


Mt. Diablo Unified School District
Governing Board

Approved Board Meeting Minutes

**REGULAR MEETING OF THE BOARD OF EDUCATION
MT. DIABLO UNIFIED SCHOOL DISTRICT
Wednesday, February 12, 2025 (6:00 PM)**

ROLL CALL

Debra Mason
Linda Mayo
Keisha Nzewi
Thomas McDougall

1.0 Call to Order

President Mayo called the meeting to order at 5:00pm

1.1 Call to Order

The Board President will call the meeting to order.

Recommendation: Call the meeting to order.

1.2 Conduct Roll Call

Recommendation: The Board President will conduct roll call.

Trustee Khaund was not in attendance

2.0 Closed Session Public Comment

There were no public comments.

2.1 Public Comments: The Public May Address the Board Concerning Items That are Scheduled for Discussion during Closed Session Only.

The public may address the Board concerning items that are scheduled for discussion during Closed Session only. Speakers must submit a Speaker's Card to the Board secretary. The Board President will call each speaker to the podium as appropriate.

These presentations are limited to three minutes each, or a total of thirty minutes for all speakers or the three minute limit may be shortened. Speakers are not allowed to yield their time.

Recommendation: Hear public comment(s).

3.0 Closed Session Agenda

3.1 Negotiations - The Board May Discuss Negotiations or Provide Direction to its Representatives Regarding Represented Employees (Government Code Section 54957.6)

Negotiations - The Board may discuss negotiations or provide direction to its representatives regarding represented employees, pursuant to Government Code Section 54957.6. Agency negotiators: Dr. Adam Clark, Dr. Wendi Aghily, Samantha Allen, Kimberly Vaiana, Ryan Sheehy and legal counsel; Agencies: MDEA, DMA, MDSPA, CSEA, CST Local 1 and Teamsters Local 856

Recommendation: Information

3.2 Discipline, Dismissal, Release or Reassignment of Public Employee (Government Code Sec. 54957(b)(1))

Recommendation: Information/action.

3.3 Conference with Legal Counsel-Anticipated Litigation

The Board will meet in closed session to discuss the following matter(s): CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION Significant Exposure to Litigation (Government Code § 54956.9(d)(2) or (3): i. There is one potential matter ii. GM v. MDUSD

Recommendation: N/A

3.4 Liability Claims (Government Code § 54956.95) Name of Claimant: Susan Kaar, Name of Agency Against Which the Claim is Made: Mt. Diablo Unified School District

Recommendation: N/A

4.0 Adjourn to Closed Session

The meeting was adjourned to closed session at 5:02pm

4.1 Adjourn to Closed Session

The Board President will adjourn the meeting to closed session.

Recommendation: Adjourn to closed session.

5.0 Reconvene Open Session

Open session was reconvened at 6:02pm

5.1 Reconvene Open Session

The Board of Education will reconvene Open Session.

Recommendation: Reconvene Open Session.

6.0 Preliminary Business

6.1 Land Acknowledgement: We recognize that the Mt Diablo Unified School District sits on the territory of the Confederated Villages of Lisjan, the ancestral and unceded land of the Bay Miwok and Northern Yokut, the successors of the sovereign Verona Band of Contra Costa County. As members of the MDUSD community, it is vitally important that we not only recognize the history of the land on which we learn, but also, we recognize that the land we inhabit and learn on is the ancestral land of these people who are alive and flourishing members of MDUSD and broader bay area communities today.

Recommendation: Read Land Acknowledgement

6.2 Pledge of Allegiance

The Board President will lead the Pledge of Allegiance.

Recommendation: Lead the Pledge of Allegiance.

6.3 Review and Potential Approval of Minutes for Regular Board Meeting Held January 22, 2025

Board Meeting Minutes January 22, 2025

Minutes have been prepared for the board meeting on January 22, 2025 and are presented for review and approval.

Recommendation: Move to approve the minutes for the Regular Board Meeting held January 22, 2025

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the minutes for the Regular Board Meeting held January 22, 2025'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

6.4 Review and Potential Approval of the Agenda

The Governing Board may reorder or delete items within the agenda.

Recommendation: Move to approve the agenda.

AMENDED - Motion

Member **(Debra Mason)** Moved, Member **(Thomas McDougall)** Seconded to approve the **AMENDED** motion 'Move to approve the agenda moving item 15.11 to be heard at 8.0'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

7.0 Report Out of Action Taken in Closed Session

7.1 Negotiations - The Board May Discuss Negotiations or Provide Direction to its Representatives Regarding Represented Employees (Government Code Section 54957.6)

Negotiations - The Board may discuss negotiations or provide direction to its representatives regarding represented employees, pursuant to Government Code Section 54957.6. Agency negotiators: Dr. Adam Clark, Dr. Wendi Aghily, Samantha Allen, Kimberly Vaiana, Ryan Sheehy and legal counsel; Agencies: MDEA, DMA, MDSPA, CSEA, CST Local 1 and Teamsters Local 856

Recommendation: Information
The Board received information.

7.2 Discipline, Dismissal, Release or Reassignment of Public Employee (Government Code Sec. 54957(b)(1))

Recommendation: Information/action.

In Closed Session by a vote of 4-0 with no abstentions, the board took action to accept the resignation of two employees per the separation agreement. The board voted in favor as follows: Mason, Mayo, McDougall, Nzewi. Trustee Khaund was absent.

7.3 Conference with Legal Counsel-Anticipated Litigation

The Board will meet in closed session to discuss the following matter(s): CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION Significant Exposure to Litigation (Government Code § 54956.9(d)(2) or (3): i. There is one potential matter ii. GM v. MDUSD

Recommendation: N/A

The board met in Closed Session with Legal Counsel to discuss the matter. By a vote of 4-0 with no abstentions in the matter of GM v. MDUSD the board approved the settlement agreement up to the stipulated amount. Voting in favor: Mason, Mayo, McDougall, Nzewi with Trustee Khaund absent.

