


Mt. Diablo Unified School District Governing Board

Approved Board Meeting Minutes

REGULAR MEETING OF THE BOARD OF EDUCATION MT. DIABLO UNIFIED SCHOOL DISTRICT Wednesday, April 16, 2025 (6:00 PM)

ROLL CALL

Debra Mason
Linda Mayo
Cherise Khaund
Keisha Nzewi
Thomas McDougall

1.0 Call to Order

1.1 Call to Order

The Board President will call the meeting to order.

Recommendation: Call the meeting to order.

The meeting was called to order at 5:00pm.

1.2 Conduct Roll Call

Recommendation: The Board President will conduct roll call.

2.0 Closed Session Public Comment

There were no public comments.

2.1 Public Comments: The Public May Address the Board Concerning Items That are Scheduled for Discussion during Closed Session Only.

The public may address the Board concerning items that are scheduled for discussion during Closed Session only. Speakers must submit a Speaker's Card to the Board secretary. The Board President will call each speaker to the podium as appropriate. These presentations are limited to three minutes each, or a total of thirty minutes for all speakers or the three minute limit may be shortened. Speakers are not allowed to yield their time.

Recommendation: Hear public comment(s).

3.0 Closed Session Agenda

3.1 Negotiations - The Board May Discuss Negotiations or Provide Direction to its Representatives Regarding Represented Employees (Government Code Section 54957.6)

Negotiations - The Board may discuss negotiations or provide direction to its representatives regarding represented employees, pursuant to Government Code Section 54957.6. Agency negotiators: Dr. Adam Clark, Dr. Wendi Aghily, Samantha Allen, Leanne Medina Estrada, Kimberly Vaiana, Ryan Sheehy and legal counsel; Agencies: MDEA, DMA, MDSPA, CSEA, CST Local 1 and Teamsters Local 856

Recommendation: Information

3.2 Discipline, Dismissal, Release or Reassignment of Public Employee (Government Code Sec. 54957(b)(1))

Recommendation: Information/action.

3.3 Conference with Legal Counsel-Existing Litigation

Conference with Legal Counsel-Existing Litigation. The Board will meet in closed session to discuss the following matter(s): CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Government Code § 54956.9): 1. Bernstine v Mount Diablo Unified School District (Contra Costa County Superior Court Case No.: C24-01544) 2. KK v. MDUSD (Office of Administrative Hearings Case No. 2025020032)

Recommendation: N/A

3.4 Student #01-25: Student Matter - Request for Subpoenas

Student #01-25: Student Matter - Request for Subpoenas

Recommendation: The power to decide the matter rests with the Board of Education

3.5 Student#01-25 Discipline Hearing: Request for Second Continuance

Student#01-25 Discipline Hearing: Request for Second Continuance

Recommendation: A move to approve the request for second continuance

3.6 Consideration to Hear Appeal of a Decision In a Complaint Against Employees per Board Policy 1312.1

The Board will meet in closed session to discuss the following matter: Consideration to hear appeal of findings of an investigation into a complaint against an employees per Board Policy 1312.1 (Government Code Section 54957(b)(1)).

Recommendation: N/A

4.0 Adjourn to Closed Session

4.1 Adjourn to Closed Session

The Board President will adjourn the meeting to closed session.

Recommendation: Adjourn to closed session.

The meeting was adjourned to closed session at 5:02pm.

5.0 Reconvene Open Session

5.1 Reconvene Open Session

The Board of Education will reconvene Open Session.

Recommendation: Reconvene Open Session.

The meeting reconvened at 6:01pm.

6.0 Preliminary Business

6.1 Land Acknowledgement: We recognize that the Mt Diablo Unified School District sits on the territory of the Confederated Villages of Lisjan, the ancestral and unceded land of the Bay Miwok and Northern Yokut, the successors of the sovereign Verona Band of Contra Costa County. As members of the MDUSD community, it is vitally important that we not only recognize the history of the land on which we learn, but also, we recognize that the land we inhabit and learn on is the ancestral land of these people who are alive and flourishing members of MDUSD and broader bay area communities today.

Recommendation: Read Land Acknowledgement

6.2 Pledge of Allegiance

The Board President will lead the Pledge of Allegiance.

Recommendation: Lead the Pledge of Allegiance.

6.3 Review and Potential Approval of Minutes for Regular Board Meeting Held March 19, 2025

Board Meeting Minutes March 19, 2025

Minutes have been prepared for the board meeting on March 19, 2025 and are presented for review and approval.

Recommendation: Move to approve the minutes for the Regular Board Meeting held March 19, 2025.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the minutes for the Regular Board Meeting held March 19, 2025'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

6.4 Review and Potential Approval of the Agenda

The Governing Board may reorder or delete items within the agenda.

Recommendation: Move to approve the agenda.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the agenda'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

7.0 Report Out of Action Taken in Closed Session

7.1 Negotiations - The Board May Discuss Negotiations or Provide Direction to its Representatives Regarding Represented Employees (Government Code Section 54957.6)

Negotiations - The Board may discuss negotiations or provide direction to its representatives regarding represented employees, pursuant to Government Code Section 54957.6. Agency negotiators: Dr. Adam Clark, Dr. Wendi Aghily, Samantha Allen, Leanne Medina Estrada, Kimberly Vaiana, Ryan Sheehy and legal counsel; Agencies: MDEA, DMA, MDSPA, CSEA, CST Local 1 and Teamsters Local 856

Recommendation: Information

The board received information.

7.2 Discipline, Dismissal, Release or Reassignment of Public Employee (Government Code Sec. 54957(b)(1))

Recommendation: Information/action

The board received information.

7.3 Conference with Legal Counsel-Existing Litigation

Conference with Legal Counsel-Existing Litigation. The Board will meet in closed session to discuss the following matter(s): CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Government Code § 54956.9): 1. Bernstine v Mount Diablo Unified School District (Contra Costa County Superior Court Case No.: C24-01544) 2. KK v. MDUSD (Office of Administrative Hearings Case No. 2025020032)

Recommendation: N/A

1. Bernstine v Mount Diablo Unified School District (Contra Costa County Superior Court Case No.: C24-01544) In a 5-0-0 vote, the Board approved a settlement up to the stipulated amount according to settlement terms.

2. KK v. MDUSD (Office of Administrative Hearings Case No. 2025020032) In a 5-0-0 vote, the Board approved a settlement up to the stipulated amount according to the settlement terms.

7.4 Student #01-25: Student Matter - Request for Subpoenas

Student #01-25: Student Matter - Request for Subpoenas

Recommendation: The power to decide the matter rests with the Board of Education.

The Board denied the request for subpoenas for Student #01-25 in a 5-0-0 vote.

