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Mt. Diablo Unified School District  
Governing Board

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**Approved - Board Meeting Minutes**

**REGULAR MEETING OF THE BOARD OF EDUCATION  
MT. DIABLO UNIFIED SCHOOL DISTRICT  
Wednesday, February 7, 2024 (6:00 PM)**

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**ROLL CALL**

Debra Mason  
Linda Mayo  
Cherise Khaund  
Erin McFerrin  
Keisha Nzewi

**1.0 Call to Order**

President McFerrin called the meeting to order at 5:02pm

**1.1 Call to Order**

The Board President will call the meeting to order.

**Recommendation:** Call the meeting to order.

**1.2 Conduct Roll Call**

**Recommendation:** The Board President will conduct roll call.

**2.0 Closed Session Public Comment**

There were no public comments.

**2.1 Public Comments: The Public May Address the Board Concerning Items That are Scheduled for Discussion during Closed Session Only.**

The public may address the Board concerning items that are scheduled for discussion during Closed Session only. These presentations are limited to three minutes each, or a total of thirty minutes for all speakers or the three minute limit may be shortened.

Speakers are not allowed to yield their time.

**Recommendation:** Hear public comment(s).

**3.0 Closed Session Agenda**

**3.1 Negotiations - The Board May Discuss Negotiations or Provide Direction to its Representatives Regarding Represented Employees, Pursuant to Government Code Section 54957.6**

Negotiations - The Board may discuss negotiations or provide direction to its representatives regarding represented employees, pursuant to Government Code Section 54957.6. Agency negotiators: Dr. Adam Clark, Dr. John Rubio, Dr. Wendi Aghily, Jennifer

Sachs, Kimberly Vaiana, Ryan Sheehy and legal counsel; Agencies: MDEA, DMA, MDSPA, CSEA, CST Local 1 and Teamsters Local 856

**Recommendation:** Information

### **3.2 Discipline, Dismissal, Release or Reassignment of Public Employee (Gov. Code Sec. 54957(b)(1))**

**Recommendation:** Information/action.

### **3.3 Pending litigation- Settlement Agreement for Special Education Placement**

The board will receive information regarding pending litigation in a special education placement matter for an individual student for which the District has been unable to execute a contract with a nonpublic school.

**Recommendation:** Move to approve the settlement as recommended by staff.

### **3.4 Existing Litigation - Conference with Legal Counsel (Government Code Section 54956) One Case**

Existing Litigation - Conference with Legal Counsel (Government Code Section 54956) MDUSD v. CVCHS, et al., Contra Costa Superior Court Case No. MSC15-00574.

**Recommendation:** Confer with Legal Counsel on status of existing Litigation (Government Code Section 54956) One Case.

## **4.0 Adjourn to Closed Session**

The meeting was adjourned to closed session at 5:03pm

### **4.1 Adjourn to Closed Session**

The Board President will adjourn the meeting to closed session.

**Recommendation:** Adjourn to closed session.

## **5.0 Reconvene Open Session**

Open session was reconvened at 6:00pm

### **5.1 Reconvene Open Session**

The Board of Education will reconvene Open Session.

**Recommendation:** Reconvene Open Session.

## **6.0 Preliminary Business**

**6.1 Land Acknowledgement: We recognize that the Mt Diablo Unified School District sits on the territory of the Confederated Villages of Lisjan, the ancestral and unceded land of the Bay Miwok and Northern Yokut, the successors of the sovereign Verona Band of Contra Costa County. As members of the MDUSD community, it is vitally important that we not only recognize the history of the land on which we learn, but also, we recognize that the land we inhabit and learn on is the ancestral land of these people who are alive and flourishing members of MDUSD and broader bay area communities today.**

**Recommendation:** Read Land Acknowledgement

### **6.2 Pledge of Allegiance**

The Board President will lead the Pledge of Allegiance.