7.4 Liability Claims (Government Code § 54956.95) Name of Claimant: Susan Kaar, Name of Agency Against Which the Claim is Made: Mt. Diablo Unified School District

Recommendation: N/A

The board met in Closed Session by a vote of 4-0 with no abstentions, to reject a liability claim for damages pursuant to Government Code § 54956.95 by Susan Kaar, against the Mt. Diablo Unified School District. Voting in favor: Mason, Mayo, McDougall, Nzewi with Trustee Khaund absent.

8.0 Public Comment

8.1 (Original 15.11) Review and Potential Approval of Overnight and Out of State Field Trip for Ygnacio Valley High School (YVHS) Engineering Students

YVHS EurekaFest Itinerary & Budget Lemelson-MIT Letter re EurekaFest

The Engineering Program at Ygnacio Valley High School was awarded a Lemelson-MIT InventTeams grant, one of 8 schools nationwide. To earn the grant, students identified a real-world problem and proposed an invention that would be a solution to that problems. As a result, students are invited to present their invention at EurekaFest. To support YVHS's participation in EurekaFest, it is requesting approval for an educational field trip to the Massachusetts Institute of Technology (MIT) in Cambridge, Massachusetts, with a side trip to New York City. The trip will take place from June 9 to June 15 and will involve 12 students and 2 teachers. The InvenTeam will participate in EurekaFest at MIT from June 9-11, followed by academic and historical-cultural exploration in New York City from June 12-15. This will include visits to NYU, Columbia University, the Statue of Liberty, the Metropolitan Museum of Art, Brooklyn Bridge, and the 9/11 Memorial and Museum. This trip will provide students with exposure to pioneering STEM education, college readiness, and cultural enrichment, directly supporting the MDUSD Graduate Profile by fostering skills in communication, critical thinking, technology use, and global citizenship. CTEIG funds will be used to pay for airfare, up to \$12,000. The remaining portion of the field trip will be funded through fundraising.

Recommendation: Move to approve an overnight and out of state field trip for YVHS Engineering students to attend EurekaFest June 9-15, 2025.

ORIGINAL - Motion

Member **(Thomas McDougall)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve an overnight and out of state field trip for YVHS Engineering students to attend EurekaFest June 9-15, 2025'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes

Keisha Nzewi Yes
Thomas McDougall Yes

8.2 (Original 8.1) Public Comment: The Public May Address the Board Regarding any Item Not on the Agenda. Public Comment Will Also be Allowed on Each Specific Agenda Item Prior to Board Action Thereon.

Public Comment: The public may address the Board regarding any item within the jurisdiction of the Board of Education of the Mt. Diablo Unified School District that is not on this agenda. Speakers must submit a Speaker's Card to the Board secretary. The Board President will call each speaker to the podium as appropriate. These presentations are limited to three minutes each, or a total of thirty minutes for all speakers, or the three minute limit may be shortened. If there are multiple speakers on any one subject, the public comment period may be moved to the end of the meeting. Speakers are not allowed to yield their time. Public Comment will also be allowed on each specific agenda item prior to board action thereon.

Recommendation: Listen to Public Comment.
Three (3) speakers made public comments

9.0 Communications

9.1 District Organizations: At Regular Board Meetings, a Single Spokesperson of Each Recognized District Organization May Make a Brief Presentation. Items Are Limited to Those Which are Informational

At regular Board meetings, a single spokesperson of each recognized District organization may make a brief presentation following the Consent Agenda. Items are limited to those which are informational.

Recommendation: Listen to Communications.
There was one (1) communications comment

10.0 Recognitions and Resolutions

10.1 Review and Potential Approval of Board Resolution 24/25-48 to Authorize Local Assignment Option(s) EC 44256(b)

EC 44256(b) Board Resolution

Education Code 44256(b) authorizes the Governing Board to assign an employee holding a Multiple Subject or a Standard Elementary credential to teach, with his or her consent, any subject in a departmentalized class below Grade 9 provided that the teacher has completed 12 semester units or 6 upper division or graduate units of coursework in that subject.

Recommendation: Move to approve Resolution 24/25-48 Local Assignment Option(s) EC 44256(b)

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve Resolution 24/25-48 Local Assignment Option(s) EC 44256(b)'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Keisha Nzewi Yes
Thomas McDougall Yes

11.0 Public Employee Appointment

11.1 Review and Potential Approval of Classified Personnel Appointment: Assistant Director, Maintenance, Operations & Facilities

Interviews were conducted and a candidate has been selected to fill the Assistant Director, Maintenance, Operations & Facilities position.

Recommendation: Move to approve the appointment of Assistant Director, Maintenance, Operations & Facilities.

AMENDED - Motion

Member **(Thomas McDougall)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **AMENDED** motion 'Move to approve the appointment of Christopher Hansen as Assistant Director, Maintenance, Operations & Facilities'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

12.0 Reports/Information

12.1 Review of Growth Data on the 2024 California School Dashboard

Report on the recently released Growth Data on the 2024 California School Dashboard.

12.2 Review and Acceptance of 2010 Measure C Audit Report for Fiscal Year Ending June 30, 2024

Measure C Bond Audit Report 2024 Presentation

Education Code Section 21020 requires that the District conduct an annual performance audit and financial audit of the 2010 Measure C Bond program. The Audit Report for the fiscal year ending June 30, 2024 was conducted by Nigro & Nigro. The Audit Report is submitted to the Board for acceptance.

Recommendation: Move to accept of 2010 Measure C Audit Report for Fiscal Year Ending June 30, 2024.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to accept of 2010 Measure C Audit Report for Fiscal Year Ending June 30, 2024'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

12.3 Review and Acceptance of 2018 Measure J Audit Report for Fiscal Year Ending June 30, 2024.

MDUSD Measure J Bond Audit Report 2024

Education Code Section 21020 requires that the District conduct an annual performance audit and financial audit of the 2018 Measure J Bond program. The Audit Report for the fiscal year ending June 30, 2024 was conducted by Nigro & Nigro. The Audit Report is submitted to the Board for acceptance.