7.5 Student#01-25 Discipline Hearing: Request for Second Continuance

Student#01-25 Discipline Hearing: Request for Second Continuance

Recommendation: A move to approve the request for second continuance

The Board approved the request for a second postponement for Student #01-25. 5-0-0

7.6 Consideration to Hear Appeal of a Decision In a Complaint Against Employees per Board Policy 1312.1

The Board will meet in closed session to discuss the following matter: Consideration to hear appeal of findings of an investigation into a complaint against an employees per Board Policy 1312.1 (Government Code Section 54957(b)(1)).

Recommendation: N/A

The Board voted 5-0-0 to not hear an appeal of a complaint against a district employee pursuant to Government Code Section 54957(b)(1)).

8.0 Public Comment

8.1 Public Comment: The Public May Address the Board Regarding any Item Not on the Agenda. Public Comment Will Also be Allowed on Each Specific Agenda Item Prior to Board Action Thereon.

Public Comment: The public may address the Board regarding any item within the jurisdiction of the Board of Education of the Mt. Diablo Unified School District that is not on this agenda. Speakers must submit a Speaker's Card to the Board secretary. The Board President will call each speaker to the podium as appropriate. These presentations are limited to three minutes each, or a total of thirty minutes for all speakers, or the three minute limit may be shortened. If there are multiple speakers on any one subject, the public comment period may be moved to the end of the meeting. Speakers are not allowed to yield their time. Public Comment will also be allowed on each specific agenda item prior to board action thereon.

Recommendation: Listen to Public Comment.

11 public comments were heard.

9.0 Communications

9.1 District Organizations: At Regular Board Meetings, a Single Spokesperson of Each Recognized District Organization May Make a Brief Presentation. Items Are Limited to Those Which are Informational

At regular Board meetings, a single spokesperson of each recognized District organization may make a brief presentation following the Consent Agenda. Items are limited to those which are informational.

Recommendation: Listen to Communications.

One (1) communication comment was heard.

10.0 Recognitions and Resolutions

10.1 Review and Potential Approval of Resolution 24/25 (58) In Recognition of Earth Day and a Call to Action on Climate Change

Resolution 24/25 (58) In Recognition of Earth Day and a Call to Action on Climate Change
The Mt. Diablo Unified School District Board of Education will consider the adoption of Resolution 24/25 (58) In Recognition of Earth Day and a Call to Action on Climate Change.

Recommendation: Move to approve Resolution 24/25 (58) In Recognition of Earth Day and a Call to Action on Climate Change.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve Resolution 24/25 (58) In Recognition of Earth Day and a Call to Action on Climate Change'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay:

1. The motion **Carried. 4 - 1**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes

Thomas McDougall No

10.2 Review and Potential Approval of Resolution 24/25 (65) Commemorating Italian Liberation Day April 25th

Resolution 24/25-65 Commemorating Italian Liberation Day April 25th

The Mt. Diablo Unified School District governing board will consider approval of Resolution 24/25 (65), recognizing April 25th as Italy's Liberation Day, when Italy was liberated from the Nazi occupation in 1946.

Recommendation: Move to approve Resolution 24/25-65 Commemorating Italian Liberation Day April 25th.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Thomas McDougall)** Seconded to approve the **ORIGINAL** motion 'Move to approve Resolution 24/25-65 Commemorating Italian Liberation Day April 25th'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

11.0 Public Employee Appointment

11.1 Review and Potential Approval of Certificated Personnel Appointment: Principal at El Monte Elementary School

Interviews were conducted and a candidate has been selected to fill the Principal position at El Monte Elementary School for the 2025-2026 school year.

Recommendation: Move to approve the appointment of Principal at El Monte Elementary School.

AMENDED - Motion

Member **(Cherise Khaund)** Moved, Member **(Thomas McDougall)** Seconded to approve the **AMENDED** motion 'Move to approve the appointment of Gilberto Parada Jr. Principal at El Monte Elementary School'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

11.2 Review and Potential Approval of Certificated Personnel Appointment: Principal at Highlands Elementary School

Interviews were conducted and a candidate has been selected to fill the Principal position at Highlands Elementary School for the 2025-2026 school year.

Recommendation: Move to approve the appointment of Principal at Highlands Elementary School.

AMENDED - Motion

Member **(Debra Mason)** Moved, Member **(Cherise Khaund)** Seconded to approve the **AMENDED** motion 'Move to approve the appointment of Carrie Nerheim Principal at Highlands Elementary School'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

11.3 Review and Potential Approval of Certificated Personnel Appointment: Elementary Principal

Interviews were conducted and a candidate has been selected to fill the position of Elementary Principal, site to be determined at a later date, for the 2025-2026 school year.

Recommendation: Move to approve the appointment of Elementary Principal.

AMENDED - Motion

Member **(Keisha Nzewi)** Moved, Member **(Thomas McDougall)** Seconded to approve the

AMENDED motion 'Move to approve the appointment of Madyson Benz Elementary Principal'.

Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

11.4 Review and Potential Approval of Certificated Personnel Appointment: Principal at Pleasant Hill Elementary School

Interviews were conducted and a candidate has been selected to fill the Principal position at Pleasant Hill Elementary School for the 2025-2026 school year.

Recommendation: Move to approve the appointment of Principal at Pleasant Hill Elementary School.

Four comments were heard.

AMENDED - Motion

Member **(Keisha Nzewi)** Moved, Member **(Thomas McDougall)** Seconded to approve the

AMENDED motion 'Move to approve the appointment of Ann McNamara Kim Principal at Pleasant Hill Elementary School'.

Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**.

The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

11.5 Review and Potential Approval of Classified Personnel Appointment: Custodial and Operations Manager

Interviews were conducted and a candidate has been selected to fill the Custodial and Operations Manager position.

Recommendation: Move to approve the appointment of Custodial & Operations Manager.

AMENDED - Motion

Member **(Thomas McDougall)** Moved, Member **(Cherise Khaund)** Seconded to approve the

AMENDED motion 'Move to approve the appointment of Luis De La O as Custodial & Operations Manager'.

Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried.**

5 - 0

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

12.0 Reports/Information

12.1 Multilingual Department Presentation

The MLL Department will be sharing information about the CA EL Roadmap, OPTEL, and update the board on our LTEL data and the CA Dashboard.

Recommendation:

13.0 Board Member Reports

13.1 Board Member Reports

Board Members may choose to report out their activities.

Recommendation: Information.

14.0 Superintendent Report

14.1 Superintendent's Report

The Superintendent may choose to report out on activities.

Recommendation: Information.

15.0 Consent Agenda

One comment on item 15.10 was heard prior to presentation of the Consent Agenda.

15.1 Approval of Items listed under Consent Agenda.

Items listed under Consent Agenda are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon the request of any member of the Board and acted upon separately.