**Recommendation:** Lead the Pledge of Allegiance.

### **6.3 Review and Potential Approval of Minutes for Regular Board Meeting Held January 31, 2024**

Board Meeting Minutes January 31, 2024

Minutes have been prepared for the board meeting on January 31, 2024 and are presented for review and approval.

**Recommendation:** Move to approve the minutes for the Regular Board Meeting held January 31, 2024.

#### **ORIGINAL - Motion**

Member **(Cherise Khaund)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the minutes for the Regular Board Meeting held January 31, 2024'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

### **6.4 Review and Potential Approval of the Agenda**

The Governing Board may reorder or delete items within the agenda.

**Recommendation:** Move to approve the agenda.

#### **ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the agenda'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

## **7.0 Report Out of Action Taken in Closed Session**

### **7.1 Negotiations - The Board May Discuss Negotiations or Provide Direction to its Representatives Regarding Represented Employees, Pursuant to Government Code Section 54957.6**

Negotiations - The Board may discuss negotiations or provide direction to its representatives regarding represented employees, pursuant to Government Code Section 54957.6. Agency negotiators: Dr. Adam Clark, Dr. John Rubio, Dr. Wendi Aghily, Jennifer Sachs, Kimberly Vaiana, Ryan Sheehy and legal counsel; Agencies: MDEA, DMA, MDSPA, CSEA, CST Local 1 and Teamsters Local 856

**Recommendation:** Information

The Governing Board received information.

### **7.2 Discipline, Dismissal, Release or Reassignment of Public Employee (Gov. Code Sec. 54957(b)(1))**

**Recommendation:** Information/action.

The Governing Board received information.

### **7.3 Pending litigation- Settlement Agreement for Special Education Placement**

The board will receive information regarding pending litigation in a special education placement matter for an individual student for which the District has been unable to execute a contract with a nonpublic school.

**Recommendation:** Move to approve the settlement as recommended by staff.

In Closed Session, by a vote of 5-0-0 the Board approved the Settlement Agreement for out of school placement as presented.

#### **7.4 Existing Litigation - Conference with Legal Counsel (Government Code Section 54956) One Case**

Existing Litigation - Conference with Legal Counsel (Government Code Section 54956) MDUSD v. CVCHS, et al., Contra Costa Superior Court Case No. MSC15-00574.

**Recommendation:** Confer with Legal Counsel on status of existing Litigation (Government Code Section 54956) One Case.

The Governing Board received information.

### **8.0 Public Comment**

#### **8.1 Public Comment: The Public May Address the Board Regarding any Item Not on the Agenda. Public Comment Will Also be Allowed on Each Specific Agenda Item Prior to Board Action Thereon.**

Public Comment: The public may address the Board regarding any item within the jurisdiction of the Board of Education of the Mt. Diablo Unified School District that is not on this agenda. These presentations are limited to three minutes each, or a total of thirty minutes for all speakers, or the three minute limit may be shortened. If there are multiple speakers on any one subject, the public comment period may be moved to the end of the meeting. Speakers are not allowed to yield their time. Public Comment will also be allowed on each specific agenda item prior to board action thereon.

**Recommendation:** Listen to Public Comment.

There were no Public Comments

### **9.0 Communications**

#### **9.1 District Organizations: At Regular Board Meetings, a Single Spokesperson of Each Recognized District Organization May Make a Brief Presentation. Items Are Limited to Those Which are Informational**

At regular Board meetings, a single spokesperson of each recognized District organization may make a brief presentation following the Consent Agenda. Items are limited to those which are informational.

**Recommendation:** Listen to Communications.

There was no Communications comments.