Recommendation: Move to accept of 2018 Measure J Audit Report for Fiscal Year Ending June 30, 2024.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Thomas McDougall)** Seconded to approve the **ORIGINAL** motion 'Move to accept of 2018 Measure J Audit Report for Fiscal Year Ending June 30, 2024'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Keisha Nzewi Yes
Thomas McDougall Yes

13.0 Board Member Reports

13.1 Board Member Reports

Board Members may choose to report out their activities.

Recommendation: Information.

14.0 Superintendent Report

14.1 Superintendent's Report

The Superintendent may choose to report out on activities.

Recommendation: Information.

15.0 Consent Agenda

15.1 Approval of Items listed under Consent Agenda.

Items listed under Consent Agenda are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon the request of any member of the Board and acted upon separately.

Recommendation: Approve all Consent Agenda items.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Approve all Consent Agenda items'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Keisha Nzewi Yes
Thomas McDougall Yes

15.2 Review and Potential Approval of the Recommended Action for Certificated Personnel

List of certificated hires, leave of absences, resignations, and retirements
See attached for detailed list of certificated hires, leave of absences, resignations, and retirements.

Recommendation: Move to approve the recommended action for certificated personnel.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the recommended action for certificated personnel'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Keisha Nzewi Yes
Thomas McDougall Yes

15.3 Review and Potential Approval of the Recommended Action for Classified Personnel

List of classified hires, leave of absences, resignations, and retirements.
Information of classified hires, leave of absences, resignations, and retirements for consideration.

Recommendation: Move to approve the recommended action for classified personnel.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the recommended action for classified personnel'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

15.4 Review and Potential Approval of Scholastic Contract for Expanded Learning Opportunity Program (ELOP)

As we transition with these new partner providers, we are collaborating to develop a high-quality, rigorous, standards-based academic programming that can be implemented by both certificated teachers and classified after school program staff. These programs provide the opportunity for students to engage in individualized instruction based on CA state standards and for our program to collect consistent improvement data across our school site programs. They also provide the opportunity for us to engage additional students through the offering of specialized intervention in reading, based on mClass data shared by our sites.

Recommendation: Move to approve the Scholastic Contract for Expanded Learning Opportunity Program (ELOP).

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Scholastic Contract for Expanded Learning Opportunity Program (ELOP)'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

15.5 Review and Potential Approval of an Independent Service Contract with Mt. Diablo Unified School District and Ana De Jesus on Behalf of Olympic High School

Olympic High School is requesting approval of their Addendum to their previously Board approved Independent Service Contract with Ana De Jesus, Licensed Clinical Social Worker, to provide an additional day of service for the amount of \$8,500.00. Original contract was approved for \$36,000.00 bringing the new total to \$44,500.00. Services will include therapy, group counseling, casework for basic needs, and consultation for students and teachers to maximize student well-being and academic functioning, with a focus on academic achievement and improved school attendance. Services are for the 2024-2025 school year.

Recommendation: Move to approve the Addendum to Independent Service Contract with Ana De Jesus, Licensed Clinical Social Worker on behalf of Olympic High School.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Addendum to Independent Service Contract with Ana De Jesus, Licensed Clinical Social Worker on behalf of Olympic High School'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Keisha Nzewi Yes
Thomas McDougall Yes

15.6 Review and Potential Ratification of the First Amendment to Memorandum of Understanding Agreement Between Mt. Diablo Unified School District and Grand Canyon University (GCU)

First Amendment to Memorandum of Understanding

On or about August 14, 2024, the Board approved a MEMORANDUM OF UNDERSTANDING between Grand Canyon University's (GCU) and the District to allow to allow for College students to obtain field experience at schools located in the District. Board Agenda (8/14/24), Item # 15.6. This First Amendment clarifies the District's requirements for criminal background checks to align with current protocols.

Recommendation: Move to ratify the First Amendment to the Memorandum of Understanding Agreement Between Mt. Diablo Unified School District and GCU.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to ratify the First Amendment to the Memorandum of Understanding Agreement Between Mt. Diablo Unified School District and GCU'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Keisha Nzewi Yes
Thomas McDougall Yes

15.7 Review and Potential Approval of Revised Job Description for District Office Receptionist, formerly Swtichboard Operator Receptionist

Job Description for District Office Receptionist, formerly Swtichboard Operator Receptionist.

Collaborative work to update the Switchboard Operator job description to reflect broader customer service duties, administrative support, and modern communication tools beyond traditional switchboard operations.

Recommendation: Move to approve revised job description for District Office Receptionist, formerly Swtichboard Operator Receptionist.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve revised job description for District Office Receptionist, formerly Swtichboard Operator Receptionist'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Keisha Nzewi Yes
Thomas McDougall Yes

15.8 Review and Potential Approval to Reapply for the FACT (Family and Children's Trust) Grant for Crossroads High School.

Crossroads is seeking grant funding from Family and Children's Trust (FACT) in the amount of \$80,000. This funding will support three personnel positions whose work serves our pregnant and parenting teen students and their children. The three staff members are Ana DeJesus, bilingual LCSW; Vivica Taylor, LCSW; and Feli Mercado, bilingual Family Resource Worker. Ana and Vivica will each work two days a week. They will also do follow ups by phone and paperwork on top of seeing students while at school. Both will be on an Independent Service Contract for \$24,500 each. Feli will be at school 5 days a week. FACT will fund 30% of her FTE for \$26,280. The indirect cost of \$4,720 brings the total to \$80,000. Some of the measurable outcomes anticipated in

our target population as a result of having these three people as part of our staff are:
...improved attendance of the parenting teen students at school ...increase the knowledge of parenting teen students and use of positive reinforcement to foster appropriate behavior expectations for their children ...improved attendance at school ...increase the knowledge of and resources for parenting teen students to make connections to community agencies/resources ...decrease in substance abuse and domestic violence in the homes of the parenting teen students and their children ...increase parenting teen student knowledge of whole child development ...increased staff member understanding of ACEs (Adverse Childhood Experiences) experienced by our parenting teen students.