Recommendation: Approve all Consent Agenda items.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Approve all Consent Agenda items'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

15.2 Review and Potential Approval of the Recommended Action for Certificated Personnel

List of certificated hires, leaves of absence, resignations, and retirements

See attached for detailed list of certificated hires, leaves of absence, resignations, and retirements.

Recommendation: Move to approve the recommended action for certificated personnel.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the recommended action for certificated personnel'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

15.3 Review and Potential Approval of the Recommended Action for Classified Personnel

List of classified hires, leave of absences, resignations, and retirements.

Information of classified hires, leave of absences, resignations, and retirements for consideration.

Recommendation: Move to approve the recommended action for classified personnel.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the recommended action for classified personnel'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

15.4 Review and Potential Approval of Amendment to Increase Contract with Young Audiences of Northern CA for Services at Highlands Elementary School

Highlands Elementary School is requesting that Young Audiences of Northern CA provide two additional assemblies in the 2024-2025 school year. Contracts with vendor district wide add up to more than \$25,000 for the school year.

Recommendation: Move to approve the Independent Service Contract Increase between Mt. Diablo Unified School District and Young Audiences of Northern CA for services at Highlands Elementary School.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Independent Service Contract Increase between Mt. Diablo Unified School District and Young Audiences of Northern CA for services at Highlands Elementary School'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

15.5 Review and Potential Approval of the 2024-2025 Independent Service Contract Amendment #1 between Mt. Diablo Unified School District and Ana Maria De Jesus

Amendment #1 and original board approved Independent Service Contract.

Ana Maria De Jesus - Contractor will provide additional services and assistance to Crossroads High School Students.

Recommendation: Move to approve the Amendment #1 which makes the total contract increased to \$25,500.00.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Amendment #1 which makes the total contract increased to \$25,500.00'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

15.6 Review and Potential Approval of Independent Service Contract between Mt. Diablo Unified School District and Young Audiences of Northern CA for Services at Walnut Acres Elementary School.

Walnut Acres Elementary School is requesting that Young Audiences of Northern CA provide two AsiaFantAsia assemblies at their site May 7, 2025. The District has spent in excess of \$25,000.00 with YANC in the 2024-2025 school year and board approval is requested.

Recommendation: Move to approve the ISC between Mt. Diablo Unified School District and Young Audiences of Northern CA for services at Walnut Acres Elementary School.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the ISC between Mt. Diablo Unified School District and Young Audiences of Northern CA for services at Walnut Acres Elementary School'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

15.7 Review and Potential Ratification of an Overnight Field Trip for Northgate High School's Softball Team

Northgate High School is requesting ratification of the Softball team overnight field trip to San Clemente, CA. The dates are 4/3/25-4/5/25 and parents, students, and coaches will stay in local hotels.

Recommendation: Move to ratify Northgate High School's overnight field trip for the Softball Team.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to ratify Northgate High School's overnight field trip for the Softball Team'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

15.8 Review and Potential Approval of Revised Job Description: Elementary School Itinerant Music Teacher.

Job Description Elementary School Itinerant Music Teacher, formerly Elementary School Traveling Music Teacher with mark ups. Clean version of Job Description Memorandum of Understanding

The attached job description is being brought forward for approval of minor updates as well as title change from Elementary School Traveling Music Teacher to Elementary School Itinerant Music Teacher.

Recommendation: Move to approve the Revised Job Description: Elementary School Itinerant Music Teacher.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Revised Job Description: Elementary School Itinerant Music Teacher'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

15.9 Review and Potential Ratification of an Independent Service Contract with Sequoyah Country Club and Mt. Diablo Unified School District for Northgate High School Prom Held March 29,2025

Northgate staff is requesting the ratification of an Independent Service Contract with Sequoyah Country Club for Northgate High School's Prom, held 3/29/25.

Recommendation: Move to approve the ratification of the Independent Service Contract between MDUSD and Sequoyah Country Club.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the ratification of the Independent Service Contract between MDUSD and Sequoyah Country Club'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

15.10 Review and Potential Approval for a New Job Description of Director of Enrollment Services.

Job Description for Director of Enrollment Services

Student Services is seeking to establish a Director, Enrollment Services position to oversee the Enrollment Center and ensure seamless coordination with the Student Services Department and other departments. This role will focus on improving the enrollment experience for students and families by streamlining processes, enhancing communication, and providing comprehensive support. The creation of this position aligns with the current needs of both the district and the Student Services Department, reinforcing the commitment to an efficient and student-centered enrollment process.

Recommendation: Move to approve New Job Description of Director of Enrollment Services.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve New Job Description of Director of Enrollment Services'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

15.11 Review and Potential Approval of Mt. Diablo Adult Education (MDAE) Memorandum of Understanding (MOU) with Santa Clara Unified School District (SCUSD) for Designated Subjects Adult Education Teaching Credential Program

SCUSD MOU

Adult Education teachers in California must hold a California Adult Education Designated Subjects credential. The California Commission on Teacher Credentialing (CCTC) requires school districts to enter into an MOU with an approved Local Educational Agency (LEA), delineating the responsibilities of both organizations. SCUSD is an LEA, approved by the CCTC to provide credential services to individuals for both preliminary and clear Designated Subjects Adult Education teaching credentials. MDAE proposes entering into a partnership agreement, effective immediately, with SCUSD as a newly-authorized regional LEA for the credentialing of its adult education teachers, by means of the MOU attached.

Recommendation: Move to approve Mt. Diablo Adult Education MOU with Santa Clara Unified School District for Designated Subjects Adult Education teaching credential program.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve Mt. Diablo Adult Education MOU with Santa Clara Unified School District for Designated Subjects Adult Education teaching credential program'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

15.12 Review and Potential Approval of Appointments of Summer School Administrators

Please see attached list.

Candidates have been selected to fill the Administrative positions for the 2025 Summer Session.

Recommendation: Move to approve the appointments of Summer School administrators.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the appointments of Summer School administrators'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

15.13 Review and Potential Ratification of the CalHope SEL Mini-Grant for Mindfulness and Wellbeing PAIs 2024-25 School Year

Staff is requesting ratification for the CalHope SEL Mini-Grant for Mindfulness and Wellbeing PAI's in collaboration with the Contra Costa County Office of Education. The grant would be for \$25,000 for one year. The goals of the grant would be to; develop a district Restorative Practices Implementation Plan, a district team with members from multiple role groups,

increase knowledge of Restorative Practices across the district with stakeholder groups and committees, and train approximately 20 new teachers/staff/administrators on Restorative Practices.

Recommendation: Move to ratify of the CalHope SEL Mini-Grant for Mindfulness and Wellbeing PAI's for the 2024-25 School Year.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to ratify of the CalHope SEL Mini-Grant for Mindfulness and Wellbeing PAI's for the 2024-25 School Year'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

15.14 Review and Potential Approval of Amendment to the Independent Service Contract between MDUSD and Ignite Consulting for Additional Services for the 2024-2025 School Year

Riverview Middle School is seeking approval for an amendment to bring additional services to be added to their ISC between MDUSD and Ignite Consulting. Original Independent Service Contract was approved by the Board on June 12, 2024.