### **10.0 Recognitions and Resolutions**

#### **10.1 Review and Potential Approval of Board Resolution 23/24-51 for Personnel with Variable Term Waivers**

Board Resolution 23/24-51 for Personnel with Variable Term Waivers

Variable Term Waivers provide applicants with additional time to complete certain requirements for the credential that authorizes the service. The waiver request is made when there is not a properly credentialed person for the position. All requests for a Variable Term Waiver must be presented for approval to the governing board of a public school district. Every waiver request submitted to the Commission on Teacher

Credentialing must include verification that a notice of intent to employ the named applicant in the identified position has been made public.

**Recommendation:** Move to approve Resolution 23/24-51 Variable Term Waivers

**ORIGINAL - Motion**

Member (**Debra Mason**) Moved, Member (**Linda Mayo**) Seconded to approve the **ORIGINAL** motion 'Move to approve Resolution 23/24-51 Variable Term Waivers'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes

Linda Mayo Yes

Cherise Khaund Yes

Erin McFerrin Yes

Keisha Nzewi Yes

**10.2 Review and Potential Approval of Board Resolution 23/24-52 to Authorize Local Assignment Option(s) EC 44263**

EC 44263 Board Resolution

Education Code 44263 authorizes the Governing Board to assign any employee holding a valid teaching credential to teach, with his or her consent, a single subject class which he or she has 18 semester units of coursework or 9 upper division or graduate coursework, or a multiple subject class if he or she holds at least 60 semester units equally distributed among the 10 areas of a diversified major.

**Recommendation:** Move to approve Resolution 23/24-52 Local Assignment Option(s) EC 44263

**ORIGINAL - Motion**

Member (**Cherise Khaund**) Moved, Member (**Linda Mayo**) Seconded to approve the **ORIGINAL** motion 'Move to approve Resolution 23/24-52 Local Assignment Option(s) EC 44263'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes

Linda Mayo Yes

Cherise Khaund Yes

Erin McFerrin Yes

Keisha Nzewi Yes

**11.0 Reports/Information**

**11.1 (Original Item Item 12.1) Board Member Reports**

Board Members may choose to report out their activities.

**Recommendation:** Information.

**11.2 (Original Item 13.1) Superintendent's Report**

The Superintendent may choose to report out on activities.

**Recommendation:** Information.

**11.3 (Original Item 11.1) Review and Acceptance of 2010 Measure C Audit Report for Fiscal Year Ending June 30, 2023**

Education Code Section 21020 requires that the District conduct an annual performance audit and financial audit of the 2010 Measure C Bond program. The Audit Report for the fiscal year ending June 30, 2023 was conducted by Nigro & Nigro. The Audit Report is submitted to the Board for acceptance.

**Recommendation:** Move to accept of 2010 Measure C Audit Report for Fiscal Year Ending June 30, 2023

**ORIGINAL - Motion**

Member (**Cherise Khaund**) Moved, Member (**Linda Mayo**) Seconded to approve the **ORIGINAL** motion 'Move to accept of 2010 Measure C Audit Report for Fiscal Year Ending June 30, 2023'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

#### **11.4 (Original Item 11.2) Review and Acceptance of 2018 Measure J Audit Report for Fiscal Year Ending June 30, 2023**

Education Code Section 21020 requires that the District conduct an annual performance audit and financial audit of the 2018 Measure J Bond program. The Audit Report for the fiscal year ending June 30, 2023 was conducted by Nigro & Nigro. The Audit Report is submitted to the Board for acceptance.

**Recommendation:** Move to accept of 2018 Measure J Audit Report for Fiscal Year Ending June 30, 2023.

#### **ORIGINAL - Motion**

Member (**Cherise Khaund**) Moved, Member (**Keisha Nzewi**) Seconded to approve the **ORIGINAL** motion 'Move to accept of 2018 Measure J Audit Report for Fiscal Year Ending June 30, 2023'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

### **12.0 Board Member Reports**

Board Member Reports were moved and heard under 11.0 Reports/Information as item 11.1. The guest presenter for original item 11.3 Report on The Family Purpose Corporations and Mt. Diablo Unified School District, was not on site to present.