Recommendation: Move to approve the request to reapply for the FACT Grant (Family and Children's Trust)

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the request to reapply for the FACT Grant (Family and Children's Trust)'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

15.9 Review and Potential Approval of an Overnight Field Trip for Concord High School's Leadership students.

Concord High School is requesting approval of their overnight field trip for the Student Leadership to attend the CADA Conference on 4/12/25 - 4/14/25 at the Santa Clara Convention Center. Students and their chaperones will travel by personal cars/vans and will stay at local hotels.

Recommendation: Move to approve Concord High School's Student Leadership overnight field trip to Santa Clara, CA.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve Concord High School's Student Leadership overnight field trip to Santa Clara, CA'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

15.10 Review and Potential Approval of Independent Service Contract between Mt. Diablo Unified School District and UCCR Web Life Field School Camp Arroyo on behalf of Holbrook Elementary School for Outdoor Education Program.

UCCR WOLF Camp Arroyo will be providing an Outdoor Education program to Holbrook Elementary 5th grade students, March 19 - 21, 2025 in Livermore, CA. The contractor will provide food and lodging for the 3 day, 2 night program. The contractor is responsible for all instruction by naturalist, including instructional materials. Students and chaperones will be traveling by bus.

Recommendation: Move to approve the UCCR Web of Life Field School Camp Arroyo Independent Service contract for Outdoor Education services for Holbrook Elementary.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the UCCR Web of Life Field School Camp Arroyo Independent Service contract for Outdoor Education services for Holbrook Elementary'.

Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Keisha Nzewi Yes
Thomas McDougall Yes

15.11 Review and Potential Approval of Amendment #3 to the Independent Service Contract Between Exploring New Horizons and Mt. Diablo Unified School District (MDUSD) for Outdoor Education.

On June 26, 2024, the Board approved an Independent Service Contract with Exploring New Horizons. Walnut Acres Elementary School had additional students attend camp and need to increase their amount by \$4,455.00, the total is now \$587,065.50.

Recommendation: Move to approve amendment #3 to the Independent Service Contract with Exploring New Horizons and Mt. Diablo Unified School District to provide outdoor education programs.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve amendment #3 to the Independent Service Contract with Exploring New Horizons and Mt. Diablo Unified School District to provide outdoor education programs'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Keisha Nzewi Yes
Thomas McDougall Yes

15.12 Review and Potential Approval of Independent Service Contract between Mt. Diablo Unified School District and Walker Creek Ranch for the Outdoor Education Program for Woodside Elementary School.

Walker Creek Ranch provides students with a quality science education, strengthens bonds with their peers and increases their environmental awareness. The program allows each group time to connect with the land, each other and science. Staff are well-versed in social emotional learning and NGSS offering creative lessons that are centered around the land. Woodside Elementary students will attend February 18-21, 2025. Students will travel with chaperones by bus.

Recommendation: Move to approve the Independent Service Contract between Mt. Diablo Unified School District and Walker Creek Ranch for the Outdoor Education Program for Woodside Elementary School.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Independent Service Contract between Mt. Diablo Unified School District and Walker Creek Ranch for the Outdoor Education Program for Woodside Elementary School'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Keisha Nzewi Yes
Thomas McDougall Yes

A) Food and Nutrition Services

15.13 Review and Potential Approval New Job Description for Food and Nutrition Services Administrative Secretary II.

Job Description for Food and Nutrition Services Administrative Secretary II. Food and Nutrition Services is seeking to create a new specialized Food & Nutrition Services Administrative Secretary II position to accurately reflect the unique job duties needed in our Department. This position will replace the current Administrative Secretary I position within our Department. The new position acts as the office manager for the Food and Nutrition Services central office team, including the Food and Supply Warehouse and performs a variety of essential complex administrative tasks for our team of approximately 200 employees. The position is the public face of the Department; organizes and maintains confidential records; creates tracks and processes non-food purchase orders for equipment, supplies, and service contracts; tracks Department assets; and manages the Department website, along with other duties.

Recommendation: Move to approve New Job Description for Food and Nutrition Services Administrative Secretary II.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve New Job Description for Food and Nutrition Services Administrative Secretary II'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

15.14 Review and Potential Approval New Job Description for Child Nutrition Program Manager.

Job Description for Child Nutrition Program Manager.

Food and Nutrition Services is seeking to create a new DMA Child Nutrition Program Manager position to support our growing program with comprehensive program management including compliance and policy monitoring, student special meal accommodation, afterschool and summer meal program management, as well as meal program eligibility functions including direct certification, annual verification, and application for provision programs with the State of California. The position will reside within the Food and Nutrition Services central office and support the Child Nutrition programs across all District schools and programs.

Recommendation: Move to approve New Job Description for Child Nutrition Program Manager.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve New Job Description for Child Nutrition Program Manager'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

15.15 Review and Potential Approval of an Increase in the Purchase Order for Earl's Organic Produce

Change Order

Food and Nutrition Services is seeking to increase the Purchase Order for Earl's Organic Produce for the purchase of local organic fruits and vegetables for use in the school meal program for the duration of the 2024-25 school year.

Recommendation: Move to approve an increase in the Purchase Order for Earl's Organic Produce from \$25,000 to \$100,000 for the 2024-25 school year.

ORIGINAL - Motion

Member (**Debra Mason**) Moved, Member (**Keisha Nzewi**) Seconded to approve the **ORIGINAL** motion 'Move to approve an increase in the Purchase Order for Earl's Organic Produce from \$25,000 to \$100,000 for the 2024-25 school year'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Keisha Nzewi Yes
Thomas McDougall Yes

15.16 Review and Potential Approval of an Out of State Conference for Two Food Service Employees to attend the School Nutrition Association Legislative Action Conference in Washington, DC

Agenda

Requesting Approval for Angie Vickroy and Deanna Robles-Davis to attend the School Nutrition Association Conference in Washington, DC March 9-11, 2025.

Recommendation: Move to approve the out of state conference for Angie Vickroy and Deanna Robles-Davis on behalf of Food and Nutrition Services.