Recommendation: Move to approve the Amendment to the Independent Service Contract between MDUSD and Ignite Consulting for the 2024-2025 school year.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Amendment to the Independent Service Contract between MDUSD and Ignite Consulting for the 2024-2025 school year'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

15.15 Review and Potential Approval of Independent Services Contract with Young Audiences of Northern CA for Services at Holbrook Language Academy

Holbrook Elementary School is requesting that Young Audiences of Northern CA provide two assemblies on May 16, 2025. Contracts with vendor district wide add up to more than \$25,000 for the school year.

Recommendation: Move to approve the Independent Service Contract between Mt. Diablo Unified School District and Young Audiences of Northern CA for services at Holbrook Language Academy.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Independent Service Contract between Mt. Diablo Unified School District and Young Audiences of Northern CA for services at Holbrook Language Academy'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes

Keisha Nzewi Yes
Thomas McDougall Yes

15.16 Review and Potential Approval for an Independent Service Contract between MDUSD and Oakhurst Country Club for Ygnacio Valley High School's Prom on May 3, 2025

Ygnacio Valley High School is requesting approval for their Independent Service Contract between MDUSD and Oakhurst Country Club for their prom on May 3, 2025.

Recommendation: Move to approve the Independent Service Contract between MDUSD and Oakhurst Country Club.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Independent Service Contract between MDUSD and Oakhurst Country Club'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

15.17 Review and Potential Approval for an Independent Service Contract between MDUSD and Wedgewood Weddings & Events to Host Mt. Diablo High School's Prom on May 3, 2025

Mt Diablo High School is requesting approval of their Independent Service Contract between MDUSD and Wedgewood Weddings & Events for their prom on May 3, 2025.

Recommendation: Move to approve the Independent Service Contract for MDUSD and Wedgewood Weddings & Events.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Independent Service Contract for MDUSD and Wedgewood Weddings & Events'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

15.18 Review and Potential Approval of the MDUSD K-12 Secondary Strengthening Career and Technical Education for the 21st Century Act Grant for 2025-2026

Mt. Diablo Unified School District College and Career Readiness Department seeks Governing Board Approval to submit applications for supplemental funding of district-wide Career Technical Education through the Strengthening Career and Technical Education for the 21st Century Act (previously called Carl Perkins) grant for the 2025-2026 school year. Funds are supplemental for district-wide career technical education. The MDUSD K-12 Secondary allocation is anticipated to be up to \$275,000.

Recommendation: Approve the submission of MDUSD's application for the K12 Secondary Strengthening Career and Technical Education for the 21st Century Act Grant for 2025-2026

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Approve the submission of MDUSD's application for the K12 Secondary

Strengthening Career and Technical Education for the 21st Century Act Grant for 2025-2026'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

15.19 Review and Potential Approval of an Increase to the Independent Services Agreement with Hokali for Sports Programs for Spring and Summer 2025 Sessions.

The District and Contractor desire to amend the Agreement to the terms and conditions set forth herein to reflect additional sessions in the spring and summer so that students have access to sports programs for the remainder of the school year and summer Expanded Learning Programs. Fiscal impact to the original Agreement is an increase of \$99,000. MDUSD and HOKALI Inc would like to amend their current contract to add Spring and Summer 2025 sports programming at four CARES Expanded Learning Program middle schools (El Dorado, Holbrook, Oak Grove, Riverview). Each school will receive: Pre-session lunchtime student recruitment demos, 48 hours of Spring instruction (4/21/25 - 6/2/25), 48 hours of Summer instruction (6/4/25 - 6/30/25), End-of-session showcase. Each school will choose two of the following sports: Soccer, Basketball, Tennis, Running, Pickleball, Volleyball, Flag Football.

Recommendation: Move to approve amendment #1 to independent service contract with HOKALI Inc

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve amendment #1 to independent service contract with HOKALI Inc'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

A) Fiscal

15.20 Review and Potential Approval of the Fiscal Transactions for the Month of March 2025

Detail Warrants March 2025 Warrant Cancellations March 2025

Payments have been made to meet District's obligations to improvements and other outgoing expenses.

Recommendation: Move to approve fiscal transactions for the month of March 2025.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve fiscal transactions for the month of March 2025'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

B) Maintenance and Operations

15.21 Review and Potential Approval of the Award of BID #1951 2025 Technology Infrastructure Upgrade at Northgate High School

- BID 1951 Results Summary - BID 1951 Bid Response - Bockmon & Woody Electric Co., Inc.
- BID 1951 Agreement

Mt. Diablo Unified School District Bid #1951 requested technology infrastructure upgrades to Northgate High School pursuant to PCC §20111.6. The scope of work provides all materials, labor and equipment required for work shall include, but is not limited to selective demolition and construction, including associated civil, architectural, structural, plumbing, mechanical and/or electrical work. The invitation to bid indicates that the low bidder will be determined by the base bid amount. Staff received three bid packages on March 13, 2025. Upon review of the bid packages. The lowest responsive, responsible bidder is determined to be Bockmon & Woody Electric Co., Inc. District staff is bringing to the Board our recommendation for award of bid #1951 to go to Bockmon & Woody Electric Co., Inc.

Recommendation: Move to approve award of Bid #1951 2025 Technology Infrastructure Upgrade at Northgate High School to Bockmon & Woody Electric Co., Inc.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve award of Bid #1951 2025 Technology Infrastructure Upgrade at Northgate High School to Bockmon & Woody Electric Co., Inc'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

15.22 Review and Potential Approval of Award of Bid #1952 2025 Roofing Project #1 for Shadelands/Sunrise Schools and Valley View Middle School

1952 Bid Response Summary 1952 Bid Response - Diablo Roofing, Inc. 1952 Bid Agreement Mt. Diablo Unified School District Bid #1952 2025 Roofing Project #1 requested for roof renovations at Shadelands Preschool, Sunrise Elementary, and Valley View Middle Schools pursuant to PCC §20111.6. The scope included the restoration (replacement and refurbishment) of school roofs. Two Add Alts were also bid upon. #1 was to remove skylights and replace decking and roofing at Shadelands/Sunrise. #2 was to add duct seams to roofs at Valley View and are presented for consideration with this bid award. The District also has a Potential Allowance of \$140,495 to be combined with the presented award. Seven (7) bid packages were received on March 13, 2025. Diablo Roofing Inc. is the lowest, responsible, responsive bidder.