### **13.0 Superintendent Report**

Superintendent Report was moved and heard under 11.0 Reports/Information as item 11.2. The guest presenter for original item 11.3 Report on The Family Purpose Corporations and Mt. Diablo Unified School District, was not yet on site to present.

### **14.0 Consent Agenda**

#### **14.1 Approval of Items listed under Consent Agenda.**

Items listed under Consent Agenda are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon the request of any member of the Board and acted upon separately.

**Recommendation:** Approve all Consent Agenda items.

#### **ORIGINAL - Motion**

Member (**Keisha Nzewi**) Moved, Member (**Debra Mason**) Seconded to approve the **ORIGINAL** motion 'Approve all Consent Agenda items except item 14.3, which was pulled for discussion'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

#### **14.2 Review and Potential Approval of the Recommended Action for Classified Personnel**

List of classified hires, leave of absences, resignations, and retirements.  
Information of classified hires, leave of absences, resignations, and retirements for consideration.

**Recommendation:** Move to approve the recommended action for classified personnel.

##### **ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the recommended action for classified personnel'.  
Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

#### **14.3 Review and Potential Approval of Amendment to Independent Service Contract to between Mt. Diablo Unified School District (MDUSD) and Life Lab**

Life Lab is requesting approval of an Amendment to their Independent Service Contract to begin Garden Education at Cambridge Elementary School and increase budget amounts for Sun Terrace and El Monte Elementary sites for additional weeks and garden education hours with students. This would be an additional \$11,111 to the original contract of \$712,190.

**Recommendation:** Move to approve the amendment to the Independent Service Agreement between MDUSD and for Life Lab.

##### **ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the amendment to the Independent Service Agreement between MDUSD and for Life Lab'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

#### **14.4 Review and Potential Approval of an Amendment to the Independent Service Agreement between My Other Brother and Mt. Diablo Unified School District on Behalf of Olympic High School.**

Amendment & ISC

Olympic High School is requesting the approval of an Amendment to extend services on the Independent Service Contract with My Other Brother. The additional services will cover through May 31, 2024.

**Recommendation:** Move to approve Olympic High School's Amendment to the ISC with My Other Brother.

##### **ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve Olympic High School's Amendment to the ISC with



My Other Brother'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

#### **14.5 Review and Potential Approval of an Out of State Conference for Teachers at College Park High School Teacher and Mt. Diablo High School.**

Brochure

College Park High School and Mt. Diablo High School are requesting the approval for their teachers to attend the out of state California Association of Directors of Activities Conference, CADA. The conference will take place March 6-9, 2024, in Reno, Nevada.

**Recommendation:** Move to approve the out of state conference for College Park High School and Mt. Diablo High School teachers.

##### **ORIGINAL - Motion**

Member (**Keisha Nzewi**) Moved, Member (**Debra Mason**) Seconded to approve the **ORIGINAL** motion 'Move to approve the out of state conference for College Park High School and Mt. Diablo High School teachers'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

#### **14.6 Review and Potential Ratification of the Submission of the Proposal (RFP) for Head Start for Teens Grant for Crossroads**

Staff is requesting ratification of the submission of the RFP to reapply for the Head Start for Teens Grant for provide childcare for children of students attending Crossroads Small Continuation High School for pregnant and parenting teens. The grant would continue to pay for a licensed Marriage, Family Therapist (MFT) to provide intensive counseling and case management for students and families for the 2021-22 school year. Currently, this counseling support costs \$73,000 and is co-funded by the FACT, Head Start, and the Quest Grant. The renewal for the Quest Grant is for \$36,500.

**Recommendation:** Move to approve the ratification for submission of RFP for Head Start for Teens grant for Crossroads.