ORIGINAL - Motion

Member (**Debra Mason**) Moved, Member (**Keisha Nzewi**) Seconded to approve the **ORIGINAL** motion 'Move to approve the out of state conference for Angie Vickroy and Deanna Robles-Davis on behalf of Food and Nutrition Services'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Keisha Nzewi Yes
Thomas McDougall Yes

B) Maintenance and Operations

15.17 Review and Potential Approval of Attendance at ISC West 2025 Security Industry Association (SIA) Education and Conference focused on Physical Security, Cyber Security, and Public Safety, in Las Vegas, Nevada, for Six (6) Maintenance, Operations & Facilities Staff and Four (4) I.T. Staff, March 30 to April 4, 2025

The ISC West Conference and Security Industry Association Education sessions focus on modern physical and cyber security solutions, and will provide MDUSD staff in the departments of Maintenance, Operations, and Facilities, and Information Technology with the opportunity to collaborate on standards and management of District network and security systems. Attendance from both departments will provide the ability for cross-team collaboration in protecting the District with up-to-date and cost effective physical and cyber security solutions.

Recommendation: Move to Approve Attendance at ISC West 2025 Security Industry Association (SIA) Education and Conference focused on Physical Security, Cyber Security, and Public Safety, in Las Vegas, Nevada, for six (6) Maintenance, Operations & Facilities staff and four (4) I.T. staff, March 30 to April 4, 2025

ORIGINAL - Motion

Member (**Debra Mason**) Moved, Member (**Keisha Nzewi**) Seconded to approve the **ORIGINAL** motion 'Move to Approve Attendance at ISC West 2025 Security Industry Association (SIA) Education and Conference focused on Physical Security, Cyber Security, and Public Safety, in Las Vegas, Nevada, for six (6) Maintenance, Operations & Facilities staff and four (4) I.T. staff, March 30 to April 4, 2025'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes

Linda Mayo Yes
Keisha Nzewi Yes
Thomas McDougall Yes

15.18 Review and Potential Approval of the Award of BID #1948 MDUSD Technology Infrastructure Upgrade at Loma Vista Adult Center

- BID 1948 Results Summary - BID 1948 Bid Response - Bockmon & Woody Electric Co., Inc. - BID 1948 Agreement

Mt. Diablo Unified School District Bid #1948 requested technology infrastructure upgrades to Loma Vista Adult Center pursuant to PCC §20111.6. The scope of work provides all materials, labor and equipment required for work shall include, but is not limited to selective demolition and construction, including associated civil, architectural, structural, plumbing, mechanical and/or electrical work. The invitation to bid indicates that the low bidder will be determined by the base bid amount. Staff received two bid packages on January 28, 2025. Upon review of the bid packages, one was deemed non-responsive. The lowest responsive, responsible bidder is determined to be Bockmon & Woody Electric Co., Inc. District staff is bringing to the Board our recommendation for award of bid #1948 to go to Bockmon & Woody Electric Co., Inc.

Recommendation: Move to approve award of Bid #1948 MDUSD Technology Infrastructure Upgrade at Loma Vista Adult Center to Bockmon & Woody Electric Co., Inc.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve award of Bid #1948 MDUSD Technology Infrastructure Upgrade at Loma Vista Adult Center to Bockmon & Woody Electric Co., Inc'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Keisha Nzewi Yes
Thomas McDougall Yes

15.19 Review and Potential Approval of the Award of BID #1947 MDUSD Technology Infrastructure Upgrade at Willow Creek Center

- BID 1947 Results Summary - BID 1947 Bid Response - Vanden Bos Electric, Inc. - BID 1947 Agreement

Mt. Diablo Unified School District Bid #1947 requested technology infrastructure upgrades to Willow Creek Center pursuant to PCC §20111.6. The scope of work provides all materials, labor and equipment required for work shall include, but is not limited to selective demolition and construction, including associated civil, architectural, structural, plumbing, mechanical and/or electrical work. The invitation to bid indicates that the low bidder will be determined by the base bid amount. Staff received four bid packages on January 21, 2025. Upon review of the bid packages, the lowest responsive, responsible bidder is determined to be Vanden Bos Electric, Inc. District staff is bringing to the Board our recommendation for award of bid #1947 to go to Vanden Bos Electric Inc.

Recommendation: Move to approve award of Bid #1947 MDUSD Technology Infrastructure Upgrade at Willow Creek Center to Vanden Bos Electric, Inc.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve award of Bid #1947 MDUSD Technology Infrastructure Upgrade at Willow Creek Center to Vanden Bos Electric, Inc'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes

Keisha Nzewi Yes
Thomas McDougall Yes

15.20 Review and Potential Approval of Proposal for Commercial Heating, Ventilation and Air Conditioning (HVAC) Equipment Replacement for the Dent Center, Wing A - Human Resources and Wing C- School Support, with Bel Air Mechanical.

Dent Center C Wing Proposal Dent Center Human Resources Proposal
There are two (2) Rooftop HVAC units for Wing A and one (1) HVAC unit for Wing C that have outlived their lifespan and no longer function properly. The District is receiving outside support from several HVAC Maintenance Contractors, including those on the approved HVAC Contractor Pool List per RFP 1924.

Recommendation: Move to Approve Proposal for Commercial Heating, Ventilation and Air Conditioning (HVAC) Equipment Replacement for the Dent Center, Wing A - Human Resources and Wing C- School Support, with Bel Air Mechanical.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to Approve Proposal for Commercial Heating, Ventilation and Air Conditioning (HVAC) Equipment Replacement for the Dent Center, Wing A - Human Resources and Wing C- School Support, with Bel Air Mechanical'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried.**

4 - 0

Debra Mason Yes
Linda Mayo Yes
Keisha Nzewi Yes
Thomas McDougall Yes

C) Purchasing

15.21 Review and Potential Ratification of Purchase Order Summary Report for January 2025

Purchase Order Summary Report for January 2025 Technology Purchase Order Summary Report for January 2025

District staff is bringing forward Purchase Order (PO) Summary Report for the month of January 2025. This report shows the Purchase Orders for said month, including the amounts, vendors, and budgets used. The PO report is presented in accordance with Education Code Section 17604, and in an effort to be transparent in District orders and contracts. This report includes all larger orders and service agreements previously submitted to the Board or individual approval. To continue our transparency with technology purchases, staff has also provided a breakout of computer/technology, and software purchases for January 2025. This total is included in the master Purchase Order Summary list.