Recommendation: Move to approve Award of Bid #1952 2025 Roofing Project #1 for Shadelands, Sunrise, and Valley View Middle Schools to Diablo Roofing, Inc.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve Award of Bid #1952 2025 Roofing Project #1 for Shadelands, Sunrise, and Valley View Middle Schools to Diablo Roofing, Inc'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

15.23 Review and Potential Approval of Award of Bid #1954 2025 Roofing Project #2 for Ayers and Delta View Elementary Schools

1954 Bid Response Summary 1954 Bid Response - Andy's Roofing Company, Inc. 1954 Bid Agreement

Mt. Diablo Unified School District Bid #1954 2025 Roofing Project #2 requested for roof renovations at Ayers and Delta View Elementary Schools pursuant to PCC §20111.6. The scope included the restoration (replacement and refurbishment) of school roofs. An Add Alt was also bid upon for skylights restoration at Delta View and presented for consideration with this bid award. The District is also bringing forward a Potential Allowance of \$97,830 to be combined with the presented award. Nine (9) bid packages were received on March 20, 2025. Andy's Roofing Company, Inc. is the lowest, responsible, responsive bidder.

Recommendation: Move to approve Award of Bid #1954 2025 Roofing Project #2 for Ayers and Delta View Elementary Schools to Andy's Roofing Company, Inc.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve Award of Bid #1954 2025 Roofing Project #2 for Ayers and Delta View Elementary Schools to Andy's Roofing Company, Inc.'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

15.24 Review and Potential Approval of Joint Use Agreement of Real Property Lease Agreement Renewal between Mt. Diablo Unified School District and Clayton Community School located at Mt. Diablo Elementary

Joint Use Real Property Agreement - Clayton Community School (Mt. Diablo Elementary)
The California Education Code §§ 17527 et seq. authorizes a school district to enter into joint use agreements for the rental or lease of classrooms or other buildings, as long as the joint-use does not interfere with the educational program or activities. The District entered into a Real Property Lease Agreement with Clayton Community School for providing before and after-school child care services for the purpose of operating a youth center. As the current Agreement has expired, Clayton Community School is essentially operating as a holdover tenant. Accordingly, the District proposes to enter into a new Joint Use Agreement and Real Property Lease, based on a determination that the attached Agreement is compatible with the educational purpose of each site. The term for this Agreement is from July 1, 2025 through June 30, 2028, with an additional two (2) one year renewal options each year for a total of five (5) years.

Recommendation: Move to Approve Joint Use Agreement of Real Property Lease Agreement Renewal between Mt. Diablo Unified School District and Clayton Community School located at Mt. Diablo Elementary.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to Approve Joint Use Agreement of Real Property Lease Agreement Renewal between Mt. Diablo Unified School District and Clayton Community School located at Mt. Diablo Elementary'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

15.25 Review and Potential Approval of Joint Use Agreement and Real Property Lease Agreement Renewal between Mt. Diablo Unified School District and Kidango, Inc., located at Holbrook Language Academy

Joint Use Real Property Agreement - Kidango, Inc. (Holbrook Language Academy)

The California Education Code §§ 17527 et seq. authorizes a school district to enter into joint use agreements for the rental or lease of classrooms or other buildings, as long as the joint-use does not interfere with the educational program or activities. The District entered into a Real Property Lease Agreement with Kidango, Inc., for providing before and after-school child care services for the purpose of operating a youth center. As the current Agreement has expired, Kidango, Inc., is essentially operating as a holdover tenant. Accordingly, the District proposes to enter into a new Joint Use Agreement and Real Property Lease, based on a determination that the attached Agreement is compatible with the educational purpose of the site. The term for this Agreement is from July 1, 2025 through June 30, 2028, with an additional two (2) one year renewal options each year for a total of five (5) years.

Recommendation: Move to Approve the Joint Use Agreement and Real Property Lease Agreement Renewal between Mt. Diablo Unified School District and Kidango, Inc., located at Holbrook Language Academy.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to Approve the Joint Use Agreement and Real Property Lease Agreement Renewal between Mt. Diablo Unified School District and Kidango, Inc., located at Holbrook Language Academy'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

15.26 Review and Potential Approval of Joint Use Agreements and Real Property Lease Agreement Renewals between Mt. Diablo Unified School District and Dianne Adair Day Care at: Dianne Adair Day Care Centers at Ayers Elementary School, Bancroft Elementary School, El Monte Elementary School, Highlands Elementary School, Monte Gardens Elementary School, Pleasant Hill Elementary School, Sequoia Elementary School, and Westwood Elementary School

Joint Use Real Property Agreement - Dianne Adair Day Care, Ayers El Joint Use Real Property Agreement - Dianne Adair Day Care, Bancroft El Joint Use Real Property Agreement - Dianne Adair Day Care, El Monte El Joint Use Real Property Agreement - Dianne Adair Day Care, Highlands El Joint Use Real Property Agreement - Dianne Adair Day Care, Monte Gardens El Joint Use Real Property Agreement - Dianne Adair Day Care, Pleasant Hill El Joint Use Real Property Agreement - Dianne Adair Day Care, Sequoia El Joint Use Real Property Agreement - Dianne Adair Day Care, Westwood El

The California Education Code §§ 17527 et seq. authorizes a school district to enter into joint use agreements for the rental or lease of classrooms or other buildings, as long as the joint-use does not interfere with the educational program or activities. The District entered into a Real Property Lease Agreement with Dianne Adair Day Care Center for providing before and after-school child care services for the purpose of operating a youth center. As the current Agreements have expired, Dianne Adair is essentially operating as a holdover tenant. Accordingly, the District proposes to enter into a new Joint Use Agreement and Real Property Lease, based on a determination that the attached Agreements are compatible with the educational purpose of each site. The term for these Agreements is from July 1, 2025 through June 30, 2028, with an additional two (2) one year renewal options each year for a total of five (5) years.

Recommendation: Move to Approve Joint Use Agreements and Real Property Lease Agreement Renewals between Mt. Diablo Unified School District and Dianne Adair Day Care at: Dianne Adair Day Care Centers at Ayers Elementary School, Bancroft Elementary School, El Monte Elementary School, Highlands Elementary School, Monte Gardens Elementary School, Pleasant Hill Elementary School, Sequoia Elementary School, and Westwood Elementary School

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to Approve Joint Use Agreements and Real Property Lease Agreement Renewals between Mt. Diablo Unified School District and Dianne Adair Day Care at: Dianne Adair Day Care Centers at Ayers Elementary School, Bancroft Elementary School, El Monte Elementary School, Highlands Elementary School, Monte Gardens Elementary School, Pleasant Hill Elementary School, Sequoia Elementary School, and Westwood Elementary School'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

C) Purchasing

15.27 Review and Potential Approval of the Purchase of Furniture for the Purchasing Department

Drawings & Proposal

To support the purchasing needs of the students and staff of Mt. Diablo Unified School District, and to support the the heath and wellness of the purchasing staff; Staff has received proposals for work station furniture. Upon review of 3 proposals, staff is recommending Sierra School Equipment Company for the purchase of work station furniture for the Purchasing Office.

