less than 10%, no changes are needed. If the total peak variation exceeds 10% then trustee area boundaries will need to be adjusted. This process is referred to as redistricting. Trustee areas must be made as equal in population as possible and practicable to provide equal access to political representation consistent with the one person, one vote constitutional principle. The District has engaged professional demographer Cooperative Strategies to conduct the required evaluation and draft revised map scenarios based on recommended criteria for consideration by the Trustees and public. Staff will present the results of the initial evaluation, as well as proposed scenarios for evaluation and review by the Board February 9, 2022. Staff will bring forth any revised or potential additional scenarios for review and adoption following public hearing to take place at the next Board meeting on February 23, 2022. **Recommendation:** Conduct a public hearing and move to approval Resolution 21/22-56 on Adopting Revised Trustee Area Boundary Map Based upon 2020 Federal Census Data.

AMENDED - Motion

Member **(Linda Mayo)** Moved, Member **(Erin McFerrin)** Seconded to approve the **AMENDED** motion 'Conduct a public hearing and move to approval Resolution 21/22-56 on Adopting Revised Trustee Area Boundary Map Based upon 2020 Federal Census Data using scenario 2'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **1**. The motion (). **3 - 1**

Debra Mason No
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes

17.6 Review and Potential Approval of the 2020-21 School Accountability Report Cards

The School Accountability Report Card (SARC), in general, provides background information about the school and its students, summarizes the school's mission, goals, and accomplishments. In addition, by state law, the SARC contains demographic data, school safety and climate for learning information, academic data, school completion rates, class sizes, teacher and staff information, curriculum and instruction descriptions, postsecondary preparation information, and fiscal/expenditure data. The SARC provides parents and the community with important information about each school. The SARC can be an effective way for a school to report on its progress in achieving goals. The public may also use a SARC to evaluate and compare schools on a variety of indicators. *Note. The Teacher data tables (i.e., Table 6-Teacher Preparation and Placement, Table 7-Teachers Without Credentials and Misassignments, Table 8-Credentialed Teachers Assigned Out-of-Field, and Table 9-Class Assignments) will not be available at this time. When these CDE populated data become available, the SARCs will be updated to reflect the completed data tables. Attached are examples of a few SARCs. All SARCs can be found in the following link:

https://drive.google.com/drive/folders/1BnKW8dkPe9yvCxAnkSsztixfwU3z9HTT?usp=s_haring

Recommendation: Move to approve the 2020-2021 School Accountability Report Cards

ORIGINAL - Motion

Member **(Erin McFerrin)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the 2020-2021 School Accountability Report Cards'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes

Linda Mayo Yes

Cherise Khaund Yes

Erin McFerrin Yes

17.7 Review and Potential Approval of the Updates to Board Policy and Administrative Regulation 5141.21 Administration of Medication

Updates are proposed to board policy and administrative regulation 5141.21 in response to a 2013 court decision a recent increase in opioid overdoses in the United States. In 2013, the California Supreme Court agreed with plaintiffs' interpretation of state law to allow school personnel, who are not nurses, to volunteer and be trained to help children with the insulin they need to survive and thrive at school. Due to an extreme shortage of nurses available for the school setting, a change to policy, that aligns to California law is being proposed. The update would enable the District to hire and/or contract with a larger pool of people trained to give insulin. A 2017 change to California Education Code 49414.3 allowed school districts, to provide emergency naloxone hydrochloride or another opioid antagonist to school nurses or trained personnel who have volunteered who may use it to provide emergency medical aid to persons suffering, or reasonably believed to be suffering, from an opioid overdose. This update would enable the District to secure naloxone and train volunteers to administer it in order to offer this potentially life saving intervention. This was presented for information at the January 19, 2022 meeting and is being brought back for approval.

Recommendation: Move to approve the updates to Board Policy and Administrative Regulation 5141.21 Administration of Medication.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Erin McFerrin)** Seconded to approve the **ORIGINAL** motion 'Move to approve the updates to Board Policy and Administrative Regulation 5141.21 Administration of Medication'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes

Linda Mayo Yes

Cherise Khaund Yes

Erin McFerrin Yes

17.8 Review and Potential Approval of the Updates to Board Policies and Administrative Regulations (3000s)

Board Policies and Administrative Regulations for the following categories: 3000 - Business and Non-Instructional Operations

Staff has partnered with California School Board Association to review all Board Policy (BP) and Administrative Regulations (AR). The 3000s were brought to the Board October 27, 2021. This category of BP's and AR's is ready to be returned to the Board for potential approval.

Recommendation: Move to approve Board Policies and Administrative Regulations 3000s as presented.

AMENDED - Motion

Member **(Linda Mayo)** Moved, Member **(Cherise Khaund)** Seconded to approve the **AMENDED** motion 'Move to approve Board Policies and Administrative Regulations 3000s as presented, with the exception of policies 3513.4, 3515.3 and 3554'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes

17.9 Public Hearing and Review and Potential Approval of Extended School Year (ESY) Waiver for 2022

The waiver will reduce the number of Extended School Year (ESY) days from 20 to 18 to align with the district calendar, staffing needs and to reduce time spent on transportation. This item was brought forth for review on February 9, 2022 and is now being returned for action. The Public hearing will be held at the MDUSD Board meeting on February 16, 2022.

Recommendation: Conduct a Public Hearing and move to approve the submission of a General Waiver Request for Extended School Year (ESY) 2022.

ORIGINAL - Motion

Member **(Linda Mayo)** Moved, Member **(Erin McFerrin)** Seconded to approve the **ORIGINAL** motion 'Conduct a Public Hearing and move to approve the submission of a General Waiver Request for Extended School Year (ESY) 2022'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes

17.10 Review and Potential Approval of the Job Description for Student Records Technician.

The previous position was outdated and did not capture the duties or the complexity of the duties required for the position. The position has been filled by an incumbent who has been receiving 5% for working out of class. The new Student Records Technician job description fixes these issues and was jointly developed by MDUSD and CST.

Recommendation: Move to approve the job description for Student Records Technician.

ORIGINAL - Motion

Member **(Erin McFerrin)** Moved, Member **(Cherise Khaund)** Seconded to approve the **ORIGINAL** motion 'Move to approve the job description for Student Records Technician'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes

18.0 Closed Session (Carry Over)

18.1 Items Not Completed During the First Closed Session will be Carried Over to this Closed Session

Items not completed during the first closed session will be carried over to this closed session as needed.

Recommendation: Reconvene a second closed session as needed.

19.0 Reconvene Open Session

19.1 Report Out Action Taken During Closed Session

Report out action taken during closed session.

Recommendation: Information.

20.0 Future Agenda Items

20.1 Future Agenda Items

Future agenda items may be discussed at this time.

Recommendation: Information.

21.0 Adjournment

The president adjourned the meeting at 10:42 pm

21.1 Adjourn Meeting

The meeting of the Board of Education of the Mt. Diablo Unified School District will adjourn.

Recommendation: Adjourn the meeting.