Recommendation: Move to ratify Purchase Orders for the month of January 2025

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to ratify Purchase Orders for the month of January 2025'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried.**

4 - 0

Debra Mason Yes
Linda Mayo Yes
Keisha Nzewi Yes
Thomas McDougall Yes

15.22 Review and Potential Ratification of Contracts and Amendments to Contracts Under \$25,000 for January 11-31, 2025

- Contracts and Amendments from January 11-31, 2025 under \$25,000 - Purchase Order ("PO") Summary Report for all Contracts from January 11-31, 2025
This item seeks Board ratification of the attached contracts. Pursuant to Board Policy 3312, Contracts, the Board has delegated to the Superintendent or their designee the authority to enter into contracts on behalf of the District, not to exceed the amounts specified in Public Contract Code § 20111 except as otherwise provided by law. Contracts entered into by delegated authority must be ratified by the Board of Education at an open session meeting of the Board within 60 days of the date the contract was approved by delegated authority. (Education Code § 17604; Public Contract Code § 20111). The attached contracts comply with Board Policy 3312.
Recommendation: Move to Ratify 5 Contracts under \$25,000 from January 11-31, 2025

ORIGINAL - Motion

Member (**Debra Mason**) Moved, Member (**Keisha Nzewi**) Seconded to approve the **ORIGINAL** motion 'Move to Ratify 5 Contracts under \$25,000 from January 11-31, 2025'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

D) Special Education and Student Services

15.23 Review and Potential Approval of Revised and Updated Position and Job Description for Program Administrator, Wellness Programs.

Job Description for Senior Account Clerk, Wellness Program.

This updated job description is designed to support the California Youth and Behavioral Health Initiative (CYBHI) Fee Schedule. This administrator will provide clinical supervision and training to the Social Work Specialists and Social Work Specialist Interns in alignment with Fee Schedule, enabling us to more effectively address the mental health needs of our students.

Recommendation: Move to approve revised and updated position and job description for Program Administrator, Wellness Programs.

ORIGINAL - Motion

Member (**Debra Mason**) Moved, Member (**Keisha Nzewi**) Seconded to approve the **ORIGINAL** motion 'Move to approve revised and updated position and job description for Program Administrator, Wellness Programs'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

15.24 Review and Potential Approval of Revised and Updated Position and Job Description for Senior Account Clerk, Wellness Program.

Job Description for Senior Account Clerk, Wellness Program.

This updated job description is designed to support the California Youth and Behavioral Health Initiative (CYBHI) Fee Schedule. This clerk will process paperwork and bill for services in alignment with Fee Schedule, enabling us to more effectively address the mental health needs of our students.

Recommendation: Move to approve revised and updated position and job description for Senior Account Clerk, Wellness Program.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve revised and updated position and job description for Senior Account Clerk, Wellness Program'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Keisha Nzewi Yes
Thomas McDougall Yes

15.25 Review and Potential Approval of Out of State Travel for One Special Education Staff to Attend the National Association of School Psychologists Annual Convention

Special Education is requesting the approval for one staff member to travel to Seattle, WA on February 17-21, 2025 to attend the National Association of School Psychologists Annual Convention. This would bring the number of staff attending to three staff members. Our Staff member will be gaining knowledge in the critical role they play in fostering positive change and growth.

Recommendation: Move to approve the out of state travel for one staff member to attend the National Association of School Psychologists Annual Convention in Seattle, WA.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the out of state travel for one staff member to attend the National Association of School Psychologists Annual Convention in Seattle, WA'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Keisha Nzewi Yes
Thomas McDougall Yes

15.26 Review and Potential Approval of the 2024-2025 Contract Amendment between Mt. Diablo Unified School District and Jennifer Parenti

Contract Amendment, Initial ISC, & Insurance

Jennifer Parenti is an independent service contractor, credentialed to teach students with qualifications for special education services in Deaf / Hard of Hearing for school-based services that are identified on Individual Education Plans (IEP's). When Mt. Diablo Unified School District is not able to fill all open positions with district employees, the use of contract providers is necessary to ensure that we are in compliance with state and federal laws that govern special education. Jennifer Parenti is utilized to provide Deaf / Hard of Hearing services to ensure that all of our needed services are covered for the 2024-2025 school year. Mt. Diablo Unified School District Human Resources and Special Education continues to recruit and hire district employees.

Recommendation: Move to approve the amended contract total of \$120,000 between Mt. Diablo Unified School District and Jennifer Parenti for the 2024-25 school year.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the amended contract total of \$120,000 between Mt. Diablo Unified School District and Jennifer Parenti for the 2024-25 school year'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes

Keisha Nzewi Yes
Thomas McDougall Yes

15.27 Review and Potential of Contract Amendment #1 between Mt. Diablo Unified School District and Carrie Weil for the 2024-25 School Year

Carrie Weil provides educational consulting services to assist with completion of the district's overdue annual and triennial IEP's and overall compliance.

Recommendation: Move to approve the contract increase of \$31,000.00 between Mt. Diablo Unified School District and Carrie Weil.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the contract increase of \$31,000.00 between Mt. Diablo Unified School District and Carrie Weil'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Keisha Nzewi Yes
Thomas McDougall Yes

15.28 Review and Potential Approval of the 2024-2025 Contract Amendment between Mt. Diablo Unified School District and BMR Health Services

Master Contract, Insurance and Amendment #1 and 2

BMR Health Services is a non-public agency (NPA) that provides speech and language pathologists for school-based services that are identified on Individual Education Plans (IEP's). When Mt. Diablo Unified School District is not able to fill all open positions with district employees, the use of contract agencies is necessary to ensure that we are in compliance with state and federal law that governs special education. BMR Health Services is a company that is utilized to provide these services to ensure that all of our needed services are covered for the 2024-2025 school year. Mt. Diablo Unified School District Human Resources, Student Services and Special Education continues to recruit and hire district employees.