Recommendation: Move to Approve the Purchase of Furniture for the Purchasing Department from Sierra School Equipment Company

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to Approve the Purchase of Furniture for the Purchasing Department from Sierra School Equipment Company'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

15.28 Review and Potential Ratification of Contracts and Amendments to Contracts Under \$25,000 for March 1-31, 2025

- Contracts and Amendments from March, 2025 under \$25,000 - Purchase Order ("PO") Summary Report for all Contracts from March, 2025

This item seeks Board ratification of the attached contracts. Pursuant to Board Policy 3312, Contracts, the Board has delegated to the Superintendent or their designee the authority to enter into contracts on behalf of the District, not to exceed the amounts specified in Public Contract Code § 20111 except as otherwise provided by law. Contracts entered into by

delegated authority must be ratified by the Board of Education at an open session meeting of the Board within 60 days of the date the contract was approved by delegated authority. (Education Code § 17604; Public Contract Code § 20111). The attached contracts comply with Board Policy 3312.

Recommendation: Move to ratify six contracts under \$25,000 from March 1-31, 2025

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to ratify six contracts under \$25,000 from March 1-31, 2025'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

15.29 Review and Potential Ratification of Purchase Order Summary Report for March 2025

Purchase Order Summary Report for March 2025 Technology Purchase Order Summary Report for March 2025

District staff is bringing forward Purchase Order (PO) Summary Report for the month of March 2025. This report shows the Purchase Orders for said month, including the amounts, vendors, and budgets used. The PO report is presented in accordance with Education Code Section 17604, and in an effort to be transparent in District orders and contracts. This report includes all larger orders and service agreements previously submitted to the Board or individual approval. To continue our transparency with technology purchases, staff has also provided a breakout of computer/technology, and software purchases for March 2025. This total is included in the master Purchase Order Summary list.

Recommendation: Move to ratify Purchase Orders for the month of March 2025

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to ratify Purchase Orders for the month of March 2025'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

D) Special Education and Student Services

15.30 Review and Potential Approval to Increase the Independent Service Contract Between Mt. Diablo Unified School District (MDUSD) and Bylund Clinic for the 2024/2025 School Year

Bylund Clinic provides independent educational evaluations (IEEs) in the areas of Psychoeducational, Educationally Related Mental Health Services (ERMHS), and Functional Behavioral Analysis (FBA) at the request of the district. Requested funds are to cover anticipated expenses for the 2024/2025 school year.

Recommendation: Move to approve increase to independent service contract with Mt. Diablo Unified School District and Bylund Clinic, for the 2024/2025 School Year as presented.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve increase to independent service contract with Mt. Diablo

Unified School District and Bylund Clinic, for the 2024/2025 School Year as presented'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

15.31 Review and Potential Approval to Increase the Independent Service Contract with Dual Minds Psychology for the 2024/2025 School Year.

Dual Minds Psychology provides Independent Educational Evaluations, District Initial Evaluations, Triennial Evaluations, Educationally Related Mental Health Services Assessments and Academic Only Assessments at the request of the district. Additional funds are being requested to provide continued support for the 2024/2025 school year.

Recommendation: Move to approve increase to independent service contract with Dr. Dual Minds for the 2024/2025 school year as presented.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve increase to independent service contract with Dr. Dual Minds for the 2024/2025 school year as presented'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

15.32 Review and Potential Approval of Amendment to the Contract between Mt. Diablo Unified School District and 24/7 Allstaff for the 2024/25 School Year

24/7 Allstaff is a non-public agency (NPA) that provides registered behavior technicians, behavior therapists, licensed vocational nurses, health aides, and Paraprofessionals for school-based services that are identified on Individual Education Plans (IEPs) and Section 504 Plans. When Mt. Diablo Unified School District is not able to fill all open positions with district employees, the use of contract agencies is necessary to ensure that we are in compliance with state and federal law that governs special education. 24/7 Medstaff is a company that is utilized to provide these services to ensure that all of our needed services are covered for the 2024-2025 school year. Mt. Diablo Unified School District Human Resources, Student Services and Special Education continue to recruit and hire district employees.

Recommendation: Move to approve the amendment to increase contract between Mt. Diablo Unified School District and 24/7 Allstaff for the 2024/25 School Year

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the amendment to increase contract between Mt. Diablo Unified School District and 24/7 Allstaff for the 2024/25 School Year'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

15.33 Review and Potential Approval of Amendment to increase contract between Mt. Diablo Unified School District and California Translation International (CTI) for the 2024/25 School Year.

Review and Potential Approval of Amendment to increase contract between Mt. Diablo Unified School District and California Translation International (CTI) for the 2024/25 School Year. CTI provides written and oral translations in various languages throughout the District for SARB, parent/teacher conferences. Request of written translation of IEPs, Psych Reports, Psch Assessments, in various languages.

Recommendation: Move to approve the amendment to increase contract between Mt. Diablo Unified School District and California Translation International (CTI) for the 2024/25 School Year.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the amendment to increase contract between Mt. Diablo Unified School District and California Translation International (CTI) for the 2024/25 School Year'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

E) Technology

15.34 Review and Potential Approval of Renewal of Aeries Communications (ParentSquare) with Secure Document Delivery

Aeries Quote # Q-04525

MDUSD has used ParentSquare Aeries Communications) since 2021 as a primary tool for communication with families. Staff recommends renewal of ParentSquare with the addition of Secure Document Delivery (SDD). SDD will allow important secure and confidential documents, such as report cards and progress reports, to be securely shared electronically with authorized recipients (parents and guardians). It is anticipated this added functionality will reduce costs for printing and mailing these documents by significantly more than the cost. By entering this agreement now for a term beginning on October 1, 2025 and ending September 30, 2026, Aeries/ParentSquare will provide MDUSD with complimentary access to the added functionality up until that time.

Recommendation: Move to approve renewal of Aeries Communications (ParentSquare) with Secure Document Delivery

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve renewal of Aeries Communications (ParentSquare) with Secure Document Delivery'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

15.35 Review and Potential Approval of Microsoft A3 Mobility+Security Licensing Through CDW-G

Microsoft A3 Quote PJFP090

Microsoft A3 Mobility+Security licensing allows for technical device management and software deployment to MDUSD's fleet of mobile Windows devices, including enhanced security features and streamlined imaging capabilities.

Recommendation: Move to approve Microsoft A3 Mobility+Security licensing through CDW-G

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the

ORIGINAL motion 'Move to approve Microsoft A3 Mobility+Security licensing through CDW-G'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

16.0 Consent Item Pulled for Discussion

17.0 Consent Item Pulled by Staff

18.0 Business/Action Items

18.1 Review and Potential Approval of the Tentative Agreement Between Teamster Local Union No. 856 and Mt. Diablo Unified School District for the Reopeners in the 2023-2026 Collective Bargaining Agreement.