##### **ORIGINAL - Motion**

Member (**Keisha Nzewi**) Moved, Member (**Debra Mason**) Seconded to approve the **ORIGINAL** motion 'Move to approve the ratification for submission of RFP for Head Start for Teens grant for Crossroads'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

#### **14.7 Review and Potential Approval of an Out of State Conference for a Teacher at College Park High School.**

Agenda



College Park High School and the College Now Program are requesting the approval for their Career Technical Education teacher to attend the Adobe Summit conference being held in Las Vegas, Nevada from March 26-29, 2024.

**Recommendation:** Move to approve the request of an out of state conference for College Park High School's CTE teacher.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the request of an out of state conference for College Park High School's CTE teacher'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

## A) Maintenance and Operations

### **14.8 Review and Potential Approval to Increase the Purchase Order with Bay City Mechanical Service, LLC, for Heating, Ventilation & Air Conditioning Service Calls (work orders)**

PO 241213

Bay City Mechanical Service, LLC, has an open purchase order (PO) for Heating, Ventilation & Air Conditioning Repairs and Service Calls (work orders) in the amount of \$114,500.00 for the 2023/2024 Fiscal Year to support necessary maintenance work. The Original PO (attached) was issued for \$50,000 but has been increased previously to the allowed amount listed above. This existing open purchase order will be depleted soon due to the amount of work completed to support the District. An increase of \$100,000.00 is requested, to cover the needs for the remainder of the 2023/2024 fiscal year. The request of \$100,000.00 will increase the PO for Bel Air Mechanical from \$114,500.00 to \$214,500.00. The District is receiving outside support from several HVAC Maintenance Contractors, including those on the approved HVAC Contractor Pool List.

**Recommendation:** Move to approve to Increase the Purchase Order with Bay City Mechanical, LLC, for Heating, Ventilation & Air Conditioning Service Calls (work orders)

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve to Increase the Purchase Order with Bay City Mechanical, LLC, for Heating, Ventilation & Air Conditioning Service Calls (work orders)'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

### **14.9 Review and Potential Ratification of Boiler Service (Heat) for Riverview Middle School per California Public Contract Code § 20113 to Diablo Boiler & Steam, Inc.**

Invoice\_15826\_from\_Diablo\_Boiler\_\_Steam\_Inc

To support the emergency repair of the boiler system at Riverview Middle School, the district required the support from an outside vendor. California Public Contract Code § 20113, allows (a) In an emergency when any repairs, alterations, work, or improvement is necessary to any facility of public schools to permit the continuance of existing school classes, or to avoid danger to life or property, the board may, by unanimous vote, with the

approval of the county superintendent of schools, do either of the following: (1) Make a contract in writing or otherwise on behalf of the district for the performance of labor and furnishing of materials or supplies for the purpose without advertising for or inviting bids.

**Recommendation:** Move to Approve the Ratification of Boiler Service (Heat) for Riverview Middle School per California Public Contract Code § 20113 to Diablo Boiler & Steam, Inc.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to Approve the Ratification of Boiler Service (Heat) for Riverview Middle School per California Public Contract Code § 20113 to Diablo Boiler & Steam, Inc'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

## B) Purchasing

### 14.10 Review and Potential Approval Purchase Order Summary Report for January 2024

Purchase Order Summary Report for January 2024 Technology Purchase Order Summary Report for January 2024

District staff is bringing forward Purchase Order (PO) Summary Report for the month of January 2024. This report shows the Purchase Orders for said month, including the amounts, vendors, and budgets used. The PO report is presented in accordance with Education Code Section 17604, and in an effort to be transparent in District orders and smaller contracts under \$25,000. This report will also include larger orders and service agreements previously submitted to the Board or individual approval. To continue our transparency with technology purchases, staff has also provided a breakout of computer/technology, and software purchases for January 2024. This total is included in the master Purchase Order Summary list.

**Recommendation:** Move to approve Purchase Orders for the month of January 2024

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve Purchase Orders for the month of January 2024'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

## C) Technology

### 14.11 Review and Potential Approval of Precision West Technologies, Inc. to Install Security Cameras at Riverview Middle School.