Recommendation: Move to approve the contract total of \$180,000 between Mt. Diablo Unified School District and BMR Health Services.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the contract total of \$180,000 between Mt. Diablo Unified School District and BMR Health Services'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason Yes
Linda Mayo Yes
Keisha Nzewi Yes
Thomas McDougall Yes

15.29 Review and Potential Approval of Amendment to the Contract for the 2024-2025 School Year Contract between Mt. Diablo Unified School District and Covelo Group

Covelo Group is a non-public agency (NPA) that provides Licensed Vocational Nurses, Health Aids, Behavior Therapists and paraprofessionals for school-based services that are identified on Individual Education Plans (IEP's) and 504 Plans. When Mt. Diablo Unified School District is not able to fill all open positions with district employees, the use of contract agencies is necessary to ensure that we are in compliance with state and federal law that governs special education. Covelo Group is a company that is utilized to provide these services to ensure that all of our needed services are covered for the 2024-2025 school year. Mt. Diablo Unified

School District Human Resources, Student Services and Special Education continues to recruit and hire district employees.

Recommendation: Move to approve the amendment to increase contract between Mt. Diablo Unified School District and Covelo Group.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve the amendment to increase contract between Mt. Diablo Unified School District and Covelo Group'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

E) Technology

15.30 Review and Potential Approval of Aeries Student Information System, Cloud Hosting Services, Aeries Analytics, Online Enrollment, and Database Maintenance with Aeries, Through December 31, 2028

Aeries Quotation Q-03902

On January 22, 2025, the Board of Education approved funding to continue the use of the Aeries Student Information System for the 2025 calendar year. Aeries will be removing support for on-premises hosting of the Aeries Student Information System in 2026-27, necessitating the move to cloud hosting by Aeries, and has provided favorable pricing and delayed invoicing to begin with our next renewal on January 1, 2026. Staff recommends that MDUSD transition to the cloud hosted model in Spring of 2025 to take advantage of this discounted pricing and ensure the IT Department can effectively manage upcoming projects. The user experience will be only minimally impacted by this change.

Recommendation: Move to approve Aeries Student Information System, cloud hosting services, Aeries Analytics, Aeries Online Enrollment, and database maintenance with Aeries, through December 31, 2028

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve Aeries Student Information System, cloud hosting services, Aeries Analytics, Aeries Online Enrollment, and database maintenance with Aeries, through December 31, 2028'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

15.31 Review and Potential Approval of Assured Data Protection (ADP) Disaster Recovery Services With CDW-G for Three (3) Years

CDW-G Assured Data Protection (ADP) Statement of Work

Ensuring business continuity for MDUSD's critical systems requires appropriate backup systems and a secondary location to run these systems in the event of a disaster. Assured Data Protection (ADP) services provides these disaster recovery services using a DRaaS (Disaster Recovery as a Service) model.

Recommendation: Move to approve Assured Data Protection (ADP) disaster recovery services with CDW-G for three (3) years

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve Assured Data Protection (ADP) disaster recovery services with CDW-G for three (3) years'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

16.0 Consent Item Pulled for Discussion

17.0 Consent Item Pulled by Staff

18.0 Business/Action Items

18.1 Review and Potential Approval of the Initial Successor Agreement Proposal for the Mt. Diablo Unified School District's Initial Successor Agreement Proposal to California School Employees Association (CSEA)

MDUSD Sunshine Letter

By law, school districts are required to "sunshine" collective bargaining proposals in an open session of the Board. The attached proposal from Mt. Diablo Unified School District is being presented to enable the public to become informed and for the Board to adopt it.

Recommendation: Move to approve the MDUSD Sunshine Proposal for the 2025-2028 Successor Contract to CSEA.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Thomas McDougall)** Seconded to approve the **ORIGINAL** motion 'Move to approve the MDUSD Sunshine Proposal for the 2025-2028 Successor Contract to CSEA'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

18.2 Review and Potential Approval of the 2023-24 School Accountability Report Cards

The School Accountability Report Card (SARC), in general, provides background information about the school and its students, summarizes the school's mission, goals, and accomplishments. In addition, by state law, the SARC contains demographic data, school safety and climate for learning information, academic data, school completion rates, class sizes, teacher and staff information, curriculum and instruction descriptions, postsecondary preparation information, and fiscal/expenditure data. The SARC provides parents and the community with important information about each school. The SARC can be an effective way for a school to report on its progress in achieving goals. The public may also use a SARC to evaluate and compare schools on a variety of indicators. Attached are examples of a few SARCs. All SARCs can be found in the following link:

https://drive.google.com/drive/folders/1g8lCSi5eTtp5o6NVWtrvc_1ZkdPnalpp?usp=drive_link

Recommendation: Move to approve the 2023-2024 School Accountability Report Cards

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the 2023-2024 School Accountability Report Cards'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

18.3 Review and Potential Approval of Revisions to the Mt. Diablo Unified School District (MDUSD) Board Governance Handbook

Draft MDUSD Board Governance Handbook 2024-25

Revisions have been made to the MDUSD Board Governance Handbook and are being presented for approval. This guide outlines the roles, responsibilities and protocols for school board members as stated within the approved board by-laws.

Recommendation: Move to approve the MDUSD Board Governance Handbook as presented.

ORIGINAL - Motion

The board recommended holding a vote on this information/action item until Trustee Khaund was in attendance.