Teamster/MDUSD Tentative Agreement AB 1200

Teamster Local Union No. 856 and Mt. Diablo Unified School District reached a tentative agreement to close the 2023-2026 Collective Bargaining Agreement.

Recommendation: Move to approve the Tentative Agreement Between Teamster Local Union No. 856 and Mt. Diablo Unified School District for the Reopeners in the 2023-2026 Collective Bargaining Agreement.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Debra Mason)** Seconded to approve the

ORIGINAL motion 'Move to approve the Tentative Agreement Between Teamster Local Union No. 856 and Mt. Diablo Unified School District for the Reopeners in the 2023-2026 Collective Bargaining Agreement'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

18.2 Review and Potential Approval of the Memorandum of Understanding for the Skill Trades Positions Between Teamster Local Union No. 856 and Mt. Diablo Unified School District

Memorandum of Understanding with Job Descriptions AB 1200

The parties have held multiple meetings to address outdated job descriptions, low salaries compared to other districts, and staffing shortages in the M&O Department. A study by School

Services of California confirmed that outdated roles and low wages have led to high vacancy rates, particularly among skilled and general maintenance workers.

Recommendation: Move to approve the Memorandum of Understanding for the Skill Trades Positions between Teamster Local Union No. 856 and Mt. Diablo Unified School District

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Thomas McDougall)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Memorandum of Understanding for the Skill Trades Positions between Teamster Local Union No. 856 and Mt. Diablo Unified School District'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

18.3 Review and Potential Approval of Changes to Board Policies and Administrative Regulations per California School Board Association (CSBA) Recommendations - March 2024 Quarterly Update

BP 0450 Comprehensive Safety Plan - Approved 10/16/2024 AR 0450 Comprehensive Safety Plan BP 0470 COVID-19 Mitigation Plan - Approved/deleted 6/12/2024 BP 3516 Emergencies and Disaster Preparedness Plan - Approved 10/16/2024 AR 3516 Emergencies and Disaster Preparedness Plan - Review 4/16/2025 BP 3550 Food Service/Child Nutrition Program - Approved 8/14/2024 AR 3550 Food Service/Child Nutrition Program - Approved 8/14/2024 BP 3551 Food Service/Child Nutrition Program - Approved 8/14/2024 AR 3551 Food Service/Child Nutrition Program - Approved 8/14/2024 BP 3553 Free and Reduced Price Meals - Approved 8/14/2024 AR 3553 Free and Reduced Price Meals - Approved 8/14/2024 BP 4111 Recruitment and Selection - Approved 10/16/2024 BP 4211 Recruitment and Selection - Approved 10/16/2024 BP 4311 Recruitment and Selection - Approved 10/16/2024 AR 4112.5 Criminal Record Check - Approved 10/16/2024 AR 4212.5 Criminal Record Check - Approved 10/16/2024 AR 4312.5 Criminal Record Check - Approved 10/16/2024 E(1) 4112.5 Criminal Record Check - Approved 10/16/2024 E(1) 4212.5 Criminal Record Check - Approved 10/16/2024 E(1) 4312.5 Criminal Record Check - Approved 10/16/2024 BP 4118 Dismissal/Suspension/Disciplinary Action - Approved 3/12/2025 AR 4118 Dismissal/Suspension/Disciplinary Action - Approved 10/16/2024 BP 4140 Bargaining Units - Approved 3/12/2025 BP 4240 Bargaining Units - Approved 3/12/2025 BP 4320 Bargaining Units - n/a per collective bargaining unit agreements BP 4157 Employee Safety - Approved 3/12/2025 BP 4257 Employee Safety - n/a per collective bargaining unit agreements BP 4357 Employee Safety - n/a per collective bargaining unit agreements AR 4157 Employee Safety - Approved 3/12/2025 AR 4257 Employee Safety - n/a per collective bargaining unit agreements AR 4357 Employee Safety - n/a per collective bargaining unit agreements AR 4157.1 Work-Related Injuries - n/a per collective bargaining unit agreements AR 4257.1 Work-Related Injuries - n/a per collective bargaining unit agreements AR 4357.1 Work-Related Injuries n/a per collective bargaining unit agreements BP 4218 Dismissal/Suspension/Disciplinary Action - Approved 10/16/2024 AR 4218 Dismissal/Suspension/Disciplinary Action - Approved 10/16/2024 BP 5126 Awards for Achievement - Approved 8/28/2024 AR 5126 Awards for Achievement - Approved 8/28/2024 BP 5141.21 Administering Medication and Monitoring Health Conditions- Approved 6/12/2024 BP 5144 Discipline - Approved 6/12/2024 AR 5144 Discipline - Approved 6/12/2024 BP 6115 Ceremonies and Observances- Approved 6/12/2024 AR 6115 Ceremonies and Observances- Approved 6/12/2024 BP 6141.2 Recognition of Religious Beliefs and Customs - Approved 6/12/2024 AR 6141.2 Recognition of Religious Beliefs and Customs - Approved 6/12/2024 BP 6175 Migrant Education Program- Approved 6/12/2024 AR 6175 Migrant Education Program- Approved 6/12/2024 BB 9320 Meetings and Notices - Approved 6/12/2024 BB 9323.2 Actions by the Board - Approved 6/12/2024 E(1) 9323.2

Actions by the Board - Approved 6/12/2024 E(2) 9323.2 Actions by the Board - Deletion Recommended-no such adopted exhibit - Approved 6/12/2024

CSBA provides school districts with a quarterly list of potential updates to review Board Policies (BP), Administrative Regulations (AR), Board Bylaws (BB) and Exhibits (E) for revision in order to adapt to state or federal code changes. Revisions were made to AR 3516 and are presented for review. It will be brought back for approval at a later meeting.

Recommendation: Informational review.