Precision West Technologies, Inc will install security cameras at Riverview Middle School \$28,745.29 (includes sale tax).

**Recommendation:** Move to approve the installation of security cameras at Riverview Middle School by Precision West Technologies, Inc.

**ORIGINAL - Motion**

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the installation of security cameras at Riverview

Middle School by Precision West Technologies, Inc'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

## 15.0 Consent Item Pulled for Discussion

### 15.1 (Original Item 14.3) Review and Potential Approval of the California Community Schools Program Implementation Grant

Review and Potential Approval of the California Community Schools Planning Program (CCSPP) Implementation Grant for Olympic Continuation High School. Olympic was the recipient of the two-year (7/1/22-6/30/24) CCSP Planning grant which supported the school's effort to identify needs, program design and planning. The purpose of the CCSPP Grant is to support local educational agencies (LEA) in the implementation of a community school program. A community school is a "whole-child" school improvement strategy where the LEA and school(s) work closely with teachers, students, and families. Community schools partner with community agencies and local governments to align community resources to improve student outcomes. The CCSPP will enhance Olympic's existing trauma informed school approach and provide additional resources and planning time to bring systems to scale across the campus. The CCSPP will pay for supplies and materials, staff, support and expanded services to students and families, and professional development. The CCSP Implementation grant would be for 250,000 each year over five years (7/1/24-6/30/29) for a total grant of \$1,187,500.

**Recommendation:** Move to approve submission of the California Community Schools Program Implementation Grant for Olympic Alternative High School

#### **ORIGINAL - Motion**

Member (**Cherise Khaund**) Moved, Member (**Linda Mayo**) Seconded to approve the **ORIGINAL** motion 'Move to approve submission of the California Community Schools Program Implementation Grant for Olympic Alternative High School'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

## 16.0 Consent Item Pulled by Staff

## 17.0 Business/Action Items

### 17.1 Review and Potential Approval of the Independent Service Contract with Team CivX, LLC and the Mt. Diablo Unified School District (MDUSD) to Assess the Electoral Feasibility of a Ballot Measure Related to Class Size Reduction

As part of the Tentative Agreement signed with the Mt. Diablo Education Association (MDEA) on October 27, 2023, MDUSD agreed to establish a committee to explore the possibility of a parcel tax to fund lower class sizes in MDUSD. The committee has met three times during the month of January 2024 and subsequently has selected a vendor to perform the services to assess the electoral feasibility, which includes a monthly consultant fee of \$7,500 and currently the estimated polling costs are up to \$42,250.

**Recommendation:** Move to approve the Independent Service Contract with Team CivX, LLC and MDUSD to assess the electoral feasibility of a ballot measure related to Class Size Reduction.

Student Board Member Susana Barrios abstained

**ORIGINAL - Motion**

Member (**Keisha Nzewi**) Moved, Member (**Cherise Khaund**) Seconded to approve the **ORIGINAL** motion 'Move to approve the Independent Service Contract with Team CivX, LLC and MDUSD to assess the electoral feasibility of a ballot measure related to Class Size Reduction'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **1**. The motion **Carried. 4 - 1**

Debra Mason No  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**17.2 Review and Potential Approval of Changes to Board Policies and Administrative Regulations per California School Board Association (CSBA) Recommendations - September 2023 Quarterly Update**

BP 1160 Political Processes - Review 1/31/24 BP 1330 Use of School Facilities - Review 1/31/24 AR 1330 Use of School Facilities - Review 1/31/24 E(1) 1330 Use of School Facilities - Not being used, delete 1/31/24 AR 3311 Bids -Board Approved 1/17/2024 AR 3311.3 Design-Build Contracts - Board Approved 1/17/2024 BP 3312 Contracts BP 3460 Financial Reports and Accountability BP 3551 Food Service Operations/Cafeteria Fund - Board Approved 1/17/2024 AR 3551 Food Service Operations/Cafeteria Fund -Board Approved 1/17/2024 BP 4151 Employee Compensation BP 4251 Employee Compensation BP 4351 Employee Compensation AR 4217.3 Layoff/Rehire BP 5131.9 Academic Honesty - Board Approved 11/8/23 BP 6154 Homework/Makeup Work - Board Approved 11/8/23 BP 6162.5 Student Assessment - Board Approved 11/8/23 AR 7140 Architectural and Engineering Services BB 9124 Attorney - Review 1/31/24