18.4 Review and Potential Approval of Changes to Board Policies and Administrative Regulations per California School Board Association (CSBA) Recommendations - June 2024 Quarterly Update

BP 0420.41 Charter School Oversight - Approved 9/25/2024 E(1) 0420.41 Charter School Oversight - Approved 9/25/2024 BP 1113 District and School Websites - Approved 9/25/2024 AR 1113 District and School Websites - Approved 9/25/2024 E(1) 1113 District and School Websites BP 1260 Educational Foundation - Approved 9/25/2024 BP 2121 Superintendent's Contract - Approved 9/25/2024 BP 4112.9 Employee Notifications BP 4212.9 Employee Notifications BP 4312.9 Employee Notifications E(1) 4112.9 Employee Notifications BP 4121 Temporary/Substitute Personnel AR 4121 Temporary/Substitute Personnel BP 4127 Temporary Athletic Team Coaches BP 4227 Temporary Athletic Team Coaches AR 4227 Temporary Athletic Team Coaches BP 4327 Temporary Athletic Team Coaches BP 4161 Leaves AR 4161 Leaves BP 4261 Leaves AR 4261 Leaves BP 4361 Leaves AR 4361 Leaves AR 4161.1 Personal Illness/Injury Leave AR 4261.1 Personal Illness/Injury Leave AR 4361.1 Personal Illness/Injury Leave AR 4161.2 Personal Illness/Injury Leave AR 4261.2 Personal Illness/Injury Leave AR 4361.2 Personal Illness/Injury Leave BP 4218.1 Dismissal/Suspension/Disciplinary Action (Merit System) BP 5113 Absences and Excuses - Approved 10/16/2024 AR 5113 Absences and Excuses - Approved 10/16/2024 BP 5145.6 Parent/Guardian Notifications - Approved 10/16/2024 E (1) 5145.6 Parent/Guardian Notifications - Approved 10/16/2024 BP 6000 Concepts and Rolls - Approved 10/16/2024 BP 6164.2 Guidance/Counseling Services - Approved 10/16/2024 BP 6177 Summer Learning Programs - Approved 10/16/2024 BP 7214 General Obligation Bonds - Review 2/12/2025 AR 7214 General Obligation Bonds - Review 2/12/2025 BB 9220 Governing Board Elections - Approved 10/16/2024 E(1) 9220 Governing Board Elections - Approved 10/16/2024 BB 9223 Filing Vacancies - Approved 10/16/2024

CSBA provides school districts with a quarterly list of potential updates to review Board Policies (BP), Administrative Regulations (AR), Board Bylaws (BB) and Exhibits (E) for revision in order to adapt to state or federal code changes. Revisions for BP 7214 and AR 7214 have been made and are being brought forward for review. These will be brought back for approval at a later meeting. Work continues on the remaining policies.

Recommendation: Informational first read of changes.

18.5 Review and Potential Approval of Changes to Board Policies and Administrative Regulations per California School Board Association (CSBA) Recommendations - December 2024 Quarterly Update

BP 0460 Local Control and Accountability Plan AR 0460 Local Control and Accountability Plan BP 1250 Visitors/Outsiders - Review 2/12/2025 AR 1250 Visitors/Outsiders - Review 2/12/2025 BP 3100 Budget AR 3100 Budget BP 3280 Sale or Lease of District-Owned Real Property AR 3280 Sale or Lease of District-Owned Real Property BP 3320 Claims and Actions Against the District AR 3320 Claims and Actions Against the District BP 3515.5 Sex Offender Notification AR 3515.5 Sex Offender Notification BP 3540 Transportation BP 5113.1 Chronic Absence and Truancy AR 5113.1 Chronic Absence and Truancy BP 5148 Child Care and Development AR 5148 Child Care and Development BP 5148.2 Before/After School Programs AR 5148.2 Before/After School Programs BP 5148.3 Preschool/Early Childhood Education AR 5148.3 Preschool/Early Childhood Education BP 6158 Independent Study AR 6158 Independent Study BP 6170.1 Transitional Kindergarten BP 6174 Education for English Learners AR 6174 Education for English Learners BB 9240 Board Training - Review 2/12/2025 BB 9270 Conflict of Interest E(1) 9270 Conflict of Interest

CSBA provides school districts with a quarterly list of potential updates to review Board Policies (BP), Administrative Regulations (AR), Board Bylaws (BB) and Exhibits (E) for revision in order to adapt to state or federal code changes. Revisions were made to BP 1250, AR 1250, and BB 9240 and are presented for review. Work continues on the remaining policies.

Recommendation: Informational first read of changes.

18.6 Review and Potential Selection of Two (2) Candidates for the 2025 California School Board's Association (CSBA) Delegate Assembly Election Information

2025 CSBA Delegate Assembly Election Ballot 2025 CSBA Delegate Biographical Sketch (personal data redacted)

The MDUSD Governing Board will review CSBA Delegate Assembly election information. There are two vacancies in Subregion 7-A for membership on the 2025 CSBA Delegate Assembly. The candidates are as listed: Thuy DaoJensen (Brentwood Union HSD)* Katy Foreman (Lafayette SD) Tamela Hawley (Liberty Union HSD) Susanna Ordway (San Ramon Valley USD)* Stefanie Tavis (John Swett USD) *denotes incumbent

Recommendation: Move to approve two (2) candidates for the CSBA 2025 Delegate Assembly.

AMENDED - Motion

Member **(Keisha Nzewi)** Moved, Member **(Thomas McDougall)** Seconded to approve the **AMENDED** motion 'Move to approve two (2) candidatesThuy DaoJensen (Brentwood Union HSD)* Katy Foreman (Lafayette SD) for the CSBA 2025 Delegate Assembly'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

19.0 Meeting Extension

20.0 Closed Session (Carry Over)

20.1 Items Not Completed During the First Closed Session will be Carried Over to this Closed Session

Items not completed during the first closed session will be carried over to this closed session as needed.

Recommendation: Reconvene a second closed session as needed.

21.0 Reconvene Open Session

21.1 Report Out Action Taken During Closed Session

Report out action taken during closed session.

Recommendation: Information.

22.0 Future Agenda Items

22.1 Requests May Be Presented for Consideration at a Future Board Meeting

Recommendation: Information

23.0 Adjournment

President Mayo adjourned the meeting at 7:47pm

23.1 Adjourn Meeting

The meeting of the Board of Education of the Mt. Diablo Unified School District will adjourn.

Recommendation: Adjourn the meeting.