18.4 Review and Potential Approval of Changes to Board Policies and Administrative Regulations per California School Board Association (CSBA) Recommendations - September 2024 Quarterly Update

BP 0510 School Accountability Report Card AR 0510 School Accountability Report Card BP 1114 District-Sponsored Social Media - Approved 12/18/2024 AR 1114 District-Sponsored Social Media - Approved 12/18/2024 AR 1312.4 William's Uniform Complaint Procedures - Approved 3/19/2025 E(1) 1312.4 William's Uniform Complaint Procedures - Approved 3/19/2025 E(2) 1312.4 William's Uniform Complaint Procedures - Approved 3/19/2025 AR 3517 Facilities Inspection - Review 4/16/2025 E(1) 3517 Facilities Inspection - Review 4/16/2025 BP 4040 Employee Use of Technology E (1) 4040 Employee Use of Technology BP 5144.1 Suspension and Expulsion/Due Process - Review 3/19/2025 AR 5144.1 Suspension and Expulsion/Due Process - Review 3/19/2025 AR 5144.2 Suspension and Expulsion/Due Process (Students with Disabilities) - Review 4/16/2025 BP 5147 Dropout Prevention - Review 4/16/2025 BP 6112 School Day - Approved 12/18/2024 AR 6112 School Day -Approved 12/18/2024 BP 6142.92 Mathematics Instruction BP 6152.1 Placement in Mathematics Courses AR 6152.1 Placement in Mathematics Courses BP 6163.4 Student Use of Technology E(1) 6163.4 Student Use of Technology BB 9010 Public Statements - Approved 12/18/2024 BB 9012 Board Member Electronic Communications - Approved 12/18/2024

CSBA provides school districts with a quarterly list of potential updates to review Board Policies (BP), Administrative Regulations (AR), Board Bylaws (BB) and Exhibits (E) for revision in order to adapt to state or federal code changes. Revisions for BP 5144.1 and AR 5144.1 were presented for review at the March 19, 2025 meeting and are now being brought for approval. Revisions for BP 5147, AR 3517, AR 5144.2 and E 3517 have been made and are being presented for review. These will be brought back at a future meeting for approval. Work continues on the remaining updates.

Recommendation: Move to approve revisions to BP 5144.1 and AR 5144.1 as presented.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Thomas McDougall)** Seconded to approve the **ORIGINAL** motion 'Move to approve revisions to BP 5144.1 and AR 5144.1 as presented'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

18.5 Review and Potential Approval of Changes to Board Policies and Administrative Regulations per California School Board Association (CSBA) Recommendations - December 2024 Quarterly Update

BP 0460 Local Control and Accountability Plan - Review 4/16/2025 AR 0460 Local Control and Accountability Plan - Review 4/16/2025 BP 1250 Visitors/Outsiders - Approved 2/26/2025 AR 1250 Visitors/Outsiders - Approved 2/26/2025 BP 3100 Budget AR 3100 Budget BP 3280 Sale or Lease of District-Owned Real Property - Review 4/16/2025 AR 3280 Sale or Lease of District-Owned Real Property - Review 4/16/2025 BP 3320 Claims and Actions Against the District - Review 3/19/2025 AR 3320 Claims and Actions Against the District - suggest delete 3/19/2025 BP 3515.5 Sex Offender Notification AR 3515.5 Sex Offender Notification BP 3540 Transportation - Approved 3/19/2025 BP 5113.1 Chronic Absence and Truancy AR 5113.1

Chronic Absence and Truancy BP 5148 Child Care and Development AR 5148 Child Care and Development BP 5148.2 Before/After School Programs AR 5148.2 Before/After School Programs BP 5148.3 Preschool/Early Childhood Education AR 5148.3 Preschool/Early Childhood Education BP 6158 Independent Study AR 6158 Independent Study BP 6170.1 Transitional Kindergarten BP 6174 Education for English Learners AR 6174 Education for English Learners BB 9240 Board Training - Approved 2/26/2025 BB 9270 Conflict of Interest - Approved 2/26/2025 E(1) 9270 Conflict of Interest - Approved 2/26/2025

CSBA provides school districts with a quarterly list of potential updates to review Board Policies (BP), Administrative Regulations (AR), Board Bylaws (BB) and Exhibits (E) for revision in order to adapt to state or federal code changes. Revisions were made to BP 3320 and AR 3320 and reviewed at the March 19, 2025 meeting. These are now being brought for approval. Revisions were made to BP 0460, BP 3280, AR 0460 and AR 3280, and are being brought forward for an initial review. Work continues on the remaining policies.

Recommendation: Move to approve the revisions to BP 3320 and AR 3320 as presented.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the revisions to BP 3320 and AR 3320 as presented'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

18.6 Review and Potential Approval of Changes to Board Policies and Administrative Regulations per California School Board Association (CSBA) Recommendations - March 2025 Quarterly Update

BP 1312.2 Complaints Concerning Instructional Materials AR 1312.2 Complaints Concerning Instructional Materials E(1) 1312.2 Complaints Concerning Instructional Materials BP 1340 Access to District Records AR 1340 Access to District Records BP 3311 Bids - Review 4/16/2025 AR 3311 Bids - Review 4/16/2025 BP 3311.1 Uniform Public Construction Cost Accounting Procedures - Review 4/16/2025 AR 3311.1 Uniform Public Construction Cost Accounting Procedures - Review 4/16/2025 BP 3312 Contracts BP 3516.5 Emergency Schedules BP 3580 District Records AR 3580 District Records BP 4151 Employee Compensation BP 4251 Employee Compensation BP 4351 Employee Compensation BP 4158 Employee Security BP 4258 Employee Security BP 4358 Employee Security AR 4158 Employee Security AR 4258 Employee Security AR 4358 Employee Security BP 5125 Student Records AR 5125 Student Records BP 5131 Conduct BP 5131.6 Alcohol and Other Drugs AR 5131.6 Alcohol and Other Drugs BP 5131.8 Mobile Communication Devices BP 5141.5 Mental Health BP 5141.52 Suicide Prevention AR 5145.52 Suicide Prevention BP 5145.13 Response to Immigration Enforcement AR 5145.13 Response to Immigration Enforcement BP 6142.93 Science Instruction BP 6142.94 History-Social Science Instruction BP 6159 Individualized Education Program AR 6159 Individualized Education Program BP 6159.2 Nonpublic, Nonsectarian School and Agency for Special Education AR 6159.2 Nonpublic, Nonsectarian School and Agency for Special Education BB 9150 Student Board Members BB 9224 Oath of Affirmation BB 9260 Legal Protection

CSBA provides school districts with a quarterly list of potential updates to review Board Policies (BP), Administrative Regulations (AR), Board Bylaws (BB) and Exhibits (E) for revision in order to adapt to state or federal code changes. Revisions were made to BP 3311, BP 3311.1, AR 3311.1 and AR 3311.1 and being presented for review. Work continues on the remaining policies.

Recommendation: Informational review.

19.0 Meeting Extension

20.0 Closed Session (Carry Over)

20.1 Items Not Completed During the First Closed Session will be Carried Over to this Closed Session

Items not completed during the first closed session will be carried over to this closed session as needed.

Recommendation: Reconvene a second closed session as needed.

21.0 Reconvene Open Session

21.1 Report Out Action Taken During Closed Session

Report out action taken during closed session.

Recommendation: Information.

22.0 Future Agenda Items

22.1 Requests May Be Presented for Consideration at a Future Board Meeting

Recommendation: Information

23.0 Adjournment

23.1 Adjourn Meeting

The meeting of the Board of Education of the Mt. Diablo Unified School District will adjourn.

Recommendation: Adjourn the meeting.

The meeting was adjourned at 8:36pm.