CSBA provides school districts with a quarterly list of potential updates to review Board Policies (BP) and Administrative Regulations (AR) for revision in order to adapt to state or federal code changes. Revisions for BP 1160, BP 1330, AR 1330, BB 9124 and the deletion of obsolete form E 1330 were presented for review at the January 31, 2024 meeting and are now brought back for approval. Work continues on the remaining policies.

**Recommendation:** Move to approve updates to BP 1160, BP 1330, AR 1330, BB 9124 and the deletion of obsolete form E 1330.

**ORIGINAL - Motion**

Member (**Linda Mayo**) Moved, Member (**Cherise Khaund**) Seconded to approve the **ORIGINAL** motion 'Move to approve updates to BP 1160, BP 1330, AR 1330, BB 9124 and the deletion of obsolete form E 1330'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

**17.3 Review Changes to Board Policies and Administrative Regulations per California School Board Association (CSBA) Recommendations - December 2023 Quarterly Update**

BP 0460 Local Control and Accountability Plan AR 0460 Local Control and Accountability Plan BP 01500 Accountability BP 0520 Intervention in Underperforming Schools AR 1220 Citizen Advisory Committees BP 1431 Waivers BP 3400 Management of District

Assets/Accounts AR 3400 Management of District Assets/Accounts BP 5116.2 Involuntary Student Transfers BP 5131.2 Bullying AR 5131.2 Bullying AR 5141.21 Administering Medication and Monitoring Health Conditions BP 5148.3 Preschool/Early Childhood Education AR 5148.3 Preschool/Early Childhood Education BP 6142.8 Comprehensive Health Education - Review 2/7/2024 AR 6142.8 Comprehensive Health Education - Review 2/7/2024 BP 6146.1 High School Graduation Requirements - Review 2/7/2024 BP 6146.4 Differential Graduation and Competency Standards for Students with Disabilities - Review 2/7/2024 BP 6170.1 Transitional Kindergarten - Review 2/7/2024 AR 6173.3 Education for Juvenile Court School Students - Review 2/7/2024 BB 9321 Closed Session E(1) 9321 Closed Session E(2) 9321 Closed Session

CSBA provides school districts with a quarterly list of potential updates to review Board Policies (BP) and Administrative Regulations (AR) for revision in order to adapt to state or federal code changes. Revisions for BP 6142.8, BP 6146.1, BP 61496.4, BP 6170.1 and AR 6142.8, and AR 6173.3 are being presented for Board review and will be brought back for approval at a future meeting. Work continues on the remaining policies.

**Recommendation:** Informational review of updates to BP 6142.8, BP 6146.1, BP 6146.4, BP 6170.1 and AR 6142.8, and AR 6173.3

#### **17.4 Review and Potential Selection of Three (3) Candidates for the 2024 California School Board's Association (CSBA) Delegate Assembly Election Information**

2024 CSBA Delegate Assembly Election Ballot 2024 CSBA Delegate Biographical Sketch  
The MDUSD Governing Board will review CSBA Delegate Assembly election information. There are three vacancies in Subregion 7-A for membership on the 2024 CSBA Delegate Assembly. The candidates are as listed: Yolanda Peña Mendrek (Liberty Union HSD)\* Marina Ramos (John Swett USD)\* Mary Helen Rocha (Antioch USD)\* \*denotes incumbent

**Recommendation:** Move to approve three (3) candidates for the CSBA 2024 Delegate Assembly.

#### **ORIGINAL - Motion**

Member (**xxxxx**) Moved, Member (**xxxxx**) Seconded to approve the **ORIGINAL** motion 'Move to approve three (3) candidates for the CSBA 2024 Delegate Assembly'. Upon a roll call vote being taken, the vote was: Aye: (**xx**) Nay: (**xx**). The motion ( ). (**xx**) - (**xx**)

#### **17.4 Review and Potential Selection of Three (3) Candidates for the 2024 California School Board's Association (CSBA) Delegate Assembly Election Information**

2024 CSBA Delegate Assembly Election Ballot 2024 CSBA Delegate Biographical Sketch  
The MDUSD Governing Board will review CSBA Delegate Assembly election information. There are three vacancies in Subregion 7-A for membership on the 2024 CSBA Delegate Assembly. The candidates are as listed: Yolanda Peña Mendrek (Liberty Union HSD)\* Marina Ramos (John Swett USD)\* Mary Helen Rocha (Antioch USD)\* \*denotes incumbent

**Recommendation:** Move to approve three (3) candidates for the CSBA 2024 Delegate Assembly.

#### **AMENDED - Motion**

Member (**Debra Mason**) Moved, Member (**Linda Mayo**) Seconded to approve the **AMENDED** motion 'Move to approve Yolanda Peña Mendrek and Marina Ramos (2) candidates for the CSBA 2024 Delegate Assembly'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

#### **17.4 Review and Potential Selection of Three (3) Candidates for the 2024 California School Board's Association (CSBA) Delegate Assembly Election Information**

2024 CSBA Delegate Assembly Election Ballot 2024 CSBA Delegate Biographical Sketch  
The MDUSD Governing Board will review CSBA Delegate Assembly election information.

There are three vacancies in Subregion 7-A for membership on the 2024 CSBA Delegate Assembly. The candidates are as listed: Yolanda Peña Mendrek (Liberty Union HSD)\* Marina Ramos (John Swett USD)\* Mary Helen Rocha (Antioch USD)\* \*denotes incumbent  
**Recommendation:** Move to approve three (3) candidates for the CSBA 2024 Delegate Assembly.

#### **AMENDED - Motion**

Member (**Linda Mayo**) Moved, Member (**Keisha Nzewi**) Seconded to approve the **AMENDED** motion 'Move to approve Mary Helen Rocha for the CSBA 2024 Delegate Assembly'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **1**. The motion ( **).** **4 - 1**

Debra Mason No  
Linda Mayo Yes  
Cherise Khaund Yes  
Erin McFerrin Yes  
Keisha Nzewi Yes

#### **17.5 (Original Item 11.3) Report on The Family Purpose Corporation and Mt. Diablo Unified School District**

The Family Purpose Corporation aims to provide social emotional and cultural support through peaceful dialogue and other social emotional strategies. Family Purpose is currently working with the following schools: Oak Grove Middle School, Riverview Middle School, Mt. Diablo High School and Ygnacio Valley High School.

**Recommendation:** Information.

#### **18.0 Meeting Extension**

#### **19.0 Closed Session (Carry Over)**

##### **19.1 Items Not Completed During the First Closed Session will be Carried Over to this Closed Session**

Items not completed during the first closed session will be carried over to this closed session as needed.

**Recommendation:** Reconvene a second closed session as needed.

#### **20.0 Reconvene Open Session**

##### **20.1 Report Out Action Taken During Closed Session**

Report out action taken during closed session.

**Recommendation:** Information.

#### **21.0 Future Agenda Items**

#### **22.0 Adjournment**

President McFerrin adjourned the meeting at 7:07pm

#### **22.1 Adjourn Meeting**

The meeting of the Board of Education of the Mt. Diablo Unified School District will adjourn.

**Recommendation:** Adjourn the meeting.